



# **2019-2020 CATALOG**

Arlington Baptist University  
3001 West Division St.  
Arlington, TX 76012  
817.461.8741  
[www.abu.edu](http://www.abu.edu)

# ARLINGTON BAPTIST UNIVERSITY

3001 WEST DIVISION STREET  
ARLINGTON, TEXAS  
TELEPHONE (817) 461-8741

## **2019-2020 CATALOG** (Updated July 2019)

Arlington Baptist University is a nonprofit organization governed by a board of Directors in accordance with its articles of incorporation.

### BOARD OF DIRECTORS

Curtis Blake  
John Hadley

Dr. Clark Boshier  
Steve Hamm

Regenia Crane  
Jason Martin

Lee Futcher

### OFFICERS

Jimmy McNeil, President  
Clark Boshier, Chairman of the Board

### COLLEGE ADMINISTRATORS

Jimmy McNeil, President  
Richard Koons, Senior Vice-President  
John Brown, Vice-President of Student Affairs  
Janie Taylor, Vice-President of Academic Affairs/Registrar  
David Ingram, Vice-President of Business Affairs  
Dr. Carl Johnson, Vice-President of Institutional Research & Effectiveness

Arlington Baptist University does not discriminate against individuals qualified for its programs, services, or employment because of race, color, sex, age, religion, national origin, or handicap.

## CAPSULE FACT SHEET

**LOCATION: 3001 WEST DIVISION STREET  
ARLINGTON, TEXAS 76012**

**TELEPHONE: (817) 461-8741**

**FAX: (817) 274-1138**

**WEB SITE: <http://www.abu.edu>**

**FOUNDED: 1939**

**BIBLE: KING JAMES VERSION (KJV)**

**DEGREES: B.S., B.A., M.Ed., MABTS, and MDiv**

**ACADEMIC PROGRAM DIVISIONS:**

School of Business  
School of Education  
School of General Studies  
School of Ministry  
Graduate School of Theology  
Graduate School of Education

**CERTIFICATION: Teacher Preparation Programs:**

**Core Subjects EC-6 (Certification to teach grades Early Childhood - 6)**

**Social Studies 4-8 (Certification to teach Social Studies grades 4 - 8)**

**Social Studies 7-12 (Certification to teach Social Studies grades 7-12)**

**History 7-12 (Certification to teach History grades 7-12)**

**Science 4-8 (Certification to teach Science grades 4 - 8)**

**English, Language Arts, and Reading 4-8 (Certification to teach these subjects grade 4 - 8)**

**English, Language Arts, and Reading 7-12 (Certification to teach these subjects grade 7-12)**

**All-Level Music Education**

**ACCREDITATION: The Association for Biblical Higher Education  
5850 T. G. Lee Blvd., Ste. 130  
Orlando FL 32822  
Phone: (407) 207-0808  
E-Mail: [info@abhe.org](mailto:info@abhe.org)  
Web Site: [www.abhe.org](http://www.abhe.org)**

**EMPHASIS: “Preparing Worldchangers”**

## CONTENTS

Calendar	6
General Information	7
Statement of Faith	8
Financial Information	14
Student Life	23
Academic Information	24
Admissions	
Registration	
Graduation	
Christian Service	
Bachelor's Degree Programs	31
Core Curriculum	32
Programs Divisions	32
School of Business	
School of Education	
School of General Studies	
School of Ministry	
Master's Degree Programs	60
Graduate School of Theology	
Graduate School of Education	
Course Descriptions	65-88
Distance Education	87
Correspondence Program	
Online Program	
Faculty	91
Index	94
Campus Map	96

## **2019-2020 Academic Calendar**

### **Fall 2019**

August 13-15—Returning Stud Advising/Reg.  
August 09 – Faculty Workshop (8:30-12:00)  
August 17 – New/Return Stud Dorm Move In  
August 17 — Student Life & Dorm Orientation  
August 17 — Parent Orientation  
August 19— Orientation (AM)  
August 19 — (PM) New Student Advising/Reg.  
August 20 – 1<sup>st</sup> Day of Classes  
August 21 – Late Registration with fee (\$100)  
August 23 – Last Day to Drop without cost  
August 26 – Block A Online Classes begin  
September 2 – LABOR DAY – Closed/No Class  
Sept. 17, 18, 19—Revival Fire—9:20-10:30 am  
October 10-11 – FALL BREAK-Closed/No Class  
October 18 – Block A Online Classes End  
October 20-21-College Preview  
October 21 – Block B Online Classes Begin  
November 8 – Last Day to Drop  
November 11 – Spring 2019 Pre-Registration  
November 25-29 – Thanksgiving Break –Closed  
December 09-13 – Final Exams  
December 13 – Block B Online Classes End  
December 16-January 03 – Winter Break  
December 16- January 03 – Winter J Term  
  
December 24-27—Offices Closed  
Dec 31-Jan. 1—Offices Closed

### **Spring 2020**

January 04—All Student Dorm Move-in  
January 06,08,09 – Return. Students Advising/Reg.  
January 06 –New Student Orientation/Testing  
January 07 –New Student Advising / Reg.  
January 10 – Faculty Workshop (8:00-12:00)  
January 13—1st Day of Class—On Campus  
January 13—Block C Online Courses Begin  
January 13—Late Registration (\$100 Fee)  
January 17 – Last Day to Drop without cost  
January 20 –MLK Day– Closed / No Classes  
February 17—President’s Day-Closed / No Classes  
March 06—Block C Online Courses End  
March 09 - 13 – Spring Break  
March 16 – Block D Online Courses Begin  
April 10 – Last Day to drop classes  
April 10 – GOOD FRIDAY - Closed  
April 13 –Summer 2020 / Fall 2020 Pre-Registration  
April 13 – Awards Chapel  
April 20-22 Hill Top Conference  
May 04– 08 – Final Exams  
May 08 – Block D Online Courses End  
May 08 – Graduation Practice & Senior Luncheon  
May 09 – ABU Commencement  
May 25—Memorial Day—Closed/No Class  
May 25 – Block E Online Classes Begin  
July 4—Independence Day—Saturday  
July 17 – Block E Online Classes End

## GENERAL INFORMATION

### HISTORY\*

Every institution has its beginning in the planting of a seed idea, and for Arlington Baptist University the seed was planted in 1925 with a concept of a Bible Institute in Dallas. Although this institute did not materialize, it led Dr. J. Frank Norris, pastor of the First Baptist Church in Fort Worth, Texas, to begin in 1927, the Fundamental Bible Institute. The Institute offered a plan of systematic Bible study via radio and correspondence.

In 1931, Dr. Norris announced the formation of the Pre-Millennial Bible Conference/Southwestern Pre-Millennial Bible School which would conduct two sessions a year. The first session was held in November, 1931, and Dr. Louis Entzminger was named Superintendent. These Bible conferences were developed to provide concentrated pastoral training, encouragement, challenge, and teaching in the truth of God's Word.

Out of these early Bible training efforts, the Fundamental Baptist Bible Institute was chartered on March 3, 1939; and the first classes met in October of 1939, in an upper room of the First Baptist Church in Fort Worth, TX. The curriculum was expanded from the Bible conferences, and the length of the term was changed to eight months plus a two-month summer term.

The name of the School was changed in 1945 to Bible Baptist Seminary. Dr. Norris' death in 1952 left the institution without a "home", and the classes were transferred to a temporary location in downtown Fort Worth.

Dr. Earl K. Oldham was named President in 1953. Dr. Oldham, a graduate of the Bible Baptist Seminary, was pastor of the Calvary Baptist Church in Grand Prairie, Texas. Under Dr. Oldham's leadership, the School was relocated to its permanent home in Arlington, Texas in 1955. Dr. Oldham directed the School into a four year undergraduate institution, changing the name to Arlington Baptist University, and offering the Bachelor of Science and Bachelor of Arts degrees. Although the College was authorized by the Texas Higher Education Commission to issue degrees, Dr. Oldham recognized the importance and necessity for fully accredited status under an accrediting body approved by the United State Department of Education. In 1975, Dr. Oldham initiated an inquiry with what was then entitled the American Association of Bible Colleges (AABU). The College achieved Candidate status with AABU in 1977. In 1980 Dr. Oldham was named Chancellor. During Dr. Oldham's twenty-seven years as President, the College grew in facilities, students, and personnel.

Dr. Wayne Martin was named President in 1980. Dr. Martin led the College to its fully accredited status in 1981, completing the accreditation process that had begun in 1975. Dr. Martin continued the College's pursuit of Christian service and academic excellence while preserving the institution's original purpose.

In January 1992, Dr. Wendell Hiers was named interim President, bringing to the office over twenty years of veteran mission work in Brazil and several years as Director of the World Baptist Fellowship Mission Agency.

The College Board of directors appointed David D. Bryant as the President of the College effective May 1, 1993. David Bryant graduated from the Bible Baptist Seminary with a Bachelor of Divinity degree and served as a pastor for 17 years. Dr. Bryant continued his education and now has a Master of Theology from the Louisiana Baptist Theological Seminary and a Doctor of Divinity from Baptist Christian College. He is also a former College Board member. Dr. Bryant is one who motivates servants for Christ.

Upon Dr. Bryant's announcement of retirement in January of 2009, the College Board contacted Dr. D. L. Moody, pastor of Pleasantview Baptist Church in Arlington Texas, concerning the position of president of Arlington Baptist University. In April of 2009, Dr. Moody resigned his pastorate and accepted the Board's invitation to become the new president of ABU, which became effective June 01, 2009.

Dr. Moody is a 1983 graduate (BA) of Arlington Baptist University. In 1989, Dr. Moody returned to the College to serve as Director of Institutional Development from 1989 to 1991 and later as Dean of Students from 1991 to 2004 while teaching the Pastoral Ministry and Homiletics courses. While fulfilling these responsibilities with the college, Dr. Moody obtained his MA in Ministry from Moody Bible Institute in 2002, as well as his Doctorate of Ministry from Covington Theological Seminary in 2005. Throughout his association with ABU, Dr. Moody has continued to have a positive impact on students, pastors, and friends of the college.

On June 1, 2017, Arlington Baptist University changed its name to Arlington Baptist University.

\*SOURCE: USS WBF-SAIL ON, 1992.

EARL K. OLDHAM AND MRS. O. (Additional information, beyond date of book, has been added.)

## POLICY STATEMENT

The information in this catalog, the acceptance criteria, the enrollment requirements, the courses offered, the suggested schedules of classes, and the schedule of semester charges are those approved by the Board of Directors and the President at the time this catalog went to press. The University reserves the right to amend this catalog as necessary.

## MISSION STATEMENT

Arlington Baptist University strives to prepare every student for Christian life and service by integrating faith and learning in the context of an informed biblical worldview that affirms the inerrancy of scripture.

## STATEMENT OF FAITH

### SECTION 1. OF THE SCRIPTURES

We believe that the Holy Bible was written by men supernaturally inspired; that it has truth without any admixture of error for its matter; and therefore is, and shall remain to the end of the age, the only complete and final revelation of the will of God to man; the true center of Christian union; and the supreme standard by which all human conduct, creeds, and opinions should be tried.

1. By "The Holy Bible" we mean that collection of sixty-six books, from Genesis to Revelation, which, as originally written, does not only contain and convey the Word of God but IS the very Word of God.
2. By "inspiration" we mean that the books of the Bible were written by holy men of old as they were moved by the Holy Spirit in such a definite way that their writings were supernaturally and verbally inspired and free from error, as no other writings have ever been or ever will be inspired.

II Tim. 3:16-17; II Pet. 1:19-21; Acts 1:16; Acts 28:25; Psa. 119:160; Psa. 119:105; Psa. 119:130; Luke 24:25-27; John 17:17; Luke 24:44-45; Psa. 119:89; Prov. 30:5-6; Rom. 3:4; I Pet. 1:2-3; Rev. 22:19; John 12:48; Isa. 8:20; Eph. 6:17; Rom. 15:4; Luke 16:31; Psa. 19:7-11; John 5:45-47; John 5:39.

### SECTION 2. OF THE TRUE GOD

We believe that there is one, and only one, living and true God, an infinite, intelligent Spirit, the maker and supreme ruler of heaven and earth, inexpressibly glorious in holiness and worthy of all possible honor, confidence and love; that in the unity of the Godhead there are three persons, the Father, the Son and the Holy Ghost, equal in every divine perfection, and executing distinct but harmonious offices in the great work of redemption.

Ex. 20:2-3; Gen. 17:1; I Cor. 8:6; Eph. 4:6; John 4:24; Psa. 147:5; Psa. 83:18; Psa. 90:2; Jer. 10:10; Ex. 15:11; Rev. 4:11; I Tim. 1:17; Rom. 11:33; Mark 12:30; Matt. 28:19; John 15:26; I Cor. 12:4-6; I John 5:7; John 10:30; John 17:5; Acts 5:3-4; I Cor. 2:10-11; Phil. 2:5-6; Eph. 2:18; II Cor. 13:14.

### SECTION 3. OF THE HOLY SPIRIT

We believe the Holy Spirit is a divine person, equal with God the Father, and God the Son and of the same nature; that He was active in the creation; that in His relation to the unbelieving world He restrains the evil one until God's purpose is fulfilled; that He convicts of sin, of judgment, and of righteousness; that He bears witness to the Truth of the Gospel in preaching and testimony; that He is the agent in the New Birth; that He seals, endues, guides, teaches, witnesses, sanctifies, and helps the believer.

John 14:16-17; Matt. 28:19; Heb. 9:14; John 14:26; Luke 1:35; Gen. 1:1-3; II Thes. 2:7; John 16:8-11; John 15:26; Acts 5:30-32; John 3:5-6; Eph. 1:13-14; Matt. 3:11; Mark 1:8; Luke 3:16; John 1:33; Acts 11:16; Luke 24:49; John 16:13; John 14:26; Rom. 8:14; Rom. 8:16; II Thes. 2:13; I Pet. 1:2; Rom. 8:26-27.

