



# **2021-2022 CATALOG**

Arlington Baptist University  
3001 West Division St.  
Arlington, TX 76012  
817.461.8741  
[www.abu.edu](http://www.abu.edu)

# ARLINGTON BAPTIST UNIVERSITY

3001 WEST DIVISION STREET  
ARLINGTON, TEXAS  
TELEPHONE (817) 461-8741

## 2021-2022 CATALOG

(Updated September 2021)

Arlington Baptist University is a nonprofit organization governed by a Board of Directors in accordance with its articles of incorporation.

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**NON-DISCRIMINATION POLICY:** Arlington Baptist University does not discriminate against individuals qualified for its programs, services, or employment because of race, color, sex, age, religion, national origin, or handicap.

# CAPSULE FACT SHEET

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**LOCATION: 3001 WEST DIVISION STREET  
ARLINGTON, TEXAS 76012**

**TELEPHONE: (817) 461-8741**

**FAX: (817) 274-1138**

**WEB SITE: <http://www.abu.edu>**

**FOUNDED: 1939**

**BIBLE: KING JAMES VERSION (KJV)**

**DEGREES: B.S., B.A., M.Ed., MABTS, and MDiv**

**ACADEMIC PROGRAM DIVISIONS:**

School of Business  
School of Education  
School of General Studies  
School of Ministry  
Graduate School of Theology  
Graduate School of Education

**CERTIFICATION: Teacher Preparation Programs: (on-campus and online)**

EC-6 Core Subjects with STR (Certification to teach grades Early Childhood - 6)

Social Studies 4-8 (Certification to teach Social Studies grades 4 - 8)

Social Studies 7-12 (Certification to teach Social Studies grades 7-12)

History 7-12 (Certification to teach History grades 7-12)

Science 4-8 (Certification to teach Science grades 4 – 8)

English, Language Arts, and Reading 4-8 with STR (Certification to teach these subjects grade 4 - 8)

English, Language Arts, and Reading 7-12 (Certification to teach these subjects grade 7-12)

All-Level Music Education

**ACCREDITATION: The Association for Biblical Higher Education**

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**EMPHASIS: “Preparing Worldchangers”**

# CONTENTS

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Calendar	6, 7
General Information	8
History	
Mission Statement / Goals	9
Statement of Faith	10
Accreditation / Affiliations	14
Financial Information	16
Tuition and Fees	
Payment of Account	
Refund Schedule	
Financial Aid	
Satisfactory Academic Progress (SAP)	
Scholarships/Awards/Grants	
Grievance Policy and Procedures	(27, 37, 41)
Admissions Information	28
Academic Policy / Procedures	(29)
Transfer Policy	(31)
Registration Information	32
Add / Drop Period	
Student Rank	
Academic Information	33
Grading System	
Honors Program	
Class Attendance Policy	
Academic Integrity Policy	
Withdrawal Policy	
Disabilities and Accommodations	
Graduation Requirements	38
Completion and Graduation Rates	
Student Life / Services	39
Campus Safety / Security	
Alcohol and Drug Policy	
Campus Discipline	

Spiritual Formation	43
Degree Programs	44
Bachelor Programs	
Core Curriculum (45)	
School of Business (46)	
School of Education (47)	
School of Interdisciplinary Studies (59)	
School of Ministry (64)	
Masters Programs	
Graduate School of Theology (73)	
Graduate School of Education (76)	
Distance Education	77
Correspondence Program	
Online Program	
Course Descriptions	82
Personnel	102
Administrators	
Department Chairs	
Faculty	
Campus Map	105

## **POLICY STATEMENT**

The information in this catalog, the acceptance criteria, the enrollment requirements, the courses offered, the suggested schedules of classes, and the schedule of semester charges are those approved by the Board of Directors and the President at the time this catalog went to press. The University reserves the right to amend this catalog as necessary.

## 2020-2021 Academic Calendar

### Fall 2020

August 07 – Faculty Workshop (8:30-12:00)  
August 08 – New/Return Stud Dorm Move In  
August 08 — Student Life & Dorm Orientation  
August 08 — Parent Orientation  
August 10— Orientation (AM)  
August 10 — (PM) New Student Advising/Reg.  
August 10-11—Returning Stud Advising/Reg.  
August 12 – 1<sup>st</sup> Day of Classes  
August 13 – Late Registration with fee (\$100)  
August 17 – Block A Online Classes begin  
August 12-18– ADD/DROP Period  
August 18 – Last Day to Drop without cost  
September 7 – LABOR DAY – Closed/No Class  
Sept. \_\_\_\_\_—*Revival Fire—9:20-10:30 am*  
October 08-09 – FALL BREAK-Closed/No Class  
October 09 – Block A Online Classes End  
October \_\_\_\_\_-College Preview  
October 12 – Block B Online Classes Begin  
November 6 – Last Day to Drop  
November 16 – Spring 2019 Pre-Registration  
November 23-27 – Thanksgiving Break –Closed  
November 23-27—No Online Work Required  
December 07-11 – Final Exams  
December 11 – Block B Online Classes End  
December 14-January 08 – Winter Break  
December 14- January 08 – Winter J Term  
  
December 21-25—Offices Closed  
Dec 31-Jan. 1—Offices Closed

### Spring 2021

January 04—07 – Return. Students Advising/Reg.  
January 08 – Faculty Workshop (8:00-12:00)  
January 09—All Student Dorm Move-in  
January 11 –(AM) New Student Orientation  
January 11 –(PM) New Student Advising / Reg.  
January 13—1st Day of Class—On Campus  
January 14—Late Registration (\$100 Fee)  
January 18 –MLK Day–Closed/No Campus Classes  
January 18—Block C Online Courses Begin  
January 13-19—ADD/DROP Period  
January 19 – Last Day to Drop without cost  
March 12—Block C Online Courses End  
March 15-19 – Spring Break  
March 22 – Block D Online Courses Begin  
April 02 – GOOD FRIDAY - Closed  
April 09 – Last Day to drop classes  
April 12 –Summer 2021 / Fall 2021 Pre-Registration  
April 13 – Awards Chapel  
May 3rd-6th Hill Top Conference  
May 06 – Graduation Practice & Senior Luncheon  
May 06– ABU Commencement  
May 10—14 – Final Exams  
May 14 – Block D Online Courses End  
May 31—Memorial Day—Closed/No Class  
May 31 – Block E Online Classes Begin  
July 4—Independence Day—Saturday  
July 23 – Block E Online Classes End

## 2021-2022 Academic Calendar

### Fall 2021

August 11 – Faculty Workshop (8:30-12:00)  
August 14 – New/Return Stud Dorm Move In  
August 14 — Student Life & Dorm Orientation  
August 14 — Parent Orientation  
August 16— Orientation (AM)  
August 16 — (PM) New Student Advising/Reg.  
August 16-17—Returning Stud Advising/Reg.  
August 18 – 1<sup>st</sup> Day of Classes  
August 19 – Late Registration with fee (\$100)  
August 23 – Block A Online Classes begin  
August 18-24– ADD/DROP Period  
August 24 – Last Day to Drop without cost  
September 6 – LABOR DAY – Closed/No Class  
October 07-08– FALL BREAK-Closed/No Class  
October 15 – Block A Online Classes End  
October 18 – Block B Online Classes Begin  
November 12 – Last Day to Drop  
November 15 – Spring 2022 Pre-Registration  
November 22-26 – Thanksgiving Break –Closed  
November 22-26—No Online Work Required  
December 13-17 – Final Exams  
December 17 – Block B Online Classes End  
December 20-January 14 – Winter Break  
December 20- January 14 – Winter J Term

### Spring 2022

January 10-11 – Return. Students Advising/Reg.  
January 12– Faculty Workshop (8:00-12:00)  
January 15—All Student Dorm Move-in  
January 17 –MLK Day–Closed/No Campus Classes  
January 18 –(AM) New Student Orientation  
January 18 –(PM) New Student Advising / Reg.  
January 19 (W)—1st Day of Class—On Campus  
January 20—Late Registration (\$100 Fee)  
January 24—Block C Online Courses Begin  
January 19-25—ADD/DROP Period  
January 25 – Last Day to Drop without cost  
March 14-18 – Spring Break  
March 14-18—No Online Course Work Required  
March 25—Block C Online Courses End  
March 28– Block D Online Courses Begin  
April 11 –Summer 2022 / Fall 2022 Pre-Registration  
April 15 – GOOD FRIDAY - Closed  
April 18 – Last Day to drop classes  
April 12 – Awards Chapel  
April \_\_ - ABHE Accreditation Review Team  
April/May \_\_\_\_\_ Hill Top Conference  
May 16-20 – Final Exams  
May 20 – Block D Online Courses End  
May 20 – Graduation Practice & Senior Luncheon  
May 21 – ABU Commencement  
May 30—Memorial Day—Closed/No Class  
May 30 – Block E Online Classes Begin  
July 4—Independence Day—Monday  
July 22 – Block E Online Classes End

# GENERAL INFORMATION

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## HISTORY\*

Every institution has its beginning in the planting of a seed idea, and for Arlington Baptist University the seed was planted in 1925 with a concept of a Bible Institute in Dallas. Although this institute did not materialize, it led Dr. J. Frank Norris, pastor of the First Baptist Church in Fort Worth, Texas, to begin in 1927, the Fundamental Bible Institute. The Institute offered a plan of systematic Bible study via radio and correspondence.

In 1931, Dr. Norris announced the formation of the Pre-Millennial Bible Conference/Southwestern Pre-Millennial Bible School which would conduct two sessions a year. The first session was held in November 1931, and Dr. Louis Entzminger was named Superintendent. These Bible conferences were developed to provide concentrated pastoral training, encouragement, challenge, and teaching in the truth of God's Word.

Out of these early Bible training efforts, the Fundamental Baptist Bible Institute was chartered on March 3, 1939; and the first classes met in October of 1939, in an upper room of the First Baptist Church in Fort Worth, TX. The curriculum was expanded from the Bible conferences, and the length of the term was changed to eight months plus a two-month summer term.

The name of the school was changed in 1945 to Bible Baptist Seminary. Dr. Norris' death in 1952 left the institution without a "home", and the classes were transferred to a temporary location in downtown Fort Worth.

Dr. Earl K. Oldham was named President in 1953. Dr. Oldham, a graduate of the Bible Baptist Seminary, was pastor of the Calvary Baptist Church in Grand Prairie, Texas. Under Dr. Oldham's leadership, the school was relocated to its permanent home in Arlington, Texas in 1955. Dr. Oldham directed the school into a four-year undergraduate institution, changing the name to Arlington Baptist University, and offering the Bachelor of Science and Bachelor of Arts degrees. Although the College was authorized by the Texas Higher Education Commission to issue degrees, Dr. Oldham recognized the importance and necessity for fully accredited status under an accrediting body approved by the United State Department of Education. In 1975, Dr. Oldham initiated an inquiry with what was then entitled the American Association of Bible Colleges (AABU). The College achieved Candidate status with AABU in 1977. In 1980 Dr. Oldham was named Chancellor. During Dr. Oldham's twenty-seven years as President, the College grew in facilities, students, and personnel.

Dr. Wayne Martin was named President in 1980. Dr. Martin led the College to its fully accredited status in 1981, completing the accreditation process that had begun in 1975. Dr. Martin continued the College's pursuit of Christian service and academic excellence while preserving the institution's original purpose.

In January 1992, Dr. Wendell Hiers was named interim President, bringing to the office over twenty years of veteran mission work in Brazil and several years as Director of the World Baptist Fellowship Mission Agency.

The College Board of directors appointed David D. Bryant as the President of the College effective May 1, 1993. David Bryant graduated from the Bible Baptist Seminary with a Bachelor of Divinity degree and served as a pastor for 17 years. Dr. Bryant continued his education and now has a Master of Theology from the Louisiana Baptist Theological Seminary and a Doctor of Divinity from Baptist Christian College. He is also a former College Board member. Dr. Bryant is one who motivates servants for Christ.

Upon Dr. Bryant's announcement of retirement in January of 2009, the College Board contacted Dr. D. L. Moody, pastor of Pleasantview Baptist Church in Arlington Texas, concerning the position of president of Arlington Baptist University. In April of 2009, Dr. Moody resigned his pastorate and accepted the Board's invitation to become the new president of ABU, which became effective June 01, 2009.

Dr. Moody is a 1983 graduate (BA) of Arlington Baptist University. In 1989, Dr. Moody returned to the College to serve as Director of Institutional Development from 1989 to 1991 and later as Dean of Students from 1991 to 2004 while teaching the Pastoral Ministry and Homiletics courses. While fulfilling these responsibilities with the college, Dr. Moody obtained his MA in Ministry from Moody Bible Institute in 2002, as well as his Doctor of Ministry from Covington Theological Seminary in 2005. Throughout his association with ABU, Dr. Moody has continued to have a positive impact on students, pastors, and friends of the college.

On June 1, 2017, Arlington Baptist University changed its name to Arlington Baptist University.

Upon Dr. Moody's resignation in June 2019, the Board appointed Jimmy McNeil, pastor of Pleasantview Baptist Church, as interim president for six months. At the end of his term, the Board appointed Cliff McDaniel as interim president. His term began January 1, 2020.

On January 11, 2021, the University Board elected Clifton McDaniel as the school's tenth president. Mr. McDaniel graduated from ABU (then ABC) with his BS (2000) and his M.Ed. (2013) degrees. Clifton spent 9 years in public education before returning to ABU in 2011 to restart ABU's athletics which has grown to over 100 athletes and eight sports. During his time as interim, Mr. McDaniel led the school to improvements in the campus, as well as academics, chapel, and student life.

\*SOURCE: USS WBF-SAIL ON, 1992.

EARL K. OLDHAM AND MRS. O. (Additional information, beyond date of book, has been added.)



## MISSION STATEMENT

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Arlington Baptist University strives to prepare every student for Christian life and service by integrating faith and learning in the context of an informed biblical worldview that affirms the inerrancy of scripture.

## GOALS

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Arlington Baptist University students can expect to achieve the following:

### Biblical Competence:

1. A basic understanding of biblical facts and principles
2. An ability to inductively and methodically study Scripture
3. An understanding of the culture(s) in which the scriptures were written and the importance of context to proper understanding
4. An overt understanding of the Christian world view and how it differs from other world views
5. The ability to relate biblical principles to life situations

### Spiritual Growth:

1. Developing habits of personal and corporate worship.
2. Exploring and developing areas of giftedness through Spiritual Formation.
3. Learning the importance and power of personal and corporate prayer.
4. Applying biblical principles to real life problems.

### Evangelistic Application

1. Examining historical and current methods of evangelism
2. Understanding the power of a personal testimony
3. Learning Scriptures that will help articulate the Christian faith
4. Communicating the Christian message in word and deed.

### Academic Excellence:

1. Acquiring basic knowledge in a broad base of subjects
2. Allowing for in-depth study in areas of special interest or giftedness
3. Establishing patterns of clear and logical thought that recognize the effect of unexamined presuppositions
4. Learning to effectively communicate thoughts and ideas
5. Developing methods of study and research that lead to life-long learning

### Personal Development

1. Learning to recognize and apply one's unique academic, social, and spiritual gifts
2. Gaining an understanding and appreciation of the differences of others
3. Learning to lovingly and effectively communicate with those of differing world views
4. Recognizing the importance of self-discipline and service
5. Applying the knowledge gained to life ministry through targeted internships

## PHILOSOPHY

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Shaped by its fundamental Baptist heritage, Arlington Baptist University stands on the conviction that thorough preparation in the Word of God best equips an individual for a useful career and responsible citizenship. Education at Arlington Baptist University centers on a Christian world view; as the Bible teaches, the world and men are direct creations of God, and that man is responsible to God. Learning and faith are integrated in all college programs to provide a balanced educational experience.

This experience is based on an acquaintance with the life of Jesus Christ and an emphasis on practical service. Programs are characterized by academic excellence and personal discipline. A student's personal life and performance concern the faculty as much as training of the mind. All phases of college life are devoted to building Christian character into the life of each student.

# STATEMENT OF FAITH

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## SECTION 1. OF THE SCRIPTURES

We believe that the Holy Bible was written by men supernaturally inspired: that it has truth without any admixture of error for its matter; and therefore is, and shall remain to the end of the age, the only complete and final revelation of the will of God to man; the true center of Christian union; and the supreme standard by which all human conduct, creeds, and opinions should be tried.

1. By "The Holy Bible" we mean that collection of sixty-six books, from Genesis to Revelation, which, as originally written, does not only contain and convey the Word of God but IS the very Word of God.
2. By "inspiration" we mean that the books of the Bible were written by holy men of old as they were moved by the Holy Spirit in such a definite way that their writings were supernaturally and verbally inspired and free from error, as no other writings have ever been or ever will be inspired.

II Tim. 3:16-17; II Pet. 1:19-21; Acts 1:16; Acts 28:25; Psa. 119:160; Psa. 119:105; Psa. 119:130; Luke 24:25-27; John 17:17; Luke 24:44-45; Psa. 119:89; Prov. 30:5-6; Rom. 3:4; I Pet. 1:2-3; Rev. 22:19; John 12:48; Isa. 8:20; Eph. 6:17; Rom. 15:4; Luke 16:31; Psa. 19:7-11; John 5:45-47; John 5:39.

## SECTION 2. OF THE TRUE GOD

We believe that there is one, and only one, living and true God, an infinite, intelligent Spirit, the maker and supreme ruler of heaven and earth, inexpressibly glorious in holiness and worthy of all possible honor, confidence and love; that in the unity of the Godhead there are three persons, the Father, the Son and the Holy Ghost, equal in every divine perfection, and executing distinct but harmonious offices in the great work of redemption.

Ex. 20:2-3; Gen. 17:1; I Cor. 8:6; Eph. 4:6; John 4:24; Psa. 147:5; Psa. 83:18; Psa. 90:2; Jer. 10:10; Ex. 15:11; Rev. 4:11; I Tim. 1:17; Rom. 11:33; Mark 12:30; Matt. 28:19; John 15:26; I Cor. 12:4-6; I John 5:7; John 10:30; John 17:5; Acts 5:3-4; I Cor. 2:10-11; Phil. 2:5-6; Eph. 2:18; II Cor. 13:14.

## SECTION 3. OF THE HOLY SPIRIT

We believe the Holy Spirit is a divine person, equal with God the Father, and God the Son and of the same nature; that He was active in the creation; that in His relation to the unbelieving world He restrains the evil one until God's purpose is fulfilled; that He convicts of sin, of judgment, and of righteousness; that He bears witness to the Truth of the Gospel in preaching and testimony; that He is the agent in the New Birth; that He seals, endues, guides, teaches, witnesses, sanctifies, and helps the believer.

John 14:16-17; Matt. 28:19; Heb. 9:14; John 14:26; Luke 1:35; Gen. 1:1-3; II Thes. 2:7; John 16:8-11; John 15:26; Acts 5:30-32; John 3:5-6; Eph. 1:13-14; Matt. 3:11; Mark 1:8; Luke 3:16; John 1:33; Acts 11:16; Luke 24:49; John 16:13; John 14:26; Rom. 8:14; Rom. 8:16; II Thes. 2:13; I Pet. 1:2; Rom. 8:26-27.

## SECTION 4. OF THE DEVIL OR SATAN

We believe that Satan was once holy and enjoyed heavenly honors; but through pride and ambition to be as the Almighty, fell and drew after him a host of angels; that he is now the malignant prince of the power of the air, and the unholy god of this world. We hold him to be man's great tempter, the enemy of God and His Christ, the accuser of the saints, the author of all false religions, the chief power back of the present apostasy, the lord of the anti-Christ, and the author of all the powers of darkness, destined however to final defeat at the hands of God's Son and to the judgment of an eternal justice in hell, a place prepared for him and his angels.

Isa. 14:12-15; Ezek. 28:14-17; Rev. 12:9; Jude 6; II Pet. 2:4; Eph. 2:2; John 14:30; I Thes. 3:5; Matt. 4:1-3; I Pet. 5:8; Zech. 1:3; I John 3:8; Matt. 13:25, 37-39; Luke 22:3-4; Rev. 12:10; II Cor. 11:13-15; Mark 13:21-22; I John 4:3; II John 7; I John 2:22; Rev. 13:13-14; II Thes. 2:8-11; Rev. 19:11; Rev. 16-20; Rev. 12:7-9; Rev. 20:1-3; Rev. 20:10; Matt. 25:41.

## SECTION 5. OF THE CREATION

We believe in the Genesis account of creation, and that it is to be accepted literally, and not allegorically or figuratively; that man was created directly in God's own image and after His own likeness; that man's creation was not a matter of evolution or evolutionary changes of species, or development through interminable periods of time from lower to higher forms; that all animal and vegetable life was made directly, and God's established law was that they should bring forth only "after their kind."

Gen. 1:1; Ex. 20:11; Acts 4:24; Col. 1:16-17; Heb. 11:3; John 1:3; Rev. 10:6; Rom. 1:20; Acts 17:23-26; Jer. 10:12; Neh. 9:6; Gen. 1:26-27; Gen. 2:21-23; Gen. 1:11; Gen. 1:24.

## SECTION 6. OF THE FALL OF MAN

We believe that man was created in innocence under the law of his Maker, but by voluntary transgression fell from his sinless and happy state, in consequence of which all mankind are now sinners, not by constraint, but of choice and therefore under just condemnation without defense or excuse.

Gen. 3:1-6, 24; Rom. 5:12; Rom. 5:19; Rom. 3:10-19; Eph. 2:1, 3; Rom. 1:18; Ezek. 18:19-20; Rom. 1:32; Rom. 1:20; Rom. 1:23; Gal. 3:22.

## **SECTION 7. OF THE VIRGIN BIRTH**

We believe that Jesus Christ was begotten of the Holy Ghost in a miraculous manner; born of Mary, a virgin, as no other man was ever or can be born of woman; and that He is the Son of God, and God the Son.

Gen. 3:15; Isa. 7:14; Matt. 1:18-25; Luke 1:35; Mark 1:1; John 1:14; Psa. 27; Gal. 4:4; I John 5:20; I Cor. 15:47.

## **SECTION 8. OF THE ATONEMENT FOR SIN**

We believe that the salvation of sinners is wholly of grace through the mediatory office of the Son of God, who, by the appointment of the Father, freely took upon Him our nature, yet without sin, honored the divine law by His personal obedience; and by His death made a full and vicarious atonement for our sins; that His atonement consisted not in setting us an example by His death as a martyr, but was the voluntary substitution of Himself in the sinner's place, the Just dying for the unjust, Christ, the Lord, bearing our sins in His own body on the tree; that, having risen from the dead, He is now enthroned in heaven and uniting in His wonderful person the tender sympathies with divine perfection. He is every way qualified to be a suitable and compassionate and all-sufficient Saviour.

Eph. 2:8; Acts 15:11; Rom. 3:24; John 3:16; Matt. 18:11; Phil. 2:7; Heb. 2:14; Isa. 53:4-7; Rom. 3:25; I John 4:10; I Cor. 15:3; II Cor. 5:21; John 10:18; Phil. 2:8; Gal. 1:4; I Pet. 2:24; I Pet. 3:18; Isa. 53:11; Heb. 12:2; I Cor. 15:20; Isa. 53:12; Heb. 9:12-15; Heb. 7:25; I John 2:2.

## **SECTION 9. OF GRACE IN THE NEW CREATION**

We believe that in order to be saved, sinners must be born again; that the new birth is a new creation in Christ Jesus; that it is instantaneous and not a process; that in the new birth the dead in trespasses and in sins is made a partaker of the divine nature and receives eternal life, the free gift of God; that the new creation is brought about in a manner above our comprehension, not by culture, not by character, nor by the will of man, but wholly and solely by the power of the Holy Spirit in connection with divine truth, so as to secure our voluntary obedience to the gospel; that its proper evidence appears in the holy fruits of repentance and faith and newness of life.

John 3:3; II Cor. 5:17; Luke 5:27; I John 5:1; I John 3:6-7; Acts 2:41; Acts 16:30-33; II Pet. 1:4; Rom. 6:23; Eph. 2:1; II Cor. 5:19; Col. 2:13; John 3:8; John 1:12-13; Gal. 5:22; Eph. 5:9.

## **SECTION 10. OF THE FREENESS OF SALVATION**

We believe in God's electing grace that the blessings of salvation are made free to all by the gospel; that it is the immediate duty of all to accept them by a cordial, penitent, and obedient faith; and that nothing prevents the salvation of the greatest sinner on earth but his own inherent depravity and voluntary rejection of the gospel; which rejection involves him in an aggravated condemnation.

I Thes. 1:4; Col. 3:12; I Pet. 1:2; Titus 1:1; Rom. 8:29-30; Matt. 11:28; Isa. 55:1; Rev. 22:17; Rom. 10:13; John 6:37; Isa. 55:6; Acts 2:38; Isa. 55:7; John 3:15-16; I Tim. 1:15; I Cor. 15:10; Eph. 2:4-5; John 5:40; John 3:18; John 3:36.

## **SECTION 11. OF JUSTIFICATION**

We believe that the great gospel blessing which Christ secures to such as believe in Him is Justification; that Justification includes the pardon of sin, and the gift of eternal life on principles of righteousness; that it is bestowed not on consideration of any works of righteousness which we have done, but solely through faith in the Redeemer's blood, His righteousness is imputed unto us.

Acts 13:39; Isa. 53:11; Zech. 13:1; Rom. 8:1; Rom. 5:9; Rom. 5:11; Titus 3:5-7; Hab. 2:4; Gal. 3:11; Rom. 4:18; Heb. 10:38.

## **SECTION 12. OF REPENTANCE AND FAITH**

We believe that Repentance and Faith are solemn obligations, and also inseparable graces, wrought in our souls by the quickening Spirit of God; thereby, being deeply convicted of our guilt, danger, helplessness, and of the way of salvation by Christ, we turn to God with unfeigned contrition, confession, and supplication for mercy; at the same time heartily receiving the Lord Jesus Christ and openly confessing Him as our only and all-sufficient Saviour.

Acts 20:21; Mark 1:15; Acts 2:37-38; Luke 18:13; Rom. 10:13; Psa. 51:1-4; Psa. 51:7; Isa. 55:6-7; Luke 12:8; Rom. 10:9-11.

## **SECTION 13. OF THE CHURCH**

We believe that a church of Christ is a congregation of baptized believers associated together by a covenant of faith and fellowship of the gospel: observing the ordinances of Christ; governed by His laws; and exercising the gifts, rights, and privileges invested in them by His Word; that its officers of ordination are pastors or elders and deacons whose qualifications, claims, and duties are clearly defined in the scriptures; we believe that the true mission of the church is found in the Great Commission; First, to make individual disciples; Second, to build up the church; Third, to teach and instruct as He has commanded. We do not believe in the reversal of this order; we hold that the local church has the absolute right of self-government, free from the interference of any hierarchy of individuals or organizations; and that the one and only superintendent is Christ through the Holy Spirit; that it is scriptural for true churches to co-operate with each other in contending for the faith and for the furtherance of the

gospel; that every church is the sole and only judge of the measure and methods of its cooperation; on all matters of membership, of policy, of government, of discipline, and of benevolence. The will of the local church is final.

Acts 2:41; Acts 2:42; I Cor. 1:2; Eph. 1:22-23; Eph. 4:11; I Cor. 12:4, 8-11; Acts 14:23; Acts 6:5-6; Acts 15:23; Acts 20:17-28; I Tim. 3:1-7; I Tim. 3:8-13; Matt. 28:19-20; Col. 1:18; Eph. 5:22-23; I Pet. 5:1-4; Acts 15:22; Jude 3-4; II Cor. 8:23-24; I Cor. 16:1; Mal. 3:10; Lev.27:32; I Cor. 16:2; I Cor. 6:1-3; I Cor. 5:11-13.

#### **SECTION 14. OF BAPTISM AND THE LORD'S SUPPER**

We believe that Christian baptism is the immersion in water of a believer in the name of the Father, of the Son, and of the Holy Ghost with the authority of the local church to show forth, in a solemn and beautiful emblem, our faith in the crucified, buried, and risen Saviour with its effect in our death to sin and resurrection to a new life; that it is prerequisite to the privileges of a church relation and to the Lord's Supper in which the members of the church, by the sacred use of bread and wine, are to commemorate together the dying love of Christ, preceded always by solemn self-examination.

Acts 8:36-39; Matt. 3:6; John 3:23; Rom. 6:4-5; Matt. 3:16; Matt. 28:19; Rom. 6:3-5; Col. 2:12; Acts 2:41-42; Matt. 28:19-20; I Cor. 11:23-28.

#### **SECTION 15. OF THE PERSEVERANCE OF THE SAINTS**

We believe that such only are real believers as endure unto the end, that their persevering attachment to Christ is the grand mark which distinguishes them from superficial professors, that a special Providence watches over their welfare, and that they are kept by the power of God through faith unto eternal salvation.

John 8:31-32; Col. 1:21; I John 2:19; Matt. 13:19-21; Rom. 8:23; Matt. 6:30; Psa. 121:3; Heb. 1:14; I Pet. 1:5; Phil. 1:6; John 10:28; John 10:29; John 16:8; Rom. 8:35-39.

#### **SECTION 16. OF THE RIGHTEOUS AND THE WICKED**

We believe that there is a radical and essential difference between the righteous and the wicked; that such only as through faith are justified in the name of the Lord Jesus, and sanctified by the Spirit of our God, are truly righteous in His esteem; while all such as continue in impenitence and unbelief are in His sight wicked, and under the curse and this distinction holds among men both in and after death, in the everlasting felicity of the saved and the everlasting conscious suffering of the lost.

Mal. 3:18; Gen. 18:23; Rom.6:17-18; Prov. 11:31; I Pet. 4:18; Rom. 1:17; I Cor. 15:22; Acts 10:34-35; I John 2:29; I John 3:7; Rom. 6:16; I John 5:19; Gal. 3:10; Rom. 7:6; Rom. 6:23; Prov. 14:32; Luke 16:25; Matt. 25:34-41; John 8:21; Luke 9:26; John 12:25; Matt. 7:13-14.

#### **SECTION 17. OF CIVIL GOVERNMENT**

We believe that civil government is of divine appointment, for the interest and good order of human society; that magistrates are to be prayed for, conscientiously honored, and obeyed, except only in things opposed to the will of our Lord Jesus Christ, who is the only Lord of the conscience and the coming Prince of the kings of the earth.

Rom. 13:7; II Sam. 23:3; Ex. 18:21-22; Acts 23:5; Matt. 22:21; Titus 3:1; I Pet. 2:13-14; I Pet. 2:17; Acts 5:29; Acts 4:19-20; Dan. 3:17-18; Matt. 10:28; Matt. 23:10; Rev. 10:6; Phil. 2:10-11; Psa. 72:11.

#### **SECTION 18. OF THE RESURRECTION AND RETURN OF CHRIST AND RELATED EVENTS.**

We believe in and accept the sacred Scripture upon these subjects at their face and full value. Of the Resurrection, we believe that Christ rose bodily "the third day according to the Scriptures," that He ascended "to the right hand of the throne of God," that He alone is our "merciful and faithful high priest in things pertaining to God," "that this same Jesus which is taken up from you into heaven shall so come in like manner as ye have seen Him go into Heaven"-bodily, personally and visibly; that the "dead in Christ shall rise first;" that the living saints "shall all be changed in a moment, in the twinkling of an eye, at the last trump;" "That the Lord shall give unto Him the throne of His Father David;" and that "Christ shall reign a thousand years in righteousness until He hath put all enemies under His feet."

Matt. 28:6-7; Luke 24:39; John 20:27; I Cor. 15:4; Mark 16:6; Luke 24:2, 4-6; Acts 1:9; Acts 1:11; Luke 24:51; Mark 16:19; Rev. 3:21; Heb. 8:1; Heb. 12: 2; Heb. 8:6; I Tim 2:5; I John 2:1; Heb. 2:17; Heb. 5:9-10; John 14:3; I Thes. 4:16; Matt. 24:27; Matt. 25:13; Jas. 5:8; Matt. 24:42; Heb. 9:28; I Thes. 4:16; I Cor. 15:42-44; I Cor. 15:52; I Cor. 15:51-52; I Thes. 4:17; Phil. 3:20-21; Luke 1:32; Isa. 9:6-7; I Cor.15:25; Isa. 32:1; Isa. 11:4-5; Psa. 72:8; Rev. 20:1-4; Rev. 20:6.

#### **SECTION 19. OF MISSIONS**

The command to give the gospel to the world is clear and unmistakable, and this Commission was given to the churches. Matthew 28:18-20. "And Jesus came and spake unto them, saying, All power is given unto me in heaven and in earth. Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the son and of the Holy Ghost; Teaching them to observe all things whatsoever I have commanded you and lo, I am with you alway, even unto the end of the world. Amen."

Mark 16:15. "And he said unto them, Go ye into all the world, and preach the gospel to every creature." John 20:21. "As my Father hath sent me, even so send I you."

Acts 1:8. "But ye shall receive power, after that the Holy Ghost is come upon you; and ye shall be witnesses unto me both in Jerusalem, and in all Judea, and in Samaria, and unto the uttermost part of the earth."

Romans 10:13-15. "For whosoever shall call upon the name of the Lord shall be saved. How then shall they call on him in whom they have not believed? and how shall they hear without a preacher? and how shall they preach, except they be sent? as it is written, How beautiful are the feet of them that preach the gospel of peace and bring glad tidings of good things."

## **SECTION 20. OF THE GRACE OF GIVING**

Scriptural giving is one of the fundamentals of the faith.

II Corinthians 8:7. "Therefore, as ye abound in everything, in faith, and utterance, and knowledge, and in all diligence, and in your love to us, see that ye abound in this grace also." We are commanded to bring our gifts into the storehouse (common treasury of the church) upon the first day of the week. I Corinthians 16:2. "Upon the first day of the week let everyone of you lay by him in store, as God hath prospered him, that there be no gatherings when I come." Under grace we give, and do not pay, the tithe - "Abraham GAVE a tenth part of all" - Abraham GAVE the tenth part of the spoils" - Hebrews 7:2-4 - and this was four hundred years before the law and is confirmed in the New Testament; Jesus said concerning the tithe, "These ye ought to have done" - Matthew 23:23.

We are commanded to bring the tithe into the common treasury of the church. Leviticus 27:30. "The tithe is the Lord's."

Malachi 3:10. "Bring ye all the tithes into the storehouse, that there may be meat in mine house, and prove me now herewith saith the Lord of hosts, if I will not open you the windows of heaven, and pour you out a blessing, that there shall not be room enough to receive it."

In the New Testament the storehouse was the common treasury of the church.

Acts 4:34, 35, 37. "And brought the prices of the things that were sold and laid them down at the apostles' feet ...Having land, sold it, and brought the money, and laid it at the apostles' feet."

## **SECTION 21: MARRIAGE, GENDER, AND SEXUALITY**

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen 1:26-27.) Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one male as born at birth and one female as born at birth in a single, exclusive union, as delineated in Scripture. (Gen 2:18-25.) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Cor 6:18; 7:2-5; Heb 13:4.)

We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a male as born at birth and a female as born at birth.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matt 15:18-20; 1 Cor 6:9-10.)

We believe that in order to preserve the function and integrity of Arlington Baptist University as an institution proclaiming biblical truth, and in order to provide a biblical role model to the college's students and its community, it is imperative that all persons employed by Arlington Baptist University in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matt 5:16; Phil 2:14-16; 1 Thess 5:22.)

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.)

We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Arlington Baptist University

### **Final Authority for Matters of Belief and Conduct**

The university's *Articles of Faith* do not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe.

Though all faculty and staff affirm their agreement with these statements of faith, changing societal values may make further clarification or addendums necessary to ensure our support of biblical truth. For purposes of Arlington Baptist University's faith, doctrine, practice, policy, and discipline, our Board of Directors is the college's final interpretive authority on the Bible's meaning and application.

# ACCREDITATION AND AFFILIATION

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## WORLD BAPTIST FELLOWSHIP (WBF)

Arlington Baptist University is supported by the World Baptist Fellowship, an association of independent fundamental Baptist churches. The University serves as the educational arm and as an extension of the world outreach for the local churches of the Fellowship.

## THE ASSOCIATION FOR BIBLICAL HIGHER EDUCATION (ABHE)

Arlington Baptist University has been an accredited member of The Association for Biblical Higher Education (ABHE) (formerly the Accrediting Association of Bible Colleges – AABU) since 1981. ABHE is recognized by the Council for Higher Education Accreditation (CHEA), the successor to the Commission on Recognition of Post-secondary Accreditation (CORPA), which dissolved December 31, 1996. ABHE is also listed by the United States Department of Education as the recognized accrediting agency for Bible college education. In addition, it is recognized by the Department of Justice, the Texas Veterans Commission (formerly the Texas Workforce Commission), and other relevant federal agencies in the United States.

## AMERICAN ASSOCIATION OF COLLEGE REGISTRARS AND ADMISSIONS OFFICERS (AACRAO)

The University's registrar is an affiliate member of the American Association of College Registrars and Admissions Officers. AACRAO establishes criteria for credit transfer practices and professional assistance in recruiting, admissions standards, and preservation of records.

## THE TEXAS HIGHER EDUCATION COORDINATING BOARD

The Texas Higher Education Coordinating Board (formerly the Coordinating Board of the Texas College and University System) is authorized by the Texas State Legislature to establish standards and criteria for degree granting institutions. The Coordinating Board has determined that Arlington Baptist University has authority to grant degrees in the State of Texas by virtue of its fully accredited status through The Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges).

## TEACHER CERTIFICATION

Arlington Baptist University is approved by the Texas State Board for Educator Certification (SBEC) to offer the following programs: EC-6 Core Subjects with STR, Science 4-8, Social Studies 4-8, Social Studies 7-12, History 7-12, English, Language Arts & Reading 4-8 with STR, English, Language Arts & Reading 7-12, and an All-Level Music Education Program.

## TEXAS VETERANS COMMISSION – VETERANS EDUCATION

The Texas Veterans Commission (formerly the Texas Workforce Commission) – Veterans Education has approved those eligible students enrolled in an Arlington Baptist University course of study may receive assistance provided through the Department of Veterans Affairs.

In accordance with the Veterans Benefits and Transition Act of 2018, section 3679(e) of Title 38, United States Code and effective August 1, 2019, any covered individual who is entitled to educational assistance under chapter 31, Veteran Readiness and Employment, or chapter 33, post-9/11 GI Bill® benefits are permitted to:

- Attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter 31 or 33 (a “certificate of eligibility” can also include a “Statement of Benefits” obtained from the Department of Veterans Affairs’ (VA) website – eBenefits, or a VAF 28-1905 form for chapter 31 authorization purposes) and ending on the earlier of the following dates:
  1. The date on which payment from VA is made to the institution.
  2. 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.
- Arlington Baptist University will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual’s inability to meet his or her financial obligations to the institution due to the delayed disbursement funding from VA under chapter 31 or 33.

In addition, the covered individual will to take the following additional actions:

1. Submit a certificate of eligibility for entitlement to educational assistance no later than the first day of a course of education.
2. Submit a written request to use such entitlement.
3. Provide additional information necessary to the proper certification of enrollment by the educational institution.  
Name and Physical Location of School
5. Make additional payment for the amount that is the difference between the amount of the student’s financial obligation and the amount of the VA education benefit disbursement.

## **LOCATION**

The University is situated on thirty-five acres in west Arlington, Texas only minutes from Dallas and Fort Worth. The scenic campus isolates the University from the bustle of city life but is only minutes away from all the conveniences and opportunities of the area.

The region offers good employment opportunities. Houses, apartments, churches, medical facilities, and reputable private and public schools are plentiful.

Seven universities, four major seminaries and several small colleges add many academic opportunities. Excellent libraries, various types of museums, performing arts, and other educational resources are available in the area.

## **FACILITIES**

**ADMINISTRATION BUILDING.** The administration building houses the Office of the President, the Business Office, the Registrar's Office, the office of the Academic Dean, the office of the Dean of Students, the cafeteria, the mail service, the bookstore, and the Heritage Collection.

**LOUISE OLDHAM RELIGIOUS EDUCATION BUILDING.** Eight classrooms and several faculty offices are located on the two floors of this building. This building also houses SULLIVAN HALL.

**WAYNE MARTIN FINE ARTS CHAPEL.** This building houses music classrooms, faculty studios and offices, music practice rooms, the Christian Service Director's office, and the chapel.

**ENTZMINGER HALL.** This building, named after college founder Louis Entzminger, houses two large lecture rooms.

**J FRANK NORRIS MEMORIAL AUDITORIUM.** This multi-purpose facility, the largest building on campus, has a seating capacity of over 3,000 people, houses a full basketball court, locker rooms, and a large stage with adjacent dressing and prop rooms, classrooms and an exercise room.

**EARL K OLDHAM LIBRARY.** The library's unique design and WIFI technology accommodates research, study, and/or leisure reading. The library's collection is completely automated and includes over 49,402 volumes of printed material: as well as, audio, video, and electronic media. The library's second floor offers two audio-visual rooms, a seminar room that can easily seat 80, a conference room, and a computer lab. The services available at the library include Internet research, photocopying, printing, and/or laminating. The library strives to provide a pleasant enjoyable atmosphere which is student friendly.