### SECTION 4. OF THE DEVIL OR SATAN

We believe that Satan was once holy and enjoyed heavenly honors; but through pride and ambition to be as the Almighty, fell and drew after him a host of angels; that he is now the malignant prince of the power of the air, and the unholy god of this world. We hold him to be man's great tempter, the enemy of God and His Christ, the accuser of the saints, the author of all false religions, the chief power back of the present apostasy, the lord of the anti-Christ, and the author of all the powers of darkness, destined however to final defeat at the hands of God's Son and to the judgment of an eternal justice in hell, a place prepared for him and his angels.

Isa. 14:12-15; Ezek. 28:14-17; Rev. 12:9; Jude 6; II Pet. 2:4; Eph. 2:2; John 14:30; I Thes. 3:5; Matt. 4:1-3; I Pet. 5:8; Zech. 1:3; I John 3:8; Matt. 13:25, 37-39; Luke 22:3-4; Rev. 12:10; II Cor. 11:13-15; Mark 13:21-22; I John 4:3; II John 7; I John 2:22; Rev. 13:13-14; II Thes. 2:8-11; Rev. 19:11; Rev. 16-20; Rev. 12:7-9; Rev. 20:1-3; Rev. 20:10; Matt. 25:41.

### SECTION 5. OF THE CREATION

We believe in the Genesis account of creation, and that it is to be accepted literally, and not allegorically or figuratively; that man was created directly in God's own image and after His own likeness; that man's creation was not a matter of evolution or evolutionary changes of species, or development through interminable periods of time from lower to higher forms; that all animal and vegetable life was made directly, and God's established law was that they should bring forth only "after their kind."

Gen. 1:1; Ex. 20:11; Acts 4:24; Col. 1:16-17; Heb. 11:3; John 1:3; Rev. 10:6; Rom. 1:20; Acts 17:23-26; Jer. 10:12; Neh. 9:6; Gen. 1:26-27; Gen. 2:21-23; Gen. 1:11; Gen. 1:24.

## **SECTION 6. OF THE FALL OF MAN**

We believe that man was created in innocence under the law of his Maker, but by voluntary transgression fell from his sinless and happy state, in consequence of which all mankind are now sinners, not by constraint, but of choice and therefore under just condemnation without defense or excuse.

Gen. 3:1-6, 24; Rom. 5:12; Rom. 5:19; Rom. 3:10-19; Eph. 2:1, 3; Rom. 1:18; Ezek. 18:19-20; Rom. 1:32; Rom. 1:20; Rom. 1:23; Gal. 3:22.

## **SECTION 7. OF THE VIRGIN BIRTH**

We believe that Jesus Christ was begotten of the Holy Ghost in a miraculous manner; born of Mary, a virgin, as no other man was ever or can be born of woman; and that He is the Son of God, and God the Son.

Gen. 3:15; Isa. 7:14; Matt. 1:18-25; Luke 1:35; Mark 1:1; John 1:14; Psa. 27; Gal. 4:4; I John 5:20; I Cor. 15:47.

## **SECTION 8. OF THE ATONEMENT FOR SIN**

We believe that the salvation of sinners is wholly of grace through the mediatory office of the Son of God, who, by the appointment of the Father, freely took upon Him our nature, yet without sin, honored the divine law by His personal obedience; and by His death made a full and vicarious atonement for our sins; that His atonement consisted not in setting us an example by His death as a martyr, but was the voluntary substitution of Himself in the sinner's place, the Just dying for the unjust, Christ, the Lord, bearing our sins in His own body on the tree; that, having risen from the dead, He is now enthroned in heaven and uniting in His wonderful person the tender sympathies with divine perfection. He is every way qualified to be a suitable and compassionate and all-sufficient Saviour.

Eph. 2:8; Acts 15:11; Rom. 3:24; John 3:16; Matt. 18:11; Phil. 2:7; Heb. 2:14; Isa. 53:4-7; Rom. 3:25; I John 4:10; I Cor. 15:3; II Cor. 5:21; John 10:18; Phil. 2:8; Gal. 1:4; I Pet. 2:24; I Pet. 3:18; Isa. 53:11; Heb. 12:2; I Cor. 15:20; Isa. 53:12; Heb. 9:12-15; Heb. 7:25; I John 2:2.

## **SECTION 9. OF GRACE IN THE NEW CREATION**

We believe that in order to be saved, sinners must be born again; that the new birth is a new creation in Christ Jesus; that it is instantaneous and not a process; that in the new birth the dead in trespasses and in sins is made a partaker of the divine nature and receives eternal life, the free gift of God; that the new creation is brought about in a manner above our comprehension, not by culture, not by character, nor by the will of man, but wholly and solely by the power of the Holy Spirit in connection with divine truth, so as to secure our voluntary obedience to the gospel; that its proper evidence appears in the holy fruits of repentance and faith and newness of life.

John 3:3; II Cor. 5:17; Luke 5:27; I John 5:1; I John 3:6-7; Acts 2:41; Acts 16:30-33; II Pet. 1:4; Rom. 6:23; Eph. 2:1; II Cor. 5:19; Col. 2:13; John 3:8; John 1:12-13; Gal. 5:22; Eph. 5:9.

## **SECTION 10. OF THE FREENESS OF SALVATION**

We believe in God's electing grace that the blessings of salvation are made free to all by the gospel; that it is the immediate duty of all to accept them by a cordial, penitent, and obedient faith; and that nothing prevents the salvation of the greatest sinner on earth but his own inherent depravity and voluntary rejection of the gospel; which rejection involves him in an aggravated condemnation.

I Thes. 1:4; Col. 3:12; I Pet. 1:2; Titus 1:1; Rom. 8:29-30; Matt. 11:28; Isa. 55:1; Rev. 22:17; Rom. 10:13; John 6:37; Isa. 55:6; Acts 2:38; Isa. 55:7; John 3:15-16; I Tim. 1:15; I Cor. 15:10; Eph. 2:4-5; John 5:40; John 3:18; John 3:36.

## **SECTION 11. OF JUSTIFICATION**

We believe that the great gospel blessing which Christ secures to such as believe in Him is Justification; that Justification includes the pardon of sin, and the gift of eternal life on principles of righteousness; that it is bestowed not on consideration of any works of righteousness which we have done, but solely through faith in the Redeemer's blood, His righteousness is imputed unto us.

Acts 13:39; Isa. 53:11; Zech. 13:1; Rom. 8:1; Rom. 5:9; Rom. 5:11; Titus 3:5-7; Hab. 2:4; Gal. 3:11; Rom. 4:18; Heb. 10:38.

## **SECTION 12. OF REPENTANCE AND FAITH**

We believe that Repentance and Faith are solemn obligations, and also inseparable graces, wrought in our souls by the quickening Spirit of God; thereby, being deeply convicted of our guilt, danger, helplessness, and of the way of salvation by Christ, we turn to God with unfeigned contrition, confession, and supplication for mercy; at the same time heartily receiving the Lord Jesus Christ and openly confessing Him as our only and all-sufficient Saviour.

Acts 20:21; Mark 1:15; Acts 2:37-38; Luke 18:13; Rom. 10:13; Psa. 51:1-4; Psa. 51:7; Isa. 55:6-7; Luke 12:8; Rom. 10:9-11.



### **SECTION 13. OF THE CHURCH**

We believe that a church of Christ is a congregation of baptized believers associated together by a covenant of faith and fellowship of the gospel; observing the ordinances of Christ; governed by His laws; and exercising the gifts, rights, and privileges invested in them by His Word; that its officers of ordination are pastors or elders and deacons whose qualifications, claims, and duties are clearly defined in the scriptures; we believe that the true mission of the church is found in the Great Commission; First, to make individual disciples; Second, to build up the church; Third, to teach and instruct as He has commanded. We do not believe in the reversal of this order; we hold that the local church has the absolute right of self-government, free from the interference of any hierarchy of individuals or organizations; and that the one and only superintendent is Christ through the Holy Spirit; that it is scriptural for true churches to co-operate with each other in contending for the faith and for the furtherance of the gospel; that every church is the sole and only judge of the measure and methods of its cooperation; on all matters of membership, of policy, of government, of discipline, and of benevolence. The will of the local church is final.

Acts 2:41; Acts 2:42; I Cor. 1:2; Eph. 1:22-23; Eph. 4:11; I Cor. 12:4, 8-11; Acts 14:23; Acts 6:5-6; Acts 15:23; Acts 20:17-28; I Tim. 3:1-7; I Tim. 3:8-13; Matt. 28:19-20; Col. 1:18; Eph. 5:22-23; I Pet. 5:1-4; Acts 15:22; Jude 3-4; II Cor. 8:23-24; I Cor. 16:1; Mal. 3:10; Lev.27:32; I Cor. 16:2; I Cor. 6:1-3; I Cor. 5:11-13.

### **SECTION 14. OF BAPTISM AND THE LORD'S SUPPER**

We believe that Christian baptism is the immersion in water of a believer in the name of the Father, of the Son, and of the Holy Ghost with the authority of the local church to show forth, in a solemn and beautiful emblem, our faith in the crucified, buried, and risen Saviour with its effect in our death to sin and resurrection to a new life; that it is prerequisite to the privileges of a church relation and to the Lord's Supper in which the members of the church, by the sacred use of bread and wine, are to commemorate together the dying love of Christ, preceded always by solemn self-examination.

Acts 8:36-39; Matt. 3:6; John 3:23; Rom. 6:4-5; Matt. 3:16; Matt. 28:19; Rom. 6:3-5; Col. 2:12; Acts 2:41-42; Matt. 28:19-20; I Cor. 11:23-28.

### **SECTION 15. OF THE PERSEVERANCE OF THE SAINTS**

We believe that such only are real believers as endure unto the end, that their persevering attachment to Christ is the grand mark which distinguishes them from superficial professors, that a special Providence watches over their welfare, and that they are kept by the power of God through faith unto eternal salvation.

John 8:31-32; Col. 1:21; I John 2:19; Matt. 13:19-21; Rom. 8:23; Matt. 6:30; Psa. 121:3; Heb. 1:14; I Pet. 1:5; Phil. 1:6; John 10:28; John 10:29; John 16:8; Rom. 8:35-39.

### **SECTION 16. OF THE RIGHTEOUS AND THE WICKED**

We believe that there is a radical and essential difference between the righteous and the wicked; that such only as through faith are justified in the name of the Lord Jesus, and sanctified by the Spirit of our God, are truly righteous in His esteem; while all such as continue in impenitence and unbelief are in His sight wicked, and under the curse and this distinction holds among men both in and after death, in the everlasting felicity of the saved and the everlasting conscious suffering of the lost.

Mal. 3:18; Gen. 18:23; Rom.6:17-18; Prov. 11:31; I Pet. 4:18; Rom. 1:17; I Cor. 15:22; Acts 10:34-35; I John 2:29; I John 3:7; Rom. 6:16; I John 5:19; Gal. 3:10; Rom. 7:6; Rom. 6:23; Prov. 14:32; Luke 16:25; Matt. 25:34-41; John 8:21; Luke 9:26; John 12:25; Matt. 7:13-14.

### **SECTION 17. OF CIVIL GOVERNMENT**

We believe that civil government is of divine appointment, for the interest and good order of human society; that magistrates are to be prayed for, conscientiously honored, and obeyed, except only in things opposed to the will of our Lord Jesus Christ, who is the only Lord of the conscience and the coming Prince of the kings of the earth.

Rom. 13:7; II Sam. 23:3; Ex. 18:21-22; Acts 23:5; Matt. 22:21; Titus 3:1; I Pet. 2:13-14; I Pet. 2:17; Acts 5:29; Acts 4:19-20; Dan. 3:17-18; Matt. 10:28; Matt. 23:10; Rev. 10:6; Phil. 2:10-11; Psa. 72:11.

### **SECTION 18. OF THE RESURRECTION AND RETURN OF CHRIST AND RELATED EVENTS.**

We believe in and accept the sacred Scripture upon these subjects at their face and full value. Of the Resurrection, we believe that Christ rose bodily "the third day according to the Scriptures," that He ascended "to the right hand of the throne of God," that He alone is our "merciful and faithful high priest in things pertaining to God," "that this same Jesus which is taken up from you into heaven shall so come in like manner as ye have seen Him go into Heaven"-bodily, personally and visibly; that the "dead in Christ shall rise first;" that the living saints "shall all be changed in a moment, in the twinkling of an eye, at the last trump;" "That the Lord shall give unto Him the throne of His Father David;" and that "Christ shall reign a thousand years in righteousness until He hath put all enemies under His feet."

Matt. 28:6-7; Luke 24:39; John 20:27; I Cor. 15:4; Mark 16:6; Luke 24:2, 4-6; Acts 1:9; Acts 1:11; Luke 24:51; Mark 16:19; Rev. 3:21; Heb. 8:1; Heb. 12: 2; Heb. 8:6; I Tim 2:5; I John 2:1; Heb. 2:17; Heb. 5:9-10; John 14:3; I Thes. 4:16; Matt. 24:27; Matt. 25:13; Jas. 5:8; Matt. 24:42; Heb. 9:28; I Thes. 4:16; I Cor. 15:42-44; I Cor. 15:52; I Cor. 15:51-52; I Thes. 4:17; Phil. 3:20-21; Luke 1:32; Isa. 9:6-7; I Cor.15:25; Isa. 32:1; Isa. 11:4-5; Psa. 72:8; Rev. 20:1-4; Rev. 20:6.

## **SECTION 19. OF MISSIONS**

The command to give the gospel to the world is clear and unmistakable, and this Commission was given to the churches.

Matthew 28:18-20. "And Jesus came and spake unto them, saying, All power is given unto me in heaven and in earth. Go ye therefore, and teach all nations, baptizing them in the name of the Father, and of the son and of the Holy Ghost; Teaching them to observe all things whatsoever I have commanded you and lo, I am with you alway, even unto the end of the world. Amen."

Mark 16:15. "And he said unto them, Go ye into all the world, and preach the gospel to every creature." John 20:21. "As my Father hath sent me, even so send I you."

Acts 1:8. "But ye shall receive power, after that the Holy Ghost is come upon you; and ye shall be witnesses unto me both in Jerusalem, and in all Judea, and in Samaria, and unto the uttermost part of the earth."

Romans 10:13-15. "For whosoever shall call upon the name of the Lord shall be saved. How then shall they call on him in whom they have not believed? and how shall they hear without a preacher? and how shall they preach, except they be sent? as it is written, How beautiful are the feet of them that preach the gospel of peace, and bring glad tidings of good things."

## **SECTION 20. OF THE GRACE OF GIVING**

Scriptural giving is one of the fundamentals of the faith.

II Corinthians 8:7. "Therefore, as ye abound in everything, in faith, and utterance, and knowledge, and in all diligence, and in your love to us, see that ye abound in this grace also."

We are commanded to bring our gifts into the storehouse (common treasury of the church) upon the first day of the week.

I Corinthians 16:2. "Upon the first day of the week let everyone of you lay by him in store, as God hath prospered him, that there be no gatherings when I come."

Under grace we give, and do not pay, the tithe - "Abraham GAVE a tenth part of all" - Abraham GAVE the tenth part of the spoils" - Hebrews 7:2-4 - and this was four hundred years before the law and is confirmed in the New Testament; Jesus said concerning the tithe, "These ye ought to have done" - Matthew 23:23.

We are commanded to bring the tithe into the common treasury of the church.

Leviticus 27:30. "The tithe is the Lord's."

Malachi 3:10. "Bring ye all the tithes into the storehouse, that there may be meat in mine house, and prove me now herewith saith the Lord of hosts, if I will not open you the windows of heaven, and pour you out a blessing, that there shall not be room enough to receive it."

In the New Testament the storehouse was the common treasury of the church.

Acts 4:34, 35, 37. "And brought the prices of the things that were sold and laid them down at the apostles feet ...Having land, sold it, and brought the money, and laid it at the apostles' feet."

## **SECTION 21: MARRIAGE, GENDER, AND SEXUALITY**

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen 1:26-27.) Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Gen 2:18-25.) We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Cor 6:18; 7:2-5; Heb 13:4.)

We believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matt 15:18-20; 1 Cor 6:9-10.)

We believe that in order to preserve the function and integrity of Arlington Baptist University as an institution proclaiming Biblical truth, and in order to provide a biblical role model to the college's students and its community, it is imperative that all persons employed by Arlington Baptist University in any capacity, or who serve as volunteers, agree to and abide by this Statement on Marriage, Gender, and Sexuality. (Matt 5:16; Phil 2:14-16; 1 Thess 5:22.)

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.)

We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Arlington Baptist University

### **Final Authority for Matters of Belief and Conduct**

The university's *Articles of Faith* do not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe.

Though all faculty and staff affirm their agreement with these statements of faith, changing societal values may make further clarification or addendums necessary to ensure our support of Biblical truth. For purposes of Arlington Baptist University's faith, doctrine, practice, policy, and discipline, our Board of Directors is the college's final interpretive authority on the Bible's meaning and application.

## **GOALS**

Arlington Baptist University students can expect to achieve the following:

### Biblical Competence:

1. A basic understanding of Biblical facts and principles
2. An ability to inductively and methodically study Scripture
3. An understanding of the culture(s) in which the scriptures were written and the importance of context to proper understanding
4. An overt understanding of the Christian world view and how it differs from other world views
5. The ability to relate Biblical principles to life situations

### Spiritual Growth:

1. Developing habits of personal and corporate worship.
2. Exploring and developing areas of giftedness through Christian service.
3. Learning the importance and power of personal and corporate prayer.
4. Applying Biblical principles to real life problems.

### Evangelistic Application

1. Examining historical and current methods of evangelism
2. Understanding the power of a personal testimony
3. Learning Scriptures that will help articulate the Christian faith
4. Communicating the Christian message in word and deed.

### Academic Excellence:

1. Acquiring basic knowledge in a broad base of subjects
2. Allowing for in-depth study in areas of special interest or giftedness
3. Establishing patterns of clear and logical thought that recognize the effect of unexamined presuppositions
4. Learning to effectively communicate thoughts and ideas
5. Developing methods of study and research that lead to life-long learning

### Personal Development

1. Learning to recognize and apply one's unique academic, social, and spiritual gifts
2. Gaining an understanding and appreciation of the differences of others
3. Learning to lovingly and effectively communicate with those of differing world views
4. Recognizing the importance of self-discipline and service
5. Applying the knowledge gained to life ministry through targeted internships

## **PHILOSOPHY**

Shaped by its fundamental Baptist heritage, Arlington Baptist University stands on the conviction that thorough preparation in the Word of God best equips an individual for a useful career and responsible citizenship. Education at Arlington Baptist University centers on a Christian world view; as the Bible teaches, the world and men are direct creations of God and that man is responsible to God. Learning and faith are integrated in all college programs to provide a balanced educational experience.

This experience is based on an acquaintance with the life of Jesus Christ and an emphasis on practical service. Programs are characterized by academic excellence and personal discipline. A student's personal life and performance concern the faculty as much as training of the mind. All phases of college life are devoted to building Christian character into the life of each student.

## ACCREDITATION AND AFFILIATION

### WORLD BAPTIST FELLOWSHIP (WBF)

Arlington Baptist University is supported by the World Baptist Fellowship, an association of independent fundamental Baptist churches. The University serves as the educational arm and as an extension of the world outreach for the local churches of the Fellowship.

### THE ASSOCIATION FOR BIBLICAL HIGHER EDUCATION (ABHE)

Arlington Baptist University has been an accredited member of The Association for Biblical Higher Education (ABHE) (formerly the Accrediting Association of Bible Colleges – AABU) since 1981. ABHE is recognized by the Council for Higher Education Accreditation (CHEA), the successor to the Commission on Recognition of Post-secondary Accreditation (CORPA), which dissolved December 31, 1996. ABHE is also listed by the United States Department of Education as the recognized accrediting agency for Bible college education. In addition, it is recognized by the Department of Justice, the Texas Veterans Commission (formerly the Texas Workforce Commission), and other relevant federal agencies in the United States.

### AMERICAN ASSOCIATION OF COLLEGE REGISTRARS AND ADMISSIONS OFFICERS (AACRAO)

The University's registrar is an affiliate member of the American Association of College Registrars and Admissions Officers. AACRAO establishes criteria for credit transfer practices and professional assistance in recruiting, admissions standards, and preservation of records.

### THE TEXAS HIGHER EDUCATION COORDINATING BOARD

The Texas Higher Education Coordinating Board (formerly the Coordinating Board of the Texas College and University System) is authorized by the Texas State Legislature to establish standards and criteria for degree granting institutions. The Coordinating Board has determined that Arlington Baptist University has authority to grant degrees in the State of Texas by virtue of its fully accredited status through The Association for Biblical Higher Education (formerly the Accrediting Association of Bible Colleges).

### TEACHER CERTIFICATION

Arlington Baptist University is approved by the Texas State Board for Educator Certification (SBEC) to offer the following programs: Core Subjects EC-6, Science 4-8, Social Studies 4-8, Social Studies 7-12, History 7-12, English, Language Arts & Reading 4-8, English, Language Arts & Reading 7-12, and an All-Level Music Education Program.

### TEXAS VETERANS COMMISSION – VETERANS EDUCATION

The Texas Veterans Commission (formerly the Texas Workforce Commission) – Veterans Education has approved that eligible students enrolled in an Arlington Baptist University course of study may receive assistance provided through the Department of Veterans Affairs.

## LOCATION

The University is situated on thirty-five acres in west Arlington, Texas only minutes from Dallas and Fort Worth. The scenic campus isolates the University from the bustle of city life but is only minutes away from all the conveniences and opportunities of the area.

The region offers good employment opportunities. Houses, apartments, churches, medical facilities, and reputable private and public schools are plentiful.

Seven universities, four major seminaries and several small colleges add many academic opportunities. Excellent libraries, various types of museums, performing arts, and other educational resources are available in the area.

## FACILITIES

**ADMINISTRATION BUILDING.** The administration building houses the Office of the President, the Business Office, the Registrar's Office, the office of the Academic Dean, the office of the Dean of Students, the cafeteria, the mail service, the bookstore, and the Heritage Collection.

**LOUISE OLDHAM RELIGIOUS EDUCATION BUILDING.** Eight classrooms and several faculty offices are located on the two floors of this building. This building also houses SULLIVAN HALL.

**WAYNE MARTIN FINE ARTS CHAPEL.** This building houses music classrooms, faculty studios and offices, music practice rooms, the Christian Service Director's office, and the chapel.

ENTZMINGER HALL. This building, named after College founder Louis Entzminger, houses two large lecture rooms.

J FRANK NORRIS MEMORIAL AUDITORIUM. This multi-purpose facility, the largest building on campus, has a seating capacity of over 3,000 people, houses a full basketball court, locker rooms, and a large stage with adjacent dressing and prop rooms, classrooms and an exercise room.

EARL K OLDHAM LIBRARY. The Library's unique design and WIFI technology accommodates research, study, and/or leisure reading. The Library's collection is completely automated and includes over 49,402 volumes of printed material; as well as, audio, video, and electronic media. The Library's second floor offers two audio-visual rooms, a seminar room that can easily seat 80, a conference room, and a computer lab. The services available at the library include Internet research, photocopying, printing, and/or laminating. The Library strives to provide a pleasant enjoyable atmosphere which is student friendly.

F. MERLE & VIRGINIA MAY STUDENT CENTER. Located in the heart of the campus, the newly remodeled May Center (2018) is a place where students can go to study or just to relax and meet friends. The facility is equipped with satellite television, wireless internet, vending machines, tables and chairs, and comfortable living room furniture. The May Center is the perfect place for small group gatherings for study, fellowship, and worship.

ALUMNI ASSOCIATION BUILDING. This building houses a portion of the heritage collection of photographs, historical documents, and artifacts displaying the history of Arlington Baptist University, the World Baptist Fellowship, and the World Baptist Fellowship Mission Agency.

THE LILLIAN NORRIS HALL FOR WOMEN AND THE TOMMY MASTERS HALL FOR MEN. These two residence halls provide supervised housing for 136 students in semi-private rooms housing two students each. Two such rooms make up a suite sharing bath facilities. Lounges, vending machines, and a laundry facility complete the available services. Wireless internet access is provided in the dormitories.

WORLD BAPTIST FELLOWSHIP MISSION OFFICE. This building, located near the campus entrance, houses the offices of the World Baptist Fellowship Mission Agency. Its location on the College campus provides a close link between the work of the Mission Agency and the Missions training program of the University.

## FINANCIAL INFORMATION

Regular financial support received from the churches of the World Baptist Fellowship and faithful alumni enables Arlington Baptist University to provide quality education at the lowest possible cost to students. Parents and students can meet the cost of education by careful planning and preparation.

### SCHEDULE OF CHARGES PER SEMESTER FOR 2019-2020 (updated for fall 2019 semester)

Application Fee	\$ 30.00	Parking Fee	\$ 35.00
Matriculation Fee (nonrefundable)	\$ 265.00*	Returned Check	\$ 25.00
Dorm Hold Deposit	\$ 30.00**	Schedule Change	\$ 30.00
Dormitory Room Security Deposit	\$ 250.00***	Transcript	\$ 5.00
Private Room Upcharge	\$ 1,050.00	Graduation Fee	\$ 200.00
Tuition/Fee (12-16 hours)	\$ 6375.00	Room and Board per semester	\$ 3,415.00
Less than 12 hours/more than 16 hours/per hours	\$ 425.00/credit	Room and Board (Summer School Only)	\$ 1,250.00
Registration Fees for full-time & part-time	\$ 545.00****	Lost Key Deposit	\$ 25.00
Athletic Fee	\$ 1,050.00	Student Identification Card Replacement	\$ 10.00
Late Registration Fee	\$ 100.00	Christian Service Make Up Fee	\$ 30.00
Online Fee (per course)	\$ 130.00	Make Up Test	\$ 30.00
Private Music Lessons	\$ 85.00		
Education Program Fee (education majors only)	\$ 125.00		

### EXPLANATION OF FEES

The APPLICATION FEE is payable at the time of application and is non-refundable.

\*The MATRICULATION FEE is fully earned and nonrefundable for all students payable at the time of registration.

\*\*The DORM ROOM HOLD DEPOSIT OF \$30 is a nonrefundable fee that is required to hold a dorm room for new residence hall students at the beginning of the first semester of attendance.

\*\*\*The DORM SECURITY DEPOSIT of \$250 is due the first semester the student resides in the dorms. This fee is refundable at the end of the semester the student moves out of the dorms or at the end of the academic year for summer break (whichever is applicable) if the student's room

remains in the same or better condition as it was at the move-in date and there are no broken doors, windows, closets, beds, and the room is not left with trash, personal items, boxes, etc. Dorm parents will inspect rooms prior to students leaving their room and will make the final decision.

\*\*\*Registration Fees are fully earned and non-refundable.

\*\*\*There is a \$45 mandatory student insurance fee which is included in the registration fee.

The ONLINE FEE is applied to every online course taken by both on-campus and online-only students. This \$130.00 fee is applied to each online course taken.

The PRIVATE MUSIC LESSON FEE is payable each semester at the time of enrollment and is non-refundable. The fee covers sixteen one-half hour private music lessons in piano or voice.

The MAKE-UP TEST FEE will be assessed for each test that is administered after the regularly scheduled time of the announced test date. The fee is non-refundable.

The ATHLETIC FEE is required of all student-athletes and will be a flat rate of \$1050.00 the first semester of attendance. This fee is non-fundable even if the athlete is withdrawn from school or withdraws himself/herself from the sport during the season or semester.

The CHRISTIAN SERVICE MAKE UP FEE is required in conjunction with completing the required makeup assignment before a failing grade will be changed to a passing grade for that semester. This fee is applied to each grade change related to makeup assignments in Christian Service.

The RETURNED CHECK FEE will be payable for each check returned without payment. The fee is non-refundable.

The SCHEDULE CHANGE FEE will be charged for course changes initiated by the student after the scheduled registration period. This fee is charged only once per semester and is non-refundable.