**F. MERLE & VIRGINIA MAY STUDENT CENTER.** Located in the heart of the campus, the newly remodeled May Center (2018) is a place where students can go to study or just to relax and meet friends. The facility is equipped with satellite television, wireless internet, vending machines, tables and chairs, and comfortable living room furniture. The May Center is the perfect place for small group gatherings for study, fellowship, and worship.

**ALUMNI ASSOCIATION BUILDING.** This building houses a portion of the heritage collection of photographs, historical documents, and artifacts displaying the history of Arlington Baptist University, the World Baptist Fellowship, and the World Baptist Fellowship Mission Agency.

**THE LILLIAN NORRIS HALL FOR WOMEN AND THE TOMMY MASTERS HALL FOR MEN.** These two residence halls provide supervised housing for ABU students. Two such rooms make up a suite sharing bath facilities. Lounges and a laundry facility complete the available services. Wireless internet access is provided in the dormitories.

**WORLD BAPTIST FELLOWSHIP MISSION OFFICE.** This building, located near the campus entrance, houses the offices of the World Baptist Fellowship Mission Agency. Its location on the College campus provides a close link between the work of the Mission Agency and the Missions training program of the University.

# FINANCIAL INFORMATION

Regular financial support received from the churches of the World Baptist Fellowship and faithful alumni enables Arlington Baptist University to provide quality education at the lowest possible cost to students. Parents and students can meet the cost of education by careful planning and preparation.

**\*\*Beginning Fall 2021, the Registration Fee and the Matriculation Fee will be combined under one title "Registration Fees". The new totals will be as follows: 2019-20 Cohort-\$810; 2020-21 Cohort-\$850; 2021-2022 Cohort-\$890. Total amount of fees does not change.**

**\*TUITION AND FEES for the 2019-2020 COHORT See Appendices**

**\*TUITION AND FEES for the 2020-2021 COHORT  
SCHEDULE OF CHARGES PER SEMESTER**

Matriculation Fee (nonrefundable)	\$ 280.00(a)
Dorm Hold Deposit	\$ 35.00(b)
Dormitory Room Security Deposit	\$ 250.00(c)
Private Room Upcharge	\$ 1,105.00
Tuition/Fee (12-16 hours)	\$ 6675.00
Less than 12 hours/more than 16 hours/per hours	\$ 445.00/credit
Registration Fees for full-time & part-time	\$ 570.00(d)
Late Registration Fee	\$ 100.00
Online Fee (per course)	\$ 135.00
Private Music Lessons	\$ 90.00
Education Program Fee (education majors only)	\$ 125.00
Graduation Fee	\$ 210.00
Room and Board per semester	\$ 3,585.00
Room and Board (Summer School Only)	\$ 1,250.00
<b>Theology Master's Tuition (per hour)</b>	<b>\$ 250.00</b>

*\*The 2020-2021 Cohort are students who are new to ABU or who are returning to ABU after an absence of one or more semesters during the 2020-2021 academic year.*

**\*TUITION AND FEES for the 2021-2022 COHORT  
SCHEDULE OF CHARGES PER SEMESTER**

Matriculation Fee (nonrefundable)	\$ 295.00(a)
Dorm Hold Deposit	\$ 40.00(b)
Dormitory Room Security Deposit	\$ 250.00(c)
Private Room Upcharge	\$ 1,160.00
Tuition/Fee (12-16 hours)	\$ 6975.00
Less than 12 hours/more than 16 hours/per hours	\$ 465.00/credit
Registration Fees for full-time & part-time	\$ 595.00(d)
Late Registration Fee	\$ 100.00
Online Fee (per course)	\$ 140.00
Private Music Lessons	\$ 95.00
Education Program Fee (education majors only)	\$ 125.00
Graduation Fee	\$ 220.00
Room and Board per semester	\$ 3,765.00
Room and Board (Summer School Only)	\$ 1,250.00
<b>Theology Master's Tuition (per hour)</b>	<b>\$ 250.00</b>

*\*The 2021-2022 Cohort are students who are new to ABU or who are returning to ABU after an absence of one or more semesters during the 2021-2022 academic year.*

**\*TUITION AND FEES for the 2022-2023 COHORT  
SCHEDULE OF CHARGES PER SEMESTER**

Matriculation Fee (nonrefundable)	\$ 310.00(a)
Dorm Hold Deposit	\$ 45.00(b)
Dormitory Room Security Deposit	\$ 250.00(c)
Private Room Upcharge	\$ 1,220.00
Tuition/Fee (12-16 hours)	\$ 7350.00
Less than 12 hours/more than 16 hours/per hours	\$ 490.00/credit
Registration Fees for full-time & part-time	\$ 620.00(d)
Late Registration Fee	\$ 100.00
Online Fee (per course)	\$ 145.00
Private Music Lessons	\$ 100.00
Education Program Fee (education majors only)	\$ 125.00



Graduation Fee	\$ 230.00
Room and Board per semester	\$ 3,955.00
Room and Board (Summer School Only)	\$ 1,250.00
<b>Theology Master's Tuition (per hour)</b>	<b>\$ 250.00</b>

*\*The 2022-2023 Cohort are students who are new to ABU or who are returning to ABU after an absence of one or more semesters during the 2021-2022 academic year.*

**ADDITIONAL FEES for the COHORT 2019-2020** The following fees will be charged, in addition to the regular semester fees, as they apply to the term, student, course or activity. (See Appendices)

**ADDITIONAL FEES for the COHORT 2020-2021** The following fees will be charged, in addition to the regular semester fees, as they apply to the term, student, course or activity.

Application Fee	\$ 35.00
Athletic Fee (per year)	\$ 1,050.00
Parking Fee	\$ 50.00 (updated 07/2021)
Returned Check	\$ 25.00
Schedule Change	\$ 30.00
Transcript	\$ 10.00
Lost Key Deposit	\$ 25.00
Student Identification Card Replacement	\$ 10.00
Spiritual Formation Make Up Fee	\$ 30.00
Make Up Test	\$ 30.00
<b>Master's Fee</b>	<b>\$ 325.00</b>
<b>Master's Online Fee</b>	<b>\$ 135.00</b>

**ADDITIONAL FEES for the COHORT 2021-2022** The following fees will be charged, in addition to the regular semester fees, as they apply to the term, student, course or activity.

Application Fee	\$ 40.00
Athletic Fee (per year)	\$ 1,050.00
Parking Fee	\$ 50.00 (updated 07/2021)
Returned Check	\$ 25.00
Schedule Change	\$ 30.00
Transcript	\$ 10.00
Lost Key Deposit	\$ 25.00
Student Identification Card Replacement	\$ 10.00
Spiritual Formation Make Up Fee	\$ 30.00
Make Up Test	\$ 30.00
<b>Master's Fee</b>	<b>\$ 340.00</b>
<b>Master's Online Fee</b>	<b>\$ 140.00</b>

**ADDITIONAL FEES for the COHORT 2022-2023** The following fees will be charged, in addition to the regular semester fees, as they apply to the term, student, course or activity.

Application Fee	\$ 45.00
Athletic Fee (per year)	\$ 1,050.00
Parking Fee	\$ 50.00 (updated 07/2021)
Returned Check	\$ 25.00
Schedule Change	\$ 30.00
Transcript	\$ 10.00
Lost Key Deposit	\$ 25.00
Student Identification Card Replacement	\$ 10.00
Spiritual Formation Make Up Fee	\$ 30.00
Make Up Test	\$ 30.00
<b>Master's Fee</b>	<b>\$ 355.00</b>
<b>Master's Online Fee</b>	<b>\$ 145.00</b>

## EXPLANATION OF FEES

The APPLICATION FEE is payable at the time of application and is non-refundable.

(a) The MATRICULATION FEE is fully earned and nonrefundable for all students payable at the time of registration.

(b)The DORM ROOM HOLD DEPOSIT is a nonrefundable fee that is required to hold a dorm room for new residence hall students at the beginning of the first semester of attendance.

(c)The DORM SECURITY DEPOSIT of \$250 is due the first semester the student resides in the dorms. This fee is refundable at the end of the semester the student moves out of the dorms or at the end of the academic year for summer break (whichever is applicable) if the student's room remains in the same or better condition as it was at the move-in date and there are no broken doors, windows, closets, beds, and the room is not left with trash, personal items, boxes, etc. Dorm parents will inspect rooms prior to students leaving their room and will make the final decision.

\*\*\*\*Registration Fees are fully earned and non-refundable.

(d)There is a \$45 mandatory student insurance fee which is included in the registration fee.

The ONLINE FEE is applied to every online course taken by both on-campus and online-only students. This \$130.00 fee is applied to each online course taken.

The PRIVATE MUSIC LESSON FEE is payable each semester at the time of enrollment and is non-refundable. The fee covers sixteen one-half hour private music lessons in piano or voice.

The MAKE-UP TEST FEE will be assessed for each test that is administered after the regularly scheduled time of the announced test date. The fee is non-refundable.

The ATHLETIC FEE is required of all student-athletes and will be a flat rate of \$1050.00 the first semester of attendance. This fee is non-fundable even if the athlete is withdrawn from school or withdraws himself/herself from the sport during the season or semester.

The SPIRITUAL FORMATION MAKE UP FEE is required in conjunction with completing the required makeup assignment before a failing grade will be changed to a passing grade for that semester. This fee is applied to each grade change related to makeup assignments in Spiritual Formation.

The RETURNED CHECK FEE will be payable for each check returned without payment. The fee is non-refundable.

The SCHEDULE CHANGE FEE will be charged for course changes initiated by the student after the scheduled registration period. This fee is charged only once per semester and is non-refundable.

\*\*Does not include online class fees & any additional class conference fees.

## CHANGES IN SEMESTER CHARGES

The schedule of semester charges reflects amounts approved by the Board of Directors at the time this catalog went to press. THE UNIVERSITY RESERVES THE RIGHT TO CHANGE FEES AS NECESSARY.

*(See update at the beginning of the Financial Information section regarding combining the Registration Fee and the Matriculation Fee under one title "Registration Fees".*

### ESTIMATED COSTS PER SEMESTER 2019-2020 COHORT (See Appendices)

#### ESTIMATED COSTS PER SEMESTER 2020-2021 COHORT

Tuition (12-16 Hrs.)	\$6,675.00
Registration Fees	\$ 570.00
Matriculation Fee (nonrefundable)	\$ 280.00
Books and Supplies	<u>600.00</u>
<b>Cost for Off-Campus Students</b>	<b>\$8,125.00</b>
Dorm Security Deposit	\$ 250.00
Rent	<u>3,585.00</u>
<b>Cost for On-Campus Students</b>	<b>\$ 11,960.00</b>

#### ESTIMATED COSTS PER SEMESTER 2021-2022 COHORT

Tuition (12-16 Hrs.)	\$6,975.00
Registration Fees	\$ 595.00
Matriculation Fee (nonrefundable)	\$ 295.00
Books and Supplies	<u>600.00</u>
<b>Cost for Off-Campus Students</b>	<b>\$8,465.00</b>
Dorm Security Deposit	\$ 250.00
Rent	<u>3,765.00</u>
<b>Cost for On-Campus Students</b>	<b>\$ 12,480.00</b>

#### ESTIMATED COSTS PER SEMESTER 2022-2023 COHORT

Tuition (12-16 Hrs.)	\$7,350.00
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Registration Fees	\$ 620.00
Matriculation Fee (nonrefundable)	\$ 310.00
Books and Supplies	600.00
<b>Cost for Off-Campus Students</b>	<b>\$8,880.00</b>
Dorm Security Deposit	\$ 250.00
Rent	3,955.00
<b>Cost for On-Campus Students</b>	<b>\$ 13,085.00</b>

NOTE: Transportation, insurance, personal church giving, and other expenditures should be calculated and added to the above estimated costs.

## **PAYMENT OF ACCOUNT**

All charges are due and payable at the time of registration. The University will accept cash, check, and money order, MasterCard, Visa, American Express, or Discover for payment of account. All accounts must be paid in full before a student can take final exams, receive grade reports, copies of official transcripts, register for the next semester, graduate, or participate in commencement exercises. Students must remain current with payments to enjoy the privileges of attending class and the use of university facilities.

## **FINANCIAL REGISTRATION POLICY AND PROCEDURE**

What is financial registration?

- When ABU determines how much money a student owes ABU when registering for classes (and living in a dorm, etc.) during a given semester.
- When the student decides how to pay the money owed to ABU for a given semester.
- When the student makes the required initial payment when the initial payment is due.
- When the student's academic enrollment is approved, and the student can attend classes (and live in the dorm, etc.)

When is the initial payment due?

- Financial registration must be completed, and the initial payment made on or before the last day of regular registration for a given semester.

What happens when a student does not complete financial registration?

- ABU takes the position that the student has decided not to attend and cancels the student's academic enrollment (also requires the student to move out of the dorm, etc.)
- The student can **reregister** (a late registration fee will be charged) but is not guaranteed the same classes or schedule.
- The student will have to make the necessary payment arrangements and pay the initial payment by the end of the day when **reregistration** is done.

What are the payment options available?

- Cash, check, or credit card can be used to pay in person at the business office.
- Credit card payments can be made over the phone by calling the business office.
- PayPal payments can be made by logging into the student portal.
- Payment plans are available to spread out the payments over a semester.
- Federal Student Aid is available for those who qualify.
- Scholarships are available for those who apply and qualify.

What is required for Federal Student Aid?

- A FAFSA application must be completed and submitted to the U.S. Department of Education
- If the DOE requires verifications, those verifications must be completed.
- For a pending award to be applied to a student's account, the FAFSA must be submitted at least 1 week before registration and required verifications must be in progress.
- Once verifications are complete, the student must approve the aid that is awarded within 1 week after the approval is requested.
- Once the student approves, the award will be applied to the student's account.

What if a student changes his/her mind about using Federal Student Aid as a payment option?

- The day the student chooses not to approve and receive the Federal Student Aid award, the pending award will be removed from the student's account.
- The total balance will become due immediately and payable that day.
- If the student chooses to not make the payment that is due, ABU will take the position that the student has decided to voluntarily withdraw from his/her classes (and move out of the dorm, etc.).
- The student will be blocked from classes (and requested to move out of the dorm) unless or until an agreed upon payment arrangement is made with the business office

What happens if a student fails to make timely payments on a payment plan?

- The first time a payment is not received by a due date, the student will be charged a late fee.

- If the payment that is late is not received by the next due date, then the student will be given a chance to “catch up” by making a double payment.
- If the student does not “catch up” by the next due date, ABU will take the position that the student has decided to voluntarily withdraw from his/her classes (and move out of the dorm, etc.).
- The student will be blocked from classes (and requested to move out of the dorm) unless or until an agreed upon payment arrangement is made with the business office.

## **BUDGET PLAN**

The University strongly recommends that the student make advance preparations for financial aid prior to initiation of the registration process. Financial assistance is available in the form of Pell Grants, Stafford Loans, Student Supplemental Loans, or Parents PLUS Loans. Contact the College Business Office for details and advising on the various options.

## **METHOD OF APPLYING PAYMENTS AND CREDITS**

No adjustments for loans, scholarships, grants, or other assistance will be made until the University receives those funds. University-sponsored aid will be deducted at the end of the semester in which the aid is earned.

## **DISBURSEMENT/REIMBURSEMENT**

### **Payment of Student Credit Balance Policy of Arlington Baptist University**

#### **Federal Student Aid Credit Balances**

- By definition of the U.S. Department of Education, a Federal Student Aid Credit Balance only occurs if the total amount of FSA program funds credited to the student’s account for a payment period exceeds allowable charges associated with that payment period. Allowable charges include tuition, fees, room & board, eBooks online, and prior year charges up to \$200.
- If FSA disbursements to the student’s account create an FSA credit balance, the credit balance is required to be paid to the student (or parent in the case when a PLUS Loan creates the credit balance) no later than 14 calendar days after:
  - The first day of class of a payment period if the credit balance occurred on or before the first day of class of that payment period.

The balance occurred if the credit balance occurred after the first day of class of a payment period.

- To facilitate the timely payment of a student’s credit balance, Arlington Baptist College requests that a student complete and return to the accounts receivable clerk:
  - An authorization form requesting the payment of the credit balance via direct deposit into the student’s (or parent’s) account and
  - A Direct Deposit form providing the banking information necessary to facilitate the payment
- The student (or parent) may elect to have the Federal Student Aid credit balance left on the student’s account to pay for future college expenses incurred within the current academic year. However, if a Federal Student Aid credit balance remains on the student’s account as of the end of the academic year, it will be paid to the student (or parent) by the end of the academic year via Direct Deposit (if the completed Direct Deposit form has been provided) or check.

#### **All Other Credit Balances**

- If after the calculation and disposition of the Federal Student Aid Credit Balance there remains a credit balance on the student’s account, the payment of the remaining credit balance will be according to the following schedule:
  - A credit balance that results from the application of college sponsored aid (scholarships) will be recognized and paid at the end of the semester in which the aid is earned (per the current student catalog). This Credit Balance payment will be made no later than the last day of the semester via Direct Deposit (if the completed Direct Deposit form has been provided) or check.
  - A credit balance that results from any other source of payment including private student loans (Sallie Mae, Wells Fargo, etc.), churches, employers, individual donors, students, and/or parents, will be paid to the student as follows:
    - If the student has received Federal Student Aid in addition to other sources of payment, the credit balance will be paid no later than the day after the number of calendar days completed in the semester divided by the total number of calendar days (excluding scheduled breaks of 5 days or more) in the semester exceeds 60%.
    - If the student has not received Federal Student Aid, the credit balance will be paid:
      - no earlier than the first business day after the fourth week of the semester if the credit balance was created on or before that date.

- will be paid the first business day after the credit balance was created if the credit balance is created after the fourth week of the semester.
- This type of credit balance may be carried forward to be applied to future college expenses until the student graduates or chooses not to continue to attend.

## **REFUND SCHEDULE**

Students who officially withdraw through the Registrar's Office will receive refunds of their charges from the day of registration according to the following schedule:

<b>FALL AND SPRING SEMESTERS</b>	<b>TUITION</b>	<b>SUMMER TERM</b>	<b>TUITION</b>
Within one week (Add/Drop Period)	100%	Within First Week	50%
Second through third week	50%	After First Week	No Refund
Fourth week	25%		
After four weeks	No Refund		

The minimum dormitory rent is based on dual occupancy and is non-refundable and will not be pro-rated.

The Tuition Refund policy for those in the online program can be found under the Online Program section.

No refunds will be made to students who do not file a departure permit with the Registrar's Office. Students participating in the government assistance programs will not receive refunds until their accounts are settled and funds designated for educational purposes have been refunded to the appropriate agency.

Request for student aid (grants and/or loans) will be submitted based on the total number of registered hours for the semester.

Disbursements/Reimbursements are normally made after the drop/add period of 30 days, but **students eligible for a reimbursement must complete a reimbursement request form by the Wednesday preceding eligible reimbursement.**

However, for students who need Block B (fall semester) or Block D (spring semester) to reach the reported full-time status (12 hours-undergraduate and 9 hours graduate) or part-time status (6 hours-undergraduate and graduate), **initial reimbursements will be based on the hours successfully begun during the first 30 (or 45) days of the semester.** After successfully completing the first two weeks of their Block B (fall) or Block D (spring) course(s), affected students may then become eligible for previously unearned reimbursements based on their fully realized status of full (12 hours-undergraduate and 9 hours graduate) or part-time (6 hours-undergraduate and graduate).

Please note that dropping a course may affect a student's financial aid eligibility. If 60% of the semester has not been completed, when a student drops (or is withdrawn from) a course and that reduction in hours alters the student's reported status, that student may become liable for previously credited moneys or ineligible for additional moneys as noted above. This could also alter future financial aid eligibility. [See "Satisfactory Academic Progress (SAP)" under "FINANCIAL SERVICES" Tab on our website.]

**If the student expects a reimbursement at the 30 or after the second week of the Block B (fall) or Block D (spring), the student must complete a new reimbursement request form in the business office by Wednesday of the given week.** Reimbursements are processed on Fridays and will be issued by direct deposit into the student's bank account on the following Tuesday. A voided check is required from the student's personal bank account as soon as possible to prevent delays in the student reimbursement process.

**Online students who do not log in to their online classes and/or complete any of their work during the first two weeks of classes may, by request of the instructor, be dropped from the course.** Should this occur, hours for that course will not count toward a student's standing as a full-time (12 hours-undergraduate and 9 hours-graduate) or part-time (6 hours-undergraduate and graduate) student. This could affect the student's financial aid for the semester as well as one's eligibility for organized sports or traveling groups. **It is imperative that students who are experiencing unusual circumstances communicate with their professors and/or the registrar's office regarding any delays in beginning their online course work.**

# FINANCIAL AID INFORMATION

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Arlington Baptist University maintains a financial aid program for students who need additional funds to pay for their college education. It is the desire of the University administrators that no student be denied an education because of a lack of funds.

## ELIGIBILITY:

A student may establish eligibility for financial assistance by meeting the following established criteria.

1. Demonstrate a need for financial assistance determined by the following formula:  
Cost of Education.  
Minus amount paid by the student.  
Minus amount paid by the student's parents.  
Minus amount paid from other sources.  
Equals amount of financial assistance needed.
2. A formal disclosure of personal finances and parents' personal finances is required to qualify a student for assistance. The University will apply all eligible governmental funding as a direct payment to discharge the student's financial obligation to the University. Any University provided assistance the student qualifies for will be applied next and the two together shall not exceed total charges incurred. Funding from other sources will be applied only when received.
3. The student must maintain satisfactory academic progress in accordance with stated policy.
4. The student must enroll for at least a half-time course of study (6 credit hours-undergraduates and graduates). Some programs require full-time enrollment.
5. The student cannot be in default on any loan made from a student loan fund or a government loan program.
6. The student cannot owe a refund on grants paid under a government grant program.
7. The student cannot be in default on payments to another college or university.
8. Transfer students must furnish a financial aid transcript from previous schools.

## APPLICATION PROCEDURE

Unless otherwise indicated below, direct all inquiries for financial assistance to the University Business Office, Financial Aid Officer. The Business Office has applications for all University sponsored programs and for most government programs. Some states may make other assistance available. Inquire in a high school counselor's office.

Allow the financial aid program to work for you. A broad range of counseling services for financial assistance is available.

## **SATISFACTORY ACADEMIC PROGRESS** (Updated May 2021)

Arlington Baptist University requires a student to achieve a cumulative grade point average (CGPA) of 2.0 (C average) in order to graduate from any of the degree programs.

A student must demonstrate satisfactory academic progress toward the completion of the degree program in which the student is enrolled and pursuing in order to receive Title IV financial aid funds through the Pell Grant or Student Loan Programs and in order to receive veterans' benefits through the DVARO.

The Federal guidelines state that there must be both quantitative and qualitative standards established by the institution, which determine whether a student is progressing satisfactorily toward the completion of a degree program. The student has six years to complete a four-year program.

The student must successively complete 67% of the courses attempted each year in order to satisfy the quantitative standard. The qualitative standard is based on the cumulative grade point average achieved at the following increments:

<u>Undergraduates</u>		
(Based on <b>Attempted</b> Courses)		
<u>Cum. Attempted Hrs.</u>	<u>Cumulative GPA</u>	<u>Actually Completed</u>
0-32 Hours	1.00	67%
33-64 Hours	1.50	67%

65-above Hours	2.00	67%
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Graduate Students

0-36 Hours	3.00	67%
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\*Arlington Baptist University reserves the right to deny any student access to financial aid if the student does not successfully complete any courses during a particular term (fall, spring, or summer) even if the student meets the quantitative and/or qualitative standards stated in the chart above. In this case, the student is not denied enrollment in future terms; however, the student will not be allowed to use financial aid through ABU until the student can show academic progress. This academic progress can be shown by completing course work at ABU or through another institution. Students may also be denied attendance and financial aid due to previous criminal activity. An exception to this policy of denying aid may be made in the case of a student who was dismissed for disciplinary reasons and who was issued grades of WP (withdraw passing) and/or WF (withdraw failing) in each course for the term in which he/she was dismissed.

If a student's cumulative grade point average (CGPA) falls below 2.0 (C average), the student will be advised to enroll for no more than 13 semester hours, and the student will be advised to maintain an outside work schedule of no more than 20 hours per week.

### **Failure to Maintain Satisfactory Academic Progress**

**Financial Aid Warning** - Students who fail to meet the cumulative grade point average and/or the successful completion of course standards will be placed on financial aid Warning status for their next semester of enrollment. A student on financial aid Warning will be eligible to receive financial aid. If the two standards are met at the end of the Warning semester, the Warning status will be removed. When students receive SAP Warnings, they can continue for one semester. These students will be sent a Warning letter at the end of the semester. If, at the end of the warning status, the student's cumulative GPA and percentage of courses passed does not meet the qualitative or the quantitative standard as stated on the SAP chart, the student will be placed on financial aid Probation.

**Financial Aid Probation** - Financial aid Probation occurs when the student does not meet the qualitative or quantitative standard as stated on the SAP chart for two consecutive semesters. The Director of Financial Aid also reserves the right, through professional judgment, to place a student on financial aid Probation. When placed on Probation status, students will not receive financial aid; this includes student loans, while on financial aid Probation. To regain eligibility, students must enroll at ABU or another college / university and successfully complete enough courses to meet the cumulative GPA requirement as stated on the SAP chart. **Before financial eligibility can be regained, the student must meet the qualitative and quantitative standard as stated on the SAP chart.** Students who are placed on Probation status lose Title IV eligibility unless they file an appeal, and the appeal is approved. If the student is approved, the student is then on financial aid probation for one more semester or for the period of their academic plan. When this is accomplished, the student will be removed from financial aid Probation and therefore eligible for financial aid. Financial aid Probation is permanent, and the student **cannot** regain their eligibility once he/she has been placed on financial aid Probation for the third time. **STUDENTS ARE RESPONSIBLE FOR NOTIFYING THE OFFICE OF FINANCIAL AID WHEN THEY BELIEVE THEY HAVE REGAINED ELIGIBILITY FOR FINANCIAL ASSISTANCE**

### **Appeal Procedure**

Students placed on financial aid probation due to lack of satisfactory progress may appeal the denial of financial aid due to an unusual or extraordinary situation that affected the student's progression toward the successful completion of his or her program of study. The appeal must be submitted in writing to the Financial Aid office and must include supporting documentation to support the appeal. Appeals submitted without supporting documentation will be denied. The appeal must address why the student failed to make satisfactory academic progress, this includes, if applicable, the semester the student was placed on Probation, and what has changed in the student's situation that would allow the student to demonstrate satisfactory academic progress at the next evaluation. An appeal may be approved only if the Financial Aid office has determined that the student will be able to meet satisfactory academic progress standards after the subsequent semester. The Financial Aid office also has the option to develop an academic plan with the student that, if followed, will ensure the student is able to meet satisfactory academic progress standards by a specific point in time. The Financial Aid office will notify students in writing of the results within 30 business days after submitting all requested documentation. Students who successfully appeal their financial aid probation status **will still be placed on financial aid probation for one semester or in accordance with the student's academic plan.** ABU can require that a student on probation fulfill specific terms and conditions, such as taking a reduced course load or enrolling in specific courses. A student on financial aid probation may receive financial aid for one semester only. At the end of that semester, the student must meet ABU's satisfactory academic progress standards or the requirements of the established individual academic plan to maintain financial aid eligibility. Failure to do so will result in the student being placed on financial aid probation.

Additional Details regarding the Satisfactory Academic Progress available on the school website at:

<https://www.abu.edu/satisfactory-academic-progress-sap>

## **SCHOLARSHIPS / AWARDS / GRANTS**

**Scholarships are awarded as specified on each scholarship application.**

WORLDCHANGER MINISTRY SCHOLARSHIP (Effective Fall 2020). Pastors who support ABU at \$400 per month may recommend one student for a ministry-related degree (Pastoral, Student, Intercultural, Children's, Biblical Counseling and/or Music & Worship). This scholarship covers tuition only. Fees and room/board are not included in this scholarship; however, the recipient must live in an ABU dormitory. The scholarship will cover 12-16 hours per fall and spring term or a maximum of 32 hours per calendar year. If the student exceeds 16 hours per term, he/she will be responsible for the additional tuition.

FOUR FOR THREE SCHOLARSHIP (Effective Fall 2019). With a \$500.00 advanced deposit, new and new transfer students can apply for this scholarship prior to their first term at ABU. (This scholarship was written during the fall 2019 term and was offered to new and new transfer students beginning that term at ABU.) The student who qualifies for this scholarship can earn his/her fourth year free of tuition (up to 16 hours per term). The student must complete at least 12 hours in at least two terms (semesters) of each of his/her first three years at ABU. These hours must be applicable to the degree chosen. Also, if the student resides in the dormitory for the first three years, the student's room and board will be free during the fourth year. Please see admissions for the list of qualification.

#### A+ SCHOLARSHIP FOR NEW FRESHMEN (UP TO \$6,500 PER YEAR)

This scholarship is a tuition only scholarship for New Incoming Freshmen, who have never previously attended college for credit, outside of dual credit in high school. In honor of ABU's surrounding community, this scholarship will only be awarded to high school graduates from Tarrant, Dallas, Denton, Johnson, Parker, Wise, and Ellis counties. This scholarship will only be awarded to students who have completed all the University's admissions requirements. The A+ Scholarship is based on academic achievement and is awarded to students with a minimum high school GPA of 3.0 on a 4.0 scale and a combined SAT of 1040 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 20 or above. Students receiving the A+ Scholarship, may continue to receive it for up to 8 semesters providing they meet the following requirements:

1. Maintain a cumulative GPA of 3.0 or above.
2. Maintain continuous enrollment during the fall and spring semesters.
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

AWANA ACHIEVEMENT SCHOLARSHIP. This scholarship is available for those who participated in the AWANA program and have achieved the Citation Award. The scholarship is available for one year (\$500 per semester) and is applicable only for those enrolling for the first time at Arlington Baptist University. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

BILL AND MARY HONEA MEMORIAL SCHOLARSHIP. A cash award is provided by the children of Bill and Mary Honea for a deserving Sophomore, Junior, or Senior level student who is preparing for the ministry and meets eligibility requirements. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

BILL HENDRICK / RALPH WIMM MEMORIAL SCHOLARSHIP. A cash award will be made to a senior who is committed to be a World Baptist Fellowship missionary and who has already submitted at least the required Preliminary Questionnaire. This recipient must have a cumulative grade point average of 3.00 and must be active in his/her local church. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

DALE AUSTIN/RALPH WIMM SCHOLARSHIP AND M. V. DAVIS/HOMER HESS SCHOLARSHIP. These scholarships are available to the surviving dependent children of active World Baptist Fellowship missionaries and pastors who die while in active service.

#### DEPARTMENT SCHOLARSHIP FOR NEW FRESHMEN AND TRANSFERS (UP TO \$6,500 PER YEAR)

In celebration of the degree plans offered at Arlington Baptist University, each department chair has been allotted a limited number of scholarships to give students entering their program. This is a tuition only scholarship offered to beginning freshmen students and incoming transfer students. Students who are eligible to apply for this scholarship, must have a minimum high school GPA of 3.0 on a 4.0 scale and a combined SAT score of 1040 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 20. Transfer students may apply if they meet the SAT or ACT requirement and have a cumulative transfer GPA of 3.0 on a 4.0 scale. **Additional requirements and the application may be obtained by contacting the appropriate department chair.** Students receiving the department scholarship, may continue to receive it for up to 10 semesters providing they meet the following requirements:

1. Maintain a cumulative GPA of 3.0 or above.
2. Maintain continuous enrollment in their program during the fall and spring semesters. (A student may transfer to a different program ONE time, IF the student meets the qualifications for that program, and IF the student is approved by the program chair/committee.)
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. Maintain a passing grade in Spiritual Formation.
5. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
6. \*All general requirements for initial qualifications must be upheld.
7. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.



**DONNA BRUTON ELLSWORTH MEMORIAL SCHOLARSHIP.** This scholarship fund was established in honor of Donna Bruton Ellsworth who taught in the Richardson (Texas) Independent School District for 35 years prior to her death. Her connection with Arlington Baptist University is through her grandfather, Jack Jarvis, who trained the horse Royal Ford during the days of Top O' Hill Terrace. The scholarship is to be given each spring to a junior- or senior-level education major. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**HELPING HAND SCHOLARSHIP (Dec. 2020).** The purpose of this scholarship is to help students who are committed to obtaining their degree at ABU but whose financial obligation is not completely covered by financial aid, scholarships, or family contributions. The value of this scholarship will not exceed the cost of tuition, and the maximum amount of the scholarship awarded is \$2500. For the application and additional information, please visit the ABU website.

**FULL-TIME CHRISTIAN WORKERS GRANT.** A grant of \$1000 per semester, up to a maximum of eight semesters (total grant \$8000), will be made to dependent students whose parents are in full-time church related ministries such as pastor, associate pastor, choir director, youth minister, secretary, evangelist, missionary, or other church related ministries. This grant is a tuition discount scholarship and is given during the Fall and/or Spring semesters. Amount award cannot exceed the amount of the billing statement after the financial aid is applied to the student's account. (Updated August 2021)

**JACKSONVILLE COLLEGE SCHOLARSHIP.** Beginning fall 2012, Arlington Baptist University is partnering with Jacksonville College, a two-year Texas school, to offer a \$500 scholarship per semester for a maximum of four consecutive semesters if the student completes a two-year program at Jacksonville College and transfers directly to ABU.

**JAMES HEAVIN FAMILY SCHOLARSHIP.** In June of 2008, a new scholarship was established by Paula Heavin in memory of her late husband, James Heavin. The Heavin's three children, Ginger, Heather, and Matthew, are all graduates of Arlington Baptist University (College). The amount of this scholarship will vary but should be at least \$500. The recipient must be a student completing his/her junior year at ABU. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**DORM RESIDENT LEADERSHIP SCHOLARSHIP (\$2000) (only 25 scholarships are available)**

This scholarship is a tuition only scholarship offered to incoming students and returning students during Fall and/or Spring terms only. The Resident Leadership Scholarship is based on academic achievement, Spiritual Formation achievement, and leadership service in their local church. The Resident Leadership Scholarship is awarded to students who exhibit and model leadership behavior in their Christian life and lay, on campus, off campus, in the residence halls, and in their local church. First time students must submit a Leadership Application and a letter of recommendation (on church letterhead) from the pastor of the church they are currently attending as to how the student is involved in a leadership role at his/her church. Students receiving the Resident Leadership Scholarship may continue to receive the Resident Leadership Scholarship each year, providing the student reapplies and meets the following requirements:

1. Maintain a grade of "B" or above in Spiritual Formation.
2. Maintain a cumulative GPA of 3.0 or above. If the student's cumulative GPA should fall below a 3.0, the student becomes ineligible for scholarship funds until the next calendar year.
3. Submit a letter of recommendation from two faculty members of Arlington Baptist University. Recommendations will be based on class attendance, participation, character, and leadership within the classroom setting. Recommendations must be from a professor of a class you took on-campus in the term immediately preceding the fall term for which you are applying.
4. Be a full-time student (12 or more credit hours) for the entire semester.
5. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
6. \*All general requirements for initial qualifications must be upheld.
7. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**NON-DORM RESIDENT LEADERSHIP SCHOLARSHIP (\$1000) (only 25 scholarships are available)**

This scholarship is a tuition only scholarship offered to incoming students and returning students during Fall and/or Spring terms only. The Non-Resident Leadership Scholarship is based on academic achievement, Spiritual Formation achievement, and leadership service in their local church. The Non-Resident Leadership Scholarship is awarded to students who exhibit and model leadership behavior in their Christian life and lay, on campus, and off campus, and in their local church. First time students must submit a Leadership Application and a letter of recommendation (on church letterhead) from the pastor of the church they are currently attending as to how the student is involved in a leadership role at his/her church. Students receiving the Resident Leadership Scholarship may continue to receive the Resident Leadership Scholarship each year, providing the student reapplies and meets the following requirements:

1. Maintain a grade of "B" or above in Spiritual Formation.
2. Maintain a cumulative GPA of 3.0 or above. If the student's cumulative GPA should fall below a 3.0, the student becomes ineligible for scholarship funds until the next calendar year.
3. Submit a letter of recommendation from two faculty members of Arlington Baptist University. Recommendations will be based on class attendance, participation, character and leadership within the classroom setting. Recommendations must be from a professor of a class you took on-campus in the term immediately preceding the fall term for which you are applying.
4. Be a full-time student (12 or more credit hours) for the entire semester.

5. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
6. \*All general requirements for initial qualifications must be upheld.
7. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**LOCAL CHURCH SCHOLARSHIPS.** Churches of the World Baptist Fellowship may supply scholarships. Eligibility and amounts are determined by the church. Students should inquire at a church for information.

**MARRIED COUPLE GRANT.** Arlington Baptist University recognizes that it is beneficial for the spouse to gain biblical and spiritual instruction; thus, this grant is an effort to encourage and afford the opportunity. The spouse of a student enrolled and charged for a regular program of study may be eligible for a university-sponsored tuition grant of up to 50% of tuition (effective fall 2010). This grant will be based on financial need. Any student who marries while currently enrolled must be in compliance with the University's marriage policy, as explained in the "Student Handbook," and must meet certain other criteria for eligibility. Students who are given permission to marry between the Fall and Spring semester of a school year are not eligible to apply for the spouse scholarship until each completes a minimum of 12 credit hours after marriage. The application and instructions for this grant may be obtained in the Business Office. The following criteria must be met:

- FAFSA must be completed for both parties – all financial aids funds will be applied first, and spousal grant will then be applied to remaining balance.
- Grants will apply to tuition only – each student is financially responsible for all other fees.

**PATRIOT SCHOLARSHIP FOR NEW FRESHMEN AND TRANSFERS (UP TO \$1000)**

This scholarship is a tuition only scholarship offered to beginning freshmen students and incoming transfer students during fall and/or spring terms only. The Patriot Scholarship is based on academic achievement and is awarded to students with a minimum high school GPA of 3.0 on a 4.0 scale and a combined SAT score of 970 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 18. Transfer students will be awarded the Patriot Scholarship if their cumulative transfer GPA is a minimum 3.0 on a 4.0 scale. The ACT or SAT score will be required if the student transfers in less than 30 credit hours. If more than 30 hours are transferred, the ACT/SAT requirements will be waived. Students receiving the Patriot Scholarship may continue receiving this scholarship for up to 8 semesters providing they meet the following requirements:

1. Maintain a grade of "B" or above in Spiritual Formation.
2. Maintain a cumulative GPA of 3.0 or above. If the student's cumulative GPA should fall below a 3.0, the student becomes ineligible for scholarship funds until the cumulative GPA is raised to 3.0 or higher.
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**PRESIDENT'S SCHOLARSHIP FOR NEW FRESHMEN AND TRANSFERS (UP TO \$7000)**

This scholarship is a tuition only scholarship offered to beginning freshmen students and incoming transfer students during fall and/or spring terms only. The President's Scholarship is based on academic achievement and is awarded to students with a minimum high school GPA of 3.75 on a 4.0 scale and a combined SAT score of 1280 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 27. Transfer students will be awarded the President's Scholarship if their cumulative (from all colleges) transfer GPA is a minimum 3.75 on a 4.0 scale. The ACT or SAT score will be required if the student transfers in less than 30 credit hours. If more than 30 hours are transferred, the ACT/SAT requirements will be waived. Students receiving the President's Scholarship may continue receiving this scholarship for up to 8 semesters providing they meet the following requirements:

1. Maintain a grade of "B" or above in Spiritual Formation.
2. Maintain a cumulative GPA of 3.75 or above. If the student's cumulative GPA should fall between 3.74 and 3.5, the scholarship will be reduced to the Dean's Scholarship amount until the cumulative GPA is raised to 3.75 or higher. At that point, the President's Scholarship will be reinstated.
3. Be a full-time student (12 or more credit hours)
4. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**REFERRAL SCHOLARSHIP FOR CURRENT ABU STUDENTS (UP TO \$2,000 PER YEAR)**

This scholarship is a tuition only scholarship offered to students currently enrolled at Arlington Baptist University. Current students can refer their friends and family members to ABU by filling out a New Student Referral Form. If the referred student enrolls full-time at ABU, both the current student and the new student will receive a \$1,000 scholarship for each semester they complete together. Initial recruitment must be made outside of a school sponsored recruitment effort and the name of the recruited student must be submitted to the recruitment office prior to the submission of application. The only limit to the number of \$1,000 scholarships that a recruiting student may receive is that a student's total ABU

scholarships may not exceed the flat-rate tuition charges for a given semester. Both students will continue to receive this scholarship if they meet the following requirements:

1. Maintain a grade of “B” or above in Spiritual Formation.
2. Maintain a cumulative GPA of 2.5 or above. If one of the student’s cumulative GPA should fall below a 2.5, both students become ineligible for scholarship funds until the deficient GPA is restored.
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. If either student becomes subject to disciplinary action, the scholarship will be suspended for a minimum of one semester for both students. A request for reinstatement following disciplinary action will be considered on a case by case basis.
5. This scholarship will be awarded at the conclusion of the term based upon the successful completion of the requirements by both students.
6. Both students must return for this to apply to subsequent semesters.
7. \*All general requirements for initial qualifications must be upheld.
8. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student’s account.