\*\*Does not include online class fees & any additional class conference fees.

## **CHANGES IN SEMESTER CHARGES**

The schedule of semester charges reflects amounts approved by the Board of Directors at the time this catalog went to press. THE UNIVERSITY RESERVES THE RIGHT TO CHANGE FEES AS NECESSARY.

## **ESTIMATED COSTS PER SEMESTER 2019-2020**

Tuition (12-16 Hrs.)	\$6,375.00
Registration Fees	\$ 545.00
Matriculation Fee (nonrefundable)	\$ 265.00
Books and Supplies	<u>600.00</u>
<b>Cost for Off-Campus Students</b>	<b>\$7,785.00</b>
Dorm Security Deposit	\$ 250.00
Rent	<u>3,415.00</u>
<b>Cost for On-Campus Students</b>	<b>\$ 11,450.00</b>

NOTE: Transportation, insurance, personal church giving, and other expenditures should be carefully calculated and added to the above estimated costs.

## **PAYMENT OF ACCOUNT**

All charges are due and payable at the time of registration. The University will accept cash, check, and money order, MasterCard, Visa, American Express, or Discover for payment of account. All accounts must be paid in full before a student can take final exams, receive grade reports, copies of official transcripts, register for the next semester, graduate, or participate in commencement exercises. Students must remain current with payments to enjoy the privileges of attending class and the use of University facilities.

## **BUDGET PLAN**

The University strongly recommends that the student make advance preparations for financial aid prior to initiation of the registration process. Financial assistance is available in the form of Pell Grants, Stafford Loans, Student Supplemental Loans, or Parents PLUS Loans. Contact the College Business Office for details and advising on the various options.

## **METHOD OF APPLYING PAYMENTS AND CREDITS**

No adjustments for loans, scholarships, grants, or other assistance will be made until the University actually receives those funds. University-sponsored aid will be deducted at the end of the semester in which the aid is earned.

## DISBURSEMENT/REIMBURSEMENT

### Payment of Student Credit Balance Policy of Arlington Baptist University

#### Federal Student Aid Credit Balances

- By definition of the U.S. Department of Education, a Federal Student Aid Credit Balance only occurs if the total amount of FSA program funds credited to the student's account for a payment period exceeds allowable charges associated with that payment period. Allowable charges include tuition, fees, room & board, eBooks online, and prior year charges up to \$200.
- If FSA disbursements to the student's account create an FSA credit balance, the credit balance is required to be paid to the student (or parent in the case when a PLUS Loan creates the credit balance) no later than 14 calendar days after:
  - The first day of class of a payment period if the credit balance occurred on or before the first day of class of that payment period;

The balance occurred if the credit balance occurred after the first day of class of a payment period.

- To facilitate the timely payment of a student's credit balance, Arlington Baptist College requests that a student complete and return to the accounts receivable clerk:
  - An authorization form requesting the payment of the credit balance via direct deposit into the student's (or parent's) account and
  - A Direct Deposit form providing the banking information necessary to facilitate the payment
- The student (or parent) may elect to have the Federal Student Aid credit balance left on the student's account to pay for future college expenses incurred within the current academic year. However, if a Federal Student Aid credit balance remains on the student's account as of the end of the academic year, it will be paid to the student (or parent) by the end of the academic year via Direct Deposit (if the completed Direct Deposit form has been provided) or check.

#### All Other Credit Balances

- If after the calculation and disposition of the Federal Student Aid Credit Balance there remains a credit balance on the student's account, the payment of the remaining credit balance will be according to the following schedule:
  - A credit balance that results from the application of college sponsored aid (scholarships) will be recognized and paid at the end of the semester in which the aid is earned (per the current student catalog). This Credit Balance payment will be made no later than the last day of the semester via Direct Deposit (if the completed Direct Deposit form has been provided) or check.
  - A credit balance that results from any other source of payment including private student loans (Sallie Mae, Wells Fargo, etc.), churches, employers, individual donors, students, and/or parents, will be paid to the student as follows:
    - If the student has received Federal Student Aid in addition to other sources of payment, the credit balance will be paid no later than the day after the number of calendar days completed in the semester divided by the total number of calendar days (excluding scheduled breaks of 5 days or more) in the semester exceeds 60%.
    - If the student has not received Federal Student Aid, the credit balance will be paid:
      - no earlier than the first business day after the fourth week of the semester if the credit balance was created on or before that date.
      - will be paid the first business day after the credit balance was created if the credit balance is created after the fourth week of the semester.
- This type of credit balance may be carried forward to be applied to future college expenses until the student graduates or chooses not to continue to attend.

Students who officially withdraw through the Registrar's Office will receive refunds of their charges from the day of registration according to the following schedule:

<b>FALL AND SPRING SEMESTERS</b>	<b>TUITION</b>	<b>SUMMER TERM</b>	<b>TUITION</b>
Within one week	100%		
Second through third week	50%	Within First Week	50%
Fourth week	25%	After First Week	No Refund
After four weeks	No Refund		

Dormitory rent is based on dual occupancy and is non-refundable and will not be pro-rated.

The Tuition Refund policy for those in the online program can be found under the Online Program section.

No refunds will be made to students who do not file a departure permit with the Registrar's Office. Students participating in the government assistance programs will not receive refunds until their accounts are settled and funds designated for educational purposes have been refunded to the appropriate agency.

Request for student aid (grants and/or loans) will be submitted based on the total number of registered hours for the semester.

Disbursements/Reimbursements are normally made after the drop/add period of 30 days, but **students eligible for a reimbursement must complete a reimbursement request form by the Wednesday preceding eligible reimbursement.**

However, for students who need Block B (fall semester) or Block D (spring semester) to reach the reported full-time status (12 hours) or part-time status (6 hour), **initial reimbursements will be based on the hours successfully begun during the first 30 (or 45) days of the semester.**

After successfully completing the first two weeks of their Block B (fall) or Block D (spring) course(s), affected students may then become eligible for previously unearned reimbursements based on their fully realized status of full (12 hours) or part-time (6 hours).

Please note that dropping a course may affect a student's financial aid eligibility. If 60% of the semester has not been completed, when a student drops (or is withdrawn from) a course and that reduction in hours alters the student's reported status, that student may become liable for previously credited moneys or ineligible for additional moneys as noted above. This could also alter future financial aid eligibility. [See "Satisfactory Academic Progress (SAP)" under "FINANCIAL SERVICES" Tab on our website.]

**If the student expects a reimbursement at the 30 or after the second week of the Block B (fall) or Block D (spring), the student must complete a new reimbursement request form in the business office by Wednesday of the given week.** Reimbursements are processed on Fridays and will be issued by direct deposit into the student's bank account on the following Tuesday. A voided check is required from the student's personal bank account as soon as possible to prevent delays in the student reimbursement process.

Beginning in the fall, **online students who do not log in to their online classes and/or complete any of their work during the first two weeks of classes may, by request of the instructor, be dropped from the course.** Should this occur, hours for that course will not count toward a student's standing as a full-time (12 hours) or part-time (6 hours) student. This could affect the student's financial aid for the semester as well as ones eligibility for organized sports or traveling groups. **It is imperative that students who are experiencing unusual circumstances communicate with their professors and/or the registrar's office regarding any delays in beginning their online course work.**

## FINANCIAL AID INFORMATION

Arlington Baptist University maintains a financial aid program for students who need additional funds to pay for their college education. It is the desire of the University administrators that no student be denied an education because of a lack of funds.

### ELIGIBILITY:

A student may establish eligibility for financial assistance by meeting the following established criteria.

1. Demonstrate a need for financial assistance determined by the following formula:

Cost of Education.

Minus amount paid by the student.

Minus amount paid by the student's parents.

Minus amount paid from other sources.

Equals amount of financial assistance needed.

2. A formal disclosure of personal finances and parents' personal finances is required to qualify a student for assistance. The University will apply all eligible governmental funding as a direct payment to discharge the student's financial obligation to the University. Any University provided assistance the student qualifies for will be applied next and the two together shall not exceed total charges incurred. Funding from other sources will be applied only when received.
3. The student must maintain satisfactory academic progress in accordance with stated policy.
4. The student must enroll for at least a half-time course of study (6 credit hours). Some programs require full-time enrollment.
5. The student cannot be in default on any loan made from a student loan fund or a government loan program.
6. The student cannot owe a refund on grants paid under a government grant program.
7. The student cannot be in default on payments to another college or university.
8. Transfer students must furnish a financial aid transcript from previous schools.



## APPLICATION PROCEDURE

Unless otherwise indicated below, direct all inquiries for financial assistance to the University Business Office, Financial Aid Officer. The Business Office has applications for all University sponsored programs and for most government programs. Some states may make other assistance available. Inquire in a high school counselor's office.

Allow the financial aid program to work for you. A broad range of counseling services for financial assistance is available.

## SATISFACTORY PROGRESS

Arlington Baptist University requires a student to achieve a cumulative grade point average (CGPA) of 2.0 (C average) in order to graduate from any of the degree programs.

A student must demonstrate satisfactory academic progress toward the completion of the degree program in which the student is enrolled and pursuing in order to receive Title IV financial aid funds through the Pell Grant or Student Loan Programs and in order to receive veterans' benefits through the DVARO.

The Federal guidelines state that there must be both quantitative and qualitative standards established by the institution, which determine whether a student is progressing satisfactorily toward the completion of a degree program. The student has six years to complete a four-year program.

The student must successively complete 67% of the courses attempted each year in order to satisfy the quantitative standard. The qualitative standard is based on the cumulative grade point average achieved at the following increments:

<u>Undergraduates</u>		
% of Attempted Courses		
<u>Cum.Hr./Increment</u>	<u>Cumulative GPA</u>	<u>Actually Completed</u>
0-32 Hours	1.00	67%
33-64 Hours	1.50	67%
65-above Hours	2.00	67%
<u>Graduate Students</u>		
0-36 Hours	3.00	67%

If a student's cumulative grade point average (CGPA) falls below 2.0 (C average), the student will be placed on academic probation for the next semester by the Academic Dean. The Registrar's Office, the Financial Aid Office, and the Business Office will be notified; and these offices will monitor the student's academic progress in succeeding semesters.

A student placed on academic probation will be advised to enroll for no more than 12 semester hours, and the student will be advised to maintain an outside work schedule of no more than 20 hours per week.

## AWARDS

**EARL K. OLDHAM AWARD.** A cash award is made to a sophomore each semester who meets established criteria which includes academic performance as well as demonstrated Christian character. The recipient is selected by a committee which includes Mrs. Louise Oldham.

**GEORGE NORRIS AWARD IN THEOLOGY.** An award is made to an outstanding student enrolled in theology courses. Selection is made by the Bible and Theology Department faculty.

**PREACHING AWARD.** A cash award is made to three outstanding preachers as determined by faculty selection during a spring preaching challenge.

**WAYNE MARTIN CITIZENSHIP AWARD.** A cash award is made to two outstanding students in the graduating class on the basis of conduct, attitude, character, manners, participation in campus activities, and local church ministry. Upon instructions by the sponsor, selections are made by the faculty.

**WAYNE MARTIN HONOR GRADUATE AWARD.** A cash award is made to the Valedictorian and the Salutatorian of the graduating class. All academic work must be completed by the end of the spring semester.

## SCHOLARSHIPS AND GRANTS

Scholarships are awarded as specified on each scholarship application.

### A+ SCHOLARSHIP FOR NEW FRESHMEN (UP TO \$6,500 PER YEAR)

This scholarship is a tuition only scholarship for New Incoming Freshmen, who have never previously attended college for credit, outside of dual-credit in high school. In honor of ABU's surrounding community, this scholarship will only be awarded to high school graduates from Tarrant, Dallas, Denton, Johnson, Parker, Wise, and Ellis counties. This scholarship will only be awarded to students who have completed all the University's admissions requirements. The A+ Scholarship is based on academic achievement and is awarded to students with a minimum high school GPA of 3.0 on a 4.0 scale and a combined SAT of 1040 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 20 or above. Students receiving the A+ Scholarship, may continue to receive it for up to 8 semesters providing they meet the following requirements:

1. Maintain a cumulative GPA of 3.0 or above.
2. Maintain continuous enrollment during the fall and spring semesters.
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**AWANA ACHIEVEMENT SCHOLARSHIP.** This scholarship is available for those who participated in the AWANA program and have achieved the Citation Award. The scholarship is available for one year (\$500 per semester) and is applicable only for those enrolling for the first time at Arlington Baptist University. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**BILL AND MARY HONEA MEMORIAL SCHOLARSHIP.** A cash award is provided by the children of Bill and Mary Honea for a deserving Sophomore, Junior, or Senior level student who is preparing for the ministry and meets eligibility requirements. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**BILL HENDRICK / RALPH WIMM MEMORIAL SCHOLARSHIP.** A cash award will be made to a senior who is committed to be a World Baptist Fellowship missionary and who has already submitted at least the required Preliminary Questionnaire. This recipient must have a cumulative grade point average of 3.00 and must be active in his/her local church. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

### DALE AUSTIN/RALPH WIMM SCHOLARSHIP AND

**M. V. DAVIS/HOMER HESS SCHOLARSHIP.** These scholarships are available to the surviving dependent children of active World Baptist Fellowship missionaries and pastors who die while in active service.

### DEPARTMENT SCHOLARSHIP FOR NEW FRESHMEN AND TRANSFERS (UP TO \$6,500 PER YEAR)

In celebration of the degree plans offered at Arlington Baptist University, each department chair has been allotted a limited number of scholarships to give students entering their program. This is a tuition only scholarship offered to beginning freshmen students and incoming transfer students. Students who are eligible to apply for this scholarship, must have a minimum high school GPA of 3.0 on a 4.0 scale and a combined SAT score of 1040 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 20. Transfer students may apply if they meet the SAT or ACT requirement and have a cumulative transfer GPA of 3.0 on a 4.0 scale. **Additional requirements and the application may be obtained by contacting the appropriate department chair.** Students receiving the department scholarship, may continue to receive it for up to 10 semesters providing they meet the following requirements:

1. Maintain a cumulative GPA of 3.0 or above.
2. Maintain continuous enrollment in their program during the fall and spring semesters. (A student may transfer to a different program ONE time, IF the student meets the qualifications for that program, and IF the student is approved by the program chair/committee.)
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. Maintain a passing grade in Christian Service.
5. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
6. \*All general requirements for initial qualifications must be upheld.
7. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**DONNA BRUTON ELLSWORTH MEMORIAL SCHOLARSHIP.** This scholarship fund was established in honor of Donna Bruton Ellsworth who taught in the Richardson (Texas) Independent School District for 35 years prior to her death. Her connection with Arlington Baptist University is through her grandfather, Jack Jarvis, who trained the horse Royal Ford during the days of Top O' Hill Terrace. The scholarship is to be given each spring to a junior- or senior-level education major. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**FULL-TIME CHRISTIAN WORKERS GRANT.** A grant of \$250 per semester, up to a maximum of eight semesters (total grant \$2000), will be made to dependent students whose parents are in full-time church related ministries such as pastor, associate pastor, choir director, youth minister, secretary, evangelist, missionary, or other church related ministry. This grant is a tuition discount scholarship and is given during the Fall and/or Spring semesters. Amount award cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**JACKSONVILLE COLLEGE SCHOLARSHIP.** Beginning fall 2012, Arlington Baptist University is partnering with Jacksonville College, a two year Texas school, to offer a \$500 scholarship per semester for a maximum of four consecutive semesters if the student completes a two-year program at Jacksonville College and transfers directly to ABU.

**JAMES HEAVIN FAMILY SCHOLARSHIP.** In June of 2008, a new scholarship was established by Paula Heavin in memory of her late husband, James Heavin. The Heavin's three children, Ginger, Heather, and Matthew, are all graduates of Arlington Baptist University (College). The amount of this scholarship will vary but should be at least \$500. The recipient must be a student completing his/her junior year at ABU. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**JARVIS MEMORIAL SCHOLARSHIP.** This scholarship fund was established by the family of Jack Jarvis, horse trainer from the days of Top O' Hill Terrace, to honor the memory of his great grandchildren, Jana Freese, Jimmy Jarvis and Susan McQueen. This scholarship will be awarded to a sophomore or above (from any major) each spring. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**DORM RESIDENT LEADERSHIP SCHOLARSHIP (\$2000)** (only 25 scholarships are available)

This scholarship is a tuition only scholarship offered to incoming students and returning students during Fall and/or Spring terms only.. The Resident Leadership Scholarship is based on academic achievement, Christian Service achievement, and leadership service in their local church. The Resident Leadership Scholarship is awarded to students who exhibit and model leadership behavior in their Christian life and lay, on campus, off campus, in the residence halls, and in their local church. First time students must submit a Leadership Application and a letter of recommendation (on church letterhead) from the pastor of the church they are currently attending as to how the student is involved in a leadership role at his/her church. Students receiving the Resident Leadership Scholarship may continue to receive the Resident Leadership Scholarship each year, providing the student reapplies and meets the following requirements:

1. Maintain a grade of "B" or above in Christian Service.
2. Maintain a cumulative GPA of 3.0 or above. If the student's cumulative GPA should fall below a 3.0, the student becomes ineligible for scholarship funds until the next calendar year.
3. Submit a letter of recommendation from two faculty members of Arlington Baptist University. Recommendations will be based on class attendance, participation, character and leadership within the classroom setting. Recommendations must be from a professor of a class you took on-campus in the term immediately preceding the fall term for which you are applying.
4. Be a full-time student (12 or more credit hours) for the entire semester.
5. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
6. \*All general requirements for initial qualifications must be upheld.
7. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**NON-DORM RESIDENT LEADERSHIP SCHOLARSHIP (\$1000)** (only 25 scholarships are available)

This scholarship is a tuition only scholarship offered to incoming students and returning students during Fall and/or Spring terms only. The Non-Resident Leadership Scholarship is based on academic achievement, Christian Service achievement, and leadership service in their local church. The Non-Resident Leadership Scholarship is awarded to students who exhibit and model leadership behavior in their Christian life and lay, on campus, and off campus, and in their local church. First time students must submit a Leadership Application and a letter of recommendation (on church letterhead) from the pastor of the church they are currently attending as to how the student is involved in a leadership role at his/her church. Students receiving the Resident Leadership Scholarship may continue to receive the Resident Leadership Scholarship each year, providing the student reapplies and meets the following requirements:

1. Maintain a grade of "B" or above in Christian Service.
2. Maintain a cumulative GPA of 3.0 or above. If the student's cumulative GPA should fall below a 3.0, the student becomes ineligible for scholarship funds until the next calendar year.
3. Submit a letter of recommendation from two faculty members of Arlington Baptist University. Recommendations will be based on class attendance, participation, character and leadership within the classroom setting. Recommendations must be from a professor of a class you took on-campus in the term immediately preceding the fall term for which you are applying.
4. Be a full-time student (12 or more credit hours) for the entire semester.
5. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
6. \*All general requirements for initial qualifications must be upheld.
7. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**LOCAL CHURCH SCHOLARSHIPS.** Churches of the World Baptist Fellowship may supply scholarships. Eligibility and amounts are determined by the church. Students should inquire at a church for information.

**MARRIED COUPLE GRANT.** Arlington Baptist University recognizes that it is beneficial for the spouse to gain biblical and spiritual instruction; thus, this grant is an effort to encourage and afford the opportunity. The spouse of a student enrolled and charged for a regular program of study may be eligible for a University-sponsored tuition grant of up to 50% of tuition (effective fall 2010). This grant will be based on financial need. Any student who marries while currently enrolled must be in compliance with the University's marriage policy, as explained in the "Student Handbook," and must meet certain other criteria for eligibility. Students who are given permission to marry between the Fall and Spring semester of a school year are not eligible to apply for the spouse scholarship until each completes a minimum of 12 credit hours after marriage. The application and instructions for this grant may be obtained in the Business Office. The following criteria must be met:

- FAFSA must be completed for both parties – all financial aids funds will be applied first and spousal grant will then be applied to remaining balance.
- Grants will apply to tuition only – each student is financially responsible for all other fees.

#### **PATRIOT SCHOLARSHIP FOR NEW FRESHMEN AND TRANSFERS (UP TO \$1000)**

This scholarship is a tuition only scholarship offered to beginning freshmen students and incoming transfer students during fall and/or spring terms only. The Patriot Scholarship is based on academic achievement and is awarded to students with a minimum high school GPA of 3.0 on a 4.0 scale and a combined SAT score of 970 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 18. Transfer students will be awarded the Patriot Scholarship if their cumulative transfer GPA is a minimum 3.0 on a 4.0 scale. The ACT or SAT score will be required if the student transfers in less than 30 credit hours. If more than 30 hours are transferred, the ACT/SAT requirements will be waived. Students receiving the Patriot Scholarship may continue receiving this scholarship for up to 8 semesters providing they meet the following requirements:

1. Maintain a grade of "B" or above in Christian Service.
2. Maintain a cumulative GPA of 3.0 or above. If the student's cumulative GPA should fall below a 3.0, the student becomes ineligible for scholarship funds until the cumulative GPA is raised to 3.0 or higher.
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

#### **PRESIDENT'S SCHOLARSHIP FOR NEW FRESHMEN AND TRANSFERS (UP TO \$7000)**

This scholarship is a tuition only scholarship offered to beginning freshmen students and incoming transfer students during fall and/or spring terms only. The President's Scholarship is based on academic achievement and is awarded to students with a minimum high school GPA of 3.75 on a 4.0 scale and a combined SAT score of 1280 or above on the Critical Reading and Mathematics portions of the test OR a composite ACT score of 27. Transfer students will be awarded the President's Scholarship if their cumulative (from all colleges) transfer GPA is a minimum 3.75 on a 4.0 scale. The ACT or SAT score will be required if the student transfers in less than 30 credit hours. If more than 30 hours are transferred, the ACT/SAT requirements will be waived. Students receiving the President's Scholarship may continue receiving this scholarship for up to 8 semesters providing they meet the following requirements:

1. Maintain a grade of "B" or above in Christian Service.
2. Maintain a cumulative GPA of 3.75 or above. If the student's cumulative GPA should fall between 3.74 and 3.5, the scholarship will be reduced to the Dean's Scholarship amount until the cumulative GPA is raised to 3.75 or higher. At that point, the President's Scholarship will be reinstated.
3. Be a full-time student (12 or more credit hours)
4. Any student placed on disciplinary probation is subject to forfeiting scholarship funds.
5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

#### **REFERRAL SCHOLARSHIP FOR CURRENT ABU STUDENTS (UP TO \$2,000 PER YEAR)**

This scholarship is a tuition only scholarship offered to students currently enrolled at Arlington Baptist University. Current students can refer their friends and family members to ABU by filling out a New Student Referral Form. If the referred student enrolls full-time at ABU, both the current student and the new student will receive a \$1,000 scholarship for each semester they complete together. Initial recruitment must be made outside of a school sponsored recruitment effort and the name of the recruited student must be submitted to the recruitment office prior to the submission of application. The only limit to the number of \$1,000 scholarships that a recruiting student may receive is that a student's total ABU scholarships may not exceed the flat-rate tuition charges for a given semester. Both students will continue to receive this scholarship if they meet the following requirements:

1. Maintain a grade of "B" or above in Christian Service.
2. Maintain a cumulative GPA of 2.5 or above. If one of the student's cumulative GPA should fall below a 2.5, both students become ineligible for scholarship funds until the deficient GPA is restored.
3. Be a full-time student (12 or more credit hours) for the entire semester.
4. If either student becomes subject to disciplinary action, the scholarship will be suspended for a minimum of one semester for both students. A request for reinstatement following disciplinary action will be considered on a case by case basis.

5. \*All general requirements for initial qualifications must be upheld.
6. This is a needs-based scholarship, tuition discount only. Amount awarded cannot exceed the amount of the billing statement after the financial aid is applied to the student's account.

**STEVE FLOURNOY MEMORIAL SCHOLARSHIP.** A scholarship grant is made available to a student who meets eligibility requirements established by the awarding church. Applications for this scholarship may be obtained in the Registrar's office. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

#### **TIMOTHY FELLOWSHIP SCHOLARSHIP**

If a church sends a monthly support of at least \$400 to Arlington Baptist University, that church can select one full-time staff member to pursue a master's degree (MBATS) at ABU. This scholarship covers the tuition only. The student will be responsible for any fees associated with the semester or course charge. These charges can include the registration fee of \$250 per year and \$125 per online course.

**WOMEN IN MINISTRY SCHOLARSHIP.** This scholarship wishes to recognize that women – both lay and professional – have a great part to play in ministry. Sometimes these women may hold positions and be in the public eye; however, sometimes these women may serve faithfully – yet behind the scene. Regardless, the lady who receives this scholarship should be viewed as faithful, positive, trustworthy, consistent, diligent, and, above all, Christ-like. (Given in the Spring semester at the Awards Chapel. Must be applied for in the spring semester)

**WORD OF LIFE ACHIEVEMENT SCHOLARSHIP.** This scholarship is available for those who participate in the Word of Life Program and have achieved either the Steadfast Award or the Creative Discipleship Award. The scholarship is available for one year (\$500 per semester) and is applicable only for those enrolling for the first time at Arlington Baptist University.

**WORD OF LIFE COLLEGE SCHOLARSHIP.** Arlington Baptist University offers a \$500 scholarship per semester for a maximum of six consecutive semesters for the student who completes a one-year program at Word of Life Bible Institute and transfers directly to ABU. A student completing a two-year program at Word of Life will receive a \$500 scholarship per semester for a maximum of 4 semesters.

**WORLD BAPTIST YOUTH CONFERENCE SCHOLARSHIPS.** The University provides scholarships to the first-place contestants in the various categories of competition of the World Baptist Youth Conference.

\*Other requirements to qualify for these scholarships can be found on the university's website or upon request from the admissions office.

## **OTHER ASSISTANCE**

**STAFFORD LOANS/PLUS LOANS/SLS LOANS.** Students or parents may borrow funds for educational purposes from a participating lending institution. The government acts as guarantor to the loan; therefore, the student or parent needs no collateral. Interest is low and repayment depends on the type of loan.

**PELL GRANT.** The Federal Pell Grant is awarded to eligible undergraduate students who have not received a bachelor's degree and who have high documented financial need. The Pell Grant Processing Center calculates the student's eligibility from the Free Application for Federal Student Aid (FAFSA) completed, by the student, every academic year, based on the previous year's income tax information.

**TEACH GRANT.** Teacher Education Assistance for College and Higher Education Grants (TEACH) are awarded to eligible students who enroll in necessary coursework in teaching, who are sophomores that have submitted passing scores from the THEA test (or are enrolled in Master of Education courses), and who maintain a Cum GPA of 3.25. Awards provide up to \$4,000 per year (\$16,000 total for four-year programs) in grants to students who intend to *teach full-time in high-need subject areas for at least four years*

**VOCATIONAL REHABILITATION.** Students with disabilities may qualify for assistance from the Office of Vocational Rehabilitation. Contact the State Department of Education.

**VETERAN'S ASSISTANCE.** Veterans or their dependents may be eligible under one of the assistance programs currently available. Contact the Veterans Assistance Officer in the Registrar's Office.

**GRIEVANCES.** Student grievances related to financial aid, billing, payment of account, and similar financial issues should be directed to the Financial Aid office of the college. Policy statements and procedures can be viewed in the [Consumer and Safety Report](#) and [Student Handbook](#) on the university's web site.

## **STUDENT LIFE**

### **STUDENT ORGANIZATIONS**

Student activities and organizations promote social, mental, physical and spiritual development. Participation contributes to a wholesome, stable, and balanced personality.

Secret societies, exclusive organizations are not permitted.

The following organizations and activities presently operate on campus.

ALUMNI ASSOCIATION. The association's primary purpose focuses on graduates and former students, but the Association sponsors activities that are a benefit to students.