**TIMOTHY FELLOWSHIP SCHOLARSHIP** (updated for fall 2020). If a church sends a monthly support of at least \$400 to Arlington Baptist University, that church can select one full-time staff member to pursue a master’s degree (MBATS) at ABU. This scholarship covers the tuition only and will be limited to 24 hours per year. The student will be responsible for any fees associated with the semester or course charge. These charges can include a registration fee and a per online course fee.

**WAYNE MARTIN CITIZENSHIP AWARD.** A cash award is made to two outstanding students in the graduating class based on conduct, attitude, character, manners, participation in campus activities, and local church ministry. Upon instructions by the sponsor, selections are made by the faculty.

**WAYNE MARTIN HONOR GRADUATE AWARD.** A cash award is made to the Valedictorian and the Salutatorian of the graduating class. All academic work must be completed by the end of the spring semester.

**WOMEN IN MINISTRY SCHOLARSHIP.** This scholarship wishes to recognize that women – both lay and professional – have a great part to play in ministry. Sometimes these women may hold positions and be in the public eye; however, sometimes these women may serve faithfully – yet behind the scenes. Regardless, the lady who receives this scholarship should be viewed as faithful, positive, trustworthy, consistent, diligent, and, above all, Christ-like. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**WORD OF LIFE ACHIEVEMENT SCHOLARSHIP.** This scholarship is available for those who participate in the Word of Life Program and have achieved either the Steadfast Award or the Creative Discipleship Award. The scholarship is available for one year (\$500 per semester) and is applicable only for those enrolling for the first time at Arlington Baptist University.

**WORD OF LIFE COLLEGE SCHOLARSHIP.** Arlington Baptist University offers a \$500 scholarship per semester for a maximum of six consecutive semesters for the student who completes a one-year program at Word of Life Bible Institute and transfers directly to ABU. A student completing a two-year program at Word of Life will receive a \$500 scholarship per semester for a maximum of 4 semesters.

\*Other requirements to qualify for these scholarships can be found on the university’s website or upon request from the admissions office.

## **OTHER ASSISTANCE**

**STAFFORD LOANS/PLUS LOANS/SLS LOANS.** Students or parents may borrow funds for educational purposes from a participating lending institution. The government acts as guarantor to the loan; therefore, the student or parent needs no collateral. Interest is low and repayment depends on the type of loan.

**PELL GRANT.** The Federal Pell Grant is awarded to eligible undergraduate students who have not received a bachelor’s degree and who have high documented financial need. The Pell Grant Processing Center calculates the student’s eligibility from the Free Application for Federal Student Aid (FAFSA) completed, by the student, every academic year, based on the previous year’s income tax information.

**TEACH GRANT.** Teacher Education Assistance for College and Higher Education Grants (TEACH) are awarded to eligible students who enroll in necessary coursework in teaching, who are sophomores that have submitted passing scores from the THEA test (or are enrolled in Master of Education courses), and who maintain a Cum GPA of 3.25. Awards provide up to \$4,000 per year (\$16,000 total for four-year programs) in grants to students who intend to *teach full-time in high-need subject areas for at least four years*

**VOCATIONAL REHABILITATION.** Students with disabilities may qualify for assistance from the Office of Vocational Rehabilitation. Contact the State Department of Education.

**VETERAN’S ASSISTANCE.** Veterans or their dependents may be eligible under one of the assistance programs currently available. Contact the Veterans Assistance Officer in the Financial Aid Office.

**GRIEVANCES.** Student grievances related to financial aid, billing, payment of account, and similar financial issues should be directed to the Financial Aid office of the college. Policy statements and procedures can be viewed in the [Consumer and Safety Report](#) and [Student Handbook](#) on the university's web site.

**GRIEVANCE POLICY.** Arlington Baptist University understands that misunderstandings and conflicts are often a part of life and community interaction. ABU encourages the resolution of student complaints through courteous, patient communication. Conflicts are best addressed at their lowest level, as close to the time of the incident as possible. Following the procedures listed in Matthew 18:15-17, an initial solution should be sought with regard to the person deemed guilty of an offense. If a resolution cannot be reached at that level, it may be addressed at a more formal level.

#### **GRIEVANCE PROCEDURES:**

**INFORMAL:** A student who has a complaint concerning ABU should first direct his/her questions to the person directly responsible for the perceived offense. If this does not resolve the matter, the student should seek Godly counsel that can help to objectively affirm the validity of their concern and assist in a timely resolution. If the student has made a reasonable attempt to resolve the problem with the person directly involved and is still not satisfied with the outcome of that informal process, a written complaint may be filed.

**FORMAL:** The formal grievance process requires written documentation. A formal grievance form is available through the office of the Vice-President of Student Affairs or the Academic Offices. The student will observe the following process:

1. A written complaint should be made to the immediate supervisor of the person against whom the complaint is made which explains the concern and describes the actions taken to resolve the conflict. If no resolution is reached, or the student has not received a satisfactory response from the supervisor within 10 working days of the submittal of the grievance form, then the student may proceed to the next step.
2. The student should complete the formal written grievance form and present it to the university administrator who has jurisdiction over the area or person involved. (If an administrator is a person involved in the initial conflict, the grievance should be filed with the President.) The administrator may deal with the issue themselves or confer with a university committee and/or staff to rule on the grievance. A ruling on the grievance will be determined within 30 days of the receipt of complaint as submitted to the administrator. The administrator will inform the complainant and those previously involved of the decision.
3. The complainant may appeal the decision of the university administrator and/or committee to the president of the university or the president's designee(s). Appeal to the president must be made within ten working days and include the previous university's grievance form, the ruling of step 2, and an explanation as to why the ruling is unsatisfactory. A ruling on the appeal to the president will be made within 15 days of filing of the appeal. Rulings made at this level are final within the institution if the President chooses to use a committee, it will consist of at least three administrators and two faculty members, although the affected administrator may be allowed to present information, he/she will have no vote in the final outcome.

#### **GRIEVANCES AGAINST THE UNIVERSITY:**

For grievances not specifically related to Academic, Financial or Student Affairs, students may contact the university's accrediting agency (ABHE) or the Texas Higher Education Coordinating Board. For matters involving civil rights, contact the U.S. Department of Education. Contact information is listed below.

Association for Biblical Higher Education (ABHE)  
5850 T. G. Lee Blvd, Suite #130  
Orlando, FL 32822  
<http://abhe.org/pages/NAV-Contact.html>

Texas Higher Education Coordinating Board (THECB)  
P.O. Box 12788  
Austin, TX 78711-2788  
<https://www.highered.texas.gov/>

U. S. Department of Education  
Office of Civil Rights  
1999 Bryan Street, Suite 1620  
Dallas, TX 75201-6810  
<http://www2.ed.gov/about/offices/list/ocr/docs/howto.html>

Texas Education Agency (TEA)  
[http://tea.texas.gov/About\\_TEA/Contact\\_Us/Complaints/Complaints/](http://tea.texas.gov/About_TEA/Contact_Us/Complaints/Complaints/)

## **ADMISSIONS INFORMATION**

## **ADMISSIONS REQUIREMENTS**

Arlington Baptist University maintains an open admissions policy. This is in recognition of the fact that the Lord calls individuals from different backgrounds and levels of preparation. The University is interested in extending its services to anyone who has a sincere desire to prepare for service to the Lord. Admissions requirements and procedures for new freshmen, transfer, international, and returning students will be outlined in this section.

### **NEW FRESHMEN**

The admissions requirements listed below are intended to assist the University in helping the student determine goals and develop a college training program to fulfill those goals.

1. The applicant must profess Jesus Christ as his/her Savior and be an active church member.
2. The applicant must be at least 16 years of age.
3. The applicant's file will be reviewed for acceptance once the admissions office has received his/her application, application fee, admissions questionnaire & essay, and recommendation form.
4. The applicant must present evidence of completing a minimum of three years of English, two years of social studies, two years of mathematics, and one year of any science in high school.
5. The applicant must present an official high school transcript with a graduation date or a General Equivalency Diploma (GED). (Students, at least 16 years of age, who are working toward a high school diploma, or the GED will be given individual consideration for college credit enrollment.)
6. Applicants who earned dual credit in high school must present an official transcript from that college or university.
7. Only applicants with a cumulative "C" average or higher will be considered for admittance. (See possible exceptions below.)
8. Official scores from the American College Test (ACT) or the Scholastic Aptitude Test (SAT) are required for admission to Arlington Baptist University. ACT or SAT requirements will be waived for applicants age 25 and over.
9. The applicant must not be in default to any government sponsored program of education or assistance or to any educational institution.
10. The applicant must be willing to accept full responsibility for financial obligations to the University.
11. Careful completion of the application, payment of fees, and submission of transcripts are required of all applicants before being registered for classes. Students desiring campus residence must pay a room deposit fee.
12. **ON-CAMPUS RESIDENCE REQUIREMENTS.** All single students under the age of twenty-one are required to take a room in one of the residence halls unless they live with one of their parents, grandparents, or married siblings. Resident students must enroll for a minimum of two semester hours.
13. **MEDICAL / MEDICAL INSURANCE REQUIREMENTS.** All students must produce evidence of a recent basic physical and (unless the applicant is 22 years of age or older) he/she must turn in a record of a bacterial meningitis vaccination prior to enrollment. All students are encouraged to have hospitalization insurance upon enrollment.
14. **ORIENTATION.** To aid new students' successful adjustment to college life, orientation provides vital information about Arlington Baptist University's policies and procedures. New students receive explanations of the regulations of the University and advice on how to take advantage of its services. Orientation is offered at the beginning of the fall and spring semesters and is required of all new students, including transfer students. New students who enter during the summer and return in the fall must attend the fall orientation for new students. Failure to attend these sessions could delay the student's enrollment for a semester.
15. **PLACEMENT TESTS.** All beginning students are given a placement test in English and Math unless they have already completed transferable hours from another institution in one or more of these areas. Students making below the required scores will be required to enroll in remedial non-credit courses.

### **ADMISSION PROCEDURE**

Information about the University, as well as admission forms, is available by writing or calling the University. Forms are also available on the university website. As an applicant, all forms, correspondence, and phone calls should be directed to the Admissions Office. ([www.abu.edu](http://www.abu.edu))

A prospective student is encouraged to read the University Catalog. The Student Handbook and the Spiritual Formation Instructions provide additional information concerning requirements and responsibilities. Information from all three sources is available on the university website.

### **ACADEMIC POLICY AND PROCEDURES**

**POLICY:** To reasonably ensure the academic success of each student seeking admissions, the student's academic records (high school transcript and/or undergraduate transcript) and test scores will be evaluated prior to acceptance into the university. For students attending college for the first time, the student's graduation program, the cumulative grade point average, the credits completed in English, social studies, mathematics, and science, and the ACT or SAT scores (pre- and post-COVID) will be examined. For transfer students, the cumulative grade point average on the undergraduate transcript(s) will be evaluated.

**PROCEDURES:**

#### A. New Freshmen

1. Examine the high school transcript for the following:
  - a. Cumulative grade point average of 2.00 or above on a 4.00 scale. (An exception may be considered based upon the program of study pursued by the student during high school. If accepted, the student would be placed on probationary status pending the successful completion of the first term of attendance.)
  - b. Sufficient credits by years: English (three or more years); social studies (two or more years; mathematics (two or more years); science (one or more years).
2. If the applicant is deficient in either of these areas, the V. P. of Academic Affairs is consulted. The student's ACT / SAT score(s) is reviewed and often the applicant is interviewed by the V. P. of Academic Affairs prior to a decision regarding admittance to the school.
3. Once a decision is made concerning the student's admittance, the student is notified by the admission's office. The student can appeal the decision through the V. P. of Academic Affairs.

#### B. Transfer Students

1. Examine the college/university transcript(s) of the transfer student for the cumulative grade point average of 2.00 or above on a 4.00 scale. (An exception may be considered based upon prior academic success in high school.)
2. Students who have taken less than 12 credit hours at another college/university must also provide an official high school transcript.
3. If the student's cumulative grade point average is below 2.00, the V. P. of Academic Affairs is consulted, and the transcript is reviewed by the academic office and often the student is interviewed.
4. If the student is allowed admittance, the student is required to take no more than 13 hours during the first term (full-time status). This will be communicated by the academic office.
5. Once the Satisfactory Academic Progress procedure is completed at the end of the term, and the student has met the qualitative and quantitative requirements for financial aid, the student will be able to increase his/her course load.

#### C. International Students

The previous academic requirements apply to international students, along with the following requirements:

1. All Official College Transcripts must be translated into US Academic Equivalency.
2. International students are required to submit TOEFL scores. The following minimum scores are required on the TOEFL IBT Test: Reading-22; Listening-22; Speaking-24; and Writing-24

### TRANSFER STUDENTS

Transfer students must meet all admissions requirements listed above other than presenting a high school transcript unless students have taken less than 12 credit hours. However, any student who attended another institution of higher learning must present an official transcript with his/her application. Credits earned at an accredited institution will be considered for transfer where programs and courses are compatible. Grades earned in courses must be at least "C" level or equivalent before credits can be transferred.

Students on academic probation at another college or university will be interviewed before being considered for admission. For transfer students having completed 30 college credit hours or more, ACT or SAT scores will not be required. Students applying for admission to the University who are planning to use VA benefits, must submit a Joint Service transcript. Even if no credits are expected to transfer, a Joint Service transcript must be included with the application for admission.

### INTERNATIONAL STUDENTS

Applicants who do not hold citizenship in the United States of America are welcome to apply to Arlington Baptist University. The admissions requirements as stated below must be fulfilled before an Acceptance letter and I-20 are sent to the applicant:

1. Applicants will be sent an application specific for international students upon request from the Admissions office.
2. The applicant must pay an application fee, complete the admissions questionnaire & essay, and submit a recommendation form.
3. International applicants must send an Official High School or Secondary Transcript that is translated into the English language.
4. All Official College Transcripts must be translated into US Academic Equivalency.
5. International students are required to submit TOEFL scores. Official scores must be mailed to Arlington Baptist University. Approval of scores slightly below these minimums must be approved by an enrollment committee. (See Academic Policy and Procedures under Admissions for required scores.)
6. The applicant must provide proof of a medical physical, meningitis shot, and tuberculosis test.
7. The applicant must provide a notarized Affidavit of Support. This proves to the University that if at any time the student cannot pay his/her bill, the person who signed the affidavit will be held financially responsible for the school bill.
8. International applicants must submit a \$5,000 deposit before they will be accepted to ABU. This deposit will go towards the student's school bill and is refundable if the student does not attend any classes. This deposit can be paid in installments, but the full amount must be collected before an Acceptance Letter will be sent.
9. The applicant must provide a copy of their passport page with the photo id.
10. If the applicant has a Permanent Resident Card, he/she must present a copy to the admissions office.
11. Proof of I-94 must be sent to the Admissions office upon the student's arrival into the US. **This document must be sent to ABU before the student can register for classes, but not before the Acceptance Letter and I-20 are sent.**

Once an international applicant has met the above requirements, his/her file will be reviewed for acceptance to the University. If the applicant is accepted, an Acceptance Letter and I-20 will be sent.

## **RETURNING STUDENTS**

Former students of Arlington Baptist University who have been out of school for three consecutive semesters must submit a new application with the appropriate application fee for re-admission. Additional requirements will be assessed on an individual basis.

## **HOMESCHOOL STUDENTS**

Any student who has received their high school diploma through a homeschool co-op or homeschool curriculum program must provide an official high school transcript and official scores of either the ACT or the SAT tests. Students that have an unofficial transcript will be evaluated on an individual basis based on provided documentation and tests scores from the ACT or SAT. All other admissions documents must be completed.

## **ADDITIONAL ADMISSIONS INFORMATION**

Information about the University is available on the ABU website or by writing or calling the University. Admissions forms are also available on the University website. As an applicant, all forms, correspondence, and phone calls should be directed to the Admissions Office (ext. 1773). ([www.abu.edu](http://www.abu.edu))

A prospective student is encouraged to read the University Catalog, Student Handbook, and Consumer Safety Policies. All of which provide additional information concerning requirements and responsibilities. Information from all three sources is available on the University website.

## **TRANSFER OF CREDIT POLICY**

### **Transfer Out Policy:**

Students can transfer credits to schools that are accredited by ABHE (Association for Biblical Higher Education) or that recognize ABHE accreditation. However, individual courses will be transferred based on how each course can be applied to the degree program chosen at that school.

Transferability is ultimately determined by the institution to which one hopes to transfer and should always be viewed as limited. Not only must the student earn at least a "C" for credits to transfer, but courses must be applicable to the program chosen by the student. Additionally, some schools will only accept credits from regionally accredited institutions and/or limit the percentage of courses that can be transferred in.

If a student is planning to attend ABU for only a limited time, it would be wise to check the "Transfer In" policy of the school to which one hopes to transfer. The registrar can also provide a list of some of the schools that readily accept credits from ABU. Currently, these include Criswell College, Dallas Baptist University, Texas State University – San Marcos, and Texas A&M – Commerce. (ABU entered into an **Articulation Agreement** with Texas A&M – Commerce beginning in fall 2016.

<http://www.tamuc.edu/admissions/oneStopShop/undergraduateAdmissions/transferAdmissions/articulationAgreements.aspx> )

### **Transfer In Policy:**

Any student who attended any other institution of higher learning must present an official transcript with his/her application. Credits earned at an accredited institution will be considered for transfer where programs and courses are compatible. Grades earned in courses must be at least "C" level or equivalent and the courses must be applicable to the program chosen by the student before credits can be transferred. Students on academic probation at another college or university will be interviewed before being considered for admission. Transfer students must meet all other admission requirements listed above.

Students applying for admission to the university who are planning to use VA benefits must submit a military transcript. Even if no credits are accepted, a military transcript must be included with the application for admission.

At this time, Arlington Baptist University's only established articulation agreement is with Texas A&M – Commerce, however, the college has instituted scholarships for any student who completes a two-year program at either Jacksonville College (Jacksonville, TX) or any of the Word of Life Institutes (college). (See SCHOLARSHIPS)

**Policy for Validating Credits from Unaccredited Institutions.** *(The following criteria are also applicable to students in online programs.)*

The following criteria must be met:

- 1) A validation process which includes the following: a review of syllabi, faculty credentials, grading standards, and other relevant learning resources from the sending institution. (If not available online, the student must provide a catalog and course syllabi for courses being considered.) This process must be completed prior to the student's enrollment in any course even if the student has received an unofficial transcript evaluation from the ABU Registrar's office. Once the courses are validated then criteria 2) will be applied.

- 2) During the first semester at ABU, the student must complete a minimum of 12 credit hours with a 2.0 (or above) grade point average. The transfer hours will not be added to the student's ABU transcript until all criteria are met.
- 3) Only credits with a grade of "C" or above that are applicable toward the degree program being pursued will be validated for transfer purposes.
- 4) Because of a long-standing history with Norris Bible Baptist Seminary (Fort Worth TX) and Louisiana Baptist University and Seminary (Shreveport LA), ABU will accept Bible/Theology and church ministry-related credits with a grade of "C" or above that are applicable toward the degree program being pursued. For other courses from these two institutions, the criteria in 1) will apply.

## **REGISTRATION INFORMATION**

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Registration periods for each semester are included in the Academic Calendar. Students are required to consult with an academic advisor prior to formal registration to develop an appropriate degree plan and class schedule. All students must be advised each semester by their program coordinator, or an advisor approved by the program coordinator prior to registration. Students must be prepared to pay all required fees and satisfy enrollment requirements on the day of registration.

The SCHEDULE OF CLASSES for each semester will provide all the information relative to classes offered, day and time of classes, location, and instructor.

### **COURSE LOAD**

The normal full-time course load for undergraduates is 12 to 16 hours. Students who work are advised to reduce their course loads accordingly. Students must have the permission of the Academic Dean to register for more than 17 hours. (Full-time status for graduate students is 9 hours, and part-time status is 6 hours or less.)

### **ADD / DROP PERIOD**

Students are permitted to drop or add a class during the first calendar week of scheduled classes in a semester. This period is referred to as the ADD/DROP period. During this period, students do not need to process a change of schedule form. The procedure during this period would be for the student to contact his/her department chair or advisor to seek approval and guidance for this decision. Once the decision is reached, the necessary course changes will be processed through the Registrar's Office. A new statement will be generated, and the student will process this statement through the Business Office. During this period, no ADD/DROP fees are charged, and no grade (WP or WF) is issued.

### **CONCURRENT ENROLLMENT**

Those students who enroll at Arlington Baptist University and another college or university at the same time must obtain approval through the Registrar's office to ensure transfer of credits earned at the other educational institution. The requirements of course load outlined above apply to total number of credit hours in concurrent enrollments.

### **ADVANCED PLACEMENT (AP) SCORES**

Advanced Placement (AP) scores of three (3) or higher may be considered for college credit. (Contact the Registrar's Office for additional information.)

### **ENROLLMENT STATUS**

**REGULAR.** Undergraduate students who have registered for 12 or more credits in one of the University's programs will be considered enrolled on a regular status. Graduate students who have registered for 9 hours or more credits will also be considered enrolled on a regular basis.

**PROBATIONAL.** Students who are not making satisfactory progress toward a degree will be placed on academic probation. (See definition of satisfactory progress under financial aid section.) Students on this status will be limited to 12 semester hours. Students receiving VA educational benefits on this status will be reported to the Department of Veterans Affairs as making unsatisfactory progress.

**PROVISIONAL.** A student who has not completed all admissions requirements or paid required fees may be permitted to enroll on a provisional basis at the discretion of the administration. The requirements must be met before the end of the semester, or the work attempted in the semester will not be credited and further enrollment will not be allowed.



NON-CREDIT. Non-credit (institute) courses are available through distance education (correspondence).

AUDIT. A limited number of students may obtain approval through the Registrar's Office to audit a class. Audit students will not be permitted to take examinations, to receive grades, or to receive credit.

## STUDENT RANK

Freshman	Up to 32 completed credits
Sophomore	33-64 completed credits
Junior	65-96 completed credits
Senior	More than 96 completed credits
Graduating Senior	A graduating senior is a student who is enrolled in the final semester and who will complete all graduation requirements during that semester.

## ACADEMIC INFORMATION

### GRADING SYSTEM

Grade point average (GPA) is computed on the four-point scale. GPA is obtained by: (1) multiplying the credit hours of each course by the numerical value of the grade received for that course; (2) totaling the results for all courses taken; (3) dividing the sum by the total credits attempted. The scale of grades and interpretation of quality of work is as follows:

A - Excellent.....	4	90-100%
B - Above Average.....	3	80-89%
C - Average.....	2	70-79%
D - Below Average.....	1	60-69%
F - Failure.....	0	Below-59%
AU-Audit		WP-Withdrawal Pass
EX-Exempt		WF-Withdrawal Fail
I-Incomplete		Y-Grade deferred by instructor
NC-Non-Credit		
P - Pass		

Percentages are given as a guide only. Instructors will explain the grading policy in their individual course syllabi. Grades of I (Incomplete) must be updated within six weeks of the close of the semester to receive course credit; otherwise, the "I" will be changed to an "F".

### METHOD OF CREDIT

Classes at Arlington Baptist University meet for 16 weeks of instruction. The unit of credit is the semester hour and is based on the number of hours the class meets each week. A student must complete work at a minimum of "D" level (1.0 grade point) in order to be awarded credit. Students are advised, however, that "D" level work may be disallowed in prerequisite work and cannot be transferred.

### DROPPING A COURSE

Students are permitted to drop a class during the first calendar week of scheduled classes in a semester without any record of it being reflected on the transcript. This period is referred to as the ADD/DROP period. Students may drop a course by processing a Change of Schedule Form with the Registrar and paying the necessary fee. Approval must be obtained from the instructor. At the time of withdrawal, the student will be assigned a grade of "WP" if he/she is passing or a grade of "WF" if the student does not have a passing grade. The Change of Schedule Form must be turned in before the student reaches the maximum number of absences in the course or his/her grade will be an "WF". The last day to drop a class is noted by semester in the semester calendars. Beyond the tenth week of the semester, permission of the Academic Dean must be obtained also. Students should be advised that dropping a course may change enrollment status (possibly affecting financial aid). Additional information is available in the Consumer and Safety Document on our university website.

### CANCELLATION OF A COURSE

A course that enrolls fewer than six students may be cancelled at the discretion of the University.

### COURSE NUMBERING

Courses are identified by a departmental prefix and a four-digit sequence number. The first digit indicates the level of the course:

1000 Freshman Rank

2000	Sophomore Rank
3000	Junior Rank
4000	Senior Rank

The second digit indicates the number of credits designated for each course. The final two digits indicate the sequence of the course in the respective department.

## REPORT OF GRADES

A full report of grades is provided to the student by the Registrar within 10 days of the close of the semester. Inquiries about a grade should be directed first to the appropriate instructor. Only instructors may process grade changes where necessary.

## TRANSCRIPTS

The Registrar keeps on file the permanent record of all credits earned by each student. Transcripts are only issued upon receipt of a written request signed by the student, as well as a copy of a phot ID. Transcript request form and policies are located at [www.abu.edu](http://www.abu.edu) under the Academic tab. Faxed requests are honored in emergency situations. There is no charge for the first official transcript; however, a fee of \$5.00 is charged to issue each additional official transcript. College policy requires full payment of account prior to release of official transcripts.

## HONORS PROGRAM

Dean's List. Students must have a cumulative GPA of 3.5 or higher for at least 12 hours of work to be named to the Dean's List.

Honor Roll. A cumulative GPA of 3.0 or higher for at least 12 hours of work qualifies the student to be listed on the Honor Roll.

Honorable Mention. A student who performs at a GPA level of 3.0 or higher for one semester, but whose cumulative GPA is less than 3.0 will be eligible for an honorable mention list.

The student's character and deportment are equally important considerations to earn these honors.

## REPEATING COURSES

A student may repeat a course for credit only if the grade received is below "C". No course may be repeated for credit more than once. (Certain performance courses may be repeated more than once.) When a student repeats a course and earns a grade of "C" or better, the new grade will stand in place of the previous performance. Both grades remain on the transcript, but only the most current grade is calculated in the GPA.

## CLASS ATTENDANCE POLICY (Updated June 2020)

Due to the new block schedule instituted Fall 2020, the class attendance policy for Arlington Baptist University has been updated. All faculty and students will be subject to this new policy.

### On Campus Courses

1. If a student is absent the first two class periods of any course, the student will be unofficially withdrawn from the course. (These two class periods would include the add/drop week.) A grade of WP (withdraw passing) would be assigned for that course.
2. A student must attend at least 75% of class time which means he/she cannot miss more than four classes. On the fifth absence (or partial absence) from class, the student will be unofficially withdrawn with a grade of WP (withdraw passing) or WF (withdraw failing) depending on the student's grade average in the class on the day of withdrawal.
3. Absences related to school-sponsored events will not be counted against the student. However, the student must still attend 75% of the course meetings minus the absences due to school sponsored events. These absences will be labeled as excused absences.

Excused Absences School-sponsored	Max absences that are not excused	Max Total Absences = Ex. Ab + Other Ab.	Withdrawn on
0	4	4	Absence #5
1	4	5	Absence #6
2	3	5	Absence #6
3	3	6	Absence #7
4	3	7	Absence #8
5	2	8	Absence #9

4. Each professor will determine tardy or partial absence policies, late work policy and due dates of assignments which will be clearly stated in the class syllabus and consistently enforced by the professor.

### Online Courses

1. If a student does not participate in and/or submit classwork or assignments during the first two weeks of an online course, or if there is no activity by the student during any two-week period of the eight-week course, the student will be unofficially withdrawn from the course and assigned a grade of WP (withdraw passing) or WF (withdraw failing) depending on the academic standing at the time of the withdrawal.
2. Each professor will determine tardy or partial absence policies, late work policy and due dates of assignments which will be clearly stated in the class syllabus and consistently enforced by the professor.

## ACADEMIC INTEGRITY POLICY

In accordance with biblical principles of honesty and integrity, Arlington Baptist University views any act of cheating or plagiarism as a serious offense. If any faculty member observes or suspects that plagiarism or cheating has occurred, he or she is obligated to address the instance and notify the Academic Affairs office of the situation.

Academic dishonesty includes, but is not limited to, the following:

- Turning in work done by another person as if it was your personal effort.
- Copying another student's homework, paper, test, or assignment.
- Copying from a source (books, internet, etc.) and not giving credit to the source. (Copyright Infringement)
- Copying and pasting from a website or document on the Internet. (Copyright Infringement)
- Working together with one or more persons on an assignment that is intended to be done by you alone.
- Copying or attempting to copy answers from the test of another student.
- Using notes, materials, or assistance on a test when the instructor has not given clear permission for their use.
- Communicating with another student during a test, quiz, or exam.
- Assisting or allowing someone to copy your work without the instructor's clear permission.
- Submitting, without explicit permission from the current instructor(s), materials written for a previous or concurrent class.
- **Accessing another student's online course(s) from any semester/term, with or without that student's approval while registered for that course will be viewed as a deliberate and premeditated action and will be treated as a double offence resulting in an automatic failure of that course in accordance with step 2 below. If the student has already received a warning or it involves more than one course, this infraction could result in dismissal from school.**

The consequences for academic dishonesty may be applied at three levels:

1. When a student violates the Academic Integrity Policy, Faculty will contact the Academic Dean to see if this may be viewed as inadvertent. **Only "inadvertent" violations will receive the minimum. If the student has completed English Composition I or II at ABU or has taken an online course in two semesters, the infraction will not be viewed as inadvertent. The minimum consequences are to be understood as follows:**
  - a. **An on-campus student whose violation seems inadvertent** may, at the discretion of the instructor, be given a variety of **penalties up to and including a zero** for the work submitted. If, based on their current grade, the penalty does not prevent the student from passing the course, the student will be allowed to continue. However, the **student must also attend an Academic Integrity (AI) training session**. Said student should not be allowed to participate in class activities until an AI training session has been scheduled with the University Librarian who will provide an admittance note. When the AI training is completed, the student **must first show the appropriate faculty member a signed certificate of completion and then submit the certificate to the Academic Affairs office before a passing grade can be submitted or posted**.
  - b. **An online-only student or a student whose first inadvertent violation occurs in an online course** may, at the discretion of the instructor, be allowed to continue the course. However, the student **will be given a zero for the work submitted** and must first **retake and pass the plagiarism quiz** before any further work can be submitted. The student must also **submit to their instructor a one-page paper indicating why the noted action(s) violated our Academic Integrity Policy before a passing grade can be given or**

**posted.** *(The minimum penalty in the online course is more severe because the student has already taken a plagiarism quiz and affirmed an understanding of the process.)*

2. An instance of intentional academic dishonesty or subsequent violation in the same course or a second course will result in the student's dismissal from the course and a failing grade for that course. If an extreme abuse occurs, the faculty or administration may recommend that the student appear before the Academic Affairs Committee to give reason why the student should not be suspended or dismissed from school.
3. A third offense, any pattern of academic dishonesty, or a clearly egregious violation (such as willfully assisting or encouraging another student to violate the Academic Integrity Policy) will result in course failure and required appearance before the Academic Affairs Committee to determine if possible, suspension or dismissal is appropriate.

## **OFFICIAL AND UNOFFICIAL WITHDRAWAL POLICY**

### **OFFICIAL WITHDRAWAL**

#### **POLICY:**

To ensure an honorable and official withdrawal from the University prior to completion of the semester, a student must initiate the withdrawal in the Registrar's Office. The withdrawal permit, approved by the Registrar, must then be submitted to the Financial Aid Office for calculation of Refund to Title IV. After the calculation, remaining federal funds may not cover all unpaid institutional charges due to the University upon a student's withdrawal. The student will receive a grade of "W", indicating withdrawn, for each class the student is passing at the time of withdrawal.

#### **PROCEDURE:**

The student initiates the withdrawal by completing a withdrawal form obtained from the Registrar's Office. The student submits the form to the appropriate faculty for approval and a signature then returns the form to the Registrar's Office. After the form is processed a copy of the form is submitted to the financial aid office and a copy is placed in the student's file.

### **UNOFFICIAL WITHDRAWAL**

#### **POLICY:**

Once a student has exceeded the number of allowable absences (unexcused + excused) in an on-campus course, an unofficial withdrawal should be initiated by the professor. In the case of online courses, if a student has no activity during the first two weeks of the course or if there is any two-week period during the eight-week course that the student has no activity, the student will be unofficially withdrawn from the course. Anytime an unofficial withdrawal occurs, the result is a reduction of semester hours which can result in a change of status for financial aid (full-time to part-time, etc.). \*\*The student may receive a withdraw passing (WP) grade, after he/she exceeds the absences allowed if the student is indeed passing the course. When the student has exceeded the allowed absences and is not passing the course, he/she will receive a withdraw-failing (WF) grade. For online courses, if the student is withdrawn after the first two weeks due to no activity, the student will receive a grade of WP; however, if, after the first two weeks the student is inactive for another two-week period, the student will receive a grade of WP or WF depending upon the academic status at the time of withdrawal. Students may also receive an unofficial withdrawal from a course if during the course, the instructor determines that the student has not and will not be able to complete sufficient assignments / exams to pass the course. Also figured into this will be the points deducted for excessive absences as outlined in the individual courses.

#### **PROCEDURE:**

The procedure for unofficial withdrawals will be as follows: the professor of the course will notify the student that he/she is being unofficially withdrawn from the course and specify the reason. The professor will complete the unofficial withdrawal form and submit the form to the Registrar who will submit the form to the Financial Aid Office. IF at the time of the unofficial withdrawal, we have not reached the 60% mark, the Financial Aid Officer will process a Return to Title IV form and return the required portion of the student's financial aid to the Federal Government. If a required portion of the student's financial aid is returned to the Federal Government, the student will then become responsible for this amount in addition to any amount not originally covered by financial aid funds.

### **WITHDRAWAL FROM INDIVIDUAL COURSES**

Please see page 29 in this document for details on **OFFICIAL and UNOFFICIAL withdrawal** policies and procedures.

### **WITHDRAWAL FROM THE UNIVERSITY**

To ensure honorable withdrawal, a student must submit a withdrawal form (Departure Form) to the Registrar's Office. The student will receive a grade of "WP" for each course he/she is passing at the time of withdrawal. Any student who withdraws from the university is still obligated to fulfill all financial responsibilities including payment of tuition, room / board, library fees, bookstore fees, etc. (Departure forms in Registrar's Office.) Additional Information is available in the [Consumer and Safety Document](#) and [Student Handbook](#) on the university website.

## **DISMISSAL FROM THE UNIVERSITY**

Administrative withdrawals or dismissals may be executed for academic or disciplinary reasons. Withdrawal / dismissal forms (Departure Forms) may be obtained in the Registrar's Office. Due to the serious nature of a dismissal, the student automatically receives a grade of "F" for all courses for the semester in which the infraction occurred. Students who are dismissed must apply for readmission before any further enrollment is allowed. The decision to readmit will be made on an individual basis. Any student who receives an administrative withdrawal or dismissal is still obligated to fulfill all financial responsibilities including payment of tuition, room / board, library fees, bookstore fees, etc.

## **STUDENT PRIVACY ACT**

Arlington Baptist University abides by the Family Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g; 34 CFR Part 99) which is a federal law that protects the privacy of student records. Education records are those records, files, documents, and other materials which 1) contain information directly related to a student; and 2) are maintained by an educational institution. FERPA applies to all schools that receive funds under an applicable program of the U.S. Department of Education. The act requires the University to provide student access to official records directly related to the student and to provide an opportunity for a hearing to challenge the accuracy of records; although, this right does not include the right to challenge the appropriateness of a grade as determined by an instructor. The act generally allows the University to disclose education records or personally identifiable information from education records in the following circumstances: with written consent of the student, if the disclosure meets one of the statutory exemptions, or if the disclosure is directory information and the student has not placed a hold on release of directory information. Students are provided this information in detail at registration.

<http://www2.ed.gov/policy/gen/ferpa/index.html>

**GRIEVANCES.** Student grievances related to records, grades, faculty, courses, and other academic issues should be directed to the vice-president of academic affairs. Policy statements and procedures can be viewed in the [Consumer and Safety Report](#) and [Student Handbook](#) on the college web site. (Refer to page 27 for Grievance Policy and Procedures.)

## **DISABILITIES AND ACCOMMODATIONS**

In accordance with the Americans with Disability Act, Arlington Baptist University recognizes the need to provide accessibility service and special needs for any student with documented disabilities and has established policy and procedures for required accommodations. The University's nondiscriminatory policy affirms its concern and respect for those individuals with specific physical and cognitive needs. The disabilities services and accommodation policy are published in the student handbook, as well as on the college website under the Consumer and Safety Policies.

**Arlington Baptist University's nondiscriminatory policy affirms the University's concern and respect for those individuals with specific physical and cognitive needs. This policy is published in both the university catalog, the student handbook and on the school's website at <https://www.abu.edu>**

**POLICIES AND PROCEDURES – STUDENT DISABILITY ACCOMMODATIONS.** Any student in need of disability services should contact the Academic Affairs office prior to or upon enrollment to establish appropriate accommodations for any documented disabilities. Upon notification of a potential need, the student will be provided a *Disability Service: Accommodation Request Form* which is to be completed by the student and/or guardian and returned to the university so that proper procedures may be followed and documented.

1. Students with a documented disability should obtain, complete, and submit a **Disability Service: Accommodation Request Form along with any pertinent documentation.**
2. Once a *Disability Service: Accommodation Request Form* has been submitted to the Academic Affairs Office, documentation will be reviewed, and a conversation will be held between the Academic Affairs office and the student / guardian to further clarify the type and extent of the disability and determine the nature of the needed accommodation.
5. Once the needed accommodations (academic or physical) for the student's particular situation is determined, the student's professors will be given written notification of the procedures to be followed. (If there are physical accommodations needed, these will be implemented within the first week of classes.)
6. All material regarding the documented disability and accommodations are kept confidential but will be placed in the student's permanent file to help ensure ongoing assistance.
7. Should the student / guardian feel that the accommodations are not appropriate or are not being followed, they are to contact the Academic Affairs Office. While most informal complaints can be resolved by communication between the Academic Affairs Office and the student / guardian, if the follow-up action of the Academic Affairs Office is not satisfactory, and/or the student/guardian feels that the University is refusing to make the appropriate accommodations, a formal complaint may be filed in accordance with the STUDENT COMPLAINTS AND GRIEVANCES policy as published in the student handbook.

8. Once a formal complaint has been submitted to the University, an Academic Affairs Committee meeting will be scheduled within one week of the complaint. The goal of this meeting will be to determine the appropriateness of the accommodations, whether or not the agreed accommodations were provided, and if the University needs to make additional adjustments to help meet the needs of the student.
9. The student and/or guardian will be informed of the committee's findings and if still dissatisfied may contact the United States Department of Education, Office for Civil Rights at 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810.

Any student in need of disability services should contact the 504 Coordinator and/or the Academic Affairs office prior to or upon enrollment to establish appropriate accommodations for any documented disabilities. Address:

Disability Services  
817.461.8741  
504 Coordinator  
3001 W Division St.  
Arlington, TX 76012

## GRADUATION REQUIREMENTS

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To assure that all requirements for graduation are properly met, students are required to formulate a Degree Plan with their advisors in their junior year. The degree plan is filed with the Registrar. Changes in plans may be approved only by the Academic Dean.

The following requirements (affirmed by faculty Fall 2021) must be met to receive a degree:

1. Complete the prescribed program and major(s) in which a student is enrolled with a 2.0 GPA.
2. Complete a minimum of 128 hours with 30 hours in residence and the last 24 hours in residence.
3. Complete all required Spiritual Formation assignments.
4. Pass a test on the University's Articles of Faith.
5. Demonstrate the caliber of character expected from a Christian whose life is conformed to biblical standards.
6. File a degree application with the Registrar during registration of the semester when requirements are expected to be met.
7. Meet all financial obligations.
8. Participate in commencement exercises. Exceptions require approval of the Academic Dean. Students who have six (6) or less hours to be completed in their degree program may be permitted to participate in commencement exercises.

### CATALOG OF GRADUATION

A student will graduate under the catalog requirements in force at the time of initial enrollment. However, a student may choose to graduate under an updated plan. A returning student, whose enrollment was interrupted by three (3) or more consecutive semesters, will be required to graduate under the current catalog.

### GRADUATION WITH HONORS

The following honors will be conferred on qualifying students:

With Praise - GPA 3.25-3.49

With High Praise - GPA 3.5-3.74

With Highest Praise - GPA of 3.75 or higher

Salutatorian: The student compiling the second highest GPA.

(Note: Beginning Spring 2021, in the event there are two or more students with the same highest GPA, no Salutatorian will be chosen.)

Valedictorian: The student compiling the highest GPA.