## SPECIAL PROGRAMS AND ACTIVITIES

ACADEMIC GUIDANCE AND ADVISING. Advising is made available to students for academic work, registering, degree plans, and questions regarding student's work. Students should consult with the Academic Dean or the Registrar often to prevent unnecessary difficulties and misunderstandings. Job placement and housing placement advising are available to students in the Administration Building. Make inquiries to the Registrar.

CHAPEL. Chapel services are an integral part of the campus life of a student at Arlington Baptist University. Chapel provides a time of added spiritual growth and revival for all students. Speakers who are outstanding pastors, evangelists, missionaries, and faculty members encourage, enlighten, and motivate throughout the school year. Monthly student chapels and mission chapels are regularly scheduled. Attendance at chapel services is required of all students who attend classes on chapel days. Chapel is scheduled on Monday and Wednesday of each week at 9:30 a.m.

CHURCH MEMBERSHIP. Students must maintain an active membership in a local church as a prerequisite to earning credit at Arlington Baptist University. Attendance at all worship services and other appropriate activities for which the student is available is required. The nature of a student's involvement in a local church beyond the minimum requirements as stated in this CATALOG is the concern of the local church.

PARTICIPATION IN ACTIVITIES. Students must maintain an academic grade average of "C" (2.0 Grade Point Average) and exhibit standards of good citizenship and discipline to actively participate in extracurricular activities. (Examples of extracurricular are college-sponsored student ministry teams, college-sponsored athletic teams, etc.) (See **Christian Service Section – “Extracurricular Students and the Christian Service grade.”**)

REGULATIONS. A complete discussion of regulations governing student conduct is published in the "**STUDENT HANDBOOK**". (Available Online)

GRIEVANCES. Student grievances related to housing and student activities, organizations, and programs should be directed to the vice-president of student affairs of the college. Policy statements and procedures can be viewed in the [Consumer and Safety Report](#) and [Student Handbook](#) on the college web site.

# ACADEMIC INFORMATION

## ADMISSIONS REQUIREMENTS

Arlington Baptist University maintains an open admissions policy. This is in recognition of the fact that the Lord calls individuals from different backgrounds and levels of preparation. The University is interested in extending its services to anyone who has a sincere desire to prepare for service to the Lord. Admissions requirements and procedures for new freshmen, transfer, international, and returning students will be outlined in this section.

### NEW FRESHMEN

The admissions requirements listed below are intended to assist the University in helping the student determine goals and develop a college training program to fulfill those goals.

1. The applicant must profess Jesus Christ as his/her Savior and be an active church member.
2. The applicant must be at least 16 years of age.
3. The applicant's file will be reviewed for acceptance once the admissions office has received his/her application, application fee, admissions questionnaire & essay, and recommendation form.
4. The applicant must present evidence of completing a minimum of three years of English, two years of social studies, two years of mathematics, and one year of any science in high school.
5. The applicant must present an official high school transcript with a graduation date or a General Equivalency Diploma (GED). (Students, at least 16 years of age, who are working toward a high school diploma or the GED will be given individual consideration for college credit enrollment.)
6. Applicants who earned dual-credit in high school must present an official transcript from that college or university.
7. Only applicants with a cumulative GPA of 2.0 or higher will be considered for admittance.
8. Official scores from the American College Test (ACT) or the Scholastic Aptitude Test (SAT) are required for admission to Arlington Baptist University. ACT or SAT requirements will be waived for applicants age 25 and over.
9. The applicant must not be in default to any government sponsored program of education or assistance or to any educational institution.
10. The applicant must be willing to accept full responsibility for financial obligations to the University.

11. Careful completion of the application, payment of fees, and submission of transcripts are required of all applicants before being registered for classes. Students desiring campus residence must pay a room deposit fee.
12. **ON-CAMPUS RESIDENCE REQUIREMENTS.** All single students under the age of twenty-one are required to take a room in one of the residence halls unless they live with one of their parents, grandparents, or married siblings. Resident students must enroll for a minimum of two semester hours.
13. **MEDICAL / MEDICAL INSURANCE REQUIREMENTS.** All students must produce evidence of a recent basic physical and (unless the applicant is 22 years of age or older) he/she must turn in a record of a bacterial meningitis vaccination prior to enrollment. All students are encouraged to have hospitalization insurance upon enrollment.
14. **ORIENTATION.** To aid new students' successful adjustment to college life, orientation provides vital information about Arlington Baptist University's policies and procedures. New students receive explanations of the regulations of the University and advice on how to take advantage of its services. Orientation is offered at the beginning of the fall and spring semesters and is required of all new students, including transfer students. New students who enter during the summer and return in the fall must attend the fall orientation for new students. Failure to attend these sessions could delay the student's enrollment for a semester.
15. **PLACEMENT TESTS.** All beginning students are given a placement test in English and Math unless they have already completed transferable hours from another institution in one or more of these areas. Students making below the required scores will be required to enroll in remedial non-credit courses.

## ADMISSION PROCEDURE

Information about the University, as well as admission forms, is available by writing or calling the University. Forms are also available on the college website. As an applicant, all forms, correspondence, and phone calls should be directed to the Admissions Office (ext. 1773). ([www.abu.edu](http://www.abu.edu))

A prospective student is encouraged to read the University Catalog. The Student Handbook and the Christian Service Instructions provide additional information concerning requirements and responsibilities. Information from all three sources is available on the college website.

## TRANSFER STUDENTS

Transfer students must meet all admissions requirements listed above other than presenting a high school transcript. However, any student who attended another institution of higher learning must present an official transcript with his/her application. Credits earned at an accredited institution will be considered for transfer where programs and courses are compatible. Grades earned in courses must be at least "C" level or equivalent before credits can be transferred.

Students on academic probation at another college or university will be interviewed before being considered for admission. For transfer students having completed 30 college credit hours or more, ACT or SAT scores will not be required. Students applying for admission to the University who are planning to use VA benefits, must submit a Joint Service transcript. Even if no credits are expected to transfer, a Joint Service transcript must be included with the application for admission.

## INTERNATIONAL STUDENTS

Applicants who do not hold citizenship in the United States of America are welcome to apply to Arlington Baptist University. The admissions requirements as stated below must be fulfilled before an Acceptance letter and I-20 are sent to the applicant:

1. Applicants will be sent an application specific for international students upon request from the Admissions office.
2. The applicant must pay an application fee, complete the admissions questionnaire & essay, and submit a recommendation form.
3. International applicants must send an Official High School or Secondary Transcript that is translated into the English language.
4. All Official College Transcripts must be translated into US Academic Equivalency.
5. TOEFL scores are required for applicants from countries where English is not the national language.
6. The applicant must provide proof of a medical physical, meningitis shot, and tuberculosis test.
7. The applicant must provide a notarized Affidavit of Support. This proves to the University that if at any time the student cannot pay his/her bill, the person who signed the affidavit will be held financially responsible for the school bill.
8. International applicants must submit a \$5,000 deposit before they will be accepted to ABU. This deposit will go towards the student's school bill and is refundable if the student does not attend any classes. This deposit can be paid in installments, but the full amount must be collected before an Acceptance Letter will be sent.
9. The applicant must provide a copy of their passport page with the photo id.
10. If the applicant has a Permanent Resident Card, he/she must present a copy to the admissions office.
11. Proof of I-94 must be sent to the Admissions office upon the student's arrival into the US. **This document must be sent to ABU before the student can register for classes, but not before the Acceptance Letter and I-20 are sent.**

Once an international applicant has met the above requirements, his/her file will be reviewed for acceptance to the University. If the applicant is accepted, an Acceptance Letter and I-20 will be sent.

## RETURNING STUDENTS

Former students of Arlington Baptist University who have been out of school for three consecutive semesters must submit a new application with the appropriate application fee for re-admission. Additional requirements will be assessed on an individual basis.

## HOMESCHOOL STUDENTS

Any student who has received their high school diploma through a homeschool co-op or homeschool curriculum program must provide an official high school transcript and official scores of either the ACT or the SAT tests. Students that have an unofficial transcript will be evaluated on an individual basis based on provided documentation and tests scores from the ACT or SAT. All other admissions documents must be completed.

## ADDITIONAL ADMISSIONS INFORMATION

Information about the University is available on the ABU website or by writing or calling the University. Admissions forms are also available on the University website. As an applicant, all forms, correspondence, and phone calls should be directed to the Admissions Office (ext. 1773). ([www.abu.edu](http://www.abu.edu))

A prospective student is encouraged to read the University Catalog, Student Handbook, and Consumer Safety Report. All of which provide additional information concerning requirements and responsibilities. Information from all three sources is available on the University website.

## TRANSFER OF CREDIT POLICY

### Transfer Out Policy:

Students can transfer credits to schools that are accredited by ABHE (Association for Biblical Higher Education), or accept ABHE accreditation. However, individual courses will be transferred based on how each course can be applied to the degree program chosen at that school.

Transferability is ultimately determined by the institution to which one hopes to transfer and should always be viewed as limited. Not only must the student earn at least a “C” for credits to transfer, but courses must also fit with the program into which one is transferring. Additionally, some schools will only accept credits from regionally accredited institutions and/or limit the percentage of courses that can be transferred in.

If a student is planning to attend for only a limited time, it would be wise to check the “Transfer In” policy of the school to which one hopes to transfer. The registrar can also provide the student wishing to transfer a list of some of the schools in our area that readily accept our credits and some that do not. Some of the schools that readily accept our credits include: Criswell College, Dallas Baptist University, Texas State University – San Marcos, and Texas A&M – Commerce. (We entered into an Articulation Agreement with Texas A&M – Commerce beginning in fall 2016 which may be viewed at

<http://www.tamuc.edu/admissions/oneStopShop/undergraduateAdmissions/transferAdmissions/articulationAgreements.aspx> )

### Transfer In Policy:

Any student who attended any other institution of higher learning must present an official transcript with his/her application. Credits earned at an accredited institution will be considered for transfer where programs and courses are compatible. Grades earned in courses must be at least "C" level or equivalent before credits can be transferred. Students on academic probation at another college or university will be interviewed before being considered for admission. Transfer students must meet all other admission requirements listed above.

Students applying for admission to the college who are planning to use VA benefits must submit a military transcript. Even if no credits are accepted, a military transcript must be included with the application for admission.

At this time, Arlington Baptist University’s only established articulation agreement is with Texas A&M – Commerce, however, the college has instituted scholarships for any student who completes a two-year program at either Jacksonville College (Jacksonville, TX) or any of the Word of Life Institutes (college). (SCHOLARSHIPS)

<https://www.arlingtonbaptistcollege.edu/library/public/documents/Academic/AB-Catalog> - 2016 - 2017 – Updated – 11-02-2016.pdf p. 22

## REGISTRATION

Registration periods for each semester are included in the Academic Calendar. Students are required to consult with an academic advisor prior to formal registration to develop an appropriate degree plan and class schedule. All students must be advised each semester by their program coordinator or an advisor approved by the program coordinator prior to registration. Students must be prepared to pay all required fees and satisfy enrollment requirements on the day of registration.



The SCHEDULE OF CLASSES for each semester will provide all the information relative to classes offered, day and time of classes, location, and instructor.

### **COURSE LOAD**

The normal full-time course load is 12 to 16 hours. Students who work are advised to reduce their course loads accordingly. Students must have the permission of the Academic Dean to register for more than 17 hours.

### **CONCURRENT ENROLLMENT**

Those students who enroll at Arlington Baptist University and another college or university at the same time must obtain approval through the Registrar's office to insure transfer of credits earned at the other educational institution. The requirements of course load outlined above apply to total number of credit hours in concurrent enrollments.

### **ADVANCED PLACEMENT (AP) SCORES**

Advanced Placement (AP) scores of three (3) or higher may be considered for college credit. (Contact the Registrar's Office for additional information.)

### **ENROLLMENT STATUS**

**REGULAR.** Students who have registered for 12 or more credits in one of the University's programs will be considered enrolled on a regular status.

**PROBATIONAL.** Students who are not making satisfactory progress toward a degree will be placed on academic probation. (See definition of satisfactory progress below.) Students on this status will be limited to 12 semester hours. Students receiving VA educational benefits on this status will be reported to the Department of Veterans Affairs as making unsatisfactory progress.

**PROVISIONAL.** A student who has not completed all admissions requirements or paid required fees may be permitted to enroll on a provisional basis at the discretion of the administration. The requirements must be met before the end of the semester or the work attempted in the semester will not be credited and further enrollment will not be allowed.

**NON-CREDIT.** Non-credit (institute) courses are available through distance education (correspondence).

**AUDIT.** A limited number of students may obtain approval through the Registrar's Office to audit a class. Audit students will not be permitted to take examinations, to receive grades, or to receive credit.

## **STUDENT RANK**

Freshman	Up to 32 completed credits
Sophomore	33-64 completed credits
Junior	65-96 completed credits
Senior	More than 96 completed credits
Graduating Senior	A graduating senior is a student who is enrolled in the final semester and who will complete all graduation requirements during that semester.

## **GRADING SYSTEM**

Grade point average (GPA) is computed on the four point scale. GPA is obtained by: (1) multiplying the credit hours of each course by the numerical value of the grade received for that course; (2) totaling the results for all courses taken; (3) dividing the sum by the total credits attempted. The scale of grades and interpretation of quality of work is as follows:

A - Excellent.....	4	90-100%
B - Above Average.....	3	80-89%
C - Average.....	2	70-79%
D - Below Average.....	1	60-69%
F - Failure.....	0	Below-59%

AU-Audit  
EX-Exempt

I-Incomplete  
NC-Non-Credit  
P - Pass  
WP- Withdrawal Pass  
WF -Withdrawal Fail  
Y-Grade deferred by instructor

Percentages are given as a guide only. Instructors will explain the grading policy in their individual course syllabi. Grades of I (Incomplete) must be updated within six weeks of the close of the semester to receive course credit; otherwise, the "I" will be changed to an "F".

### **METHOD OF CREDIT**

Classes at Arlington Baptist University meet for 16 weeks of instruction. The unit of credit is the semester hour and is based on the number of hours the class meets each week. A student must complete work at a minimum of "D" level (1.0 grade point) in order to be awarded credit. Students are advised, however, that "D" level work may be disallowed in prerequisite work and cannot be transferred.