Honor graduates must also meet the following requirements:

1. Have transferred not more than 64 hours from another college.
2. Be enrolled for at least 12 hours each semester at Arlington Baptist University
3. a.) Exceptions may be made for last semester of attendance prior to graduation.  
b.) Exceptions can also be made for students who began their ABU experience with limited credit courses prior to becoming a full-time student. If that student takes no more than 24 ABU semester hours before becoming a full-time student and then continues to take at least 12 hours per semester, except as allowed under 2. a., then he/she will be eligible for the honor designated by his/her cumulative GPA. (Rationale for amendment 2.b.: Currently, if a student tries out the ABU experience through limited enrollment, he/she would only be eligible for Honorable Mention at commencement. However, students may transfer in up to half of their course work from other institutions without any similar restriction.)
4. Not have any outstanding disciplinary action.
5. Cannot have had any "incomplete" ("I" or "Y") grades for any semester unless it was due to mitigating circumstances.

Students graduating with a GPA of 3.25 or higher, who do not meet the stated requirements, may receive the recognition of Honorable Mention.

## **COMPLETION / GRADUATION RATES**

### **Graduation Rates for 5-year Cohorts of First-Time, Full-Time (FT/FT) Students<sup>1</sup>**

<u>COHORT</u>	<u>FT/FT Students</u>	<u>Graduates</u>	<u>Graduation Rate</u>
2013	31	5	16%
2014	34	7	21%
2015	30	8	27%
2016	23	6	26%
2017	23	0	0%

### **Gender and Ethnicity Percentages – Total Bachelor Graduates – 2017 – 2021<sup>2</sup>**

<u>GENDER/ETHNICITY</u>	<u>GRADUATES</u>	<u>PERCENTAGES</u>
Male / Caucasian	44	28%
Female / Caucasian	58	37%
Male / Black American	21	13%
Female / Black American	16	10%
Male / Hispanic	11	7%
Female / Hispanic	06	4%
Male / American Indian	01	1%

<sup>1</sup>Percentage of FT, First-time Students entering a BS Program Fall 2013 – Fall 2017 (5-year Cohort) (In-House Stats).

<sup>2</sup>Percentage of all Graduates from Bachelor Programs for 2017 – 2021. (In-House Stats)

## **GRADUATE EMPLOYMENT RATES**

Six-year rate/percent of graduates' employment (2014-2020)

(Numbers based on students employed in area related to major or students attending graduate school.)

<u>Program</u>	<u>Total # of Graduates</u>	<u>Total Employed</u>	<u>Rate/Percent</u>
School of Business	11	09	82%
School of Education	50	43	86%
School of Ministry	61	24	39%

## **STUDENT LIFE / SERVICES**

### **Admissions/Recruitment/Retention**

A major goal of ABU is to take the prospective student from the moment of inquiry through completion of a degree. Prospective students are guided through the process of admissions through constant contact via emails, text messages, and phone calls. The prospect receives an information packet that includes degrees offered, financial information, available scholarships, the financial aid process, and admissions requirements. Campus tours are available for all prospective students and their family. Students wishing to transfer in credits are provided a pre-admission degree audit aimed at maximizing their transfer hours. Retention has been improved through ongoing degree audits, information about new scholarships as they become available, and remote or face-to-face advising by the department chairs prior to each term.

### **Financial Aid / Student Accounts**

In person or virtual one-on-one counseling and advising by the office of student accounts and the financial aid office is available to all students. This advising includes assisting the students in setting up payment plans, explaining how scholarships are applied, providing information regarding financial aid opportunities, and in-person assistance with completing the financial aid application and requirements.

### **Academic Guidance and Advising**

Advising is available to students for academic work, registering, degree audits, and questions regarding the student's work. Most academic advising occurs as each student meets with his/her department chair or program advisor prior to enrolling in each term. Although academic advising is a primary task of department chairs, their guidance extends beyond the academic as students prepare for various ministry and vocational opportunities, and they will find other faculty to be a ready source of wisdom as well. For academic issues that extend beyond normal advising, students are encouraged to consult with the Academic Dean or the Registrar

### **International Student Services**

The admissions officer serves as the PDSO (*Principal Designated School Official*) and provides international students with step-by-step procedures to address admissions requirements and processes. The PDSO enters the student into SEVIS (*Student Exchange Visitor Information System*) and monitors the student while enrolled at ABU.

### **Disability Services**

Disability services at ABU are handled by the Academic Office. When a student provides documentation of a need related to his/her disability, the V. P. of Academic Affairs collects the documentation, ensures proper paperwork is completed by the students, and communicates the student's need via email to all appropriate faculty. These faculty sign a document signifying receipt of the advised accommodations, and the students sign a document signifying they will inform the Academic Office if/when these accommodations are not properly administered. All paperwork related to disabilities are filed in the appropriate student file. Due to the age of the ABU facilities, some ADA requirements do not apply; however, if a student has a physical disability and cannot navigate stairs, provisions are made to meet this student's academic needs.

### **VA Education Benefits / Veterans Affairs**

Education benefits are available through the U. S. Department of Veteran's Affairs for service members, veterans, and their dependents to further their civilian education. After a student provides a letter from the VA which states the student is entitled to these benefits, and the student registers for the semester courses, the certifying official at ABU will certify the student through the VA website.

### **Counseling**

The Student Handbook provides information regarding counseling as it relates to drug and alcohol use / abuse. The professors who teach the counseling courses can provide guidance to students who need assistance beyond the classroom instruction.

### **Campus Employment / Job and Housing Placement**

ABU provides a limited number of student job opportunities. Students can apply in the main office for positions in maintenance and the library. Students are usually hired on a part-time basis as needed. Job placement and housing placement advising are available to students in the Administration Building. As off-campus jobs and housing become available and advertisements are presented to the main office, these are placed on the job board near the student mailboxes. General inquiries may be made to the Registrar.

### **Dormitory**

ABU provides two supervised residence halls (one for men and one for women) which can house 136 students in semi-private rooms housing two to four students per room. Two such rooms make up a suite sharing bath facilities. Each hall has wireless internet access, a lounge, vending machines, and a laundry facility.

### **Cafeteria**

Students who reside in one of the residence halls are provided a meal plan consisting of 10 meals per week while non-resident students may purchase individual meals or a meal plan through the business office. Our newly renovated cafeteria provides a pleasant atmosphere for socializing while eating or students have the option of takeout. (Because meals are not served on the weekend, students are allowed to have small appliances in their dorm rooms.)

### **Library**

Intellectual needs are addressed through rigorous academic course work and library facilities that include both on-campus resources and electronic data bases chosen to address the various areas of study. Recent improvements have been made to the internet, and expanded technology resources have been added. (See Library Handbook.)

### **Chapel**

Chapel services are an important part of the campus life of Arlington Baptist University. Chapel provides a time of spiritual growth and renewal for both faculty, staff, and students. Speakers are scheduled who can provide spiritual encouragement, enlightenment, and motivation throughout the school year. Chapel is scheduled on Tuesday and Thursday of each week, and attendance is required of all students who attend classes on those days. Attendance by the entire campus family is greatly encouraged.

### **Praise Band**

A student-led band consisting of vocalists and instrumentalists lead worship at the beginning of each chapel service. Students are encouraged to participate in this ensemble which meets to practice at least one day per week.

### **Church Membership**

Students are strongly encouraged to maintain an active membership in a local church which goes beyond the weekly attendance that is a part of the student's spiritual formation. Students living in the area will be introduced to multiple local churches of like faith during the week of



orientation, and students are expected to be joined to a church of like faith within the first six weeks of the semester. Students should seek a church in which they can both grow and serve.

### **Athletics**

Competitive sports is a major part of the student-life at ABU. Competitive sports include men's baseball, men's and women's basketball, women's volleyball, and men's and women's soccer. One objective of all the coaches is team building with the goal of building character beyond the competitive sport. All students are encouraged to support the teams by attending the games. Most games are free to faculty, staff, and ABU students.

### **Student Activities**

The student union building provides a place to study, watch television, play games, or simply hang out with friends. Bible studies and discipleship sessions are conducted in the student union building at least one evening per week. During the fall and spring terms, the student life director plans and promotes various activities that include ice hockey, intramural sports, collegian competitions, scavenger hunts, corn maze, and free refreshments at most activities. The gym is made available for all students a few nights per week for open gym.

### **Constitution Day and Citizenship Day**

In accordance with the United States Department of Education, and in partial fulfillment of Title IV and HEA programs, Arlington Baptist University will observe "Constitution Day" on September 17 of each year. In the event this date falls on a weekend, this special day will be observed the following Monday. Various activities will take place to both inform students and employees of the nature and purpose of this day and to celebrate "Constitution Day". Such activities include reciting fascinating facts about the Constitution, its founding, and its founders; presenting video series related to our American heritage and the biblical foundations of the Constitution; conducting a flag ceremony; recitation of the pledge and singing patriotic songs; identifying the author of famous quotes; providing patriotic tee shirts; and conducting contests related to the themes associated with Constitution Day.

### **Regulations**

A complete discussion of regulations governing student conduct is published in the Student Handbook (available online).

## **STUDENT PRIVACY ACT**

Arlington Baptist University abides by the Family Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g; 34 CFR Part 99) which is a federal law that protects the privacy of student records. Education records are those records, files, documents, and other materials which 1) contain information directly related to a student; and 2) are maintained by an educational institution. FERPA applies to all schools that receive funds under an applicable program of the U.S. Department of Education. The act requires the University to provide student access to official records directly related to the student and to provide an opportunity for a hearing to challenge the accuracy of records; although, this right does not include the right to challenge the appropriateness of a grade as determined by an instructor. The act generally allows the University to disclose education records or personally identifiable information from education records in the following circumstances: with written consent of the student, if the disclosure meets one of the statutory exemptions, or if the disclosure is directory information and the student has not placed a hold on release of directory information. Students are provided this information in detail at registration.

<http://www2.ed.gov/policy/gen/reg/ferpa/index.html>

### **Grievances**

Student grievances related to housing and student activities, organizations, and programs should be directed to the vice-president of student affairs of the University. Policy statements and procedures can be viewed in the [Consumer and Safety Report](#) and [Student Handbook](#) on the college web site. (Refer to page 27 for Grievance Policy and Procedures.)

## **CAMPUS SAFETY AND SECURITY**

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Under the federal law entitled "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act," statistics regarding major crimes "reported" to campus security authorities must be published for the past three calendar years. A crime is "reported" when it is brought to the attention of a campus security authority or the local police. It is not necessary for the crime to have been investigated by the police or campus security, nor must a finding of guilt or responsibility be made. Information in this report was obtained from the files of the Office of Safety and Security, the Office of Student Affairs and the law enforcement agencies that surround our main campus & alternate sites. The reported crimes and relevant statistics are available in the office of the Dean of Students, as well as posted online at our website: <https://www.abu.edu>

When circumstances warrant, Crime Alert Notices are distributed to warn the ABU community of a crime or incident that poses a possible ongoing or continuous threat to campus safety. Warnings may also be utilized to notify the university community regarding campus or off-campus crime trends or incidents in order to encourage the use of safety precautions. These warnings will be disseminated by an authorized member of the administration office of Arlington Baptist University and disseminated in a timely manner.

Crime Alerts and other event-specific notifications that will be disseminated to the campus community include:

- Inclement Weather\*
- Hazardous Materials Incident
- Armed/Hostile Intruder
- Bomb/Explosives Threat
- Terrorist Incident
- Natural Disaster
- Structure Fires

Once verified, such notifications are to be released as soon as reasonably possible by means of text, email, and/or website. (\*Imminent danger from severe weather is announced by the sounding of a severe weather siren triggered by the city of Arlington. This system is tested every Wednesday.)

1. The first step when encountering a danger is to remove oneself from harm's way.
2. Any observed threat should be brought to the attention of Administration, Faculty, Dorm Parents, and/or Campus Security officer.
3. Notifications will be sent by text and email using our *Funnelmaker* program, and law enforcement personnel will be notified as necessary.
4. University closings due to inclement weather will be posted on our website and may be sent out by text or email.
5. It is the administration's responsibility to determine when and how such notifications are to be disseminated.

For more information regarding campus safety and security as related to Fire Safety, Missing Persons, and Sexual Offences please see the Student Handbook.

<https://www.abu.edu/library/public/documents/Handbooks/ABU-Student-Handbook-2020-2021-9-1-2020-1-.pdf>

## ALCOHOL AND DRUGS – POLICY AND PROCEDURES

The University requires all members of its community (students, visitors, and staff) to refrain from the possession and/or use of alcoholic beverages and the illegal and improper possession and/or use of narcotics, drugs, and other controlled substances.

Although Arlington Baptist University has a policy forbidding the use of Alcohol, Drugs, or Tobacco on campus, no drug prevention policy will ever guarantee drug-free practice. Sadly, some will seek to test the limits. As of January 1, 2012, the University initiated a random drug-testing program as a means of protecting the campus community from the potential negative effects of illegal drugs. The administration reserves the right to request any student, visitor, or staff member to submit to a urinary drug test. A failed drug test or refusal to participate will result in disciplinary action. In addition, any student who is convicted of a criminal drug statute must notify the VP of Student Affairs no later than five days after such conviction.

Students who violate the University's Alcohol and Drug Policy will be referred to the Student Affairs Committee. After deliberation of a student's case, the committee may suspend the student from school for a period of time or expel the student permanently.

However, since the goal of our policies remains prevention not punishment, it is our responsibility to inform our students of not only the academic consequences regarding alcohol and drug abuse, but of the greater personal, familial, and societal consequences associated with such abuse. To this end, during at least one chapel each semester, time will be set aside to inform and/or address some aspect of the drug abuse issue by means of literature handout, informational packet, video presentation, or an informed and informative speaker. Those seeking help prior to discovery may be granted a measure of grace.

Furthermore, any member of the University community that is experiencing symptoms associated with their own or someone else's alcohol or drug use is encouraged to seek help. Available resources are listed below. Referrals can also be obtained through the Vice President of Student Affairs.

Drug issues involving students fall under the purview of the VP of Student Affairs. Student drug violations should be reported to his office, and students seeking assistance can also receive referrals to local counselors through his office.

1. Drug issues involving students should be reported to the VP of Student Affairs.
2. Those reporting an incident will be asked to help complete a **Drug Incident Form**.
3. The VP of Student Affairs will launch an investigation to discretely verify all reported information and identify all those involved.
4. Self-reported offences, where suspension or expulsion is deemed unnecessary, may be handled by the VP. of Student Affairs and reviewed by **Drug and Alcohol Prevention (DAP)** committee at their next meeting. (See information regarding the Biennial Review Committee.)
5. Infractions requiring suspension or expulsion will be immediately reviewed by the DAP committee before any announced consequences to ensure the best interests of the student and the consistent enforcement of administrative policy.
6. All students will be advised of the availability of counseling and of their right of appeal as further explained in the student handbook

For more information on Health Risks and Counseling, please refer to the Student Handbook.

## **CAMPUS DISCIPLINE**

Demerits will be issued for the following:

- Violation of the policies set forth in the Student Handbook
- Violation of the dress code
- Violation of dormitory rules
- Disrespect toward instructors, office personnel, dormitory supervisors, maintenance and food service supervisors

Students will be notified when demerits are issued through their ABU Student email. (See Student Handbook for details.)

### **DISCIPLINARY PROBATION**

Students involved in serious disciplinary action may be placed on probation. Any student returning from suspension will be placed on disciplinary probation for the remainder of the semester. This probation status indicates that the faculty has serious doubt that the student measures up to graduation requirements. A student in this classification will report at regular intervals to a designated member of the Student Affairs Committee.

It is understood that while a student is on probation, there is a question as to his/her eligibility to return the following semester. Therefore, it is his/her responsibility to prove his/her right to return by his/her conduct during the probationary period.

During the probationary period, individual restrictions may be imposed as the case warrants.

### **SUSPENSION / DISMISSAL / MANDATORY WITHDRAWAL**

A serious violation or excessive amounts of demerits may result in the student being suspended from the university for a specified time. (See the section on demerits.)

A student may be dismissed for serious violations of university regulations as determined by the Student Affairs Committee. When dismissed, a student must leave the campus within the time limit set by the Student Affairs Committee. The dismissed student will not be allowed to return to the campus except by permission from the Administration.

Frequently, a student in serious violation of university regulations will be allowed to withdraw from all courses (mandatory withdrawal) instead of being dismissed. Where a dismissal constitutes a grade of "F" in all courses, a withdrawal may result in a grade of "W" for the student's courses for the semester in question.

### **RIGHT OF APPEAL**

In the case of a suspension, dismissal, or mandatory withdrawal, students have the option to appeal. If a suspension is appealed and the appeal is granted, the suspension will be reversed, but other consequences may be issued by the Student Affairs Committee. If the suspension appeal is not granted, the original terms of the suspension will go into effect.

If a dismissal or mandatory withdrawal is appealed and the appeal is not granted, the student will receive a dismissal for the semester in question. If this appeal is granted, other consequences may be issued by the Student Affairs Committee.

## **SPIRITUAL FORMATION (formerly Christian Service)**

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The Spiritual Formation program is designed specifically to assist the student in learning, measuring and implementing personal spiritual disciplines and ministry skills. This program is instrumental in making the overall educational experience extremely practical for the student. The following sections serve as an introduction to the Spiritual Formation Program. As of the fall 2013 semester, students will earn one credit hour per semester for successfully completing the requirements for the Spiritual Formation Program. Students registered for at least four academic credit hours will also register for one hour of spiritual formation. Most matriculating students will complete eight hours of spiritual formation prior to graduation. Some exceptions will be made in the case of transfer students.

**MISSION STATEMENT:** The Spiritual Formation Program of Arlington Baptist University is a biblical-based course in which students are guided through spiritual discipleship to mature in personal spiritual formation, impact others through ministry and ultimately glorify God in all areas of their lives.

### **SPIRITUAL FORMATION PROGRAM GUIDELINES**

As enrolled students at ABU, they are a part of a Christian University. One major goal for each student is for them to develop in their relationship with Jesus Christ. There are two main elements to this process:

First, it is required that each student attend the weekly services of a local Church which would be in harmony with the doctrinal beliefs of ABU. A list of local churches will be provided at the beginning of the semester. Each student must submit the name of the local church they will be attending during the semester. This will be done through the Canvas portal for Spiritual Formation during the first six weeks of the semester. Second, it is required that each student spend time in worship and in-service helping people in some form. Therefore, it is required that each student spend at least one hour per week, or a total of 16 hours per semester doing volunteer service. This should be complete through a church. However, alternative options can be at a shelter, or some other type of Christian ministry.

## **SPIRITUAL FORMATION PROGRAM GOALS**

The Spiritual Formation Program of Arlington Baptist University will:

1. Encourage the student to discover and develop individual spiritual gifts, talents and skills for God's glory.
2. Require the student to exercise spiritual personal disciplines necessary in building Christian character and ministry skills.
3. Provide the student with ample opportunities for serving others and meeting needs through local church involvement and personal ministry.
4. Evaluate and report personal progress of developing ministry skills and spiritual disciplines.

## **SPIRITUAL FORMATION PROGRAM OUTCOMES**

Upon completion of the Spiritual Formation Program of Arlington Baptist University, the student will be able to:

1. Give God the glory by expressing a Christ-like attitude when personal ministry produces fruit.
2. Define and explain spiritual gifts as they relate to the student's personal ministry and to the student's ministry in a local church.
3. Identify and meet the needs of others in the community and the local church through the use of ministry skills.
4. Readily volunteer for personal ministry in a wider variety of circumstances and opportunities.
5. Periodically evaluate and chart personal spiritual growth and development of ministry skills.

## **SPIRITUAL FORMATION COMPONENTS**

### **Weekly Discipleship Session:**

1. Each week the students will engage in a guided discipleship session which is biblically based and centered on topics of Christian growth.
2. The students will be able to present their weekly spiritual activities concerning areas such as church attendance, prayer life, and spiritual victories.
3. The students will answer questions that will demonstrate their engagement with the material provided for the week.

### **Community Volunteer Service:**

1. Each student will be encouraged to be actively serving with a community organization, local charity, local church, or campus opportunity where the student will be able to represent ABU and serve the community.
2. Each student is required to complete 16 hours a semester of community service with their chosen organization.
3. The Office of Student Life will provide many opportunities for volunteer service at various churches or organizations in the area.
4. The student will submit the *Volunteer Validation Form* no later than the final day of the semester. The form will convey the information whereby the student's volunteer service can be validated.

## **GRADING AND GRADUATION REQUIREMENTS**

Before a student can graduate, the student must earn a passing grade in Spiritual Formation for every semester. The student earning a failing grade must see the Spiritual Formation Director for make-up assignments.

Students failing a semester of Spiritual Formation are required to pay a \$30.00 makeup fee in conjunction with completing the required makeup assignment before a failing grade will be changed to a passing grade for that semester.

## **EXTRACURRICULAR STUDENTS AND THE SPIRITUAL FORMATION GRADE**

For students involved in extracurricular activities (class offices, impact teams, athletics, etc.), a minimum grade of "C" (70-79 points) in Spiritual Formation must be earned each semester. Failure to earn the minimum grade will require the student to complete a Spiritual Formation Probation Assignment before being allowed to participate the following semester in an extracurricular activity.

# DEGREE PROGRAMS

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## BACHELOR PROGRAMS

Arlington Baptist University emphasizes a thorough preparation in the Bible for all its students. Every program is built around a Bible major. This biblical curriculum is the equally shared experience of all students at the University.

Not all students have the same calling, however. The academic programs described on the following pages take this diversity into account. Each program provides the training necessary for some aspect of church related ministries.

The following programs lead to a Bachelor of Science degree:

- Bible – Ministry Leadership – Brady Blevins, Department Chair
  - Bible – Biblical Counseling
  - Bible – Biblical Counseling Online
  - Bible – Children’s Ministry
  - Bible – Intercultural Studies
  - Bible – Music and Worship Ministry
  - Bible - Pastoral Ministry
  - Bible – Pastoral Ministry Online
  - Bible - Student Ministries
- Bible – Business Studies – Peggy Smith, Department Chair
- Bible - Education – Brenda Miller, Department Chair
- Bible – Education Online – Brenda Miller, Department Chair
- Bible - Music Education – Brenda Miller, Department Chair
- Bible – Interdisciplinary Studies – Mary Hensarling, Department Chair
- Bible - Interdisciplinary Studies Online Degree – Mary Hensarling, Department Chair
- Bible – Interdisciplinary Studies – Degree Completion – Mary Hensarling, Department Chair

## PROGRAM DIVISIONS

School of Business  
Business Studies Program

School of Education  
Education Programs  
Music Education Program

School of Interdisciplinary Studies  
Interdisciplinary Studies Program  
Interdisciplinary Studies Online Program  
Interdisciplinary Studies - Degree Completion Program

School of Ministry  
Biblical Counseling Program  
Biblical Counseling Online Program  
Children’s Ministry Program  
Intercultural Studies Program  
Music and Worship Ministry Program  
Pastoral Ministry Program  
Pastoral Ministry Online Program  
Student Ministry Program

## CORE CURRICULUM

All degree programs are built on the following core curriculum:

<b>BIBLE COURSES</b>	<b>30 HOURS</b>
Intro. to Bible I & II (BIB 1303, 1304)	6
Sophomore Bible: Life of Christ I & II	6
Junior Bible: Biblical Themes (Doctrine) I & II	6

Senior Bible: Christian Disciplines I & II	6
Pentateuch: Genesis (BIB 2303)	3
The Acts of the Apostles (BIB 3301)	3
Hermeneutics (BIB 3303)	3

**GENERAL COURSES** 42 HOURS

English Composition (ENG 1303, 1304)	6
Literature (ENG 2301, 2302, 3301, 3302)	3
History (HIS 1303, 1304)	6
Social Science	9
Mathematics (MAT 1310 or 1312)	3
Natural Science (SCI 2306 or 07 with lab)	4
Biblical Worldview	3
Fine Arts	3
Physical Education (PE 1105,08,90 OR50)	2
Cornerstones of Communication (COM 2311)	3

**CHURCH MINISTRY COURSES** 14 HOURS

Spiritual Formation	8
Personal Life & Evangelism (CM 1310)	3
Biblical Foundations / Intercultural Ministry (CM 1306)	3

**MISSION TRIP**

Each student entering Arlington Baptist University during and after the fall 2012 semester, must participate in a mission trip experience at some point prior to graduating from the university. Before their trip, students should meet with their advisor to discuss trip details. Upon their return, students should again visit with their advisor to debrief and secure confirmation that the mission trip degree requirement has been satisfied.

TOTAL 86 HOURS

These courses represent the minimum requirements. Degree programs will add hours to the core outlined above. All church vocation programs require 40 hours of Bible and Theology.

Students may be required to enroll in remedial courses, which do not earn credit toward the degree programs. Remedial courses will add to the total number of hours required.

**SCHOOL OF BUSINESS**

**BIBLE – BUSINESS STUDIES**

This program, leading to the Bachelor of Science in Business, is designed to equip the graduate with the skills necessary to serve within the business environment. In addition to a general business emphasis, it addresses both the factual content and the personal character needed for best business practices while establishing both an ethical and moral basis for sound business practice.

**PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Efficiently and effectively communicate concrete and abstract ideas to a business audience.
2. Cultivate an ongoing Christian worldview as the foundation and source for business, personal, and ethical practices.
3. Sustain a core level of business acumen allowing effective engagement in for-profit and non-profit organizations.
4. Influence others through effective management and leadership within varying cultural environments.
5. Use and integrate current technologies to enhance communication skills, presentations, and project deliverables.
6. Understand the impact financial and economic decisions have on open and free markets and individuals.
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

**PROGRAM REQUIREMENTS\***

1. The core curriculum with the following adjustments:  
Church Ministries – CM 3303 (Cross Cultural Ministries) can replace CM 1306 (Biblical Found/ Intercultural Ministry)
2. Business Courses 36 hours + 6 hours of elective as indicated below.
3. Character exemplary of Christian conduct and attitude

4. Fulfillment of all requirements in the Spiritual Formation Program

**RECOMMENDED SCHEDULE  
BUSINESS STUDIES (New Plan Began Fall 2019)**

**FALL**

Intro. to Bible I	3
Business Tools	3
Biblical Worldview	3
English Composition I	3
Physical Education	1
Spiritual Formation	1

**Total 14**

**SUMMER**

American History I	3
Personal Life/Evangelism	3

**Total 6**

**First Year Cumulative Hours 36**

**SECOND YEAR**

Life and Times of Jesus I	3
Principles of Management	3
Finance & Accounting	3
Cornerstone of Communication	3
Federal Government	3
Spiritual Formation	1

**Total 16**

**Second Year Cumulative Total 69**

**THIRD YEAR**

Microeconomics	3
Business Ethics	3
Foundations of the Faith I	3
Literature I	3
Biblical Found /Intercultural Min.	3
Spiritual Formation	1

**Total 16**

**Third Year Cumulative Total 101**

**SPRING**

**FIRST YEAR**

Intro. to Bible II	3
Principles of Business	3
English Composition II	3
Business Mathematics	3
Theor. Constructs Psychology	3
Spiritual Formation	1

**Total 16**

Life and Times of Jesus II	3
Marketing & Sales	3
Business Elective	3
Science/Lab	4
American History II	3
Spiritual Formation	1

**Total 17**

**Total 16**

**FOURTH YEAR\***

Senior Bible	3	Senior Bible	3
Operations Management	3	Organizational Culture	3
Organizational Leadership	3	Business Elective	3
Business Capstone	3	Bible Elective	3
Biblical Conflict Resolution	3	Physical Education	1
Spiritual Formation	1	Spiritual Formation	1

**Total 16**

**Total 14**

**Fourth Year Cumulative Total 128**

**\*MISSION TRIP: Each student is required to participate in a college-approved mission trip prior to Graduation.**

*Choose Business Electives from the following based on availability:*

Introduction to Entrepreneurship

Principles of Managerial Accounting  
Personal Finance  
Project Management  
Human Resource  
International Business  
Business Law  
Supply Chain Management  
Principles & Practices of Leadership

## SCHOOL OF EDUCATION

The School of Education fulfills the university's mission statement, which states: "Arlington Baptist University strives to prepare every student for Christian life and service by integrating faith and learning in the context of an informed biblical worldview that affirms the inerrancy of scripture." The programs included in this division of professional studies provide courses which prepare students to fulfill their calling to work in education with a variety of age groups. Grounded with a firm biblical foundation, graduates of the school of education are qualified for employment in various church-related ministries, Christian and public-school education, and various secular vocations.

### GOALS

1. To instill in students the importance and power of God's Word in their personal lives and in the lives of those to whom they minister.
2. To view the Bible as the first and main source of guidance and instruction when working with all ages in all vocations both lay and professional: when providing counseling; when developing and presenting a philosophy of music for local church ministries; and when evaluating curricula.
3. To familiarize students with the history and educational structure of the local church and the place each ministry of the church has (music, youth program, children's ministries, counseling, etc.).
4. To provide instruction and practice in the areas of organizing and managing a classroom or group of people; and in the skills and methods basic to teaching as they relate to the student's particular area of vocation and ministry (youth program, church music, children's ministries and education).

### OBJECTIVES

Graduates from this division will be able to:

1. Utilize the Bible as the first and main source of guidance and instruction for working with all ages in all vocations both lay and professional: e.g. counselor, educator, musician, youth minister, et al.
2. Demonstrate competent skills in managing educational settings and leading people to successful learning experiences.
3. Demonstrate competency by obtaining licensure, certification or special recognition in professions that require such.
4. Communicate the history and educational structure of the local church and the place each ministry of the church has: e.g. music, youth program, children's ministries, counseling, et al.
5. Discuss in writing with support from a biblical perspective, his/her philosophy of the specific chosen field.

The programs included under the Professional Studies division are as follows:

Education Program  
EC-6 Core Subjects with STR  
English, Language Arts, and Reading Degree 4-8 with STR  
English, Language Arts, and Reading Degree 7-12  
Science 4-8  
Social Studies Degree 4-8  
Social Studies Degree 7-12  
History 7-12  
All Level Music Education Degree EC-12

### STATE REQUIREMENT FOR ALL PROGRAMS

*ABU EPP is required by law (TAC §227.1) to disclose the following to all candidates:*

- You must undergo a criminal history background check prior to clinical teaching.
- You must undergo a criminal history background check prior to employment as an educator.



## **BIBLE AND EDUCATION On-Campus and Online (Fall 2021)**

A Bachelor of Science degree is offered for the eight programs under the auspices of Bible and Education. The eight programs are: EC-6 Core Subjects with STR, Science 4-8, Social Studies 4-8; English, Language Arts, and Reading 4-8 with STR, Social Studies 7-12, English, Language Arts, and Reading 7-12, History 7-12, and Music Education. They are designed to prepare students for classroom teaching and for obtaining state certification and/or further professional development.

### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Communicate a biblical worldview as it relates to the field of education.
2. Articulate the history of education, its cycles, and the contributions of the church and outstanding Christian and secular leaders in education.
3. Design learning experiences and assessments which reflect knowledge of child development and diverse learning needs.
4. Demonstrate the ability to manage a typical K-12 classroom.
5. Use age-appropriate inquiry-based instructional strategies in degree specific content areas.
6. Demonstrate the effective use and integration of technology into lesson plans and teaching opportunities.
7. Practice the skills, knowledge, and ethics required for the profession of education.
8. Effectively communicate with all educational stakeholders concerning academics, student behavior, and district/campus initiatives.
9. Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.

### **PROGRAM REQUIREMENTS – EC–6<sup>th</sup> CORE SUBJECTS WITH STR**

Texas Teacher Certification Program entrance requirements:

- a. Successful completion of 60 credit hours
- b. Minimum grade point average of 3.00 - contingent on cohort average
- c. Any prerequisite work
- d. Successful completion of Program Entrance Interview
- e. Maintain ability to pass a criminal history background check

To continue in the program, the students are expected to maintain the following standards:

- a. A grade point average of 2.50 or higher in your Content Area
- b. Character and conduct expected of a Christian teacher
- c. Adherence to the Texas Educator's Code of Conduct
- d. Professional Attitude

The student is expected to complete:

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
3. Core Education curriculum and Professional Development courses. See Recommended Schedule
4. Minimum of 139 hours
5. 30 hours of documented Field Based Experience
6. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
7. 14-week student teaching clinical
8. Benchmark testing for TExES exams

### **RECOMMENDED SCHEDULE BIBLE/EC-6<sup>th</sup>CORE SUBJECTS WITH STR**

#### **FALL FIRST YEAR**

Intro. to Bible I	3
Intro. to Education	3
English Composition I	3
American History I	3
Federal Government	3
Spiritual Formation	1

**Total 16**

#### **SPRING**

Intro. to Bible II	3
Algebra	3
English Composition II	3
American History II	3
State & Local Government	3
Spiritual Formation	1

**Total 16**

#### **SECOND YEAR**

Life and Times of Jesus I	3
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Life and Times of Jesus II	3
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Child Growth/Development	3	Principles / Methods of Education	3
Educational Psychology	3	Children's Literature	3
Special Programs	3	Measurement / Evaluation	3
Biology/Lab	4	Physical Science/Lab	4
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>17</b>
<b>SUMMER</b>			
Western or Amer.Literature I	3		
Western or Amer Lit II	3		
<b>Total</b>	<b>6</b>	<b>Second Year Cumulative Total</b>	<b>72</b>
<b>THIRD YEAR</b>			
Found. of the Faith I	3	Found. of the Faith II	3
K-12 Reading Difficulties	3	EC-8 Language Arts	3
Early Childhood Education	3	Content Area Reading	3
Essentials of Math I	3	EC-6 Social Studies	3
Foundations of Reading/Lab	4	Essentials of Math II/Lab	4
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>17</b>
<b>SUMMER</b>			
EC-8 Science	3		
Discipline/Classroom Mgmt.	3		
<b>Total</b>	<b>6</b>	<b>Third Year Cumulative Total</b>	<b>112</b>
<b>FOURTH YEAR</b>			
Senior Bible I	3	Senior Bible II	3
Biblical Conflict Resolution	3	Biblical Worldview	3
Methods in ESL	3	Educational Technology	3
Teaching Practicum	6	Teaching Non-Core Subjects	3
Spiritual Formation	0	Spiritual Formation	0
<b>Total</b>	<b>15</b>	<b>Total</b>	<b>12</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>139</b>

## **PROGRAM REQUIREMENTS – SCIENCE 4<sup>th</sup>-8<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 - contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.50 or higher in your Content Area
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete:

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: SCI3301, SCI3303, SCI4301
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule
5. Minimum of 134 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip

- 8. 14-week student teaching clinical
- 9. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE/SCIENCE 4-8**

**FALL**

**FIRST YEAR**

Intro. to Bible I	3
Intro to Education	3
English Composition I	3
American History I	3
Biology / Lab	4
Spiritual Formation	1

**Total 17**

**SUMMER**

Oceanography	3
Physical Geology	3

**Total 6**

**SECOND YEAR**

Life and Times of Jesus I	3
Child Growth/Development	3
Educational Psychology	3
Special Programs	3
Western Literature I	3
Spiritual Formation	1

**Total 16**

**SUMMER**

Environmental Sciences	3
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**Total 3**

**THIRD YEAR**

Found. of the Faith I	3
Biblical Conflict Resolution	3
Federal Government	3
K-12 Reading Difficulties	3
Foundations of Reading/Lab	4
Spiritual Formation	1

**Total 17**

**SUMMER**

EC-8 Science	3
Discipline/Classroom Mgmt.	3

**Total 6**

**FOURTH YEAR**

Senior Bible I	3
Methods in ESL	3
Teaching Practicum	6
Spiritual Formation	1

**Total 13**

**MISSION TRIP**

**SPRING**

Intro. to Bible II	3
Algebra	3
English Composition II	3
American History II	3
Physical Science / Lab	4
Spiritual Formation	1

**Total 17**

**First Year Cumulative Total 40**

Life and Times of Jesus II	3
Principles/Methods Education	3
Children's Literature	3
Measurements & Evaluation	3
Western Literature II	3
Spiritual Formation	1

**Total 16**

**Second Year Cumulative Total 75**

Found. of the Faith II	3
Texas State/Local Government	3
Education in Secondary Schools	3
Content Area Reading	3
Spiritual Formation	1

**Total 13**

**Third Year Cumulative Total 111**

Senior Bible II	3
Teaching Non-Core	3
Biblical Worldview	3
Educational Technology	3
Spiritual Formation	1

**Total 13**

**Fourth Year Cumulative Total 137**

**PROGRAM REQUIREMENTS – ENGLISH / LANGUAGE ARTS / READING 4<sup>th</sup>-8<sup>th</sup> WITH STR**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of a 2.50 or higher in your Content Area
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator’s Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: ENG3301, ENG3303, ENG3302
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule
5. Minimum of 134 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
8. 14-week student teaching clinical
9. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / ENGLISH / LANGUAGE ARTS / AND READING 4 – 8 with STR**

**FIRST YEAR**

Intro. to Bible I	3	Intro. to Bible II	3
Introduction to Education	3	Algebra	3
English Composition I	3	English Composition II	3
American/TX History I	3	American History II	3
Biology & Lab	4	State & Local Government	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>16</b>

**First Year Cumulative Total      33**

**SECOND YEAR**

Life and Time of Jesus I	3	Life and Times of Jesus II	3
Child Growth & Dev.	3	Principles/Methods of Education	3
Educational Psychology	3	Children's Literature	3
Special Programs	3	Measurements & Evaluations	3
Western Literature I	3	Western Literature II	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
		<b>Second Year Cumulative Total</b>	<b>65</b>

**THIRD YEAR**

Found. of the Faith I	3	Found. of the Faith II	3
Federal Government	3	American Literature II	3
American Literature I	3	EC-8 Language Arts	3
Foundations of Reading/Lab	4	Education in Secondary Schools	3
K-12 Reading Difficulties	3	Content Area Reading	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>16</b>

**SUMMER**

Discipline/Classroom Mgmt.	3
Biblical Conflict Resolution	3

<b>Total</b>	<b>6</b>	<b>Third Year Cumulative Total</b>	<b>104</b>
<b>FOURTH YEAR</b>			
Senior Bible I	3	Senior Bible II	3
Methods in ESL	3	Teaching Non-Core	3
Teaching Practicum	6	Physical Science / Lab	4
Spiritual Formation	1	Educational Technology	3
<b>Total</b>	<b>13</b>	Biblical Worldview	3
		Spiritual Formation	1
		<b>Total</b>	<b>17</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>134</b>

**PROGRAM REQUIREMENTS – SOCIAL STUDIES – 4<sup>th</sup>-8<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of a 2.50 or higher in your Content Area
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: HIS2301, HIS2101, HIS3307
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule
5. Minimum of 135 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
8. 14-week student teaching clinical
9. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / SOCIAL STUDIES 4 - 8**

**FALL**

**FIRST YEAR**

Intro. to Bible I	3
Introduction to Education	3
English Composition I	3
American History I	3
Biology/Lab	4
Spiritual Formation	1

**Total 17**

**Total 0**

**SECOND YEAR**

Life and Times of Jesus I	3
Child Growth & Dev.	3
Educational Psychology	3
Special Programs	3
Western Literature I	3
Spiritual Formation	1

**SPRING**

Intro. to Bible II	3
Algebra	3
English Composition II	3
American History II	3
State & Local Government	3
Spiritual Formation	1

**Total 16**

**First Year Cumulative Total 33**

Life and Times of Jesus II	3
Principles /Methods of Education	3
Children's Literature	3
Measurement & Evaluation	3
Western Literature II	3
Spiritual Formation	1

<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Biblical Conflict Resolution	3		
<b>Total</b>	<b>3</b>	<b>Second Year Cumulative Total</b>	<b>68</b>
<b>THIRD YEAR</b>			
Found. of the Faith I	3	Found. of the Faith II	3
4-8 Social Studies	3	Texas History	3
Federal Government	3	Post Modern Amer. History	3
EC-12 Reading Diff.	3	Education in the Secondary Schools	3
Foundations of Reading/Lab	4	Content Area Reading	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Discipline/Classroom Mgmt.	3		
Texas History Lab	1		
<b>Total</b>	<b>4</b>	<b>Third Year Cumulative Total</b>	<b>105</b>
<b>FOURTH YEAR</b>			
Senior Bible I	3	Senior Bible II	3
Methods in ESL	3	Biblical Worldview	3
Teaching Practicum	6	Teaching Non-Core	3
Spiritual Formation	1	Educational Technology	3
		Physical Science/Lab	4
		Spiritual Formation	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>17</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>135</b>

**PROGRAM REQUIREMENTS – ENGLISH / LANGUAGE ARTS / READING – 7<sup>th</sup> – 12<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of a 2.50 or higher in your Content Area
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: ENG3301, ENG3302, ENG4301, ENG4303, ENG4304
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule
5. Minimum of 138 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
8. 14-week student teaching clinical
9. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / ENGLISH / LANGUAGE ARTS / AND READING 7-12**

**FALL****FIRST YEAR**

Intro. to Bible I	3
Introduction to Education	3
English Composition I	3
American History I	3
Biology/Lab	4
Spiritual Formation	1
<b>Total</b>	<b>17</b>

**SECOND YEAR**

Life and Times of Jesus I	3
Child Growth & Dev.	3
Educational Psychology	3
Western Literature I	3
Federal Government	3
Special Programs	3
Spiritual Formation	1
<b>Total</b>	<b>19</b>

**SUMMER**

American Literature I	3
American Literature II	3
<b>Total</b>	<b>6</b>

**THIRD YEAR**

Found. of the Faith I	3
British Literature I	3
K-12 Reading Difficulties	3
Foundations of Reading/Lab	4
Critical Writing	3
Spiritual Formation	1
<b>Total</b>	<b>17</b>

**SUMMER**

Discipline/Classroom Mgmt.	3
Biblical Conflict Resolution	3
<b>Total</b>	<b>6</b>

**FOURTH YEAR**

Senior Bible I	3
Methods in ESL	3
Teaching Practicum	6
Spiritual Formation	0
<b>Total</b>	<b>12</b>

**MISSION TRIP****SPRING**

Intro. to Bible II	3
Algebra	3
English Composition II	3
American History II	3
Physical Science/Lab	4
Spiritual Formation	1
<b>Total</b>	<b>17</b>
<b>First Year Cumulative Total</b>	<b>34</b>

Life and Times of Jesus II	3
Principles/Methods of Teaching	3
Measurements and Evaluation	3
Western Literature II	3
Children's Literature	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 75**

Found. of the Faith II	3
British Literature II	3
Secondary Language Arts	3
Education / Secondary School	3
Content Area Reading	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**Third Year Cumulative Total 114**

Senior Bible II	3
Biblical Worldview	3
State & Local Government	3
Educational Technology	3
Spiritual Formation	0
<b>Total</b>	<b>12</b>

**Fourth Year Cumulative Total 138****PROGRAM REQUIREMENTS – SOCIAL STUDIES – 7<sup>th</sup> – 12<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of a 2.50 or higher in your Content Area
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: HIS2301, HIS2101, HIS3301, HIS3302, HIS3303
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule
5. Minimum of 139 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
8. 14-week student teaching clinical
9. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / SOCIAL STUDIES 7-12**

**FALL**

**FIRST YEAR**

Intro. to Bible I	3
English Composition I	3
Biology/Lab	4
American History I	3
Introduction to Education	3
Spiritual Formation	1
<b>Total</b>	<b>17</b>

**SECOND YEAR**

Life and Times of Jesus I	3
Child Growth & Dev.	3
Special Programs	3
Educational Psychology	3
Western Literature I	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**SUMMER**

Texas History Lab	1
World Geography	3
Biblical Conflict Resolution	3
<b>Total</b>	<b>7</b>

**THIRD YEAR**

Found. of the Faith I	3
Federal Government	3
7-12 Social Studies	3
Foundations of Reading/Lab	4
K-12 Reading Difficulties	3
Spiritual Formation	1
<b>Total</b>	<b>17</b>

**SUMMER**

Discipline/Classroom Mgmt.	3
History of Civilization I	3
History of Civilization II	3
<b>Total</b>	<b>9</b>

**FOURTH YEAR**

Senior Bible I	3
Methods in ESL	3
Teaching Practicum	6
Spiritual Formation	0
<b>Total</b>	<b>12</b>

**MISSION TRIP**

**SPRING**

Intro. to Bible II	3
English Composition II	3
Algebra	3
American History II	3
State & Local Government	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**First Year Cumulative Total 33**

Life and Times of Jesus II	3
Texas History	3
Principles & Methods of Education	3
Measurements & Evaluations	3
Western Literature II	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 72**

Found. of the Faith II	3
Content Area Reading	3
Education in Secondary Schools	3
Post-Modern American History	3
Geography/Economics	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**Third Year Cumulative Total 114**

Senior Bible II	3
Biblical Worldview	3
Physical Science/Lab	4
Educational Technology	3
Spiritual Formation	0
<b>Total</b>	<b>13</b>

**Fourth Year Cumulative Total 139**



## PROGRAM REQUIREMENTS – HISTORY – 7<sup>th</sup> – 12<sup>th</sup>

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of a 2.50 or higher in your Content Area
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: HIS2301, HIS2101, HIS3301, HIS3302, HIS3307, HIS4326
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule
5. Minimum of 139 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
8. 14-week student teaching clinical
9. Benchmark testing for TExES exams

### RECOMMENDED SCHEDULE BIBLE/HISTORY 7<sup>th</sup>-12<sup>th</sup>

#### FALL

##### FIRST YEAR

Intro. to Bible I	3
English Composition I	3
Introduction to Education	3
American History I	3
Biology/Lab	4
Spiritual Formation	1
<b>Total</b>	<b>17</b>

##### SECOND YEAR

Life and Times of Jesus I	3
Child Growth & Dev.	3
Educational Psychology	3
Federal Government	3
Western Literature I	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

##### SUMMER

Texas History Lab	1
Biblical Conflict Resolution	3
<b>Total</b>	<b>4</b>

##### THIRD YEAR

Found. of the Faith I	3
Special Programs	3
7-12 Social Studies	3
Foundations of Reading/Lab	4
K-12 Reading Difficulties	3
Spiritual Formation	1
<b>Total</b>	<b>17</b>

##### SUMMER

#### SPRING

Intro. to Bible II	3
English Composition II	3
Algebra	3
American History II	3
State & Local Government	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>
<b>First Year Cumulative Total</b>	<b>33</b>

Life and Times of Jesus II	3
Texas History	3
Principles & Methods of Education	3
Measurements & Evaluations	3
Western Literature II	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 69**

Found. of the Faith II	3
Content Area Reading	3
Education in Secondary Schools	3
History of Civilization I	3
History of Civilization II	3
Post Modern American History	3
Spiritual Formation	1
<b>Total</b>	<b>19</b>

Discipline/Classroom Mgmt.	3		
Historical Research	3		
<b>Total</b>	<b>6</b>	<b>Third Year Cumulative Total</b>	<b>112</b>
<b>FOURTH YEAR</b>			
Senior Bible I	3	Senior Bible II	3
Methods in ESL	3	Biblical Worldview	3
Teaching Practicum	6	Physical Science/Lab	4
Spiritual Formation	1	Educational Technology	3
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>14</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>139</b>

### **BIBLE AND MUSIC EC-12th**

Students who desire to teach music in the Christian school or public-school setting will be prepared through the Bible and Music Education Program. Arlington Baptist University has been approved to offer an all-level Music Education Program for certification through the state of Texas.

#### **PROGRAM REQUIREMENTS**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of a 2.50 or higher in your Content Area
2. Character and conducted expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: MUA-12, MUT2213, MUT2301, MUS2301, MUT2214, MUT2302, MUS3301, MUS3302, MUT3213, MUT3301, MUT3214, MUT3302, MUA3000, MUA3310
3. Core Bible courses. Add BIB3300 and a three-hour BIB/THL Elective
4. Core Education curriculum and Professional Development courses. See Recommended Schedule.
5. Minimum of 137 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Spiritual Formation Program including a mission trip
8. 14-week student teaching clinical
9. Benchmark testing for TExES exams

#### **RECOMMENDED SCHEDULE MUSIC EDUCATION**

##### **FALL**

##### **FIRST YEAR**

Intro. to Bible I	3
Music Theory I	3
English Composition I	3
American History I	3
Music Applied (Piano or Voice)	2
Spiritual Formation	0

**Total 14**

##### **SUMMER**

Literature	3
Biology & Lab	4

**Total 7**

##### **SPRING**

Intro. to Bible II	3
Music Theory II	3
English Composition II	3
American History II	3
Music Applied (Piano or Voice)	2
Spiritual Formation	0

**Total 14**

**First Year Cumulative Total 35**

**SECOND YEAR**

Life and Times of Jesus I	3
Sight Singing & Ear Training I	2
Music Theory III	3
Music Applied	2
Educational Psychology	3
Spiritual Formation	0

**Total 13**

Life and Times of Jesus II	3
Sight Singing & Ear Training II	2
Principles / Methods of Education	3
Music Theory IV	3
Music Applied	2
Class Instruments	3
Spiritual Formation	0

**Total 16**

**SUMMER**

Music History I & II	6
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**Total 6**

**Second Year Cumulative Total 70**

**THIRD YEAR**

Found. of the Faith I	3
Sight Singing & Ear Training III	2
Music Applied	2
K-12 Reading Difficulties	3
Foundations of Reading/Lab	4
Spiritual Formation	0

**Total 14**

Found. of the Faith II	3
Sight Singing & Ear Training	2
Conducting I	3
Music Applied	2
Teaching Music K-12	3
Biblical Conflict Resolution	3
Junior Recital	0
Spiritual Formation	0

**Total 16**

**SUMMER**

Discipline & Classroom Mgt	3
Physical Science/Lab	4

**Total 7**

**Third Year Cumulative Total 107**

**FOURTH YEAR**

Senior Bible I	3
Child Growth & Development	3
Federal Government	3
Teaching Practicum	6
Spiritual Formation	0

**Total 15**

Senior Bible II	3
Biblical Worldview	3
Algebra	3
Texas State & Local Government	3
Special Programs	3
Spiritual Formation	0

**Total 15**

**MISSION TRIP**

**Fourth Year Cumulative Total 137**

**MUSIC PROGRAMS – GENERAL REQUIREMENTS**

The following information applies to all students interested in a degree in music.

**ENTRANCE AUDITION**

Each student must pass an entrance audition before initial enrollment in the program. The student must select and perform from memory two selections of music of contrasting style.

**PROFICIENCY PLACEMENT EXAMS**

Students must successfully complete proficiency exams administered by the department. Students having deficiencies will be required to do remedial work. Credit is not awarded for these proficiency exams. Students may be exempt from certain requirements upon successful completion of the exams.

**Additional Requirements for the Music Education Degree****COMPREHENSIVE EXIT BARRIER**

To assure that the student is integrating course work in a correct manner, comprehensive exams will be administered orally in the junior and senior years. The exams will cover the areas of music history, theory, sight singing and ear training, conducting, and secondary piano. They are designed as additional preparation for the all-level music exam needed for certification.

#### RECITALS

A junior recital, MUA 3000, is performed by music students who have completed the 2000 level applied courses. All music students are required to attend departmental recitals.

#### JURIES

Students are tested on their applied proficiency in upper level courses during final exam week by a jury composed of music faculty members.

#### ACCOMPANYING AND SONG LEADING

Capable keyboard students may be required to accompany performances or other functions at the discretion of the department, or they may be asked to supervise beginning keyboard instruction. Students may be required to lead congregational singing in Chapel or another departmentally approved function.

## SCHOOL OF INTERDISCIPLINARY STUDIES

**Program Rationale:** In a world where technology and information are expanding at an exponential rate, about 80% of students in the United States change their major at least once and only 27% of college graduates end up working in the field of their major. ABU's degree in Interdisciplinary Studies serves students in three ways:

1. It allows students to pursue distinctive or innovative combinations of course work in two similar or contrastive areas of study which include, but are not limited to business issues, communication, humanities, and ministry.
2. It allows students who feel the need to shift their area of concentration to do so without losing as many credit hours.
3. It provides both groups with the core courses and biblical ethics upon which to build their lives regardless of their area of future employment.

With this program, ABU's academic advisers can help customize degree plans to meet each student's unique gifts, talents, and continuing and/or changing interests.

#### GOALS

1. To establish a Christian world view as a basis for meaningful interaction with the world at large.
2. To develop the ability to critically analyze and interact with other world views.
3. To equip students to effectively communicate to the 21st century world the eternal and timeless truth of Jesus Christ.
4. To provide foundational knowledge applicable to a variety of occupations and disciplines.
5. To allow for the development of interests unique to the individual learner that will enhance his ability to make a meaningful contribution to the world at large.

#### OBJECTIVES

Graduates from this division should be able to:

1. Explain the basic principles and practices of the Christian faith.
2. Articulate the underlying presuppositions of Christianity and various other ethical systems.
3. Integrate their system of faith with their practice.
4. Logically present facts and opinions regarding a number of subjects.
5. Show completion of a focused study of at least 18 hours in a single area outside of Bible.

#### BIBLE – INTERDISCIPLINARY STUDIES

Students who are undecided about a career in vocational Christian ministries or who do not choose to pursue any of the ministerial majors, but who desire some training in Bible and related courses for church work and/or personal spiritual edification will be interested in this program.

The program exposes the student to the area of biblical studies while introducing a number of basic collegiate areas of study. Sunday school teachers, Sunday school superintendents, and other support staff personnel will find this program useful to their preparation. The program leads to a Bachelor of Science degree.

#### PROGRAM OUTCOMES

The graduate who completes this program will **be able to**:

1. Live out a Christian world view as he interacts with the world at large.
2. Critically analyzes and interacts effectively with other world views.
3. Communicates effectively to the twenty-first century world the eternal truths of Jesus Christ.
4. Confidently applies foundational knowledge applicable to a variety of occupations and disciplines.
5. Uses unique, developed interests to meaningfully contribute to the world at large.
6. Demonstrate the five basic Student Goals as elaborated in our catalog.
7. Achieves a degree-plan concentration by completing 18 credit hours of elective courses in one field of study.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

## PROGRAM REQUIREMENTS

1. The core curriculum plus the following:  
General Education – Add: 3 hours of social sciences
2. 42 hours of electives which includes two 18-hour concentrations
3. Character exemplary of Christian conduct and attitude
4. Fulfillment of all requirements in the Spiritual Formation Program

## RECOMMENDED SCHEDULE INTERDISCIPLINARY STUDIES

### FALL

#### FIRST YEAR

Intro. to Bible I	3
Math	3
English Composition I	3
American History	3
Physical Education	1
Spiritual Formation	1

**Total 14**

#### SECOND YEAR

Life and Times of Jesus I	3
Literature	3
Federal Government	3
Fundamentals of Speech	3
Concentration Course	3
Physical Education	1
Spiritual Formation	1

**Total 17**

#### THIRD YEAR

Found. of the Faith I	3
Principles of OT & NT Worship	3
Biblical Found. Intercult. Ministries	3
Concentration Course	3
Concentration Course	3
Spiritual Formation	1

**Total 16**

#### FOURTH YEAR

Senior Bible	3
Biblical Conflict Resolution	3
Theoretical Consstrucs/Psychology	3
Concentration Course	3
Concentration Course	3

### SPRING

Intro. to Bible II	3
Biblical Worldview	3
English Composition II	3
American History	3
Concentration Course	3
Spiritual Formation	1

**Total 16**

**First Year Cumulative Hours 30**

Life and Times of Jesus II	3
Science & Lab	4
State & Local Government	3
Concentration Course	3
Concentration Course	3
Spiritual Formation	1

**Total 17**

**Second Year Cumulative Total 64**

Found. of the Faith II	3
Acts or Pauline Epistles I	3
Personal Life & Evangelism	3
Concentration Course	3
Concentration Course	3
Spiritual Formation	1

**Total 16**

**Third Year Cumulative Total 96**

Senior Bible	3
Concentration Course	3
Concentration Couse	3
General Elective	3
General Electives	3

Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>128</b>

*Students in this program are required to complete two different eighteen-hour concentrations. Students needing remedial courses or taking fewer than five (5) core courses per semester should take summer courses.*

### **BIBLE-INTERDISCIPLINARY STUDIES ONLINE**

Arlington Baptist University offers a degree completion program resulting in a Bachelor of Science degree in Bible-Interdisciplinary Studies. This degree prepares students for church related ministries with a wide spectrum of elective hours in other fields of interest. Courses are taught entirely online and are offered year-round in eight-week blocks.

#### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Live out a Christian world view as he interacts with the world at large.
2. Critically analyzes and interacts effectively with other world views.
3. Communicates effectively to the twenty-first century world the eternal truths of Jesus Christ.
4. Confidently applies foundational knowledge applicable to a variety of occupations and disciplines.
5. Uses unique, developed interests to meaningfully contribute to the world at large.
6. Demonstrate the five basic Student Goals as elaborated in our catalog.
7. Achieves a degree-plan concentration by completing 18 credit hours of elective courses in one field of study.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

#### **PROGRAM REQUIREMENTS**

1. The core curriculum plus the following:  
General Education – Add: 3 hours of social science; Delete: 2 hours of PE
2. 44 hours of electives which includes two 18-hour concentrations
3. Character exemplary of Christian conduct and attitude
4. Fulfillment of all requirements in the Spiritual Formation Program

### **RECOMMENDED SCHEDULE INTERDISCIPLINARY STUDIES ONLINE**

#### **FALL**

##### **FIRST YEAR**

Intro. to Bible I	3
Math	3
English Composition I	3
American History	3
Physical Education	1
Spiritual Formation	1

**Total 14**

#### **SPRING**

Intro. to Bible II	3
Biblical Worldview	3
English Composition II	3
American History	3
Concentration Course	3
Spiritual Formation	1

**Total 16**

**First Year Cumulative Hours 30**

##### **SECOND YEAR**

Life and Times of Jesus I	3
Literature	3
Federal Government	3
Fundamentals of Speech	3
Concentration Course	3
Physical Education	1
Spiritual Formation	1

**Total 17**

Life and Times of Jesus II	3
Science & Lab	4
State & Local Government	3
Concentration Course	3
Concentration Course	3
Spiritual Formation	1

**Total 17**

		<b>Second Year Cumulative Total</b>	<b>64</b>
<b>THIRD YEAR</b>			
Found. of the Faith I	3	Found. of the Faith II	3
Principles of OT & NT Worship	3	Acts or Pauline Epistles I	3
Biblical Found. Intercult. Ministries	3	Personal Life & Evangelism	3
Concentration Course	3	Concentration Course	3
Concentration Course	3	Concentration Course	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
		<b>Third Year Cumulative Total</b>	<b>96</b>
<b>FOURTH YEAR</b>			
Senior Bible	3	Senior Bible	3
Biblical Conflict Resolution	3	Concentration Course	3
Theoretical Consstrucs/Psychology	3	Concentration Course	3
Concentration Course	3	General Elective	3
Concentration Course	3	General Electives	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>128</b>

*Students in this program are required to complete two different eighteen-hour concentrations. Students needing remedial courses or taking fewer than five (5) core courses per semester should take summer courses.*

### **BIBLE-INTERDISCIPLINARY STUDIES – DEGREE COMPLETION\***

Effective: Fall 2017

The Arlington Baptist University Degree Completion program is a 128-hour degree for those with at least 68 transfer hours. It is a non-ministerial degree requiring fewer Bible hours than our other degree programs and is not intended to equip one for full-time service. This program may be completed either online or on campus, though course requirements vary slightly. While it is likely that this program can be completed in two years or less, each student's program will need to be individually designed based on courses completed.

\*Student attempting to complete other non-ministerial programs will also be eligible for a reduced number of Bible/Theology hours if they are able to transfer in all but 60 of the hours needed to complete a baccalaureate degree.

### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Explain the importance of a Christian world view as a basis for meaningful interaction with the world at large.
3. Critically analyze and interact with other world views.
4. Communicate to the 21st century world the eternal and timeless truth of Jesus Christ.
5. Demonstrate foundational knowledge applicable to a variety of occupations and disciplines.
6. Demonstrate the development of interests unique to the individual learner that will enhance his ability to make a meaningful contribution to the world at large.
7. Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.

### **PROGRAM REQUIREMENTS**

1. The core curriculum:  
Minus: Senior-Level Bible (6 hours) and Bible/Theology Electives (6 hours)  
General Education – Add: 3 hours of literature
2. 55-57 hours of electives which includes two 18-hour concentrations
3. Character exemplary of Christian conduct and attitude
4. Fulfillment of all requirements in the Spiritual Formation Program

## **BIBLE-GENERAL STUDIES BY EXTENSION (Correspondence Courses)**

Students who have completed a bachelor's degree in a secular field before surrendering to God's call into the ministry, or who have a degree and yet desire training in Bible and related courses for church work will be interested in this program.

This program allows the student who has a degree to pursue a *Bachelor of Science in Bible by Extension* without having to relocate. Sunday school teachers, superintendents, and other church support staff will also find the Bible, Theology, and Christian ministry courses useful with regard to their Christian growth and service.

### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Relate the principles of the Word of God and Christian living to previous areas of study.
2. Explain the place of the local church and the contribution of Baptists to gospel work.
3. Explain the importance of a Christian world view as a basis for meaningful interaction with the world at large.
4. Communicate to the 21st century world the eternal and timeless truth of Jesus Christ.
5. Present basic biblical truths in a clear and systematic manner.
6. Explain the importance of the gospel ministry as a personal undertaking.
7. Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.

### **PROGRAM REQUIREMENTS**

1. A bachelor's degree from an accredited college or university having comparable general study requirements
2. Completion of at least 34 hours of our distance education courses including:

<u>COURSE</u>	<u>COURSE NUMBER</u>
New Testament Survey	DBI - 1202 - 3
Old Testament Survey	DBI - 1201 - 3
Bible Study Methods	DBI - 1205 - 3
Pentateuch – Genesis	DBI - 2203 - 3
Bible Doctrine	DTH - 2201 - 3
Ecclesiology	DTH - 2210 - 3
Evangelism	DCM - 1210 - 3
Cults and World Views	DCM - 3201
12 hours of Bible/Theology electives (See Course Listings)	
Senior Thesis	DBI - 4699

3. Character exemplary of Christian conduct and attitude
4. Successful completion of at least three units of Spiritual Formation as explained in the Distance Education section of this catalog

## **SCHOOL OF MINISTRY**

As of Fall 2020, all programs in the School of Ministry will be supervised by one program chair and will fall under the heading Ministry Leadership. The purpose of the programs / courses in this division is primarily to equip students for leadership positions in ministry conducted through the local New Testament church. This equipping involves exposing students to the principles of Scripture, giving them the tools for discovering such principles, and communicating them to others.

Theoretical knowledge and varied practical experience in the areas of human relationships, cultural differences, local church ministries, evangelism and missions are provided to develop or enhance the student's ministry skills.

### **GOALS**

1. To provide instruction that gives the student a broad biblical foundation specifically the knowledge and understanding of Bible doctrine, theology and Christian principles, as well as the skills to research and interpret the Scriptures and present them logically and confidently.
2. To familiarize students with a cross culture of people and to present methods and techniques whereby all people may be reached with the Gospel and discipled.
3. To equip students for a two-fold evangelism (salvation and discipleship) to the whole world with a special emphasis on missions and the local New Testament church.
4. To provide instruction and training in ministry practices of the pastor and the missionary. This would include church planting; overseeing its ministries, worship and ordinances; counseling and ministering to the congregation; and "rightly dividing the Word of truth" (II. Timothy 2:15b).

### **OBJECTIVES**



Graduates from this division should be able to:

1. Demonstrate the skills necessary for sound exegesis and interpretation of the English Bible and be able to preach and teach It, as well as the principles of Christian living.
2. Demonstrate their knowledge and understanding from a Baptist perspective, of the nature, history, and strategic importance of the local church in church planting, evangelism, and missionary activity in any culture.
3. Discuss in writing with support from a biblical perspective, his/her philosophy for organizing, building, and the administration of a local church in any culture, which will include worship, church ordinances, and various ministries such as meeting special needs of the congregation.
4. Demonstrate Christian ethics regarding the ministry of the pastor, missionary and entities, and/or individuals that are affiliates with one's ministry.

The programs included in the Biblical / Theological Studies division are as follows:

Biblical Counseling Program  
Biblical Counseling Online Degree Completion Program  
Children's Ministry Program  
Intercultural Studies Program  
Music and Worship Program  
Pastoral Ministry Program  
Pastoral Ministry Online Program  
Student Ministry Program

### **MINISTRY LEADERSHIP – Bible-Biblical Counseling Program (On-Campus and Online)**

This program, leading to a Bachelor of Science degree, will equip students for a biblical counseling ministry in the local church, and prepare them for entry into a master's level program in biblical counseling.

#### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Articulate a philosophy of counseling that is rooted in the idea that Scripture is inspired by God and is sufficient to equip the man or woman of God for all matters pertaining to life and godliness. (2 Timothy 3:16, 17 and 2 Peter 1:1-3)
2. Offer counsel through the teaching of biblical truths as they are mined from the Scriptures through proper Bible study methods based on Psalm 1, 2 Timothy 2:15, and 2 Peter 1:20, 21.
3. Develop the idea that man's deepest problem is his rebellion against God and his desire to please himself at the expense of loving God and his neighbor (Romans 5:1-10 and Matthew 22:36-40) and man's greatest need to be reconciled to God through the finished work of Christ on the cross and to experience the regenerating power and indwelling presence of the Holy Spirit (2 Corinthians 5:17-21; Ephesians 1:1-14).
4. Develop a plan of action for the counselees that will enable them to grow into Christlikeness as they put off the old man, are renewed in the spirit of their mind, put on the new man, and train themselves in righteousness (Ephesians 4:22-24 and 2 Timothy 3:16, 17).
5. Present the idea of marriage from the teachings of both the Old and New Testaments with its many privileges and responsibilities for the husband (man) and the wife (woman) (Genesis 2:18-25; I Corinthians 7:1-5; Ephesians 5:21-33; I Peter 3:1-7).
6. Articulate the idea that man is both a material and immaterial being, created in God's image, for His glory. Physiology is a component that influences (but does not determine) a person's life, and therefore, counsel that is truly biblical will address the physiological (material) part of man along with the spiritual (immaterial) part of man.
7. Demonstrate that biblical counseling is most effective when it is done under the authority of the local church, or in close cooperation between the biblical counselor and the pastoral staff (Hebrews 13:17 and Ephesians 4:11-16).
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

#### **PROGRAM REQUIREMENTS**

1. The core curriculum  
Bible/Theology: Add BIB 3302, 3303 and 3304; Delete Six hours of Bible/Theology electives  
Church Ministry Courses: Delete: CM 1310 and 1306; Add: CM 2312  
Ministry Concentration: See Recommended Schedule  
Languages: Add: LNG 2307 and 2308
2. Fulfillment of all the requirements in the Spiritual Formation program
3. Demonstrate that the power of the Gospel has impacted his/her life by portraying an exemplary Christian character in attitude, action, and thought.

**RECOMMENDED SCHEDULE  
BIBLICAL COUNSELING**

**FALL**

**FIRST YEAR**

Introduction to the Bible I	3
English Composition I	3
American History I	3
Theoretical Constructs / Psychology	3
Biblical Worldview	3
Spiritual Formation	1

**Total 16**

**SECOND YEAR**

The Life and Times of Jesus I	3
Pauline Epistles I	3
Federal Government	3
Methods of Biblical Change	3
Introduction to Apologetics	3
Spiritual Formation	1

**Total 16**

**THIRD YEAR**

Found. of the Faith I	3
Literature I or II	3
Biblical Language Tools I	3
Essential Qualities/Biblical Counselor	3
Human Personality	3
Spiritual Formation	1

**Total 16**

**FOURTH YEAR**

Senior Bible I	3
Premarital Counseling	3
Marriage & Family Counseling	3
Biological Psychology	3
Christian Life Issues	3
Physical Education	1
Spiritual Formation	1

**Total 17**

**MISSION TRIP**

**SPRING**

Introduction to the Bible II	3
English Composition II	3
American History II	3
Principles OT/NT Worship	3
Intro. to Biblical Counseling	3
Spiritual Formation	1

**Total 16**

**First Year Cumulative Hours 32**

The Life and Times of Jesus II	3
Pauline Epistles II	3
State & Local Government	3
Science/Lab	4
Cornerstone of Communication	3
Spiritual Formation	1

**Total 17**

**Second Year Cumulative Total 65**

Found. of the Faith II	3
Theological Basis of Counseling	3
Biblical Language Tools II	3
Math	3
Hermeneutics	3
Spiritual Formation	1

**Total 16**

**Third Year Cumulative Total 97**

Senior Bible II	3
Counseling Problems/Procedures	3
Group Discipleship	3
Wisdom Literature: Prov. & Eccl.	3
Practicum Lab	2
Physical Education	1
Spiritual Formation	1

**Total 16**

**Fourth Year Cumulative Total 130**

**MINISTRY LEADERSHIP – Bible – Children’s Ministry Program**

This program, leading to a Bachelor of Science degree, is designed to prepare students to teach children primarily in church-based ministries. The courses in the program are geared toward giving students appropriate methods, tools, and techniques for teaching the very young child up through sixth grade.

**PROGRAM OUTCOMES:**

The graduate who completes this program will **be able to:**

1. Communicate the Word of God to children
2. Organize and administrate the educational programs of the local church with special emphasis on the children’s ministry program.
3. Discuss current Bible-centered curricula, as well as trends and innovations in teaching children.
4. Employ the skills, knowledge, and attitudes appropriate to Sunday school and children’s ministries education.
5. Exercise the skills and methodologies basic to teaching children through various experiences in teaching (Sunday school, vacation Bible school, children’s church, etc.).

**6. Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

**PROGRAM REQUIREMENTS**

1. The core curriculum. Required: WOR 1302  
Bible/Theology Courses: Add: BIB 2303, 3301, 3303; Delete: Six hours of Bible/Theology Electives  
Church Ministry: Add: CM 2311, 2313 and 3307  
Ministry Concentration: See Recommended Schedule  
Biblical Language: Add LNG 2307 and 2308
2. Fulfillment of all requirements in the Spiritual Formation Program
3. A love for children and a strong desire to “minister” to them
4. Character exemplary of Christian conduct and attitude

**RECOMMENDED SCHEDULE  
CHILDREN’S MINISTRY PROGRAM**

**FALL**

**FIRST YEAR**

Introduction to the Bible I	3
English Composition I	3
American History I	3
Theoretical Constructs / Psychology	3
Biblical Worldview	3
Spiritual Formation	1

**Total 16**

**SECOND YEAR**

The Life and Times of Jesus I	3
Pentateuch: Genesis	3
Federal Government	3
Introduction to Children’s Visuals	3
Introduction to Apologetics	3
Spiritual Formation	1

**Total 16**

**THIRD YEAR**

Found. of the Faith I	3
Acts of the Apostles	3
Biblical Language Tools I	3
Personal Life & Evangelism	3
Child Growth and Development	3
Spiritual Formation	1

**Total 16**

**MISSION TRIP**

**FOURTH YEAR**

Senior Bible I	3
Children’s Ministry Internship	3
Counseling Today’s Student	3
Biblical Found. of Inter. Ministry	3
Educational Ministries in the Church	3
Physical Education	1
Spiritual Formation	1

**Total 17**

**SPRING**

Introduction to the Bible II	3
English Composition II	3
American History II	3
Principles OT/NT Worship	3
Intro. to Biblical Counseling	3
Spiritual Formation	1

**Total 16**

**First Year Cumulative Hours 32**

The Life and Times of Jesus II	3
Literature I or II	3
State & Local Government	3
Science/Lab	4
Cornerstone of Communication	3
Spiritual Formation	1

**Total 17**

**Second Year Cumulative Total 65**

Found. of the Faith II	3
Curriculum Development/Children	3
Biblical Language Tools II	3
Math	3
Hermeneutics	3
Spiritual Formation	1

**Total 16**

**Third Year Cumulative Total 97**

Senior Bible II	3
Visual Practicum	3
Bible Elective	3
Bible Elective	3
Physical Education	1
Spiritual Formation	1

**Total 16**

**Fourth Year Cumulative Total 128**

**MINISTRY LEADERSHIP – Bible – Intercultural Studies Program**

This program leads to a Bachelor of Science degree for students interested in vocations within a cross-cultural setting, whether vocational ministry or business as mission. Students will be equipped to work in cross-cultural settings through studying Bible, culture, and ministry skills.

## PROGRAM OUTCOMES

Students who graduate with an Intercultural Studies degree will be able to:

1. Interpret the English Bible using skills that include the examination of the Scriptures in their original languages while employing conservative hermeneutical principles.
2. Articulate the principles and practices for accurately and effectively communicating the Scriptural themes in native and cross-cultural situations.
3. Develop and implement a ministry strategy that is appropriate for cross-cultural evangelism, church planting, discipleship, and helps ministry.
4. Demonstrate effective methods of evangelism in a variety of cultural contexts.
5. Describe and biblically evaluate current and historical trends in cross-cultural ministry, including mission theory, financial support structures, and the role of sending churches and agencies.
6. Describe and biblically evaluate the tenets of major religions.
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

## PROGRAM REQUIREMENTS

1. The core curriculum (Bible: Add: BIB 2303, 3301, 3303)  
Church Ministries – Add: CM 2311, 2313, and 3307  
Ministry Concentration: See Recommended Schedule  
Language Requirement: Add LNG 2307 and 2308
2. Fulfillment of all requirements in the Spiritual Formation Program
3. Character and conduct becoming of a missionary

## SPECIAL INFORMATION

While requirements of all mission agencies cannot be reproduced here, the guidelines of the World Baptist Fellowship Mission Agency are provided as an example of what agencies require of missionary candidates.

The guidelines to establish candidacy with the agency are as follows:

1. Show evidence of having completed an acceptable program of study from a Bible school, institute, college or seminary. This is normally taken to be a four-year undergraduate program or a one-year graduate program or equivalent.
2. Wives of candidates are recommended to complete a full program of study. However, a special course of study may be acceptable in certain cases. Consult the agency office.
3. Spend one year in an approved internship. Outstanding Spiritual Formation during Bible college studies may be accepted in lieu of the internship.
4. Participate in the agency sponsored preparation seminar.
5. Pass a series of psychological and personality inventories and be interviewed by the agency's committee.
6. Once approved, a candidate is expected to conduct himself/herself according to the agency's principles and practices.

## RECOMMENDED SCHEDULE INTERCULTURAL STUDIES PROGRAM

### FALL

#### FIRST YEAR

Introduction to the Bible I	3
English Composition I	3
American History I	3
Theoretical Constructs / Psychology	3
Biblical Worldview	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

#### SECOND YEAR

The Life and Times of Jesus I	3
Pentateuch: Genesis	3
Federal Government	3

### SPRING

Introduction to the Bible II	3
English Composition II	3
American History II	3
Principles OT/NT Worship	3
Biblical Found. of Inter. Ministry	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>
<b>First Year Cumulative Hours</b>	<b>32</b>

The Life and Times of Jesus II	3
Cults	3
State & Local Government	3

Missionary Principles & Practices	3	Science/Lab	4
Introduction to Apologetics	3	Cornerstone of Communication	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>17</b>
<b>THIRD YEAR</b>		<b>Second Year Cumulative Total</b>	<b>65</b>
Found. of the Faith I	3	Found. of the Faith II	3
Acts of the Apostles	3	Literature I or II	3
Biblical Language Tools I	3	Biblical Language Tools II	3
Personal Life & Evangelism	3	Math	3
Mission Methods	3	Hermeneutics	3
Spiritual Formation	1	Spiritual Formation	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>MISSION TRIP</b>		<b>Third Year Cumulative Total</b>	<b>97</b>
<b>FOURTH YEAR</b>			
Senior Bible I	3	Senior Bible II	3
Homiletics I	3	Homiletics II	3
Bible Elective	3	Senior Capstone and Internship	3
Cross Cultural Ministries	3	Bible Elective	3
Educational Ministries in the Church	3	Physical Education	1
Physical Education	1	Spiritual Formation	1
Spiritual Formation	1	<b>Total</b>	<b>14</b>
<b>Total</b>	<b>17</b>	<b>Fourth Year Cumulative Total</b>	<b>128</b>

\*General Elective Hours: Men (12) / Women (16)

## **MINISTRY LEADERSHIP – Bible – Music and Worship Ministry Program**

### **PROGRAM OUTCOMES**

The graduate who completes this program will be able to:

1. Articulate a well-defined philosophy of Christian worship based on biblical principles.
2. Explain the biblical basis for music in a local church worship service and ministry.
3. Demonstrate the knowledge necessary to supervise the musical program and worship service of a local church.
4. Display competency in at least two areas of applied music used in church ministries.
5. Demonstrate basic knowledge in the multiple mediums that support the expression of Christian faith and worship.
6. Exhibit the ability to develop a well-rounded music and/or worship training program in a local church.
7. Communicate biblical knowledge necessary to provide additional service to the church in its various ministries.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### **PROGRAM REQUIREMENTS**

1. Conditional admission to the program will be granted to students who have completed the following requirements:
  - a. Personal interview with Music and Worship Department head
  - b. Entrance audition
    - i. The student must select and perform from memory two selections of music of contrasting style.
    - ii. Selections may be instrumental and/or vocal
  - c. Proficiency placement exams
    - i. Music Theory entrance exam
      1. If student fails Music Theory entrance exam, he/she must take and pass Remedial Music Theory (MUT 1306) before being allowed to enroll in Music Theory I (MUT 2301)
    - ii. Sight Singing and Ear Training entrance exam
      1. If student fails Sight Singing and Ear Training entrance exam, he/she must take and pass Remedial Sight Singing and Ear Training (MUT 1216) before being allowed to enroll in Sight Singing and Ear Training I (MUT 2213)
2. The core curriculum: Bible: Delete: Six hours of Bible/Theology courses  
Church Ministries: Delete CM 1306; ADD CM 2311
3. Ministry Concentration: See Recommended Schedule
4. Worship requirement: See Recommended Schedule
5. Christian character expected of a music minister
6. Fulfillment of all requirements in the Spiritual Formation Program

**RECOMMENDED SCHEDULE  
MUSIC AND WORSHIP MINISTRY**

**FALL**

**FIRST YEAR**

Introduction to the Bible I	3
English Composition I	3
American History I	3
Class Voice I	2
Introduction to Innovative Worship	3
Physical Education	1
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**SUMMER**

*Foundations of Music Theory	3
*Remedial SS & ET	3
<b>Total</b>	<b>6</b>

**SECOND YEAR**

The Life and Times of Jesus I	3
Chorus/Ensemble	1
Music Theory I	3
Literature I or II	3
Class Piano or Guitar	3
SS & ET I	1
Spiritual Formation	1
<b>Total</b>	<b>15</b>

**SUMMER**

State & Local Government	3
Federal Government	3
<b>Total</b>	<b>9</b>

**THIRD YEAR**

Found. of the Faith I	3
Biblical Worldview	3
Worship & Technology	2
Music Theory for Accompaniment	3
Accompaniment Technique I	2
Chorus / Ensemble	1
Private Lesson	1
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**SUMMER**

Federal Government	3
College Math	3
<b>Total</b>	<b>6</b>

**FOURTH YEAR**

Senior Bible I	3
Theoretical Constructs	3
Math	3
Worship and the Congregation	3
Private Lessons	1
Chorus / Ensemble	1
Spiritual Formation	1
<b>Total</b>	<b>15</b>

**SPRING**

Introduction to the Bible II	3
English Composition II	3
American History II	3
Class Voice II	2
Principles OT/NT Worship	3
Physical Education	1
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**First Year Cumulative Hours 32**

The Life and Times of Jesus II	3
Class Piano or Guitar	1
Music Theory II	3
Science / Lab	4
Chorus / Ensemble	2
SS & ET II	2
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 69**

Found. of the Faith II	3
Cornerstones of Communication	3
Drama and the Church	2
Chorus / Ensemble	1
Accompaniment Technique II	2
Conducting	2
Private Lesson	1
Spiritual Formation	1
<b>Total</b>	<b>15</b>

**Third Year Cumulative Total 100**

Senior Bible II	3
History/Philosophy of Worship	3
Ministry Internship	3
Personal Life & Evangelism	3
Private Lessons	1
Chorus / Ensemble	1
Spiritual Formation	1
<b>Total</b>	<b>15</b>

**Fourth Year Cumulative Total 130**

\*Remedial Courses do not count toward the total program hours.

**MISSION TRIP**

## MINISTRY LEADERSHIP – Bible – Pastoral Ministry Program (On-Campus and Online)

This program leads to a Bachelor of Science degree. Students will develop skills necessary to fulfill the functions of a pastor.