### **DROPPING A COURSE**

Students are permitted to drop a class during the first calendar week of scheduled classes in a semester without any record of it being reflected on the transcript. Students may drop a course by processing a Change of Schedule Form with the Registrar and paying the necessary fee. Approval must be obtained from the instructor. At the time of withdrawal, the student will be assigned a grade of "WP" if he/she is passing or a grade of "WF" if the student does not have a passing grade. The Change of Schedule Form must be turned in before the student reaches the maximum number of absences in the course or his/her grade will be an "WF". The last day to drop a class is noted by semester in the semester calendars. Beyond the tenth week of the semester, permission of the Academic Dean must be obtained also. Students should be advised that dropping a course may change enrollment status (possibly affecting financial aid). Additional information is available in the Consumer and Safety Document on our university website.

### **CANCELLATION OF A COURSE**

A course that enrolls fewer than six students may be cancelled at the discretion of the University.

### **COURSE NUMBERING**

Courses are identified by a departmental prefix and a four digit sequence number. The first digit indicates the level of the course:

1000	Freshman Rank
2000	Sophomore Rank
3000	Junior Rank
4000	Senior Rank

The second digit indicates the number of credits designated for each course. The final two digits indicate the sequence of the course in the respective department.

### **REPORT OF GRADES**

A full report of grades is provided to the student by the Registrar within 10 days of the close of the semester. Inquiries about a grade should be directed first to the appropriate instructor. Only instructors may process grade changes where necessary.

### **TRANSCRIPTS**

The Registrar keeps on file the permanent record of all credits earned by each student. Transcripts are only issued upon receipt of a written request signed by the student, as well as a copy of a phot ID. Transcript request form and policies are located at [www.abu.edu](http://www.abu.edu) under the Academic tab. Faxed requests are honored in emergency situations. There is no charge for the first official transcript; however, a fee of \$5.00 is charged to issue each additional official transcript. College policy requires full payment of account prior to release of official transcripts.

### **HONORS PROGRAM**

Dean's List. Students must have a cumulative GPA of 3.5 or higher for at least 12 hours of work to be named to the Dean's List.

Honor Roll. A cumulative GPA of 3.0 or higher for at least 12 hours of work qualifies the student to be listed on the Honor Roll.

Honorable Mention. A student who perform at a GPA level of 3.0 or higher for one semester, but whose cumulative GPA is less than 3.0 will be eligible for an honorable mention list.

The student's character and department are equally important considerations to earn these honors.

### **REPEATING COURSES**

A student may repeat a course for credit only if the grade received is below "C". No course may be repeated for credit more than once. (Certain performance courses may be repeated more than once.) When a student repeats a course and earns a grade of "C" or better, the new grade will stand in place of the previous performance. Both grades remain on the transcript, but only the most current grade is calculated in the GPA.

### **WITHDRAWAL FROM THE UNIVERSITY**

To insure honorable withdrawal, a student must submit a withdrawal form (Departure Form) to the Registrar's Office. The student will receive a grade of "WP" for each course he/she is passing at the time of withdrawal. Any student who withdraws from the university is still obligated to fulfill all financial responsibilities including payment of tuition, room / board, library fees, bookstore fees, etc. (Departure forms in Registrar's Office.) Additional Information is available in the [Consumer and Safety Document](#) and [Student Handbook](#) on the university website.

### **DISMISSAL FROM THE UNIVERSITY**

Administrative withdrawals or dismissals may be executed for academic or disciplinary reasons. Withdrawal / dismissal forms (Departure Forms) may be obtained in the Registrar's Office. Due to the serious nature of a dismissal, the student automatically receives a grade of "F" for all courses for the semester in which the infraction occurred. Students who are dismissed must apply for readmission before any further enrollment is allowed. The decision to readmit will be made on an individual basis. Any student who receives an administrative withdrawal or dismissal is still obligated to fulfill all financial responsibilities including payment of tuition, room / board, library fees, bookstore fees, etc.

### **STUDENT PRIVACY ACT**

Arlington Baptist University abides by the Family Educational Rights and Privacy Act (FERPA) of 1974 (20 U.S.C. 1232g; 34 CFR Part 99) which is a federal law that protects the privacy of student records. Education records are those records, files, documents, and other materials which 1) contain information directly related to a student; and 2) are maintained by an educational institution. FERPA applies to all schools that receive funds under an applicable program of the U.S. Department of Education. The act requires the University to provide student access to official records directly related to the student and to provide an opportunity for a hearing to challenge the accuracy of records; although, this right does not include the right to challenge the appropriateness of a grade as determined by an instructor. The act generally allows the University to disclose education records or personally identifiable information from education records in the following circumstances: with written consent of the student, if the disclosure meets one of the statutory exemptions, or if the disclosure is directory information and the student has not placed a hold on release of directory information. Students are provided this information in detail at registration.

<http://www2.ed.gov/policy/gen/reg/ferpa/index.html>

**GRIEVANCES.** Student grievances related to records, grades, faculty, courses, and other academic issues should be directed to the vice-president of academic affairs. Policy statements and procedures can be viewed on the college web site.

The University's nondiscriminatory policy affirms its concern and respect for those individuals with specific physical and cognitive needs. The disabilities services and accommodation policy is published in the student handbook, as well as on the college website under the Consumer and Safety Report.

Any student in need of disability services should contact the 504 Coordinator and/or the Academic Affairs office prior to or upon enrollment to establish appropriate accommodations for any documented disabilities. Address:

Disability Services  
817.461.8741  
504 Coordinator  
3001 W Division St.  
Arlington, TX 76012

## **GRADUATION REQUIREMENTS**

To assure that all requirements for graduation are properly met, students are required to formulate a Degree Plan with their advisors in their junior year. The degree plan is filed with the Registrar. Changes in plans may be approved only by the Academic Dean.

The following requirements must be met to receive a degree:

1. Complete the prescribed program and major(s) in which a student is enrolled with a 2.0 GPA.
2. Complete a minimum of 128 hours with 30 hours in residence and the last 24 hours in residence.
3. Complete all required Christian Service assignments.
4. Pass a test on the University's Articles of Faith.
5. Demonstrate the caliber of character expected from a Christian whose life is conformed to Biblical standards.

6. File a degree application with the Registrar during registration of the semester when requirements are expected to be met.
7. Meet all financial obligations.
8. Participate in commencement exercises. Exceptions require approval of the Academic Dean. Students who have six (6) or less hours to be completed in their degree program may be permitted to participate in commencement exercises.

## CATALOG OF GRADUATION

A student will graduate under the catalog requirements in force at the time of initial enrollment. However, a student may choose to graduate under an updated plan. A returning student, whose enrollment was interrupted by three (3) or more consecutive semesters, will be required to graduate under the current catalog.

## GRADUATION WITH HONORS

The following honors will be conferred on qualifying students:

With Praise - GPA 3.25-3.49

With High Praise - GPA 3.5-3.74

With Highest Praise - GPA of 3.75 or higher

Salutatorian: The student compiling the second highest GPA.

Valedictorian: The student compiling the highest GPA.

Honor graduates must also meet the following requirements:

1. Have transferred not more than 64 hours from another college.
2. Be enrolled for at least 12 hours each semester at Arlington Baptist University
3.
  - a.) Exceptions may be made for last semester of attendance prior to graduation.
  - b.) Exceptions can also be made for students who began their ABU experience with limited credit courses prior to becoming a full-time student. If that student takes no more than 24 ABU semester hours before becoming a full-time student and then continues to take at least 12 hours per semester, except as allowed under 2. a., then he/she will be eligible for the honor designated by his/her cumulative GPA.

Rationale for amendment 2.b. : Currently, if a student tries out the ABU experience through limited enrollment, he/she would only be eligible for Honorable Mention at commencement. However, students may transfer in up to half of their course work from other institutions without any similar restriction.

4. Not have any outstanding disciplinary action.
5. Cannot have had any "incomplete" ("I" or "Y") grades for any semester unless it was due to mitigating circumstances.

Students graduating with a GPA of 3.25 or higher, who do not meet the stated requirements, may receive the recognition of Honorable Mention.

## COMPLETION/GRADUATION RATES

Arlington Baptist University publishes a graduation rate/percent for first time, full time students (six year cohort) who completed their program within 150% of their entering year.

First time/Full time students beginning: 2012 Cohort

Graduates: 2016-2018

Male – 56%      Female – 44%

Caucasian – 67%    Hispanic – 11%    African American – 22%

For each specific year, please see *Quick Facts* under the "About Us" tab.

## CHRISTIAN SERVICE

The Christian Service program is designed specifically to assist the student in learning, measuring and implementing personal spiritual disciplines and ministry skills. This program is instrumental in making the overall educational experience extremely practical for the student. The following sections serve as an introduction to the Christian Service Program. As of the fall 2013 semester, students will earn one credit hour per semester for successfully completing the requirements for the Christian Service Program. Students registered for at least four academic credit hours will also register for one hour of Christian service. Most matriculating students will complete eight hours of Christian service prior to graduation. Some exceptions will be made in the case of transfer students.

**MISSION STATEMENT:** The Christian Service program of Arlington Baptist University is a biblical-based course in which students are guided through spiritual discipleship to mature in personal spiritual formation, impact others through ministry and ultimately glorify God in all areas of their lives.

## **CHRISTIAN SERVICE PROGRAM GUIDELINES**

As enrolled students at ABU, they are a part of a Christian University. One major goal for each student is for them to develop in their relationship with Jesus Christ. There are two main elements to this process:

First, it is required that each student attend the weekly services of a local Church which would be in harmony with the doctrinal beliefs of ABU. A list of local churches will be provided at the beginning of the semester. Each student must submit the name of the local church they will be attending during the semester. This will be done through the Canvas portal for Christian Service during the first six weeks of the semester. Second, it is required that each student spend time in worship and in service helping people in some form. Therefore, it is required that each student spend at least one hour per week, or a total of 16 hours per semester doing volunteer service. This should be complete through a church. However, alternative options can be at a shelter, or some other type of Christian ministry.

## **CHRISTIAN SERVICE PROGRAM GOALS**

The Christian Service Program of Arlington Baptist University will:

1. Encourage the student to discover and develop individual spiritual gifts, talents and skills for God's glory.
2. Require the student to exercise spiritual personal disciplines necessary in building Christian character and ministry skills.
3. Provide the student with ample opportunities for serving others and meeting needs through local church involvement and personal ministry.
4. Evaluate and report personal progress of developing ministry skills and spiritual disciplines.

## **CHRISTIAN SERVICE PROGRAM OUTCOMES**

Upon completion of the Christian Service Program of Arlington Baptist University, the student will be able to:

1. Give God the glory by expressing a Christ-like attitude when personal ministry produces fruit.
2. Define and explain spiritual gifts as they relate to the student's personal ministry and to the student's ministry in a local church.
3. Identify and meet the needs of others in the community and the local church through the use of ministry skills.
4. Readily volunteer for personal ministry in a wider variety of circumstances and opportunities.
5. Periodically evaluate and chart personal spiritual growth and development of ministry skills.

## **CHRISTIAN SERVICE COMPONENTS**

### **Weekly Discipleship Session:**

1. Each week the students will engage in a guided discipleship session which is biblically based and centered on topics of Christian growth.
2. The students will be able to present their weekly spiritual activities concerning areas such as church attendance, prayer life, and spiritual victories.
3. The students will answer questions that will demonstrate their engagement with the material provided for the week.

### **Community Volunteer Service:**

1. Each student will be encouraged to be actively serving with a community organization, local charity, local church, or campus opportunity where the student will be able to represent ABU and serve the community.
2. Each student is required to complete 16 hours a semester of community service with their chosen organization.
3. The Office of Student Life will provide many opportunities for volunteer service at various churches or organizations in the area.
4. The student will submit the *Volunteer Validation Form* no later than the final day of the semester. The form will convey the information whereby the student's volunteer service can be validated.

## **GRADING AND GRADUATION REQUIREMENTS**

Before a student can graduate, the student must earn a passing grade in Christian Service for every semester. The student earning a failing grade must see the Christian Service Director for make-up assignments.

Students failing a semester of Christian Service are required to pay a \$30.00 makeup fee in conjunction with completing the required makeup assignment before a failing grade will be changed to a passing grade for that semester.

## **EXTRACURRICULAR STUDENTS AND THE CHRISTIAN SERVICE GRADE**

For students involved in extracurricular activities (class offices, impact teams, athletics, etc.), a minimum grade of "C" (70-79 points) in Christian Service must be earned each semester. Failure to earn the minimum grade will require the student to complete a Christian Service Probation Assignment before being allowed to participate the following semester in an extracurricular activity.

## DEGREE PROGRAMS

### BACHELOR PROGRAMS

Arlington Baptist University emphasizes a thorough preparation in the Bible for all its students. Every program is built around a Bible major. This Biblical curriculum is the equally shared experience of all students at the University.

Not all students have the same calling, however. The academic programs described on the following pages take this diversity into account. Each program provides the training necessary for some aspect of church related ministries.

Students electing the Education or Music programs will complete two majors.