### PROGRAM OUTCOMES

The graduate who completes this program will **be able to**:

1. Interpret the English Bible using skills that include the examination of the Scriptures in their original languages while employing conservative hermeneutical principles.
2. Explain the nature, history, and strategic importance of the local church in evangelism and missionary activity as viewed from the Baptist perspective.
3. Effectively communicate Scriptural and theological truth through expository, topical and narrative preaching.
4. Demonstrate effective methods of evangelism in a variety of cultural contexts as influenced by worldviews.
5. Conduct critical analysis of a local church context for the purpose of designing effective ministry strategies.
6. Critically assess one's own leadership style for the purpose of designing effective strategies for improving one's own leadership; and
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. The core curriculum:  
Bible/Theology – Add: BIB 2303, 3301, 3303; Delete: Six hours of Bible/Theology electives  
Language requirement – Add: LNG 2307 and 2308  
Church ministries – Add: CM 2311, 2313, and 3307  
Ministry Concentration: See Recommended Schedule
2. Fulfillment of all requirements in the Spiritual Formation Program
3. Character and standard of conduct expected of a gospel minister

### RECOMMENDED SCHEDULE PASTORAL MINISTRY

#### FALL

##### FIRST YEAR

Introduction to the Bible I	3
English Composition I	3
American History I	3
Theoretical Constructs / Psychology	3
Biblical Worldview	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

##### SECOND YEAR

The Life and Times of Jesus I	3
Pentateuch: Genesis	3
Federal Government	3
Literature I or II	3
Introduction to Apologetics	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

##### THIRD YEAR

Found. of the Faith I	3
Acts of the Apostles	3
Biblical Language Tools I	3
Personal Life & Evangelism	3
Homiletics I	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

#### SPRING

Introduction to the Bible II	3
English Composition II	3
American History II	3
Introduction to Preaching	3
Biblical Found. of Inter. Ministry	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

**First Year Cumulative Hours 32**

**Second Year Cumulative Total 65**

Found. of the Faith II	3
Hermeneutics	3
Biblical Language Tools II	3
Math	3
Homiletics II	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>





Spiritual Formation	1
<b>Total</b>	<b>16</b>

### THIRD YEAR

Found. of the Faith I	3
Acts of the Apostles	3
Biblical Language Tools I	3
Personal Life & Evangelism	3
Student Ministry Strategies	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

### MISSION TRIP

### FOURTH YEAR

Senior Bible I	3
Contemporary Issues in S.M.	3
Counseling Today's Student	3
Principles of OT/NT Worship	3
Educational Ministries in the Church	3
Physical Education	1
Spiritual Formation	1
<b>Total</b>	<b>17</b>

Spiritual Formation	1
<b>Total</b>	<b>17</b>

### Second Year Cumulative Total 65

Found. of the Faith II	3
Speaking to Students	3
Biblical Language Tools II	3
Math	3
Hermeneutics	3
Spiritual Formation	1
<b>Total</b>	<b>16</b>

### Third Year Cumulative Total 97

Senior Bible II	3
Senior Capstone and Internship	3
Bible Elective	3
Bible Elective	3
Physical Education	1
Spiritual Formation	1
<b>Total</b>	<b>14</b>

### Fourth Year Cumulative Total 128

## MASTER'S PROGRAMS

The master's programs of Arlington Baptist University were begun to further promote its mission to prepare men and women for Christian life and ministries, both lay and professional. These programs were developed with the goal of preparing Christian servants to have an even greater impact within their areas of service and occupation.

### PROGRAM DIVISIONS

Graduate School of Theology – Dr. Ergun Caner, Department Chair

Master of Arts – Biblical and Theological Studies

Master of Divinity (Available Fall 2015)

Graduate School of Education – Dr. Helen Sullivan-Wilson, Department Chair

Master of Education – Curriculum and Instruction

*Course Load. Full-time status for a graduate student is 9 or more hours. Part-time status for a graduate student is 6 hours or less.*

## GRADUATE SCHOOL OF THEOLOGICAL

At Arlington Baptist University, we believe there is a need to train up leaders, not just full-time ministers. Our theological degree programs are designed to help men and women prepare for compensated and non-compensated Christian ministry in local churches and para-church settings. This program provides students with in-depth study of biblical leadership principles and strategies and intensive study in the scriptures and essential truths of the Christian faith. Emphasis is placed on understanding and utilizing the core values, knowledge and skills needed to effectively serve in a variety of ministries.

### GOALS

1. Provide the investigative tools that will enable students to understand, explore and explain the Bible.
2. Assist students in the discussion of those conditions that lead to spiritual growth and discipleship.
3. Facilitate development of skills necessary to perform compensated and non-compensated ministry in the local church context.
4. Produce the next generation of Independent Fundamentalist Baptists who will be able to articulate traditional and historical doctrinal and biblical truth.

### OBJECTIVES

1. To perform biblical exegesis and exposition.
2. To verbalize a general knowledge of the Bible, including a synthetic understanding of the major books.
3. To articulate and Scripturally defend fundamentalist and dispensational theology.
4. To grow in the knowledge and grace of the Lord Jesus Christ.
5. To uphold godly living through personal practice, and by encouraging others to do the same.
6. To continue to be a student of Scripture through consistent study.
7. To communicate the Bible effectively and apply Scripture to the issues of life practically, soundly and with compassion.
8. To demonstrate skills in various ministries.
9. Evaluate issues critically and theologically.
10. Distinguish biblical and consistent doctrine and practice from those that deviate from classically fundamentalist positions.
11. Engage in Christian ministry and fellowship with appreciation for the variety of individuals through which God works.

## MASTER OF ARTS – BIBLICAL AND THEOLOGICAL STUDIES

The master's program, in this division, provides an extension to the programs offered at the bachelor's level. The seminar-based courses offered at the master's level will not only compliment the content acquired at the bachelor level but will enhance the student's ability to make applicable the principles and concepts previously acquired.

### GOALS

1. Develop theological scholars who are called to serve in a variety of ministry contexts.
2. Prepare students for further educational pursuits in more specified graduate and post-graduate degree programs.
3. Provide a voice in academia through the publishing of Thesis and other articles in an on-line Arlington Baptist University Theological Journal, which expresses an independent, fundamentalist, Baptist perspective concerning biblical, historical, theological, ministry and ethical issues.
4. Develop future undergraduate instructors in the biblical/theology department of Arlington Baptist University.

### PROGRAM OUTCOMES

The graduate who completes this program will **be able to**:

1. Assess and apply critical thinking skills to articulate the conservative Christian worldview within the context of a secular society of the purpose of evangelism and missions.
2. Develop a regular devotional and prayer life for personal and familial discipleship within the local church context.
3. Apply hermeneutical principles to examine the biblical texts, genres, and narratives to communicate the authorial intent and practical application of the inerrant Scripture.
4. Examine the unique claims of Jesus Christ as the central point of history as Messiah, including creation, prophecy, salvation, and reigning Coming King from ABU's premillennial perspective.
5. Identify and communicate key doctrines and practices of the free church / Baptist historical tradition and subsequent polity, within the Larger context of Church history.
6. Compare and contrast major evangelical theological systems, competing religions and aberrations, for the purpose of constructing a conservative apologetic and defense.

### ADMISSION REQUIREMENTS

1. Hold a bachelor's degree from an accredited\* college or university with a minimum 2.5 cumulative G.P.A.
2. Be of proven Christian character and recognized as sound in the faith as indicated by three letters of recommendation.
3. GRE or MAT is not required.
4. International students must make the following minimum scores on the TOEFL IBT Test: Reading-22; Listening-22; Speaking-24; and Writing-24. Official scores must be mailed to Arlington Baptist University.

\*Degrees from institutions not accredited by the Association for Biblical Higher Education or regionally/nationally recognized colleges or universities are subject to review.

Procedures for Admission:

1. Review Arlington Baptist University's Statement of Faith. Students must agree with the Statement of Faith in order to participate in the program.
2. Complete the Online Graduate Theology School Application online.
3. Submit an autobiography following the instructions found in the application.
4. Submit three reference letters in accordance with the instructions found in the application.
5. Submit official copies of transcripts from institution(s) from which the student received a degree or has attended. Official transcript(s)

must be sent directly to ABU indicating the program for which one is applying.

## PROGRAM REQUIREMENTS

1. Each student should possess the following: computer (lap top preferred); email account; Microsoft Office (minimum 2007 version). Logos 6.0 Gold Library (MABTS) or Portfolio Library (MDiv); Style Ease.
2. Courses follow an 8-week block (2 in the fall and 2 in the spring). Summers will be utilized for Independent Studies or Apprenticeships. Courses will either be self-paced or will meet on-line for a weekly virtual class.
3. Student will have up to six years to complete the program or eight years to complete the MDiv program. After that period, an extension may be granted only after review and approval by the Program Director and Academic Dean of Arlington Baptist University.

## SEMINAR-BASED COURSES

	36 Hours
Orientation Seminar (MABTS 53000)	3
Old Testament Seminar (MABTS 53100)	3
New Testament Seminar (MABTS 53200)	3
Systematic Theology Seminar (MABTS 53300)	3
Christian History Seminar (MABTS 53400)	3
Baptist Heritage Seminar (MABTS 53500)	3
Historical Theology Seminar (MABTS 53600)	3
Christian Ministry Seminar (MABTS 53700)	3
Christian Ethics Seminar (MABTS 53800)	3
Prospectus Seminar/Thesis (MABTS 53900)	

## MASTER OF DIVINITY

The Master of Divinity degree is a 96 hour program providing the student with a comprehensive expositional study of the entire Bible and a basic overview of core theological study. The student can further enhance their degree with one of a growing list of concentrations. It is possible for a student, taking two courses per block, to complete their MDiv in four years.

## GOALS

1. Develop theological scholars who are called to serve in a variety of ministry contexts.
2. Prepare students for further educational pursuits in a Post-Graduate Degree Program
3. Provide a voice in Academia through the publishing of Course Papers/Projects in an on-line Arlington Baptist University Theological Journal which expresses an independent, fundamentalist, Baptist perspective concerning biblical, historical, theological, ministry and ethical issues.
4. Develop future undergraduate instructors in the biblical/theology department of Arlington Baptist University.

## PROGRAM OUTCOMES

1. Assess and apply critical thinking skills to articulate the conservative Christian worldview within the context of a secular society of the purpose of evangelism and missions.
2. Develop a regular devotional and prayer life for personal and familial discipleship within the local church context.
3. Apply, at a deeper level, hermeneutical principles to examine the biblical texts, genres, and narratives to communicate the authorial intent and practical application of the inerrant Scripture.
4. Examine the unique claims of Jesus Christ as the central point of history as Messiah, including creation, prophecy, salvation, and reigning Coming King from ABU's premillennial perspective as it relates to the specified concentration.
5. Identify and communicate key doctrines and practices of the free church / Baptist historical tradition and subsequent polity, within the Larger context of Church history as pertinent to the area of study.
6. Compare and contrast major evangelical theological systems, competing religions and aberrations, for the purpose of constructing a conservative apologetic and defense of the field of study.
7. Demonstrate completion of at least one (1) MDiv Concentration Outcomes.

## ADMISSION REQUIREMENTS

1. Hold a bachelor's degree from an accredited\* college or university with a minimum 2.5 cumulative G.P.A.
2. Be of proven Christian character and recognized as sound in the faith as indicated by three letters of recommendation.
3. GRE or MAT is not required.
4. International students must make the following minimum scores on the TOEFL IBT Test: Reading-22; Listening-22; Speaking-24; and Writing-24. Official scores must be mailed to Arlington Baptist University.

\*Degrees from institutions not accredited by the Association for Biblical Higher Education or regionally/nationally recognized colleges or universities are subject to review.

Procedures for Admission:

1. Review Arlington Baptist University's Statement of Faith. Students must agree with the Statement of Faith in order to participate in the program.
2. Complete the Online Graduate Theology School Application online.
3. Submit an autobiography following the instructions found in the application.
4. Submit three reference letters in accordance with the instructions found in the application.
5. Submit official copies of transcripts from institution(s) from which the student received a degree or has attended. Official transcript(s) must be sent directly to ABU indicating the program for which one is applying.

## **PROGRAM REQUIREMENTS**

1. Each student should possess the following: computer (lap top preferred); email account; Microsoft Office (minimum 2007 version); Logos 6.0 Gold Library (MABTS) or Portfolio Library (MDiv); Style Ease.
2. Courses follow an 8-week block (2 in the fall and 2 in the spring). Summers will be utilized for Independent Studies or Apprenticeships. Courses will either be self-paced or will meet on-line for a weekly virtual class.
3. Student will have up to six years to complete the program or eight years to complete the MDiv program. After that period, an extension may be granted only after review and approval by the Program Director and Academic Dean of Arlington Baptist University.

### Foundational Courses:

Research and Writing (ORT 5301)  
 Logos Academic Training (LNG 5301)  
 Hebrew Language Tools (LNG 5302)  
 Greek Language Tools (LNG 5303)  
 Inductive Bible Study (BIB 5301)  
 Spiritual Disciplines 1 (THL 5301)  
 Spiritual Disciplines 2 (THL 5302)  
 Core Curriculum:

Old Testament 1 – The Pentateuch (BIB 5302)  
 Old Testament 2 – The Historical Writings (BIB 5303)  
 Old Testament 3 – The Poetical Writings (BIB 5304)  
 Old Testament 4 – The Major Prophets (BIB 5305)  
 Old Testament 5 – The Minor Prophets (BIB 5306)  
 New Testament 1 – The Gospels (BIB 5307)  
 New Testament 2 – Acts (BIB 5308)  
 New Testament 3 – Pauline Epistles 1 (BIB 5309)  
 New Testament 4 – Pauline Epistles 2 (BIB 5310)  
 New Testament 5 – The General Epistles (BIB 5311)  
 New Testament 6 – The Revelation (BIB 5312)  
 Christian History 1 – To the Reformation (HST 5301)  
 Christian History 2 – The Reformation to Present (HST 5302)  
 Baptist Heritage (HST 5303)  
 Biblical Ethics (THL 5303)  
 Systematic Theology 1 (THL 5304)  
 Systematic Theology 2 (THL 5305)

### Concentrations:

Chaplaincy  
 Theology  
 Pastoral Ministry  
 Biblical Counseling  
 Biblical Missions  
 Apologetics  
 Biblical Languages  
 Educational Ministries

## **GRADUATE SCHOOL OF EDUCATION**

The master's programs in this division provide an extension to the education programs offered at the bachelor's level. This division at the master's level continues to develop various skills covered in the goals and objectives for this division at the bachelor's level. The students in this program will be provided instruction and practice in areas of organizing and managing people, as well as curriculum at all levels of education and

skill. Opportunities to demonstrate competency in organizing and managing will be in the form of projects, and the development of a professional portfolio.

## GOALS

1. To develop school professionals who are Christians called to serve in a variety of school settings, both private and public.
2. To prepare Christian educators for the pursuit of life-long learning as well as the pursuit of terminal degrees.
3. To provide a voice in the educational community which supports the Christian world view while also impacting the world of education.
4. To develop future instructors for the undergraduate program in education at Arlington Baptist University.

## PROGRAM OUTCOMES

Upon successful completion of the degree, the student will be able to:

1. Students will be prepared for a more skilled delivery of instruction.
2. Students will have the knowledge and skills for evaluating and designing curriculums to meet the proposed mission of an educational entity
3. Students will be prepared to conduct Instructional Coaching of Classroom teachers.
4. Students will be qualified to conduct curriculum directing at all levels.
5. Upon completion of the Educational Leadership specialization, students will be able to take the TExES Principal exam. (Educational Leadership Specialization)
6. Once the student passes the Principal exam and meets all state requirements, he/she will be qualified to apply for certification as a Principal in the state of Texas. (Educational Leadership Specialization)

## CORE CURRICULUM

The Master of Education programs are built on the following core curriculum:

	18 Hours
Research in Education (EDU 6302)	3
Curriculum Design and Evaluation (EDU 6303)	3
The School and Multicultural American Society (EDU 6304)	3
Instructional Leadership Development (EDU 6310)	3
Educational Organization and Administration (EDU 6311)	3
School Law (EDU 6312)	3

## **\*\*MASTER OF EDUCATION – EDUCATIONAL LEADERSHIP**

*\*\*Since December 2018, this program has not been available due to changes required for principal certification set forth by the Texas Education Agency (TEA).*

## **MASTER OF EDUCATION – CURRICULUM AND INSTRUCTION**

The Master of Education in Curriculum and Instruction requires 36 hours as well as a Professional Portfolio. The program is composed of 18 core hours and 18 hours of specialized preparation. This program prepares the individual to serve in many capacities in the public / Christian / private school settings.

## ADMISSION REQUIREMENTS

1. Hold a bachelor's degree from an accredited college or university with a minimum 3.0 cumulative G.P.A.
2. Have a minimum of 12 hours in Bible with the following courses required: Bible Study Methods, Old Testament Survey, New Testament Survey, and Biblical Conflict Resolution.
3. Meet all other general admission requirements for enrollment at Arlington Baptist University.

## PROGRAM REQUIREMENTS

1. Successful presentation of portfolio to Educator Preparation Committee of Arlington Baptist University.
2. Satisfactory answer to questions from the Educator Preparation Committee regarding the candidate's portfolio and experiences in the field.

## SPECIALIZED PREPARATION

**18 Hours**

The Learning Process (EDU 6301)	3
Curriculum and Instruction in Reading (EDU 6319)	3
Development: Infant/Child/Adolescent (EDU 6320)	3
Current Trends in Math Instruction (EDU 6321)	3
Methods in Second Language Acquisition (EDU 6322)	3
Introduction to Exceptional Learners / Mainstreaming (EDU 6323)	3
Professional Portfolio (EDU 6010)	0

## **DISTANCE EDUCATION**

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### **CORRESPONDENCE COURSES**

The Distance Education Program makes it possible for the student to study at home, working around the student's own personal schedule. The study materials are designed to help the student successfully complete the courses.

Enrollment in the Distance Education courses may be initiated at any time. The courses are not tied to a semester structure. Students are allowed 120 days to complete a course.

The Distance Education courses are offered on an institute (non-credit) or full credit basis.

#### **FULL CREDIT COURSES.**

Each course may be taken for two credit hours; a letter grade will be earned; and credits may be applied toward a degree program.

#### **INSTITUTE COURSES.**

These courses are offered on a pass/fail basis. No grade will be issued. At the institute level, a Bible certificate will be issued for each five (5) courses successfully completed with a pass basis. With the successful completion of fifteen (15) courses with a pass basis, a Bible diploma will be issued; and recipients may participate in the May commencement exercises.

#### **ADMISSIONS REQUIREMENTS**

1. The applicant must be a born-again Christian and an active church member.
2. The applicant must be at least 16 years of age.
3. The applicant must present evidence of high school graduation or a General Equivalency Diploma (GED). (Students, at least 16 years of age, who are working toward a high school diploma or its equivalency, will be given individual consideration for college credit enrollment.)
4. The American College Test (ACT) or the Scholastic Aptitude Test (SAT) is recommended. The Texas Higher Education Assessment (THEA) exam is not required for admission.
5. The applicant must not be in default to any government sponsored program of education or assistance or to any educational institution. All charges must be paid in full before beginning course work.
6. Careful completion of the application, payment of fees, and submission of transcript and Pastor's recommendation form is required of all applicants.
7. Any future application for on-campus (resident) status will require that all other application requirements for resident status be completed prior to acceptance in a regular course of study.

#### **FINANCIAL INFORMATION\*\***

- |                                      |           |
|--------------------------------------|-----------|
| 1. Registration Fee (Non-Refundable) | \$ 50.00  |
| 2. Institute Courses                 | \$ 350.00 |
| 3. Credit Courses                    | \$ 450.00 |

#### **CONCURRENT ENROLLMENT FOR MARRIED COUPLES**

A married couple who agrees to share a single set of course materials may concurrently enroll in the same distance education course at a course cost of one and one-half times the normal charges plus the registration fee. If both students enroll at the same level, either Institute or Credit, the registration fee will be \$40.00. If one student chooses to enroll at the institute level and the other student chooses to enroll at the credit level, the registration fee will be \$80.00. The registration fee is non-refundable. If only one student chooses to withdraw during the twenty-one-day examination period, the maximum refund will be one-half the current charge for a single course. The current charge for couples is \$525.00, and the maximum refund if only one withdraws is \$75.00.

\*All charges are subject to change without notice.

**\*\*Courses taken through correspondence as non-credit (institutional) are not eligible for financial aid.**

#### **REFUND POLICY**

If for any reason a course is deemed not satisfactory after examination of the materials, simply return all materials unmarked within twenty-one (21) days from receipt for a full refund of the course fee. **The Registration Fee is not refundable.**

#### **DISTANCE EDUCATION COURSES OFFERED**

(Courses are listed by department but numbered according to their suggested order of completion.)

#### **BIBLE (DBI)**

1. DBI-1202-3. NEW TESTAMENT SURVEY.

2 CREDIT HOURS

In this course each book of the New Testament is studied with regard to its chief events, characters and teachings. The significance of the historical, cultural, and political background is considered. (Substituted for BIB 1302.)

2. DBI-1201-3. OLD TESTAMENT SURVEY.

2 CREDIT HOURS

In this course an overview of each Old Testament book is given. The historical, geographical, and cultural backgrounds are explored, as well as the purpose of each Old Testament book. (Substituted for BIB 1301.)

3. DBI-1205-3. BIBLE STUDY METHODS.

2 CREDIT HOURS

This course is an introduction to the various tools of Bible study, the methodical and inductive approach to the study of Scripture and the principles of interpretation. (Substituted for BIB 1305.)

4. DBI-2203-3. PENTATEUCH - GENESIS.

2 CREDIT HOURS

This course is a chapter by chapter study of Genesis which emphasizes the foundations of civilization, religion, and the nation of Israel. The beginnings of God's plan of redemption receive attention. (Substituted for BIB 2303.)

5. DBI-3201-3. ACTS: LIFE OF PAUL.

2 CREDIT HOURS

This course is an analysis of the Acts of the Apostles as revealed in the book of Acts. This course considers background information regarding the historical setting, cultural setting, and missionary activities of the early church. The ministry of Paul receives special attention. (Substituted for BIB 3301.)

6. DBI-3202A-3. ROMANS – FOUNDATIONS OF THE FAITH.

2 CREDIT HOURS

This course is an in-depth study of the book of Romans with a focus on Paul's logical five-step progression in his presentation of the foundational truths of the Christian faith. (Substituted for BIB 3302.)

7. DBI-3201. HERMENEUTICS.

2 CREDIT HOURS

This course is an introduction to the general and special principles of biblical interpretation. The importance, history, and methods of interpretation will be investigated. Prerequisite: Junior rank. Theology I and II recommended.

8. DBI-4205-3. PROPHETIC BOOKS III.

2 CREDIT HOURS

This course examines the outlines of the books which make up the section of the Bible referred to as The Minor Prophets. These include the books of Hosea through Malachi. Passages relating to the Messianic mission and the restoration of Israel are highlighted. Attention is given to the influence these books had on the New Testament and Christianity. Prerequisite: DBI 1201-3, DBI 1205-3.

9. DBI-4699. SENIOR THESIS.

2 CREDIT HOURS

The student will write a paper of at least 25-30 pages on an agreed upon topic. An outline, endnotes or footnotes, and Bibliography will be included. At least ten different sources should be referenced within the work. The BS degree in Bible by Extension will not be granted without completion of this course. The student will be allowed 6 months in which to complete this course. Cost is \$900 plus registration. Prerequisite: Completion of all other course work.

#### **THEOLOGY (DTH)**

10. DTH-2201-3. BIBLE DOCTRINE.

2 CREDIT HOURS

This course is an introduction to Bible doctrine emphasizing definition of terms and the ten major doctrines of the Bible.

11. DTH-2210-3. ECCLESIOLOGY.

2 CREDIT HOURS

The student is involved in a detailed study of the church including: its nature and function, its officers, its ordinances, and its place in God's plan. Various views of the nature of the church are given and the local church view is supported. The means of carrying out the church's mission are surveyed. Articles 13 and 14 of the Statement of Faith are explained. (Sub. for THL 2310)

12. DTH-3205-3. THEOLOGY I.

2 CREDIT HOURS

Based on the definitions studied in Bible Doctrine, the relationship of doctrines to each other is examined. Special emphasis is given to: Theism, Bibliology, Theology, Angelology, and Anthropology. This course begins by considering how man comes to know God and continues to explore the revelation of God to man through Scripture. Study is made to show how one doctrine gives rise to another. Prerequisite: DTH 2201-3. (Substituted for THL 3305)

13. DTH-3206-3. THEOLOGY II.

2 CREDIT HOURS

Based on the definitions studied in Bible Doctrine, the relationship of doctrines to each other is examined. Building on the information covered in Theology I, study is made to show how one doctrine gives rise to another. Special emphasis is given to Soteriology and Eschatology. Prerequisite: DTH 2201-3. (Substituted for THL 3306)

### CHURCH MINISTRIES (DCM)

14. DCM-1210-3. EVANGELISM.

2 CREDIT HOURS

This course defines evangelism, and methods of evangelism are examined from their scriptural and historical foundations. Principles are sought which will make the students more effective in witnessing. Since application is essential, students will be required to secure pastoral permission to take this course. The help of the pastor will be required with regard to at least ten "supervised visits" for the purpose of evangelism. (Substituted for CM 1310.)

15. DCM-3201. CULTS AND WORLD VIEWS.

2 CREDIT HOURS

An examination of the teachings of major pseudo-Christian cults is given against the backdrop of a Christian world view. Several other significant world views are also examined in an attempt to better prepare the student to witness and defend the faith both in our pluralistic society and on the mission field. Emphasis is placed on the history, development, and erroneous teachings of these belief systems as well as the unexamined presuppositions which underlie these systems. (Substituted for CM 3201)

### SPIRITUAL FORMATION AND DISTANCE EDUCATION

As an enrolled student at ABU, they are a part of a Christian University. One major goal for each student is for them to develop in their relationship with Jesus Christ. There are two main elements to this process:

First, it is required that each student attend the weekly services of a local Church which is in harmony with the doctrinal beliefs of ABU. Each student must submit the name of the local church they will be attending during the semester. This will be done through the Canvas portal for Spiritual Formation during the first six weeks of the semester. If a student does not have a church they regularly attend, the Office of Student Affairs will work with the student to locate a positive church home.

Second, it is required that each student spend time in worship and in-service helping people in some form. Therefore, it is required that each student spend at least one hour per week, or a total of 16 hours per semester doing volunteer service. Ideally, this should be accomplished at a church. However, alternative options can be at a shelter, or some other type of Christian ministry.

The grade for this program will be comprised of the following components:

#### **Weekly Discipleship Session:**

1. The student will be able to present their weekly spiritual activities including areas such as church attendance, prayer life, and spiritual victories.
2. The student will answer questions that will demonstrate their engagement with the material provided for the week.

#### **Community Volunteer Service**

1. Each student will be encouraged to be actively serving with a community organization, local charity, local church, or campus opportunity where they will be able to represent ABU and serve the community.
2. Each student is required to complete 16 hours a semester of community service with their chosen organization.
3. The Office of Student Life can often provide a list of opportunities for volunteer service at various churches or organizations in the area.
4. The student will submit the *Volunteer Validation Form* no later than the final day of the semester. The form will convey the information needed to verify the student's service.

### **ONLINE EDUCATION**





- Careful completion of the application, payment of fees, and submissions of transcript and recommendation form is required of all applicants.

## **COURSE REGISTRATION**

One may register for an online course during the regular registration time at the beginning of each semester (see semester calendars), or one may download a registration form from the college website. The completed form should then be mailed to the Registrar's Office. If the student has all financial paperwork in order, he/she will send only the \$250.00 registration fee with the form. If one has not processed his/her paperwork (federal grants and/or loans), the total cost of the course(s) must accompany the registration form or be paid at the time of registration.

If the student is taking one or more courses during a term (two blocks), he/she should register for all courses at the beginning of the term. Each student will be notified as to the username and password necessary for accessing a course. At that time, the student will go to the university website and follow the instructions under the online course link.

## **SPIRITUAL FORMATION AND THE ONLINE DEGREE COMPLETION PROGRAM**

As an enrolled student at ABU, they are a part of a Christian University. One major goal for each student is for them to develop in their relationship with Jesus Christ. There are two main elements to this process:

First, it is required that each student attend the weekly services of a local Church which would be in harmony with the doctrinal beliefs of ABU. Each student must submit the name of the local church they will be attending during the semester. This will be done through the Canvas portal for Spiritual Formation during the first six weeks of the semester. If a student does not have a church they regularly attend, the Office of Student Affairs will work with the student to locate a church home.

Second, it is required that each student spend time in worship and in-service helping people in some form. Therefore, it is required that each student spend at least one hour per week, or a total of 16 hours per semester doing volunteer service. This should be accomplished through a church. However, alternative options can be at a shelter, or some other type of Christian ministry.

The grade for this program will be comprised of the following components:

### **Weekly Discipleship Session:**

- Each week the student will engage in a guided discipleship session which is biblically based covering topics of Christian growth.
- The student will be able to present their weekly spiritual activities including areas such as church attendance, prayer life, and spiritual victories.
- The student will answer questions that will demonstrate their engagement with the material provided for the week.

### **Community Volunteer Service**

- Each student will be encouraged to be actively serving with a community organization, local charity, local church, or campus opportunity where they will be able to represent ABU and serve the community.
- Each student is required to complete 16 hours a semester of community service with their chosen organization.
- The Office of Student Life will provide many opportunities for volunteer service at various churches or organizations in the area.
- The student will submit the *Volunteer Validation Form* no later than the final day of the semester. The form will convey the information whereby the student's volunteer service can be validated.

## **GRADUATION REQUIREMENTS**

Please adhere to the graduation requirements for all other degree programs.

# **COURSE DESCRIPTIONS**

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## **DEPARTMENT OF THE BIBLE**

### **BIBLE (BIB)**

#### **BIB 1301. OLD TESTAMENT SURVEY.**

**3 CREDIT HOURS**

An overview of each book of the Old Testament is given. The historical, geographical, and cultural backgrounds of the times are explored. The purpose of each book is discussed in relation to the plan of God.

#### **BIB 1302. NEW TESTAMENT SURVEY.**

**3 CREDIT HOURS**

Each book of the New Testament is studied with regard to its chief events, characters and teaching. The significance of the historical, cultural and political background of the period is discussed. Fulfillment of Old Testament prophecy is emphasized.

#### **BIB 1303. INTRODUCTION TO THE BIBLE I.**

**3 CREDIT HOURS**

The student will be introduced to the Bible through the examination of its purpose and overall theme. Special emphasis will be given to the effect worldviews have on biblical interpretation; how the canon was developed, a systematic approach to Bible study, major theological concepts, and a review of the significant events from Adam through the Solomon.

**BIB 1304. INTRODUCTION TO THE BIBLE II.**

**3 CREDIT HOURS**

The student will review worldviews, the construction of the canon, the reliability of the New Testament and a systematic approach to Bible Study. Special emphasis will be given to the life of Jesus, the events and expansion of the early church, major theological themes and God's plan for eternity.

**BIB 1305. BIBLE STUDY METHODS.**

**3 CREDIT HOURS**

The student will be introduced to the various tools of Bible study: the methodical and inductive approaches to the study of Scripture; the principles of interpretation; and application. Opportunity is given for students to use methods and tools effectively by studying several portions of Scripture.

**BIB 1306. BIBLICAL FOUNDATIONS OF INTERCULTURAL MINISTRY.**

**3 CREDIT HOURS**

This course establishes the scriptural basis for intentionally ministering in cultural contexts that are different than one's own. From Genesis to Revelation, biblical principles are presented that aid in understanding the responsibility and privilege of carrying out the Great Commission.

**BIB 2303. PENTATEUCH – GENESIS.**

**3 CREDIT HOURS**

A chapter-by-chapter description of the book of Genesis emphasizing the foundations of creation, family, civilization, religion, and the nation of Israel. Emphasis is given to God's plan of redemption as seen throughout the book. Prerequisite: BIB 1303, 1304

**BIB 2304. PENTATEUCH/EXODUS-DEUTERONOMY.**

**3 CREDIT HOURS**

This study of the Pentateuch will focus on the books of Exodus, Leviticus, Numbers, and Deuteronomy. The course will translate ancient history and problems to current life and solutions. This course will survey the main events of this vast amount of material, endeavoring to provide the student with a general knowledge of these books. Prerequisite: BIB 1303, 1304

**BIB 2308. THE LIFE AND TIMES OF JESUS 1.**

**3 CREDIT HOURS**

This course acquaints the student with a complete immersion into the life of Jesus Christ, the Son of God. This course will begin with Christ as God and Creator, discover the Old Testament experiences of Christ, study the incarnation and beginning earthly ministry and life of Christ with an emphasis on a harmony of the gospels; Jesus' use of miracles and parables; and the customs, geography, politics, and government of the New Testament era. Prerequisite: BIB 1303, 1304

**BIB 2309. THE LIFE AND TIMES OF JESUS 2.**

**3 CREDIT HOURS**

This course acquaints the student with a complete immersion into the life of Jesus Christ, the Son of God. This course will pick up in the final six months of Jesus' earthly ministry. Special emphasis will be given to the Passion Week, Post-Resurrection ministry on Earth, then continue through the present-day intercession. The course will conclude by examining the work of Jesus Christ at the judgement seat, the marriage of the church and eternity. Prerequisite: BIB 1303, 1304

**BIB 2399. DIRECTED STUDY.**

**1 TO 3 CREDIT HOURS**

A supervised study in a book of the Bible allows the qualified student to pursue an area of individual interest. The work is comprised of readings and an essay covering the student's work. Prerequisite: Sophomore rank, permission of the department. May not be repeated.

**BIB 2307. THE GOSPELS: LIFE OF CHRIST.**

**3 CREDIT HOURS**

This course acquaints the student with the earthly ministry and life of Christ, emphasizing a harmony of the gospels, the customs, geography, politics and government of the New Testament era. Prerequisite: BIB 1303, 1304

**BIB 3300. CONFLICT RESOLUTION: A BIBLICAL APPROACH.**

**3 CREDIT HOURS**

The course consists of an analytical investigation of the nature of individual and organizational conflict from a biblical worldview. Interdisciplinary analysis and scriptural case studies will provide the student with exposure to different methodologies used to resolve conflict and will examine their effectiveness and validity in relation to Bible principles. Prerequisite: BIB 1301, 1302, 1305.

**BIB 3301 THE ACTS OF THE APOSTLES (On-Campus and ONLINE).**

**3 CREDIT HOURS**

This course guides the student through an analysis of the Acts of the Apostles, focusing on the major themes, flow of the narrative, as well as the ministry of the Apostle Paul. In addition to examining the text of Acts, the student will learn about the cultural and historical setting of the book. (Prerequisite: BIB 1303, 1304, 2308, 2309)

**BIB 3302. PAULINE EPISTLES I (ONLINE and ON-CAMPUS).**

This course involves an in-depth analysis and exposition of the books of Romans and Galatians. Parallels between the two books are highlighted. Paul's use of the Old Testament is explored, and the doctrine of salvation by grace through faith is fully developed. Prerequisite: BIB 1303, 1304, 2308, 2308

**BIB 3303. HERMENEUTICS.**

**3 CREDIT HOURS**

This course is an introduction to the general and special principles of the biblical interpretation. The importance, history, and methods of interpretation will be investigated. Prerequisite: Junior rank. Recommended: Junior-Level Theology Courses

**BIB 3304. PAULINE EPISTLES II.**

**3 CREDIT HOURS**

A detailed exposition of Ephesians , Philippians, Colossians, I Thessalonians, II Thessalonians, and Philemon is offered in this course. Introductory issues concerning the historical background, authorship, date, purpose, and themes of each epistle will be carefully considered. Helpful, practical, eternal principles will be discovered and applied from each epistle. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 3306. PAULINE EPISTLES III. 3 CREDIT HOURS**  
The books of I and II Corinthians, I and II Timothy, and Titus are analyzed with special attention given to the exposition of problem passages. Key ministerial considerations are also identified and addressed to develop a scriptural manual for the ministry. Prerequisite: BIB 1303, 1305, 2308, 2309

**BIB 3309. POETICAL BOOKS I. 3 CREDIT HOURS**  
An intensive exegetical and expositional discussion of selected Psalms highlighting features of Hebrew poetry, theology, history, and Messianic focus. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 3310. POETICAL BOOKS II. 3 CREDIT HOURS**  
An examination of the books of Proverbs, Ecclesiastes, and Song of Solomon centers on the features of Hebrew poetry, the nature of God, the difficulties of interpreting poetic passages, and life applications to Christian living. Special emphasis is given to the literary style and the importance of application. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 4301. GENERAL EPISTLES I. 2 CREDIT HOURS**  
An expository study of the books Hebrews, James, and I Peter is made. Matters of historical background, authorship, date, purpose, and themes will be carefully considered in each book. Eternal principles will be discovered, and practical applications will be applied from each book. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 4302. GENERAL EPISTLES II. 2 CREDIT HOURS**  
An expository study of the books of II Peter, I, II, III John and Jude is made. Matters of historical background, authorship, date, purpose, and themes will be carefully considered in each book. Eternal principles will be discovered, and practical applications will be applied from each book. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 4303. PROPHETIC BOOKS I. 3 CREDIT HOURS**  
An in-depth study will be made of the prophet Isaiah with emphasis on the redemptive work of the Messiah as presented by the prophet. Particular study will be made concerning Isaiah's prophecies of Christ's suffering and death, and of the coming Messianic Kingdom. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 4304. PROPHETIC BOOKS II. 2 CREDIT HOURS**  
As a continuation of Prophetic Books I, this covers the books of Jeremiah, Lamentations, Ezekiel, and Daniel. The importance of the respective prophets in Israel's history is considered. Passages relating to Israel in prophecy receive special attention. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 4305. PROPHETIC BOOKS III. 3 CREDIT HOURS**  
Outlines and expositions of the books which make up the section of the Bible referred to as the Minor Prophets include the books of Hosea through Malachi. Passages relating to the Messianic mission and restoration of Israel are especially highlighted. Attention is given to the influence these books had on the New Testament and Christianity. Prerequisite: BIB 1303, 1304, 2308, 2309.

**BIB 4306. THE REVELATION OF JESUS CHRIST. 3 CREDIT HOURS**  
An in-depth study and exposition of the book of the Revelation is made as special attention is given to the nature and meaning of this apocalyptic book. A pre-tribulation rapture and a pre-millennial return of Christ will be seen as being supported by the historical-grammatical interpretation of this book and related passages in other books of prophecy. Prerequisite: BIB 1303, 1304, 2308, 2309

**BIB 4310. HOLY LANDS TRIP. 3 CREDIT HOURS**  
Students who have an opportunity to make a trip to the Holy Lands may enroll for 3 credit hours. The requirements for the course include a historical research paper prior to the trip, a daily journal of the trip, and a summary paper of the trip's experience. Not recommended for first-year students.

**BIB 4399. DIRECTED STUDY. 3 CREDIT HOURS**  
Students may pursue a study of their own interest under the supervision of a faculty member. The study may be the development and support of a thesis or the investigation of a problem. It must relate to Bible exposition. The study will require thorough research and the presentation of a well written paper. Prerequisite: Senior rank, Department Permission. May not be repeated.

## **THEOLOGY (THL)**

**THL 2301. BIBLE DOCTRINE (ONLINE and ON-CAMPUS) 3 CREDIT HOURS**  
This is general survey of Bible Doctrine designed to outline each major area of theology. All students need to be grounded in doctrine (teaching) to know what they believe and why they believe it. This course gives the student a comprehensive map of theology in a systematic order for the purpose of equipping them for today's challenges.

**THL 2310. ECCLESIOLOGY: THE DOCTRINE / MINISTRY OF THE CHURCH. 3 CREDIT HOURS**

The student is involved in a detailed study of the church. The nature and function of the church, its officers, its ordinances and its place in God's Word are studied. The universal church theory and the local church theory are investigated, with the local church view supported. The means of carrying out the church's mission is surveyed, with attention being given to Articles 13 and 14 of the Statement of Faith.

THL 3305. SYSTEMATIC THEOLOGY I. 3 CREDIT HOURS  
Based on the definitions studied in Bible Doctrine, the relationship of doctrines to each other is treated here. The course begins by considering how man comes to know God and continues to explore the revelation of God to man through Scripture, the works of God, man and his sin, salvation, and the end things. The doctrines are studied to show how one doctrine gives rise to another. Prerequisite: Junior-Level Theology Courses

THL 3306. SYSTEMATIC THEOLOGY II. 3 CREDIT HOURS  
This course is a continuation of Systematic Theology I. The doctrines are studied to show how one doctrine gives rise to another. Major emphasis will be placed on the Sovereignty of God in Salvation and several important terms involved with Salvation: also, the major events of "Eschatology" will be covered. Prerequisite: Junior-Level Theology Courses

THL 3399. DIRECTED STUDY. 3 CREDIT HOURS  
The student will deal with a problem related to theology through faculty supervised research. A thesis or statement of the problem, an outline of the work and a final paper will demonstrate the student's accomplishment in this study. Prerequisite: Junior standing, Department Permission. May not be repeated.

### **MASTER OF ARTS IN BIBLICAL AND THEOLOGICAL STUDIES**

MABTS 53000. ORIENTATION SEMINAR. 3 CREDIT HOURS  
This seminar introduces the student to graduate level expectations, research techniques, orientation and training on biblical studies software, and other topics related to a successful program.

MABTS 53100. OLD TESTAMENT SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to the Old Testament.

MABTS 53200. NEW TESTAMENT SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to the New Testament.

MABTS 53300. SYSTEMATIC THEOLOGY SEMINAR . 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Systematic Theology.

MABTS 53400. CHRISTIAN HISTORY SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Christian History.

MABTS 53500. BAPTIST HERITAGE SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Baptist Heritage.

MABTS 53600. HISTORICAL THEOLOGY SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Historical Theology.

MABTS 53700. CHRISTIAN MINISTRY SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Christian Ministry.

MABTS 53800. CHRISTIAN ETHICS SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Christian Ethics.

MABTS 53900. PROSPECTUS/THESIS SEMINAR. 9 CREDIT HOURS  
This seminar prepares the student to select a thesis and to research, develop, and write a master's Thesis responding to a current theological/biblical issue.

### **LANGUAGES (LNG)**

LNG 2307. BIBLICAL LANGUAGES I. (Replaces LNG 2303/2304) 3 CREDIT HOURS  
This course establishes the importance of studying the original biblical languages while providing a fresh and practical perspective. This course specifically introduces the student to biblical Hebrew. Prerequisites: BIB 1303, 1304, 2308, 2309.

LNG 2308. BIBLICAL LANGUAGES II. (Replaces LNG 2303/2304) 3 CREDIT HOURS  
This course continues to establish the importance of studying the original biblical languages while providing a fresh and practical perspective. This course specifically introduces the student to biblical Greek. Prerequisites: BIB 1303, 1304, 2308, 2309, LNG 2307.

### **MASTER OF DIVINITY**

ORT 5301. RESEARCH AND WRITING. 3 CREDIT HOURS  
This course takes the student through the basic and advanced procedures of writing a research paper. Emphasis will be given to scholarly writing and following the appropriate style of writing expected in higher education.

### **LANGUAGES (LNG)**

LNG 5301. LOGOS ACADEMIC TRAINING. 3 CREDIT HOURS  
Comprehensive Training on the Programs preferred Bible Study Program will be provided to orient and teach the student how to utilize the program throughout their program of study.

LNG 5302. HEBREW LANGUAGE TOOLS. 3 CREDIT HOURS  
Orientation to the features of the Hebrew language will be introduced to the student along with instruction on how to access Hebrew Tools in Logos Bible Study Software. Translations of various types of Hebrew literature will be included.

LNG 5303. GREEK LANGUAGE TOOLS. 3 CREDIT HOURS  
Orientation to the features of the Greek language will be introduced to the student along with instruction on how to access Greek Tools in Logos Bible Study Software. Translations of various types of Greek literature will be included.

### **BIBLE (BIB)**

BIB 5301. INDUCTIVE BIBLE STUDY. 3 CREDIT HOURS  
Students will be introduced to a process of Inductive Bible Study to further hone their expositional skills. Integration of the study process within the Logos Bible Study Software will be underscored.

BIB 5302. OLD TESTAMENT 1 – THE PENTATEUCH. 3 CREDIT HOURS This course will provide the student with an expositional overview of the narrative of Genesis through Deuteronomy.

BIB 5303. OLD TESTAMENT 2 – THE HISTORICAL WRITINGS. 3 CREDIT HOURS This course will provide the student with an expositional overview of the narrative of the Historical Writings of the Old Testament.

BIB 5304. OLD TESTAMENT 3 – THE POETICAL WRITINGS. 3 CREDIT HOURS This course will provide the student with an expositional overview of the narrative of the Poetical Writings of the Old Testament.

BIB 5305. OLD TESTAMENT 4 – THE MAJOR PROPHETS. 3 CREDIT HOURS  
This course will provide the student with an expositional overview of the narrative of the Major Prophets of the Old Testament.

BIB 5306. OLD TESTAMENT 5 – THE MINOR PROPHETS. 3 CREDIT HOURS This course will provide the student with an expositional overview of the narrative of the Minor Prophets of the Old Testament.

BIB 5307. NEW TESTAMENT 1 – THE GOSPELS. 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of Matthew through John in the New Testament.

BIB 5308. NEW TESTAMENT 2 – THE BOOK OF ACTS. 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of the Book of Acts in the New Testament.

BIB 5309. NEW TESTAMENT 3 - PAULINE EPISTLES 1. 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of Romans and Galatians in the New Testament.

BIB 5310. NEW TESTAMENT 4 – PAULINE EPISTLES 2. 3 CREDIT HOURS This Course will provide the students with an expositional overview of the narrative of 1 Corinthians through Philemon in the New Testament.

BIB 5311. NEW TESTAMENT 5 – THE GENERAL EPISTLES. 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of Hebrews through Jude in the New Testament.

BIB 5312. NEW TESTAMENT 6 – THE REVELATION. 3 CREDIT HOUR This Course will provide the students with an expositional overview of the narrative of the Book of the Revelation in the New Testament.

### **THEOLOGY (THL)**

THL 5301. SPIRITUAL DISCIPLINES 1. 3 CREDIT HOURS  
This course is an investigation of prayer, solitude, silence, Bible study, biblical meditation, fasting, God's will, fellowship, evangelism, service, church, worship and celebration. Emphasis is placed on the practice of these disciplines in the individual's life and church setting. This course will stress spiritual growth and conformity of one's life to Jesus Christ through the spiritual disciplines.

THL 5302. SPIRITUAL DISCIPLINES 2. 3 CREDIT HOURS

This course is a continuation of the study of spiritual disciplines. The emphasis of this section will be on the practical measures of effectively and efficiently structuring one's life for the purpose of accomplishing God's will. Additional emphasis is placed on the practice and leadership of these disciplines in the individual's life and church setting.

THL 5303. SYSTEMATIC THEOLOGY 1. 3 CREDIT HOURS  
This course will provide an overview of the major theological disciplines.

THL 5304. SYSTEMATIC THEOLOGY 2. 3 CREDIT HOURS  
This course will provide an overview of the major theological disciplines.

## **HISTORY (HIST)**

HIST 5301. CHRISTIAN HISTORY 1. 3 CREDIT HOURS  
This course will introduce the student to the major events, people and theological issues from the beginnings of Christianity through the events preceding the Reformation.

HIST 5302. CHRISTIAN HISTORY 2. 3 CREDIT HOURS  
This course will introduce the student to the major events, people and theological issues from the Reformation to the present day.

HIST 5303. BAPTIST HERITAGE. 3 CREDIT HOURS  
This course will provide comprehensive discussion of the development of Baptist thought throughout Christian History.

## **DEPARTMENT OF BIBLICAL COUNSELING**

BC/PSY 1303. THEORETICAL CONSTRUCTS OF PSYCHOLOGY. 3 CREDIT HOURS  
This course is designed to critically analyze secular and evangelical integrationist theories of psychotherapy in the light of biblical counseling. There will be an evaluation of some of the more widely accepted theories and theorists with special attention to their foundational beliefs in light of Scripture. \*This is part of the core curriculum for all students, and not a part of the 41 hours of professional development.

BC 3304. INTRODUCTION TO BIBLICAL COUNSELING. 3 CREDIT HOURS  
Students will be presented with a thorough understanding of the distinctives of biblical counseling. Topics discussed will include the history of biblical counseling, the role of the counselor, the place of counseling in the ministry of the church, and how biblical counseling, theory, and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close.

BC 3306. METHODS OF BIBLICAL CHANGE. 3 CREDIT HOURS  
This course will help the student understand the dynamics of biblical sanctification. It is a foundational study in how to help people turn from their sin to Godly living. Special emphasis will be placed on the issues of temptation, behavior, and man's heart. It will provide an overview of the counseling process, presenting a comprehensive model for promoting biblical change. The goal is to help the student learn to think Biblically and guide his/her clients in that same endeavor.

BC 3307. ESSENTIAL QUALITIES OF BIBLICAL COUNSELING. 3 CREDIT HOURS  
This course will help the student understand the Christ-like character and qualities of the counselor. The course will also provide the environment for the counselor's self-examination of present and future growth, both in his/her personal walk with Jesus Christ and as a skilled biblical counselor.

BC 3309. HUMAN PERSONALITY. 3 CREDIT HOURS  
This course will present a theological view of man, showing how human personality relates to effective biblical counseling.

BC 3310. THEOLOGICAL BASIS OF COUNSELING. 3 CREDIT HOURS  
This course offers a consideration of the theological truths that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God, the nature of man, the nature of sin, the concept of the old man/new man, an understanding of the heart/mind as used in Scripture, and the place of the local church in the ministry of counseling.

BC 3313. PREMARITAL COUNSELING 3 CREDIT HOURS  
This course will develop a biblical definition of marriage with special emphasis upon the God-ordained structure of the marriage relationship. Emphasis is given to marital oneness, role of the husband and wife, communication, finances, sexual intimacy and children. A suggested guideline for conducting premarital counseling sessions is given.

BC 4210. PRACTICUM / DISCIPLESHIP LAB. 2 CREDIT HOURS  
Students will be presented with a thorough understanding of the distinctiveness of Biblical counseling. Topics discussed will include the history of Biblical counseling, the role of the counselor, the place of the counseling ministry of the church, and how Biblical counseling, theory, and practice relate to and differ from some of the more common secular models and theories. Additionally, this course provides a one-on-one biblical counseling opportunity for students to invest ten hours with a counselee. This gives the student practice in applying what they have learned in their courses and helps with growth and understanding of applying God's truth from his Word to a current issue faced by the counselee.

**BC 4302. MARRIAGE & FAMILY COUNSELING.****3 CREDIT HOURS**

Marriage and family relationships are perhaps one of God's most intense ways of conforming individuals into the image of Christ. This course will lay the theological foundation of a biblical marriage and family, and help the student apply those theological truths in very real and practical case study scenarios. The focus in dealing with the individuals in the marriage and family will go beyond the behaviors (symptoms) that are displayed; the heart issues that are prompting the behavior will be the ultimate target for the pastor/counselor.

**BC 4303. BIOLOGICAL PSYCHOLOGY.****3 CREDIT HOURS**

Many physiological factors influence a person's life. Attention is given to some of the physiological factors that may need to be addressed with the client for the counseling process to be most productive. Emphasis will be placed on developing a counseling model that does not overlook those physiological challenges presented to the biblical counselor by the client. Some consideration is given to issues involving Parkinson's disease, dementia, brain/memory problems, brain damage, and mood disorders.

**BC 4305. CHRISTIAN LIFE ISSUES.****3 CREDIT HOURS**

This course of study takes the student through the Biblical Counseling Foundation *Self-Confrontation Manual*. This manual is a self-contained study which serves as an excellent counseling tool to better equip the student for the counseling ministry.

**BC 4306. COUNSELING PROBLEMS AND PROCEDURES.****3 CREDIT HOURS**

An evaluation will be made of some of the most frequently addressed counseling issues such as forgiveness, anger, depression, anxiety, fear/phobias, and self-image; attention will also be given to issues such as homosexuality, drunkenness, addiction, and multiple personalities. The student will be given a biblical model for helping clients with these issues.

**BC 4307. GROUP DISCIPLESHIP.****3 CREDIT HOURS**

Emotions play a critical role in each person's thinking and behavior. This practical course will help students learn which emotions are biblical and need to be cultivated and which emotions are ungodly and need to be mortified. The class will provide students the experience of being in a community group where they can learn to speak with truth and grace into each other's lives and to accept others' input without defensiveness.

**BC 4308. WISDOM LITERATURE: PROVERBS AND ECCLESIASTES.****3 CREDIT HOURS**

This course offers an expository and topical study of the books of Proverbs and Ecclesiastes, particularly as they relate to counseling.

**BC 4319. COUNSELING TODAY'S STUDENTS.****3 CREDIT HOURS**

This course provides an in-depth view of contemporary issues that are pertinent to adolescences. Issues will be examined from a biblical viewpoint with emphasis on Scriptural authority. Students will examine preventive measures and how to counsel and equip both adolescents and their parents. In addition to this attention will be given to handling crisis situations.

**DEPARTMENT OF BUSINESS STUDIES****BUSINESS (BUS)****BUS 1301. PRINCIPLES OF BUSINESS.****3 CREDIT HOURS**

An introductory course designed to give students an overview of the field of business organization and management in the context of today's rapidly changing business environment, this course will help students develop an awareness of the career opportunities in business, acquire a business vocabulary, and provide preliminary study into many areas of business, such as the business environment, management principles, personnel, marketing, information management, and finance.

**BUS 1303. BUSINESS TECHNOLOGY.****3 CREDIT HOURS**

This foundations course will provide students with the necessary personal and enterprise software management skills for effective business communication and processes. Students will learn basic computing terms, functional skills in Office365, and develop core competencies in learning and using enterprise-level software such as Student Information Systems (CAMS) and the Learning Management Software (CANVAS).

**BUS 1304. INTRODUCTION TO ENTREPRENEURSHIP.****3 CREDIT HOURS**

This course will cover how to start a new business and the requirements for its successful operation. Topics include the legal forms of organizations, financing, risks, and operations in small business. Emphasis is on the development, presentation, and use of the business plan. Prerequisites: BUS1301

**BUS 2304 PRINCIPLES OF MANAGEMENT.****3 CREDIT HOURS**

Students in this course will be introduced to various functions of management such as planning, organizing, staffing, leading and motivating employees. Students will become familiar with the basics of management from the perspective of a manager, as well as a participant and will gain understanding of how to act and respond in a variety of management situations. Prerequisites: BUS1301

**BUS 2305 PRINCIPLES OF MANAGERIAL ACCOUNTING.****3 CREDIT HOURS**

In this course, the students will study fundamental concepts, standards, and principles of financial accounting. The course will focus on a manager's ability to use these fundamentals to make decisions in the best interest of the owners and shareholders of the company. The students will understand how to apply accounting principles through the creation of a plan of action that will enable the company to meet its financial, operating, and customer objectives. Prerequisites: BUS3308, 3309



- BUS 2308 PERSONAL FINANCE.** **3 CREDIT HOURS**  
 This course integrates principles of personal finance with biblical principles. A broad overview of the financial planning process will be presented with the following areas of emphasis: stewardship, tithing, cash and debt management, insurance, retirement planning, and college funding. Students will have the opportunity to apply biblical principles within each of these areas of personal financial planning.
- BUS 2309 FINANCE AND ACCOUNTING.** **3 CREDIT HOURS**  
 This course will emphasize the technical skills needed to analyze financial statements and disclosures for use in financial analysis and learn how accounting standards and managerial incentives affect the financial reporting process. By the end of this course, students should be able to identify the sources of financial data in a corporate statement and interpret the information to form a judgment of the company's financial stability. Prerequisite: BUS 1301
- BUS 2310 MARKETING AND SALES.** **3 CREDIT HOURS**  
 Influence and ethics are key components within the Christian worldview of marketing and sales. Students will analyze theories, methods, and strategies in common practice as they apply to biblical principles. Concepts such as value, markets, pricing, promotion, digital marketing, social media, and the phases of marketing will help the student to craft a holistic and Christian framework. Prerequisites: BUS 1301, 1303
- BUS 2311 PROJECT MANAGEMENT.** **3 CREDIT HOURS**  
 This course provides a thorough introduction to all aspects of project management. The course underlines the importance of understanding the relation between projects and the strategic goals of the organization. technical, cultural, and interpersonal skills necessary to successfully manage projects from start to finish will also be discussed. Concepts are reinforced by case studies covering a wide variety of project types and industries. Prerequisite: BUS1301, 2304
- BUS 3305 HUMAN RESOURCES.** **3 CREDIT HOURS**  
 This course examines the role of the human resource professional as a strategic partner in managing today's organizations. Key functions such as recruitment, selection, development, appraisal, retention, compensation, and labor relations are examined. Implications of legal and global environments are appraised and current issues such as diversity training, sexual harassment policies, and rising benefit costs are analyzed. Prerequisites: 1301, 2304
- BUS 3306 BUSINESS ETHICS.** **3 CREDIT HOURS**  
 A detailed overview of the biblical principles of morality, ethics, and in building an ethical decision-making model. Students will interact heavily in Scriptural principles as they relate to historical and modern ethical practices. Students will gain exposure to the 12 Biblical Themes of business ethics and engage these themes through case studies and group projects. Contemporary theories will also be explored such as relativism, utilitarianism, and deontological approaches to ethics. Prerequisites: 1301
- BUS 3308 PRINCIPLES OF MICROECONOMICS.** **3 CREDIT HOURS**  
 Microeconomics is a branch of economy which is concerned with the behavior of individual entities such as market, firms, and households. This course will cover concepts such as preference relations, supply and demand, opportunity cost and more. Prerequisite: BUS1301, 2304
- BUS 3309 PRINCIPLES OF MACROECONOMICS.** **3 CREDIT HOURS**  
 Macroeconomics is a branch of economics dealing with the performance, structure, behavior, and decision-making of an economy as a whole. Topics covered in this class include output and income, unemployment, inflation and deflation, the Christian world view and economics, among others. Prerequisite: BUS1301, 2304
- BUS 3310 INTERNATIONAL BUSINESS.** **3 CREDIT HOURS**  
 The course discusses how international business firms differ from U.S. markets. Students also learn about international business management structures and strategic operations, as well as political, social and cultural issues that impact foreign markets based on international business practices. Prerequisite: BUS1301, 2304
- BUS 4301 OPERATIONS MANAGEMENT.** **3 CREDIT HOURS**  
 This course provides a general introduction to operations management that deals specifically with designing, managing, and controlling business processes, including acquisition and utilization of resources and distribution of its goods/services. Prerequisites: BUS1301, 2304
- BUS 4302 ORGANIZATIONAL LEADERSHIP.** **3 CREDIT HOURS**  
 Businesses and non-profit organizations need qualified and prepared leaders. Students will take a magnified look into theories and concepts of leadership spanning a century of research. Additionally, students will evaluate and develop a leadership practice based on biblical examples, personal inventories, and leader case studies. Prerequisites: 1301, 2304, 3306
- BUS 4303 ORGANIZATIONAL CULTURE.** **3 CREDIT HOURS**  
 Businesses operate in a global economy. The growth of globalization and interconnected communities require business leaders to recognize, adapt, and successfully engage a cross-cultural organization. This course provides core theories on organizational culture, change management, and employee motivation. Prerequisites: 1301, 2304
- BUS 4304 BUSINESS LAW.** **3 CREDIT HOURS**  
 This course acquaints the students with the legal rights and social forces that shape business, as well as government and society. Students will have the opportunity to study contracts, employment law, regulatory law, product liability, and consumer protection. Prerequisites: 1301, 2304
- BUS 4306 SUPPLY CHAIN MANAGEMENT.** **3 CREDIT HOURS**

This course provides an understanding of fundamental concepts of supply chain management. All functional areas of supply chain management are explored from procurement, manufacturing and operations management, transportation and logistics, inventory and warehousing, demand planning, scheduling, network design, collaboration and performance measurement. Topics also cover supply chain financial metrics, strategy and risk management. Prerequisites: 1301, 2304

**BUS 4309 BUSINESS CAPSTONE.**

**3 CREDIT HOURS**

This capstone course presents students with opportunities to harness all previous courses of study within the business program. Students will explore how businesses and leaders operate within change, culture, finance, and ethics. Through interviews, case studies, and 360 reviews, students will draft a final Christian worldview on each topic and how it prepares them for engagement in the business community. Prerequisites: This course is taken in the final semester before graduation.

**DEPARTMENT OF CHURCH MINISTRIES**

**CHURCH MINISTRIES (CM)**

**CM 1110 / 1111. SPIRITUAL FORMATION (Formerly CHRISTIAN SERVICE).**

**1 CREDIT HOURS**

All students taking four semester hours or more must complete all freshmen level Spiritual Formation requirements during the freshman year.

**CM 1306. BIBLICAL FOUNDATIONS OF INTERCULTURAL MINISTRY.**

**3 CREDIT HOURS**

This course establishes the scriptural basis for intentionally ministering in cultural contexts that are different than one's own. From Genesis to Revelation, biblical principles are presented that aid in understanding the responsibility and privilege of carrying out the Great Commission.

**CM 1310. PERSONAL LIFE AND EVANGELISM.**

**3 CREDIT HOURS**

Students will examine the principles of Christian living. The idea of a balanced life through several foundational principles from the life of Jesus will be explored in the context of Spiritual Formation. Evangelism and apologetics are considered to help make the student more effective in witnessing. Other life balancing subjects are investigated with practical principles considered.

**CM 1310. PERSONAL LIFE AND EVANGELISM (ONLINE).**

**3 CREDIT HOURS**

Evangelism is defined, and methods of evangelism are examined from their scriptural and historical foundations. Principles are sought which will make the students more effective in their witnessing. Since application is essential, students will be required to secure pastoral permission to take this course. His help will be required regarding at least ten "supervised visits" for the purpose of evangelism.

**CM 1311. INTRODUCTION TO STUDENT MINISTRY**

**3 CREDIT HOURS**

The calling for the Student Pastor usually is a life calling. This calling must be developed, and roots must be put down to make sure the Student Pastor gets to minister to those that they are being called to. A deeper understanding and overview of student ministry will be developed.

**CM 2110 / 2111. SPIRITUAL FORMATION (Formerly CHRISTIAN SERVICE).**

**1 CREDIT HOURS**

All students taking four semester hours or more must complete all sophomore level Spiritual Formation requirements during the sophomore year.

**CM 2301. MISSIONARY PRINCIPLES AND PRACTICES.**

**3 CREDIT HOURS**

The substance of this course is to review the practice and principles of missionary life. Attention will be given to themes such as a missionary's calling, the needed qualifications, approval process, communication skills, various duties while on the foreign field, Christian ethics, and culture shock.

**CM 2304. INNOVATIONS FOR CHURCH MINISTRIES.**

**3 CREDIT HOURS**

This course exposes the student to current, innovative methods of reaching today's multi-cultural generations for Christ without compromising the Word of God. Understanding postmodernism and exploring dynamic means of spreading God's Truth to emerging cultures are two of the many focal points of our class discoveries.

**CM 2305. INTRODUCTION TO MISSIONS.**

**3 CREDIT HOURS**

Through missionary biographies the student is introduced to the modern missionary movement beginning with William Carey and concluding with the biographies of contemporary missionaries. The course provides insight into how these missionaries were shaped - religiously, culturally, and educationally - to do their work and how those same factors help equip missionaries for effective service today.

**CM 2306. INTRODUCTION TO CHILDREN'S VISUALS.**

**3 CREDIT HOURS**

This course is designed to introduce students to a variety of standard visual aids for teaching young children. Through lecture, demonstrations, and classroom participation, students learn to construct and properly use some of the following tools: puppets, display boards, videos, flashcards, dioramas, and other interactive visual aids. A variety of teaching methodologies will be emphasized.

**CM 2308. FOUNDATIONS OF STUDENT MINISTRY**

**3 CREDIT HOURS**

Before you begin your journey as a student pastor you must master the basics, the fundamental tools that will help you as you seek to minister effectively to the students and families God will be entrusting to you. In this course you will learn how to plan events & retreats, create budgets, lead volunteers, and develop programming that will implement the strategic goals of ministry.

**CM 2311. CORNERSTONES OF COMMUNICATION.**

**3 CREDIT HOURS**

This course introduces the principles and dynamics of interpersonal speech in both private and public forums from a biblical perspective. Emphasis will be placed on connecting through both verbal and non-verbal communication in large and small groups. Specific areas of consideration will be personal communication, teaching, conflict management, conducting meetings, and recognizing obstacles in communication.

**CM 2313. INTRODUCTION TO APOLOGETICS. 3 CREDIT HOURS**

This course will examine the major apologetic schools of thought and give special attention to the leading proponents of each school. The relationship between evangelism and apologetics will also be discussed and analyzed. Arguments for the existence of God, the resurrection of Jesus, the inspiration of Scripture, immortality of the soul, and the uniqueness of Christianity, among others will be discussed.

**CM 2312. INTRODUCTION TO MINISTRY LEADERSHIP 3 CREDIT HOURS**

Introduction to Ministry Leadership is a study of the various means of preparation for pastoral leadership within church ministry. Attention will be given to the call to ministry, pastor's development as a leader, and the concept of servant leadership.

**CM 3110 / 3111. SPIRITUAL FORMATION (Formerly CHRISTIAN SERVICE). 1 CREDIT HOUR**

All students taking four semester hours or more must complete all junior level Spiritual Formation requirements during the junior year.

**CM 3302. CULTS. 3 CREDIT HOURS**

This course is designed to familiarize students with the theologies and histories of major cults and new religious movements. The student will study (from a traditional Christian perspective) individuals who profess controversial or competing worldviews; and the student will be equipped to share the historic Christian faith with them in love (Jude 3, Eph. 4:14-15, Acts 20:28-31).

**CM 3303. CROSS CULTURAL MINISTRIES 3 CREDIT HOURS**

This course builds off of the principles learned in the course Biblical Foundations of Intercultural Ministry. Because the Lord has given the command to make disciples of all nations, cross-cultural ministry is inevitable. This course highlights the intricacies of living, ministering, and adopting a foreign culture and language for the purpose of gospel ministry. Prerequisites: CM/BIB 1306.

**CM 3309. CHILDREN'S MINISTRY INTERNSHIP. 3 CREDIT HOURS**

This course is designed to give the student some practical experience in teaching children in a variety of ministry opportunities through a local church. The student will be supervised by an approved WBF church, pastor, and staff. This internship should be completed during the summer prior to the student's last school year. (Replaces CM 3205)

**CM 3206. MISSION METHODS. 2 CREDIT HOURS**

The purpose of this course is to review the practical side of church planting in a foreign country. The course will overview three methods of mission work, emphasize indigenous church planting, overview the stages of planting a church on the mission field, and present a variety of evangelistic methods being employed around the globe.

**CM 3304. INTRODUCTION TO BIBLICAL COUNSELING. 3 CREDIT HOURS**

**(PSY 3304. INTRODUCTION TO BIBLICAL COUNSELING)**

Students will be presented with a thorough understanding of the distinctives of biblical counseling. Topics discussed will include the history of biblical counseling, the role of the counselor, the place of counseling in the ministry of the church, and how biblical counseling, theory, and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close.

**CM 3306. PRINCIPLES AND PRACTICES OF LEADERSHIP. 3 CREDIT HOURS**

This course examines the functions or tasks of leadership. A unit is included on time management and personal planning. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others. As a leader, one must excel at enlisting and developing others in a team, and this course will give training in those areas.

**CM 3307. EDUCATIONAL MINISTRIES IN THE CHURCH. 3 CREDIT HOURS**

The student will be introduced to the biblical purpose for educational ministries in the local church. Emphasis is placed upon the evaluation, implementation, and improvement of every educational ministry in the local church. All activities and assignments will equip the student to effectively oversee educational ministries that affect all ages: infants/children/youth/adults. Curriculum development, creative teaching methods, and the use of assorted visual aids and current multimedia receive special attention.

**CM 3311 SPEAKING TO STUDENTS 3 CREDIT HOURS**

This course discusses ways of improving communication skills necessary in capturing and keeping the attention of today's student. Special attention is given to preparing the message or lesson and developing the skill of a clear communicator. Outside speaking assignments will be given. During the course, two different approaches to presentation will be studied and practiced.

**CM 3312. STUDENT MINISTRY STRATEGIES 3 CREDIT HOURS**

This course examines the strategy of Jesus, his ministry, and his intentionality to making disciples. Through this course, we will examine the methods of Jesus and implement those methods through practical learning experiences. This course will examine the biblical steps to enable a person to be a disciple who makes disciples.

- CM 4110 / 4111. SPIRITUAL FORMATION (Formerly CHRISTIAN SERVICE). 1 CREDIT HOUR  
All students taking four semester hours or more must complete all senior level Spiritual Formation requirements during the senior year.
- CM 4301. VISUAL PRACTICUM. 3 CREDIT HOURS  
This course gives the student an opportunity to enhance his/her oral and written presentation skills. The students will choose specific presentation media for specific content and gain practice in oral and written presentations for a specific audience. These presentations will be presented in a variety of settings (Christian schools, on-campus chapel, local churches, etc.).
- CM 4302. CURRICULUM DEVELOPMENT FOR CHILDREN. 3 CREDIT HOURS  
This course allows the student practical experience developing a children's curriculum for a variety of children's ministries throughout the church.
- CM 4305. CONTEMPORARY ISSUES IN STUDENT MINISTRY 3 CREDIT HOURS  
This course will focus on current issues and students will investigate the influences that shape today's youth culture. Along the way, students will be challenged to engage each issue with biblical critical thinking using sound hermeneutic methods, ultimately resulting in the construction of their own biblical theology of those contemporary issues in youth ministry.
- CM 4308. SENIOR CAPSTONE AND INTERNSHIP (Intercultural Studies) 3 CREDIT HOURS  
The Intercultural Studies Capstone and Internship will focus on putting the student's education from the last several years into practice in an actual "hands-on" ministry. More than just helping in a ministry, the student will also write and improve his/her resume' and practice and hone the skills needed for a job interview.
- CM 4319. COUNSELING TODAY'S STUDENTS. 3 CREDIT HOURS  
This course provides an in-depth view of contemporary issues that are pertinent to adolescences. Issues will be examined from a biblical viewpoint with emphasis on Scriptural authority. Students will examine preventive measures and how to counsel and equip both adolescents and their parents. In addition to this attention will be given to handling crisis situations.
- CM 4311. SENIOR CAPSTONE AND INTERNSHIP (Student Ministry) 3 CREDIT HOURS  
Senior Capstone and Internship will focus on putting your education from the last several years to actual "hands-on" ministry. More than just helping in a local church, the student will also write and improve his resume, and practice and hone the skills needed for a job interview and begin his ministry search process.
- CM 4312. HOMILETICS I. 3 CREDIT HOURS  
The student will thoroughly deal with the fundamentals of sermon preparation and writing. Emphasis is placed on the various types of messages, including topical, allegorical, and expository. Special emphasis is placed on expository preaching. Prerequisite: SPH 1301, BIB 1305.
- CM 4313. HOMILETICS II. 3 CREDIT HOURS  
The student will deal thoroughly with the fundamentals of sermon delivery. Emphasis is placed on effective styles and techniques of delivery. The student will deliver sermons in the classroom where these principles are closely examined. Prereq: SPH 1301, BIB 1305, and CM 4200.
- CM 4314. PASTORAL MINISTRY I. 3 CREDIT HOURS  
This course includes a study of both the philosophical and practical aspects of the office of pastor. Through lecture-dialogue classroom sessions as well as hands-on practice, the student is exposed to the actual work of the pastoral ministry.
- CM 4315. PASTORAL MINISTRY II. 3 CREDIT HOURS.  
This course is a continuation of material began in Pastoral Ministry I – CM4201, pertaining to the philosophical and practical aspects of the office of pastor. This study will include lecture-dialogue sessions on areas necessary for effective ministry and church growth through pastoral leadership. The pastor's role in relation to personnel, programs, and priorities is the main focus of material.
- CM 4316. SENIOR PASTORAL INTERNSHIP 3 CREDIT HOURS  
This course is designed to help the student put his education into practice in a hands-on way. The student will spend sixteen weeks under the direction of a senior pastor, and will keep a ministry journal, write a ministry assessment, and receive an evaluation from the pastor.

## **DEPARTMENT OF EDUCATION**

### **EDUCATION (EDU)**

- EDU 2300. INTRODUCTION TO EDUCATION. 3 CREDIT HOURS  
This course is designed to introduce students to the American educational system. Topics such as history of American education, educational philosophies, ideologies, theories, context of schooling, and social justice will be explored. In addition, current trends and special populations will also be discussed and students will also develop a personal philosophy of education.  
(Title formerly included Special Needs Children.)
- EDU 2305. EDUCATIONAL PSYCHOLOGY. 3 CREDIT HOURS  
Educational Psychology examines the historical perspective of educational researchers and the implication of their theories in the classroom to better understand the cognitive, emotional, and social development of students. The course provides a philosophical and theological framework

for effective Christian teaching by studying the seven elements of the Discippler's Model to bridge the gap between the Christian belief and educational theories. (Replaces EDU 3305)

EDU 2307. PRINCIPLES AND METHODS OF EDUCATION. 3 CREDIT HOURS  
Classroom management, teaching aids and methods, preparation of lesson plans, and a study of teacher qualities and classroom duties are explored in this course. Classroom observations will be performed along with peer teaching opportunities. Prerequisite: Education or Music Education majors or departmental approval. (Replaces EDU 3306)

EDU 2313. MEASUREMENT AND EVALUATION. 3 CREDIT HOURS  
This course is a study of the measurement and evaluation tools for the improvement of the teaching-learning process. The course includes a study of standardized tests, methods of measurement and evaluation, and innovative means for assessing students' learning. (Replaces EDU 4313)

EDU 3115. ESSENTIALS OF MATH II LAB 1 CREDIT HOUR  
This course is designed to provide pre-service teachers with practical field-based experience in compliance with TAC requirements for educator certification.

EDU 3303. CHILD GROWTH AND DEVELOPMENT. 3 CREDIT HOURS  
Child Growth and Development divides the time between conception and the start of adulthood into five broad periods: prenatal, infancy, early childhood, and adolescence. Within this chronological framework, the fundamental biological, social, behavioral, cognitive, and cultural aspects of development are woven together in the process of change from one period to the next. Development of children is viewed from practical, theoretical, and scientific viewpoints.

EDU 3308. EARLY CHILDHOOD EDUCATION. 3 CREDIT HOURS  
A study of the disciplines that make up the curriculum for EC-4 grades is conducted. Other areas of emphasis include; the history of the education of young children; issues in early childhood education; trends in childhood education; state and federal mandates regarding programs for young children; foundations for EC-4 learning environments such as planning curriculum based on play; partner-shiping with families, and appropriate assessment.

EDU 3309. EDUCATION IN THE SECONDARY SCHOOL. 3 CREDIT HOURS  
Education in the Secondary Schools includes lesson planning at the secondary level; the philosophy, organization, and management of grades 6-12; legal and ethical aspects; instructional resources; appropriate assessment; and working with families of secondary students. Emphasis is placed upon exploring sound secondary curriculum and instructional practices, as well as exploring positive and productive secondary learning environments. Special attention is given to developing and refining instructional skills needed to provide instructional strategies for teaching subjects at the secondary level, as described in the Texas Essential Knowledge and Skills (TEKS). Field experience will be required. (Replaces EDU 3304. Education in the Middle School)

EDU 3311. INTRODUCTION TO SPECIAL EDUCATION. 3 CREDIT HOURS  
The course examines the identification, assessment, and instruction of students with special needs. Emphasis will be placed on the presentation of special education's role on the instructional team, student placement alternatives, legal implications, and current trends in special education. The course will also examine the current use of accommodations in the instruction of Second Language Learners in Texas schools. (Formerly title Special Programs)

EDU 3314. ESSENTIALS OF MATHEMATICS I. 3 CREDIT HOURS  
This course is designed as an introductory course for teaching mathematics in an EC-6<sup>th</sup> grade classroom. A major goal of this course is to guide students to an understanding of concepts related to numbers and number systems. Students are given opportunities to practice and to demonstrate knowledge of patterns, relations, operations and computational reasoning. Special emphasis is given to mathematical and problem-solving processes.

EDU 3315. ESSENTIALS OF MATH II. 3 CREDIT HOURS  
This course is a continuation of Essentials of Math I. The content of this course includes concepts and principles of geometry and measurement, algebraic reasoning, integers and equivalent forms of fractions, decimals, and precents. The mathematical and problem-solving process introduced in Essentials of Math I are further explored along with opportunities to develop a conceptual understanding of the algorithms and to solve mathematical problems with real world applications. Students are given opportunities to demonstrate knowledge data analysis using probability and statistics.

EDU 4302. SECONDARY GEOGRAPHY/ECONOMICS . 3 CREDIT HOURS  
(Replaces EDU 4304. Geography/Economics)  
Regional, social and economic characteristics of the geography of the U.S., specifically Texas, as they relate to students are emphasized. The TEKS objectives will be addressed throughout this course.

EDU 4303. SECONDARY LANGUAGE ARTS . 3 CREDIT HOURS  
The disciplines of language arts such as reading, writing, research, listening and speaking, and oral and written conventions are emphasized. Secondary ELAR instructional strategies and practices are examined, and strong emphasis is placed upon creating engaging lesson plans and learning activities that support the Texas Essential Knowledge and Skills (TEKS). Current trends in education are also studied, especially as they pertain to teaching language arts in secondary classrooms.

EDU 4306. EC-8<sup>th</sup> SCIENCE. 3 CREDIT HOURS

This course emphasizes the preparation and understanding of instructional strategies for teaching science content according to TEKS in physical science, life science, earth and space science, and universal processes that are common to all sciences. EC-8 Science also includes the supervision of labs and activities in a safe and professional manner, appropriate assessment, assessment practices to monitor science learning, and guided individual and group inquiry and its role in science instruction.

**EDU 4309. EC-8 LANGUAGE ARTS.**

**3 CREDIT HOURS**

The disciplines of Language Arts, such as oral language, listening and speaking skills, literacy skills, and writing mechanics and conventions, are included in this course. Instructional strategies for teaching spelling and the written language skills are also integrated. Development of these skills directs the student towards literacy, fluency, and comprehension competencies required for success in academics and life. Developmental processes are stressed.

**EDU 4312. DISCIPLINE/CLASSROOM MANAGEMENT.**

**3 CREDIT HOURS**

This course describes what the prospective teacher can do to create a well-managed classroom, including planning in several key areas before the school year begins, then implementing the plan and establishing good management at the beginning of the year, and finally, by maintaining the management procedures throughout the year.

**EDU 3316. TEACHING K-12 MUSIC**

**3 CREDIT HOURS**

This course is designed as an introductory course for teaching music in an EC-12<sup>th</sup> grade music classroom. A major goal of this course is to guide students to an understanding of concepts related to teaching music to children. Students are given opportunities to practice and demonstrate knowledge of musical concepts and strategies for teaching. Special emphasis is given to the role of the teacher.

**EDU 4317. EDUCATIONAL TECHNOLOGY.**

**3 CREDIT HOURS**

This course provides the students with an opportunity to conduct in-depth explorations of how computers are being used to promote/enhance/support instructional activities in the EC-12 classroom. Students will finish the course with a solid understanding of how to use various types of current technology, software, and web-based tools for instruction, communication, lesson planning, data collection/management/analyzing, and professional development.

**EDU 4320. 4-8 SOCIAL STUDIES METHODS.**

**3 CREDIT HOURS**

The importance of the various social science disciplines and how they relate to the 4-8th grade student's society and environment are emphasized. A major portion of the Social Studies course will include planning and implementing effective curriculum, instruction, and assessment and evaluation. The Texas Essential Knowledge and Skills (TEKS) objectives will be addressed throughout this course.

**EDU 4321. 7-12 SOCIAL STUDIES METHODS.**

**3 CREDIT HOURS**

The importance of the various social science disciplines and how they relate to the 7-12th grade student's society and environment are emphasized. A major portion of the Social Studies course will include planning and implementing effective curriculum, instruction, assessment and evaluation. The Texas Essential Knowledge and Skills (TEKS) objectives will be addressed throughout this course.

**EDU 4322 EC-6<sup>th</sup> SOCIAL STUDIES**

**3 CREDIT HOURS**

The importance of the various social science disciplines and how they relate to the EC-8th grade child's society and environment are emphasized. A major portion of the Social Studies course will include planning and implementing effective curriculum, instruction, and assessment and evaluation. The Texas Essential Knowledge and Skills (TEKS) objectives will be addressed throughout this course.

**EDU 4325. TEACHING NON-CORE SUBJECTS.**

**3 CREDIT HOURS**

This course will focus on arts and non-core subject integration with an emphasis on pedagogy for the preschool through sixth grades. Music theory and the relationship of music to history, society, and culture are explored. A study of materials and techniques for incorporating dramatic play and creative drama in the curriculum of these grades is provided. Literature as art and the visual arts are introduced and explored. Methods of integration of health studies and physical movement are explored. The importance of arts and non-core subjects integration into the general education classroom is emphasized.

**EDU 4610. STUDENT TEACHING CLINICAL.**

**6 CREDIT HOURS**

This course encompasses the fourteen-week teaching clinical which is the capstone project for the Education Department.

**READING (REA)**

**REA 3302. CHILDRENS LITERATURE.**

**3 CREDIT HOURS**

This course is designed to familiarize the student with various genres of children's literature. The historical background and current trends in children's literature will be explored. Systems for choosing and integrating fine literature in the elementary classroom will be emphasized.

**REA 3312. FOUNDATIONS OF READING.**

**3 CREDIT HOURS**

This course explores the fundamentals of reading instruction. Particular emphasis is placed on belief systems, instructional strategies, and options for valid assessment. Traditional practices and current instructional trends are contrasted and evaluated. Research from leading contributors in the field of reading is reviewed. Accomplishing sixteen (16) hours of field-based observation is required.

**REA 3112. FOUNDATIONS OF READING LAB.**

**1 CREDIT HOUR**

This course is designed to provide pre-service teachers with practical field-based experience in compliance with TAC requirements for educator certification.

REA 3314. CONTENT AREA READING. 3 CREDIT HOURS  
The focus of this course is reading to learn in the content areas. Emphasis is placed on literacy instruction in a technological age, instruction and assessment of all learners, and strategies for instruction using texts. Particular emphasis is placed on literacy in the core disciplines of the English Language Arts, Math, Science, and Social Studies.

REA 3316. READING DIFFICULTIES. 3 CREDIT HOURS  
The focus of this course is to study instructional strategies that address the needs of students who struggle to develop proficient reading skills. Emphasis is placed on identification of, and instruction for, students with dyslexia.

REA 4301. METHODS IN ESL. 3 CREDIT HOURS  
This course is designed to prepare pre-service teachers to work with students in various stages of language acquisition. The history of English Language Learners in the American educational system of the last one hundred years will be explored. In addition, prominent historical Federal and Supreme Court cases will be briefed. Strategies for helping students acquire language and achieve literacy will be covered in depth.

## MASTER OF EDUCATION

EDU 6010. PROFESSIONAL PORTFOLIO. 0 CREDIT HOURS  
The professional portfolio will provide evidence of student mastery of necessary skills in the student's designated program of study. The portfolio will be presented to the Educator Preparation Committee for assessment as evidence of program success during the student's final semester.

EDU 6301. THE LEARNING PROCESS. 3 CREDIT HOURS  
This course is designed to develop the knowledge base relating to human development, learning, motivation, and educational assessment. Emphasis is placed upon the basic skills to analyze authentic situations and use the theories in classroom decision-making.

EDU 6302. RESEARCH IN EDUCATION. 3 CREDIT HOURS  
A study of research techniques in education that enable the educational leader to facilitate sound, research-based instructional practices is the main emphasis of this course. This course contains a field-based service-learning component.

EDU 6303. CURRICULUM DESIGN AND EVALUATION. 3 CREDIT HOURS  
This course offers a study of the current and classical theories of curriculum development, analysis of determinants of the curriculum, and approaches to the design and systematic evaluation of curriculum.

EDU 6304. THE SCHOOL AND MULTICULTURAL AMERICAN SOCIETY. 3 CREDIT HOURS  
In this course, the students will examine the distinctive purposes and functions of education in the social order. Historical and contemporary issues related to multicultural populations and other special populations in the school are also studied.

EDU 6310. INSTRUCTIONAL LEADERSHIP DEVELOPMENT. 3 CREDIT HOURS  
This course is a study of instructional leadership with an emphasis on practice, development, and implementation. The student will study the roles of servant leadership, vision casting, stakeholder empowerment, and various leadership models.

EDU 6311. EDUCATIONAL ORGANIZATION AND ADMINISTRATION. 3 CREDIT HOURS  
An analysis of administrative behavior and organizational patterns are paramount in this course. Emphasis is placed upon understanding various administrative theories and philosophical concepts as they apply to school administration, as well as basic factors and functions of administration as they relate to the various programs of administration.

EDU 6312. SCHOOL LAW. 3 CREDIT HOURS  
This course is designed to cover the legal basis for school law at the national, state, and local levels. Major court decisions affecting organization and administration of public and private schools, as well as legal rights and responsibilities of school administrators and other school personnel are explored.

EDU 6319. CURRICULUM AND INSTRUCTION IN READING. 3 CREDIT HOURS  
An examination is made of the state's reading and language arts curriculum K-12. Emphasis is placed upon review of current research of methods of delivering professional development in ways that assist teachers to accomplish instructional changes smoothly and effectively.

EDU 6320. DEVELOPMENT INFANT/CHILD/ADOLESCENT. 3 CREDIT HOURS  
This course emphasizes currently respected theories, as well as their practical applications for educating the young child. Curriculum and materials will be examined and evaluated as related to state standards and a developmentally appropriate approach to the Texas Essentials Knowledge and Skills (TEKS).

EDU 6323. INTRODUCTION TO EXCEPTIONAL LEARNERS AND MAINSTREAMING. 3 CREDIT HOURS  
The focus of this course will be on the learning styles and effective teaching strategies for exceptional learners using the application of research on identification, assessment, teaching, and technology for the full range of exceptional learners including handicapped and gifted-and-talented learners. A thorough study of the inclusion model is covered in-depth.

EDU 6324. CURRENT TRENDS IN MATHEMATICS INSTRUCTION. 3 CREDIT HOURS

This course is designed as a professional level course for the teaching or the instructional coaching of mathematics in an EC-8<sup>th</sup> grade classroom. A major goal of this course is to guide students to an understanding of effective, research-based pedagogies related to numbers and number operations. Special emphasis is given to developmentally appropriate mathematical and problem-solving processes. Students are given opportunities to demonstrate mathematics' specific teaching skills and to practice instructional coaching in this subject area.

EDU 6325. METHODS IN SECOND LANGUAGE ACQUISITION. 3 CREDIT HOURS

This course provides an overview of the principles and process that govern second language learning and use, second language methods, and materials. Focus of the course is specifically upon the teaching and learning of second language literacy skills, specifically reading and writing. Class sessions will focus upon theory and practice related to these four important components of language learning.

## DEPARTMENT OF MUSIC

### MUSIC APPLIED (MUA)

MUA 1100. CHORUS. 1 CREDIT HOUR

Literature is selected appropriate to the skill level of the participants. Emphasis is made on sound principles of choral singing that may be used in the local New Testament church. Selections will include both contemporary and classical church music. This course may be taken for Spiritual Formation or credit and may be repeated for credit.

#### SPECIAL NOTE:

All private courses listed below require the instructor's permission for enrollment. Course material is geared to the individual student's ability. Each course earns one credit hour. Students majoring in music will elect two courses concurrently from courses for majors to meet two-hour credit requirements when necessary. Other prerequisites may apply as indicated.

MUA 1102. PRIVATE PIANO. 1 CREDIT HOUR

Non-majors. May be repeated for credit.

MUA 1103. PRIVATE VOICE. 1 CREDIT HOUR

Non-majors. May be repeated for credit.

MUA 1110. VOCAL ENSEMBLE. 1 CREDIT HOUR

Small groups of singers receive performance experience. May be repeated for credit. Prerequisite: Ability and qualifications to represent the College in promotional tours, if requested.

MUA 1120. INSTRUMENTAL ENSEMBLE. 1 CREDIT HOUR

This will be a supervised ensemble based on available instrumentation and interest.

MUA 1130. PRAISE BAND. 1 CREDIT HOUR

Small group of singers and instrumentalists receive performance experience. May be repeated for credit. Prerequisites: 1) Audition required. 2) Ability and qualifications to represent the College in promotional tours, if requested.

MUA 1121,1122. PRIVATE VOICE. 1 TO 2 CREDIT HOURS

Building on principles taught in class voice, a student's singing ability is expanded. The student will be exposed to sacred and secular songs of increasing difficulty including oratorio and cantata arias; Italian, French and German art songs; and solo literature appropriate to the local church. Prerequisite: Departmental approval.

MUA 1123, 1124. PRIVATE VOICE. 1 TO 2 CREDIT HOURS

Continues MUA 1121,1122. MUA 1123, 1124 may be substituted for MUA 1206 with departmental approval.

MUA 1131,1132. PRIVATE PIANO. 1 TO 2 CREDIT HOURS

Skills in scales, chords, and arpeggios are developed. The student will memorize repertoire of progressive difficulty including Bach two-part inventions, sonatina and equivalent works from the Baroque through the 20<sup>th</sup> century periods. Hymn arrangements and sight reading of anthems in open score provide church related skills.

MUA 1133, 1134. PRIVATE PIANO. 1 TO 2 CREDIT HOURS

Continues MUA 1131,1132.

MUA 1207. CLASS GUITAR I. (Substitutes for MUA 1203) 2 CREDIT HOURS

This course is for beginning guitar students. Through this course, the student will learn how to play guitar, to read music, to lead singing with the guitar, and to discover other vital components about the guitar. He/she will also discuss an overview of worship styles, what is appropriate for what setting, and the basic dos and don'ts of leading worship.

MUA 1208. CLASS GUITAR II. (Substitutes for MUA 1204) 2 CREDIT HOURS

This is a continuation of MUA 1201. More advanced chord progressions and strumming techniques are introduced in an increasing number of keys. Current hymns and choruses are analyzed with regard to their harmonic progressions. Prerequisite: MUA 1201.

MUA 1203, 1204. CLASS PIANO. 2 CREDIT HOURS



Fundamentals of piano techniques are presented making use of the digital piano laboratory. Concepts and exercises in keyboard techniques and hymn playing are explored.

MUA 1205. CLASS VOICE. This course is designed for the student choosing to make music either a career or an avocation. It will train the student in the proper techniques of vocal control, various song styles, and interpretation.	2 CREDIT HOURS
MUA 1206. CLASS VOICE. Continues MUA 1205.	1 CREDIT HOURS
MUA 2121, 2122. PRIVATE VOICE. See MUA 1121, 1122.	1 CREDIT HOURS
MUA 2123, 2124. PRIVATE VOICE Continues MUA 2121, 2122.	1 CREDIT HOURS
MUA 2131, 2132. PRIVATE PIANO. See MUA 1131,1132.	1 CREDIT HOURS
MUA 2133, 2134. PRIVATE PIANO. Continues MUA 2131, 2132.	1 CREDIT HOURS
MUA 3000. JUNIOR RECITAL. Students perform approved music representative of different periods at a scheduled concert.	0 CREDIT HOURS
MUA 3121,3122. PRIVATE VOICE. See MUA 1121,1122.	1 CREDIT HOURS
MUA 3123, 3124. PRIVATE VOICE. Continues MUA 3121, 3122.	1 CREDIT HOURS
MUA 3131, 3132. PRIVATE PIANO. See MUA 1131, 1132.	1 CREDIT HOURS
MUA 3133, 3134. PRIVATE PIANO Continues MUA 3131, 3132.	1 CREDIT HOURS
MUA 3201. CONDUCTING. This class examines the technical and expressive skills required for choral and/or orchestral conducting. Students demonstrate their practical understanding of score analysis, rehearsal planning, and basic & advanced conducting patterns through a series of performed assignments. Written examinations are included as needed. MUS 3301, 3302.	2 CREDIT HOURS
MUA 4000. SENIOR RECITAL. A full performance of music from several periods that the student has mastered is given.	0 CREDIT HOURS
MUA 4121, 4122. PRIVATE VOICE. See MUA 1121,1122.	1 CREDIT HOURS
MUA 4123, 4124. PRIVATE VOICE. Continues MUA 4121, 4122.	1 CREDIT HOURS
MUA 4131, 4132. PRIVATE PIANO. See MUA 1131,1132.	1 CREDIT HOURS
MUA 4133, 4134. PRIVATE PIANO. Continues MUA 4131, 4132.	1 CREDIT HOURS

### **MUSIC (MUS)**

MUS 1000. PERFORMANCE OBSERVATIONS. All music majors must attend at least three formal concerts/recitals per semester. (At least one of these must be in their area of applied major.) Signed programs are submitted to the music department as proof of attendance. (Replaces Music Lab)	0 CREDIT HOURS
MUS 2201. CLASS WINDS. This class examines basic brass and woodwind techniques. Following class instruction, students will be expected to demonstrate basic performance competence on both a brass and woodwind instrument. (Rental fee required)	2 CREDIT HOURS

- MUS 2202. CLASS STRINGS. 2 CREDIT HOURS  
This class examines basic performance instructions regarding stringed instruments of the orchestra. Students learn to recognize and perform basic bowing techniques, articulations, and scales. (Rental fee required)
- MUS 3301. MUSIC HISTORY I. 3 CREDIT HOURS  
The music of Western Civilization from antiquity through the 20<sup>th</sup> century is studied. Attention is given to major composers, style characteristics and performance practices of each period. Prerequisite: MUT 3214.
- MUS 3302. MUSIC HISTORY II. 3 CREDIT HOURS  
Continues the study begun in MUS 3301 with an emphasis on the Classic through the 20<sup>th</sup> century. Attention is given to major composers, style characteristics and performance practices of each period. Special attention will also be given to the history of Christian music as each period is studied. Prerequisite: MUS 3301.
- MUS 4301. ELEMENTARY MUSIC EDUCATION I. 3 CREDIT HOURS  
A study of the child-development approach to music education with emphasis on curriculum, methods, and materials is covered in this course. The Texas Essential Knowledge and Skills (TEKS) will be addressed throughout the course. Prerequisite: MUT 2213, 2214, 2301, 2302 or equivalent and major in music.
- MUS 4304. SECONDARY MUSIC EDUCATION. 3 CREDIT HOURS  
This course is designed to give the prospective music teacher an overview of secondary music education in regard to philosophy and practice, and to help him/her develop the tools necessary to teach music at this level. The Texas Essential Knowledge and Skills (TEKS) will be addressed throughout the course.
- MUS 4305. CURRICULUM PLANNING. 3 CREDIT HOURS  
This course covers the planning and design of a music curriculum. It includes writing lesson plans and demonstrating music skills at every grade level. The Texas Essential Knowledge and Skills (TEKS) will be addressed throughout the course.
- MUS 4606. STUDENT TEACHING. 6 CREDIT HOURS  
This course provides for a twelve (12) week internship in classroom music teaching. Prerequisite: Completion of required music education courses.

#### **MUSIC THEORY (MUT)**

- MUT 0350, MUT 1301. FOUNDATIONS OF MUSIC. 3 CREDIT HOURS  
This is a foundational music preparing the student for Music Theory I and Sight Singing and Ear Training I. Emphasis will be on the study of notation, forms of rhythm, keys, scales, intervals, and solmization.
- MUT 2213. SIGHT SINGING AND EAR TRAINING I. 2 CREDIT HOURS  
This sequence of courses introduces the student to sight singing using the tonic sol-fa solmization system. Ear training includes simple melodic, harmonic, and rhythmic dictation. Exercises progress to a level of moderate difficulty. Prerequisite: Proficiency exam or equivalent.
- MUT 2214. SIGHT SINGING AND EAR TRAINING II. 2 CREDIT HOURS  
Continues MUT 2213 with increasingly difficult exercises. Prerequisite: MUT 2213.
- MUT 2303. MUSIC THEORY FOR ACCOMPANIMENT. (Replaces MUT 3301 & MUT 3302) 3 CREDIT HOURS  
This course emphasizes the chord analysis and notional options related to congregational and small group accompaniment needed for success in the Accompaniment Techniques courses.
- MUT 3213. SIGHT SINGING AND EAR TRAINING III. 2 CREDIT HOURS  
Modulation, modal melodies and mixed meters are included in the sight singing exercises. Ear training includes chromaticism, modulation, seventh chord, compound and mixed meters. Prerequisite: MUT 2214.
- MUT 3214. SIGHT SINGING AND EAR TRAINING IV. 2 CREDIT HOURS  
The content of MUT 3213 is expanded and built upon. Prerequisite: MUT 3213.
- MUT 2301. MUSIC THEORY I. 3 CREDIT HOURS  
An introduction to 18th century harmony with practical experience in analysis, part-writing, and keyboard realization is given. The study includes primary and secondary triads, non-harmonic tones, triads in inversions, principles of chord progressions, seventh chords, secondary dominant chords and elementary modulation. Prerequisite: Proficiency exam or equivalent.
- MUT 2302. MUSIC THEORY II. 3 CREDIT HOURS  
Continues MUT 2301. Prerequisite: MUT 2301.
- MUT 3301. MUSIC THEORY III. 3 CREDIT HOURS  
This course includes part-writing of figured bass exercises, melody harmonization and harmonic analysis requiring all diatonic seventh chords, secondary dominant chord modulation, altered chords, 9th, 11th, and 13th chords. Prerequisite: MUT2302 or equivalent.

**MUT 3302. MUSIC THEORY IV.****3 CREDIT HOURS**

This course expands and builds on the material in MUT 3301. Prerequisite: MUT 3301.

**MUSIC AND WORSHIP (WOR)****WOR 1301. INTRODUCTION TO INNOVATIVE WORSHIP STUDIES.****3 CREDIT HOURS**

This course introduces worship as it involves various avenues of perception. Application is made to lighting, design, audio and video production, presentation software, banners, choreography and movement, staging, and a variety of multi-media possibilities. Students will prepare a class project that represents their understanding and application of the creative options.

**WOR 1302. PRINCIPLES OF OLD AND NEW TESTAMENT WORSHIP. (Replaces MUS 2303)****3 CREDIT HOURS**

This course presents principles of Old and New Testament Worship. Included is a discussion of pre-tabernacle, tabernacle, temple, and synagogue worship. An overview of how Jesus, the disciples, and the early Christians worshipped is made in light of how believers will practice Worship in eternity.

**WOR 2301. HISTORY/ PHILOSOPHY OF CHRISTIAN WORSHIP. (Replaces MUS 3212)****3 CREDIT HOURS**

This course will provide an overview of British and American hymnology. Attention will be given to the Great Awakenings and Evangelical Worship practices as compared to biblical principles through church history. Philosophical foundations of worship through each period of church history will be considered.

**WOR 3201. WORSHIP TECHNOLOGY.****2 CREDIT HOURS**

This course overviews multimedia equipment uses including basic sound board set up; microphone, speaker, and video-screen placement; recording and playback options; and computer software such as Finale.

**WOR 3202. DRAMA IN THE CHURCH.****2 CREDIT HOURS**

God used the drama of Ezekiel's sign sermons to minister to a generation that had grown dull of hearing. This course examines the instructional power of drama for use in Children's church, Vacation Bible School, Puppet Ministry, Sermon introduction, as well as the enhancement of musical presentations.

**WOR 4301. WORSHIP AND THE CONGREGATION.****3 CREDIT HOURS**

This is a study of congregational worship practices in the evangelical traditions. A survey of how congregational worship practices have changed throughout history is included. Special attention is given to song selection, programming, and style tailored to individual congregations and how to teach and engage the congregation in worship.

**WOR 4302. WORSHIP MINISTRY INTERNSHIP. (Replaces WOR 4601)****3 CREDIT HOURS**

This is a capstone course for those majoring in music and worship studies and targets the final semester of study. Students must submit written intention to complete this course in the semester prior to enrollment. Prerequisite: WOR 3301 CHURCH MUSIC ADMINISTRATION

**SPORT MANAGEMENT****SPMT 1301. BUSINESS OF SPORT.****3 CREDIT HOURS**

A study into the business of sport that will give the student a working knowledge of how the industry compares and contrasts to traditional business industries. With emphasis on professional, collegiate, interscholastic and recreational/club sports, students will be exposed to each level and their workings. Topics include athletes and agents, sports marketing, broadcasting and media, stadiums and arenas and financial valuation and profitability.

**SPMT 2301. SPORT MARKETING AND PROMOTION.****3 CREDIT HOURS**

This course is designed to be an application of analytical concepts and principles to the development of effective strategies for solving sport marketing issues. Students learn the principles of organizing and promoting events and activities associated with the sport industry.

**GENERAL EDUCATION DIVISION****COMMUNICATIONS (COM)****COM 2311. CORNERSTONES OF COMMUNICATION.****3 CREDIT HOURS**

This course introduces the principles and dynamics of interpersonal speech in both private and public forums from a biblical perspective. Emphasis will be placed on connecting through both verbal and non-verbal communication in large and small groups. Specific areas of consideration will be personal communication, teaching, conflict management, conducting meetings, and recognizing obstacles in communication.

**ENGLISH (ENG)****ENG 0350. REMEDIAL ENGLISH GRAMMAR.****3 CREDIT HOURS**

Emphasis is placed on the logic of English grammar, parts of speech and structural patterns. Basic rules of usage are studied as a preparation for composition. (No degree credit.)

- ENG 1303. ENGLISH COMPOSITION I. 3 CREDIT HOURS  
 English Composition I is devoted to writing expository prose through a process approach. Considerable attention is given to techniques of invention, the importance of multiple drafts and continual revision. Students are given writing assignments to gain practical experience in applying these techniques. Considerable time is also spent on polishing grammar skills.  
 Prerequisite: Qualifying score on placement exam or ENG 0350.
- ENG 1304. ENGLISH COMPOSITION II. 3 CREDIT HOURS  
 This course is a continuation of ENG 1303 and builds upon the concepts of writing that were presented in that course. Students practice writing in specific formats including essays, a research paper, a resume, and a business cover letter. Grammar concepts and writing techniques continue to be taught and practiced.  
 Prerequisite: ENG 1303.
- ENG 2301. WESTERN LITERATURE I. 3 CREDIT HOURS  
 Representative literary selections from Classicism through the Renaissance are studied. Developments of literary traditions and works of major authors are discussed. Emphasis is placed on criticism and analysis through discussion and writing. Prerequisite: ENG 1304.
- ENG 2302. WESTERN LITERATURE II. 3 CREDIT HOURS  
 This course is devoted to the study of representative literary selections from Enlightenment through the Twenty-first Century. Developments of literary traditions and works of major authors are discussed. Emphasis is placed upon cultural and historical criticism and analysis through dramatic enactment, discussion, presentation, and writing. Prerequisite: ENG 1304.
- ENG 3301. AMERICAN LITERATURE I. 3 CREDIT HOURS  
 A study of American literature from the pre-1700s through the 1850s. The course emphasizes the literary significance of selected writers, their works, and the social context in which they wrote.
- ENG 3302. CREATIVE WRITING. 3 CREDIT HOURS  
 This course is an introduction to creative writing formats that may include workshop, lecture, and individual conferences. Students will write in two or three genres, including poetry, prose fiction, and other forms.
- ENG 3303. AMERICAN LITERATURE II. 3 CREDIT HOURS  
 A study of American literature from 1865 through the present. The course emphasizes the literary significance of selected writers, their works, and the social context in which they wrote.
- ENG 4301. BRITISH LITERATURE I. 3 CREDIT HOURS  
 This course is a study of the literature of Great Britain from the Middle Ages to the Restoration and eighteenth century.
- ENG 4303. BRITISH LITERATURE II. 3 CREDIT HOURS  
 This course is a study of the literature of Great Britain from the Romantic period to the twenty-first century.
- ENG 4304. CRITICAL WRITING. 3 CREDIT HOURS  
 This course offers advanced studies in critical reading skills needed in college and beyond. It equips students with strategies that enhance comprehension, inspire thoughtful response, stimulate inquiry, and foster rhetorical analysis. It provides instruction that guides students to analyze the content and meaning of readings; analyze rhetorical approach; analyze writing genres; write to invent, make meaning, and reflect; and write in multiple academic genres. Prerequisites: Compositions I and II
- HISTORY (HIST)**
- HIS 1301. AMERICAN THROUGH RECONSTRUCTION. 3 CREDIT HOURS  
 The American political, social and economic institutions are traced from their European backgrounds to the end of the 19th century. The course stresses the importance of the American heritage and tradition through the legacy of constitutional democracy.
- HIS 1302. AMERICAN SINCE RECONSTRUCTION. 3 CREDIT HOURS  
 Beginning with the close of the frontier and continuing with the impact of American industrialization, this course studies social development from agrarian society to international leadership. Problems of 20th century involvement are analyzed and discussed.
- HIS 3301. HISTORY OF CIVILIZATION I. 3 CREDIT HOURS  
 This course includes significant developments from prehistoric times through the sixteenth century. Achievements and experiences of great civilizations, emphasizing major historical figures and epochs, important ideas and religions, and factors of continuity and change will be discussed. The students will be provided a foundation for understanding our heritage and shared values and will be introduced to the historical forces that have shaped today's world.
- HIS 3302. HISTORY OF CIVILIZATION II. 3 CREDIT HOURS  
 This course includes significant developments from the seventeenth century through today. Major modern trends such as industrialism, nationalism, imperialism, socialism, and the more complex problems and conflicts of the present century will be discussed. This course provides a foundation for understanding our heritage and shared values and introduces students to the historical forces that have shaped today's world.
- HIS 3305. HISTORY OF CHRISTIANITY: PRE-REFORMATION. 3 CREDIT HOURS

Emphasis is placed on the origin of the church with the ministry of Jesus Christ. The growth of Christianity is traced from the first century to the Reformation.

HIS 3306. HISTORY OF CHRISTIANITY: POST-REFORMATION. 3 CREDIT HOURS  
The place and influence of the Reformation on church history is studied. The founding of the church in the New World is included. The rise of modern denominations and cults is considered as well.

### **MATHEMATICS (MAT)**

MAT 0390. REMEDIAL MATHEMATICS. 3 CREDIT HOURS  
The student will receive remediation in fractions, decimals, integers, and percents. The use of these principles in application is stressed. (No degree credit)

MAT 0392. REMEDIAL ALGEBRA. 3 CREDIT HOURS  
The student will receive remediation in real numbers, exponents, radicals, polynomials, factoring, and the Cartesian Plane. (No degree credit)

MAT 1310. BUSINESS MATHEMATICS. 3 CREDIT HOURS  
This course stresses the application of mathematics in the business world. We will cover percents, bank services, payroll, mathematics of buying and selling, simple interest, compound interest and inflation, investments, business and consumer loans, and taxes. Prerequisite: MAT 0390 or placement test.

MAT 1312. COLLEGE ALGEBRA. 3 CREDIT HOURS  
This course provides a study of algebra including equations and inequalities, complex numbers, polynomials, rational, exponential and logarithmic functions. Prerequisite: MAT 0392 or placement test.

### **PHYSICAL EDUCATION (PE)**

PE 1105. ACTIVITY. 1 CREDIT HOUR  
Students will learn the dynamics of team function while coming to understand the fundamentals of several team sports. Tennis, volleyball, basketball and softball are among the experiences students will be offered. (May be repeated for credit.)

PE 1108. CONDITIONING. 1 CREDIT HOUR  
Weight training, aerobics, calisthenics, and other body conditioning techniques are introduced in this course. Students will be shown how a programmed approach to exercise can contribute to good health.

PE 1151-1155. TEAM SPORTS. 1 CREDIT HOUR  
These courses are for students who participate on a sponsored College team. (May be repeated for degree credit up to a total of four credit hours. Credit hours in excess of four will require administrative approval.) Prerequisite: Tryout for some teams.

PE 1151. TEAM SPORT – MEN’S BASKETBALL. 1 CREDIT HOUR  
This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student’s intercollegiate sports career.

PE 1152. TEAM SPORT – WOMEN’S BASKETBALL. 1 CREDIT HOUR  
This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student’s intercollegiate sports career.

PE 1153. TEAM SPORT – WOMEN’S VOLLEYBALL. 1 CREDIT HOUR  
This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student’s intercollegiate sports career.

PE 1154. TEAM SPORT – MEN’S BASEBALL. 1 CREDIT HOUR  
This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student’s intercollegiate sports career.

PE 1155. TEAM SPORT – CROSS COUNTRY / TRACK . 1 CREDIT HOUR  
This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student’s intercollegiate sports career.

PE 1156. TEAM SPORT – MEN’S GOLF 1 CREDIT HOUR  
This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student’s intercollegiate sports career.

PE 1157. TEAM SPORT – WOMEN’S GOLF 1 CREDIT HOUR

This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student's intercollegiate sports career.

**PE 1158. TEAM SPORT – MEN'S SOCCER**

**1 CREDIT HOUR**

This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student's intercollegiate sports career.

**PE 1159. TEAM SPORT – WOMEN'S SOCCER**

**1 CREDIT HOUR**

This is a one (1) semester hour credit for students participating in intercollegiate sports. This course can be taken twice (2) during the student's intercollegiate sports career.

**PE 1190. INDIVIDUAL TRAINING.**

**1 CREDIT HOUR**

The student will be supervised in some phase of physical training. Regular reports will be required as partial evidence of achieving pre-established goals. (May be repeated once for degree credit. Additional hours will require administrative approval.) Prerequisite: Permission of instructor.

**PHILOSOPHY (PHIL)**

**PHIL 1311 Biblical Worldview**

**3 CREDIT HOURS**

The twofold purpose of this course will be to introduce to the student the doctrinal distinctive and history of Arlington Baptist University and to provide foundational information to encourage students to think and see the world, society and culture through a more comprehensive biblical perspective. (Can also be taken as a bible course – BIB 1311.)

**POLITICAL SCIENCE (PS)**

**PS 2301. FEDERAL GOVERNMENT.**

**3 CREDIT HOURS**

This course surveys the structure and function of the U.S. Government while noticing problems, solutions, and areas of personal involvement.

**PS 2302. STATE AND LOCAL GOVERNMENT.**

**3 CREDIT HOURS**

A study of the Constitution of the State of Texas is made as an example of state government. The political involvement and problems of local government will be examined along with the forms, functions and services it provides.

**PSYCHOLOGY (PSY)**

**PSY/BC 1303. THEORETICAL CONSTRUCTS OF PSYCHOLOGY.**

**3 CREDIT HOURS**

This course is designed to critically analyze secular and evangelical integrationist theories of psychotherapy in the light of biblical counseling. There will be an evaluation of some of the more widely accepted theories and theorists with special attention to their foundational beliefs in light of Scripture. \*This is part of the core curriculum for all students, and not a part of the 41 hours of professional development.

**SCIENCE (SCI)**

**SCI 2106. NATURAL SCIENCE II LABORATORY.**

**1 CREDIT HOUR**

(See SCI 2306). Co-requisite: SCI 2306. Offered in conjunction with SCI 2306.

**SCI 2107. NATURAL SCIENCE III LABORATORY.**

**1 CREDIT HOUR**

(See SCI 2307). Co-requisite: SCI 2307. Offered in conjunction with SCI 2307.

**SCI 2306. NATURAL SCIENCE II.**

**3 CREDIT HOURS**

This course considers the inanimate forces of the physical world including atomic and chemical interactions as well as our planet's composition and its organization within the universe. Systems of scientific measurement, notation, and the formation of science models plus the development of scientific theories will be observed within the concepts of both a biblical worldview and the scientific method.

**SCI 2307. BIOLOGY.**

**3 CREDIT HOURS**

This course is designed to develop within each student an appreciation for the complexity of creation. The classification of life forms is examined from single-celled organisms to the intricate body systems of human beings. The methods and history of science will be surveyed, and the integration of the biological sciences and biblical Christian theism will be explored. Student discovery with inquiry will be emphasized. Many practical applications are emphasized for the implementation of health programs for both the individual's lifestyle and the student's ministry. No prior science is required.

## ADMINISTRATORS

Cliff McDaniel

President

Arlington Baptist University, B.S., M.Ed.

David Ingram

Vice-President of Business Operations

Peggy Smith	Vice-President of Student Affairs, Interim Stockton University, B.A. Psychology Amberton University, M.S. Human Resource/Training
Dr. Carl Johnson	Vice-President of Institutional Effectiveness Northwestern University, B.M.E., M.M. Arlington Baptist University, B.A. Dallas Baptist University, M.A.B.S. The University of Texas at Arlington, Ph. D.
Janie Taylor	Vice-President of Academic Affairs Baptist Bible College, B.S. Dallas Baptist University, M.Ed.

## DEPARTMENT CHAIRS

Dr. Brady Blevins - Ministry Leadership	Bible – Biblical Counseling Bible – Biblical Counseling Online Bible – Children’s Ministry Bible – Intercultural Studies Bible – Music and Worship Ministry Bible - Pastoral Ministry Bible – Pastoral Ministry Online Bible - Student Ministries
Mary Hensarling - Bible – Interdisciplinary Studies	Bible - Interdisciplinary Studies Online Degree Bible – Interdisciplinary Studies – Degree Completion
Brenda Miller - Bible - Education	Bible - Music Education
Peggy Smith - Bible – Business Studies	
Dr. Ergun Caner - MABTS, MDiv Programs	
Dr. Helen Sullivan Wilson - MEd Program (Curriculum and Instruction)	

## FULL-TIME FACULTY

Dr. Brady Blevins	Arlington Baptist University, B.S., MABTS Dallas Baptist University, MA/Counseling Southwestern Baptist Theological Seminary, D.Ed.Min.
Dr. Mike Evans	Arlington Baptist University, B.D. Bethany Christian College Midland Christian College Calvary Baptist College, Th.D.
Mary Hensarling	University of North Texas, B.S. Secondary Education Dallas Baptist University, MEd Admin/Organ

Charles Marks	Baylor University, B.A. History University of Texas at Arlington, M.A. History University of North Texas, Ph.D. History, in progress
Brenda Miller	University of Texas at Austin, B.S. University of North Texas, M.A.

## ADJUNCT FACULTY

James Ariail	University of Texas at Arlington, B.B.A University of Texas at Arlington, M.B.A.
Melonie Bagby	Howard Payne University, B.S. Texas A & M University – M.S. Math
Emil Balliet	Bible Baptist Seminary, B.D. Arlington Baptist University, B.A. Moody Bible Institute, M.A. Min
Laurel Bartlett	Arlington Baptist College, B.S. Arlington Baptist College, M.Ed.
Kimberly Bell	University of Arkansas, B.S. Dallas Baptist University, M.A./Counseling
John Brown	Norris Bible Baptist Institute, Diploma of Biblical Studies Louisiana Baptist University, B.S.-Theology Liberty University, M.A. Theology, Church History North West University, Ph. D. Practical Theology (In Progress)
Nick Brown	Arlington Baptist College, B.S. Master’s University, M.A. Biblical Counseling Mid-American Seminary, M.Div. Biblical Counseling (In Progress)
Dr. LeeAnn Burke	University of Idaho, B.S. Science Texas Woman’s University, M.Ed. Texas Woman’s University, Ed.D.
Ergun Caner	Criswell College, M.A. Theology Southeastern Baptist Theological Seminary, M.Div. Southeastern Baptist Theological Seminary, Th. M. University of South Africa, D. Theology
James Dace Clifton	Tarleton State University, B.S. Criminal Justice Southwestern Baptist Theological Seminary, M.Div. Southwestern Baptist Theological Seminary, Ph.D.
Brett Cook	Arlington Baptist College, B.S. Southwestern Baptist Theological Seminary, M.Div.



Dr. Sam Dallas	Oklahoma Baptist University, B.A. Biola University, M.A. Apologetics Southwestern Baptist Theological Seminary, M.Div. Southwestern Baptist Theological Seminary, D.Min.
Dr. Taylor Delka	Arlington Baptist College, B.S. Arlington Baptist College, M.Ed. Northcentral University, Ed.D. (Dec.2021)
Melody Fowler	The University of Texas at Austin, BA Texas Tech University, Teacher Certification Texas Woman's University, MA
Lisa Hampton	Arlington Baptist University, BS, Music and Worship Southwestern Baptist Theological Seminary, MM, Music Theory
Scott Hudgins	Baptist Bible College, BA Intercultural Studies Columbia International University, MA Muslim Studies American University, Cairo Egypt, Arabic Language Certification Midwestern Baptist Theol. Seminary, PhD In Progress
Sam Johns	Arlington Baptist University, B.S. Biblical Counseling Southwestern Baptist Theological Seminary, M.A. Biblical Counseling
Dr. Carla Johnson	_____ Southwestern Baptist Theological Seminary, Masters University of Texas at Arlington, M.S. Social Work Regent University, Doctorate, Strategic Leadership & Organizational Dev.
Dr. J. Killingsworth	Dillard University, B.A. University of Texas at Arlington, M.A. Political Science University of Texas at Arlington, Ph.D. Public Administration and Public Policy
Dr. KeToya Lacey	Delaware State University, BS Drake University, MS Accounting Capella University, Ed.D.
Dr. Tommy Mann	Arlington Baptist College, BS Southwestern Baptist Theological Seminary, M.A. Covington Theological Seminary, D.Min and D.Th.
Marie Maxwell	George Mason University, B.S. Psychology Dallas Baptist University, M.A. Teaching Texas A & M University, Ed D. Curriculum & Instruction (In Progress)
Michael Morris	Dallas Baptist University, B.A.S. University of Texas at Arlington, M.A. Political Science
David Sayers	Radford University, B.B.A. East Tennessee State University, M.B.A. Gardner-Webb University, MA Accounting

Kirk Spencer	Lee College, A.A. University of Texas at Austin, B.S. Southern Methodist University, M.S. University of Texas at Dallas, PhD (In Progress)
Boshman Upchurch	Arlington Baptist University, B.S. Liberty University, MDiv.
James Walker	Criswell College, B.A., M.A.
Frances Watson	Arlington Baptist College, BS Liberty University, M.A. History, Ph.D. in progress

## ATHLETIC COACHES

Bubba Jennings	Men's Basketball / Men's and Women's Golf Texas Tech
Casey Fowler	Women's Basketball Drury University
Kristi McDaniel	Women's Volleyball, Adjunct Faculty Dallas Baptist University, B.S. Arlington Baptist University, M.Ed.
Brad Bass	Men's Baseball
Davis Beaver	Women's Softball, Adjunct Faculty Northwestern State University, B.A. University of Oklahoma, Masters Sport Management Grand Canyon University, Ph.D. in progress
Jesus Vasquez	Men's and Women's Soccer Athletic Director, Interim Howard Payne University, B.S., Spanish Education

## Appendices

**\*TUITION AND FEES for the 2019-2020 COHORT  
SCHEDULE OF CHARGES PER SEMESTER**

Matriculation Fee (nonrefundable)	\$ 265.00 (a)
Dorm Hold Deposit	\$ 30.00 (b)
Dormitory Room Security Deposit	\$ 250.00 (c)
Private Room Upcharge	\$ 1,050.00
Tuition/Fee (12-16 hours)	\$ 6375.00
Less than 12 hours/more than 16 hours/per hours	\$ 425.00/credit
Registration Fees for full-time & part-time	\$ 545.00 (d)
Late Registration Fee	\$ 100.00
Online Fee (per course)	\$ 130.00
Private Music Lessons	\$ 85.00
Education Program Fee (education majors only)	\$ 125.00
Graduation Fee	\$ 200.00
Room and Board per semester	\$ 3,415.00
Room and Board (Summer School Only)	\$ 1,250.00

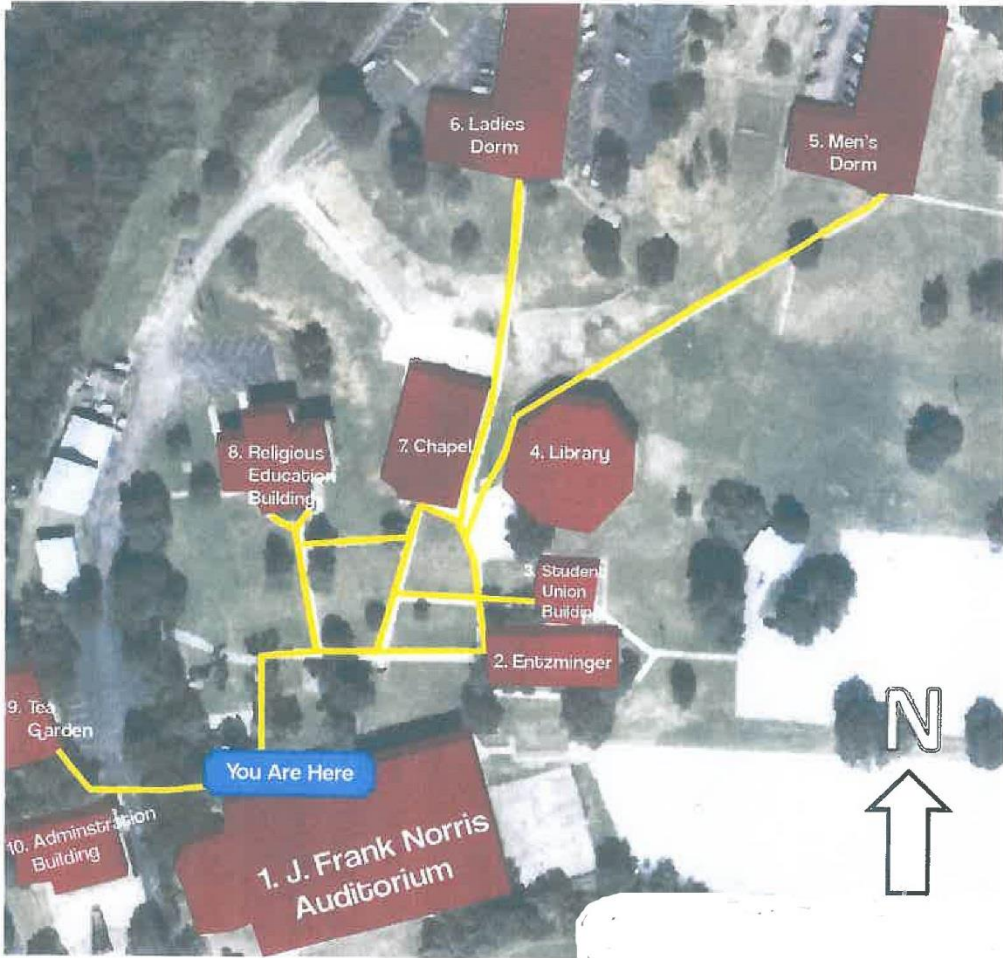
*\*The 19-20 Cohort are students who were enrolled in and completed the Spring 2020 term.*

**ADDITIONAL FEES for the COHORT 2019-2020** The following fees will be charged, in addition to the regular semester fees, as they apply to the term, student, course or activity.

Application Fee	\$ 30.00
Athletic Fee (per year)	\$ 1,050.00
Parking Fee	\$ 50.00 (updated 07/2021)
Returned Check	\$ 25.00
Schedule Change	\$ 30.00
Transcript	\$ 10.00
Lost Key Deposit	\$ 25.00
Student Identification Card Replacement	\$ 10.00
Spiritual Formation Make Up Fee	\$ 30.00
Make Up Test	\$ 30.00

**ESTIMATED COSTS PER SEMESTER 2019-2020 COHORT**

Tuition (12-16 Hrs.)	\$6,375.00
Registration Fees	\$ 545.00
Matriculation Fee (nonrefundable)	\$ 265.00
Books and Supplies	<u>600.00</u>
<b>Cost for Off-Campus Students</b>	<b>\$7,785.00</b>
Dorm Security Deposit	\$ 250.00
Rent	<u>3,415.00</u>
<b>Cost for On-Campus Students</b>	<b>\$ 11,450.00</b>



## Campus Map

1. J. Frank Norris Auditorium
2. Entzminger Building
3. Student Union
4. Library
5. Men's Dorm
6. Ladies Dorm
7. Fine Arts Chapel
8. Religious Education Bldg.
9. Tea Garden
10. Administration Building