The following programs lead to a Bachelor of Science degree:

- Bible – Biblical Counseling – Dell Canright, Coordinator
- Bible – Biblical Counseling Online – Dell Canright, Coordinator
- Bible – Business Studies – Gary Pool, Coordinator
- Bible – Children’s Ministry – Janie Taylor, Coordinator
- Bible - Education – Brandi McDaniel, Coordinator
- Bible – Interdisciplinary Studies – Brenda Miller, Coordinator
- Bible - Interdisciplinary Studies Online Degree – Brenda Miller, Coordinator
- Bible – Interdisciplinary Studies – Degree Completion – Brenda Miller, Coordinator
- Bible – Intercultural Studies – John Brown, Coordinator
- Bible - Music Education – Brandi McDaniel, Coordinator
- Bible – Music and Worship Ministry
- Bible - Pastoral Ministry – John Brown, Coordinator
- Bible – Pastoral Ministry Online – John Brown, Coordinator
- Bible - Student Ministries – Ted Marvin, Coordinator

### PROGRAM DIVISIONS

School of Business  
Business Studies Program

School of Education  
Education Programs  
Music Education Program

School of General Studies  
Interdisciplinary Studies Program  
Interdisciplinary Studies Online Program  
Interdisciplinary Studies - Degree Completion Program

School of Ministry  
Biblical Counseling Program  
Biblical Counseling Online Degree Completion Program  
Children’s Ministry Program  
Intercultural Studies Program  
Music and Worship Ministry Program  
Pastoral Ministry Program  
Student Ministry Program

## CORE CURRICULUM

All degree programs are built on the following core curriculum:

<b>BIBLE COURSES</b>	<b>30 HOURS</b>
Bible Surveys (BIB 1301, 1302)	6
Bible Study Methods (BIB 1305)	3

Bible Doctrine (THL 2301)	3
Ecclesiology (THL 2310)	3
Gospels: Life of Christ (BIB2307)	3
Biblical Conflict Resolution (BIB3300)	3
The Acts of the Apostles (BIB 3301)	3
Systematic Theology I (THL3305)	3
Systematic Theology II (THL3306)	3

**GENERAL COURSES** 39 HOURS

English Composition (ENG 1303, 1304)	6
Literature (ENG 2301, 2302, 3301, 3302)	3
History (HIS 1303, 1304)	6
Social Science	6
Mathematics (MAT 1310 or 1312)	3
Natural Science (SCI 2306 or 07 with lab)	4
Biblical Worldview	3
Fine Arts	3
Physical Education (PE 1105,08,90 OR50)	2
Fundamentals of Speech (SPH 1301)	3

**CHURCH MINISTRY COURSES** 14 HOURS

Christian Service	8
Personal Life & Evangelism (CM 1310)	3
Educational Ministries in the Church (CM 3307)	3
(Children’s Ministry majors may substitute CM 2306 for CM 3307)	

**MISSION TRIP**

Each student entering Arlington Baptist University during and after the fall 2012 semester, must participate in a mission trip experience at some point prior to graduating from the university. Before their trip, students should meet with their advisor to discuss trip details. Upon their return, students should again visit with their advisor to debrief and secure confirmation that the mission trip degree requirement has been satisfied.

**TOTAL** 83 HOURS

These courses represent the minimum requirements. Degree programs will add hours to the core outlined above. All church vocation programs require 40 hours of Bible and Theology.

Students may be required to enroll in remedial courses, which do not earn credit toward the degree programs. Remedial courses will add to the total number of hours required.

**SCHOOL OF BUSINESS**

**BIBLE – BUSINESS STUDIES**

This program, leading to the Bachelor of Science in Business, is designed to equip the graduate with the skills necessary to serve within the business environment of either a profit or nonprofit institution. In addition to a general business emphasis, it addresses both the factual content and the personal character needed for best business practices while establishing both an ethical and moral basis for sound business practice.

**PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Efficiently and effectively communicate concrete and abstract ideas to a business audience.
2. Cultivate an ongoing Christian worldview as the foundation and source for business, personal, and ethical practices.
3. Sustain a core level of business acumen allowing effective engagement in for-profit and non-profit organizations
4. Influence others through effective management and leadership within varying cultural environments.
5. Use and integrate current technologies to enhance communication skills, presentations, and project deliverables.
6. Understand the impact financial and economic decisions have on open and free markets and individuals.
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

**PROGRAM REQUIREMENTS\***

1. The core curriculum with the following adjustments:  
 Bible/Theology – Add General Epistles I or II. Student may substitute BIB 3302 for BIB 3301.  
 Church Ministries – CM 3303 (Cross Cultural Ministries) will replace CM 3307 (Educational Ministries), Add CM 3306 (Principles of Leadership.)  
 General Education – BUS 2301 (Business Communication) will substitute for SPH 1301 (Fundamentals of Speech),  
 Add BUS 2302 (Principles of Economics)
2. Business Courses -27 hours + 9 hours of elective as indicated below.
3. Character exemplary of Christian conduct and attitude
4. Fulfillment of all requirements in the Christian Service Program

**RECOMMENDED SCHEDULE  
 BUSINESS STUDIES (New Plan Begins Fall 2019)**

**FALL**

**SPRING**

**FIRST YEAR**

Biblical Worldview	3
Old Testament Survey	3
Principles of Micro- Economics	3
English Composition I	3
Theoretical Const./Psych	3
Christian Service	1
<b>Total</b>	<b>16</b>

Physical Education	1
New Testament Survey	3
Principles of Business	3
English Composition II	3
Business Technology	3
Christian Service	1
<b>Total</b>	<b>14</b>

**SUMMER**

American History I	3
Bible Study Methods	3
<b>Total</b>	<b>6</b>

**First Year Cumulative Hours 36**

**SECOND YEAR**

Business Communication	3
Bible Doctrine	3
Finance & Accounting	3
Prin. of (Mktg/Mgmt/Leadership)	3
Federal Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

Business Mathematics	3
Ecclesiology	3
Science / Lab	4
Prin. of Macro-Economics	3
Christian Service	1
State & Local Government	3
<b>Total</b>	<b>17</b>

**Second Year Cumulative Total 69**

**THIRD YEAR**

Project Management	3
Business Ethics	3
Gospel: Life of Christ	3
Literature I	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>14</b>

American History II	3
Business Law	3
Entrepreneurship	3
Fine Arts	3
Bible Elective	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Business Capstone	3
Business Elective	3
<b>Total</b>	<b>6</b>

**Third Year Cumulative Total 102**

**FOURTH YEAR\***

Business Elective	3
Business Elective	3
Bible Elective	3
Bible Elective	3
Christian Service	1
<b>Total</b>	<b>13</b>

Human Resource Management	3
Business Elective	3
Biblical Conflict Resolution	3
Cross Cultural Ministry	3
Christian Service	1
<b>Total</b>	<b>13</b>

\* MISSION TRIP



**Each student is required to participate in a college-approved mission trip prior to Graduation.**

**\*\*Choose Business Electives from the following:**

BUS 2308 Personal Finance  
BUS 4301 Operational Management  
BUS 4302 Organizational Leadership  
BUS 3302 Marketing and Sales  
(TBA) Supply Chain / Logistics

\*\*\* One of this two courses must be taken as part of the program requirements.

**Fourth Year Cumulative Total            128**

## SCHOOL OF EDUCATION

The professional studies division most thoroughly fulfills the university's mission statement which in part states "Arlington Baptist University endeavors to prepare men and women for Christian life and ministries, both lay and professional..." The programs included in this division provide courses which prepare students to work with a variety of age groups in various church-related ministries, as well as secular positions and vocations.

### GOALS

1. To instill in students the importance and power of God's Word in their personal lives and in the lives of those to whom they minister.
2. To view the Bible as the first and main source of guidance and instruction when working with all ages in all vocations both lay and professional: when providing counseling; when developing and presenting a philosophy of music for local church ministries; and when evaluating curricula.
3. To familiarize students with the history and educational structure of the local church and the place each ministry of the church has (music, youth program, children's ministries, counseling, etc.).
4. To provide instruction and practice in the areas of organizing and managing a classroom or group of people; and in the skills and methods basic to teaching as they relate to the student's particular area of vocation and ministry (youth program, church music, children's ministries and education).

### OBJECTIVES

Graduates from this division will be able to:

1. Utilize the Bible as the first and main source of guidance and instruction for working with all ages in all vocations both lay and professional: e.g. counselor, educator, musician, youth minister, et al.
2. Demonstrate competent skills in managing educational settings and leading people to successful learning experiences.
3. Demonstrate competency by obtaining licensure, certification or special recognition in professions that require such.
4. Communicate the history and educational structure of the local church and the place each ministry of the church has: e.g. music, youth program, children's ministries, counseling, et al.
5. Discuss in writing with support from a biblical perspective, his/her philosophy of the specific chosen field.

The programs included under the Professional Studies division are as follows:

#### Education Program

Core Subjects EC-6  
English, Language Arts, and Reading Degree 4-8  
English, Language Arts, and Reading Degree 7-12  
Science 4-8  
Social Studies Degree 4-8  
Social Studies Degree 7-12  
History 7-12  
All Level Music Education Degree EC-12

## BIBLE AND EDUCATION

A Bachelor of Science degree is offered for the eight programs under the auspices of Bible and Education. The six programs are: Core Subjects EC-6, Science 4-8, Social Studies 4-8; English, Language Arts, and Reading 4-8, Social Studies 7-12, English, Language Arts, and Reading 7-12, and History 7-12. They are designed to prepare students for classroom teaching and for obtaining state certification and/or further professional development.

### PROGRAM OUTCOMES

The graduate who completes this program will **be able to**:

1. Communicate a biblical world-view as it relates to the field of education.
2. Articulate the history of education, its cycles, and the contributions of the church and outstanding Christian and secular leaders in education.
3. Design learning experiences and assessments which reflect knowledge of child development and diverse learning needs.
4. Demonstrate the ability to manage a typical K-12 classroom.
5. Use age-appropriate inquiry-based instructional strategies in degree specific content areas.
6. Demonstrate the effective use and integration of technology into lesson plans and teaching opportunities.
7. Practice the skills, knowledge, and ethics required for the profession of education.
8. Effectively communicate with all educational stakeholders concerning academics, student behavior, and district/campus initiatives.
9. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS – CORE SUBJECTS EC-6

Texas Teacher Certification Program entrance requirements:

- a. Successful completion of 60 credit hours
- b. Minimum grade point average of 2.75-3.00 - contingent on cohort average
- c. Any prerequisite work
- d. Successful completion of Program Entrance Interview
- e. Maintain ability to pass a criminal history background check

To continue in the program, the students are expected to maintain the following standards:

- a. A grade point average of 2.75-3.00
- b. Character and conduct expected of a Christian teacher
- c. Adherence to the Texas Educator's Code of Conduct
- d. Professional Attitude

The student is expected to complete:

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
3. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
4. Professional Development courses: EDU3308, EDU3309, EDU3314, EDU3315, EDU 3115, EDU4306, EDU4322, EDU4309, EDU4325, REA 3302
5. Minimum of 138 hours
6. 30 hours of documented Field Based Experience
7. Fulfillment of all requirements in the Christian Service Program including a mission trip
8. 14 week student teaching clinical
9. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE/CORE SUBJECTS EC-6<sup>TH</sup>**

**FALL  
FIRST YEAR**

Old Testament Survey	3
Biology/Lab	4
English Composition I	3
American History I	3
Federal Government	3
Christian Service	1
<b>Total</b>	<b>17</b>

**SUMMER**

Bible Study Methods	3
Life of Christ	3
<b>Total</b>	<b>6</b>

**SECOND YEAR**

Child Growth/Development	3
Intro. to Education	3
Educational Psychology	3
Special Programs	3
Western Literature I	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Bible Doctrine	3
Disc/Class Ecclesiology	3
<b>Total</b>	<b>6</b>

**THIRD YEAR**

K-12 Reading Difficulties	3
Early Childhood Education	3
Public School Law	3
Essentials of Math I	3
Foundations of Reading/Lab	4
Christian Service	1
<b>Total</b>	<b>14</b>

**SUMMER**

EC-8 Science	3
Discipline/Classroom Mgmt.	3
<b>Total</b>	<b>6</b>

**FOURTH YEAR**

Biblical Worldview	3
Methods in ESL	3
Teaching Practicum	6
Christian Service	1
<b>Total</b>	<b>13</b>

**MISSION TRIP**

**SPRING**

New Testament Survey	3
Algebra	3
English Composition II	3
American History II	3
State & Local Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

**First Year Cumulative Total 39**

Physical Science/Lab	4
Principles / Methods of Education	3
Children's Literature	3
Measurement / Evaluation	3
Western Literature II	3
Christian Service	1
<b>Total</b>	<b>17</b>

**Second Year Cumulative Total 78**

EC-8 Language Arts	3
Content Area Reading	3
EC-8 Social Studies	3
Essentials of Math II/Lab	4
Christian Service	1
<b>Total</b>	<b>14</b>

**Third Year Cumulative Total 112**

Cross Cultural Ministry	3
Biblical Conflict Resolution	3
Teaching Non-Core Subjects	3
Educational Technology	3
Christian Service	1
<b>Total</b>	<b>13</b>

**Fourth Year Cumulative Total 138**

**PROGRAM REQUIREMENTS – SCIENCE - 4<sup>th</sup>-8<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75-3.00 - contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete:

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: SCI3301, SCI3303, SCI4301
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
5. Professional Development courses: EDU3309, EDU4306, EDU4325, REA3302
6. Minimum of 134 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14-week student teaching clinical
10. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE/SCIENCE 4-8**

**FALL**

**FIRST YEAR**

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
American History I	3
Biblical Worldview	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SECOND YEAR**

Child Growth/Development	3
Introduction to Education	3
Educational Psychology	3
Biology / Lab	4
Western Literature I	3
Christian Service	1
<b>Total</b>	<b>17</b>

**SUMMER**

Environmental Science	3
<b>Total</b>	<b>3</b>

**THIRD YEAR**

Special Programs	3
Federal Government	3
K-12 Reading Difficulties	3
Foundations of Reading/Lab	4
Christian Service	1
<b>Total</b>	<b>14</b>

**SUMMER**

EC-8 Science	3
Discipline/Classroom Mgmt.	3
<b>Total</b>	<b>6</b>

**FOURTH YEAR**

Life of Christ	3
Methods in ESL	3
Teaching Practicum	6

**SPRING**

New Testament Survey	3
Algebra	3
English Composition II	3
American History II	3
Physical Science / Lab	4
Christian Service	1
<b>Total</b>	<b>17</b>

**First Year Cumulative Total 33**

Ecclesiology	3
Principles/Methods Education	3
Children's Literature	3
Measurements & Evaluation	3
Western Literature II	3
Christian Service	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 69**

Physical Geology	3
Texas State/Local Government	3
Oceanography	3
Education in Secondary Schools	3
Content Area Reading	3
Christian Service	1
<b>Total</b>	<b>16</b>

**Third Year Cumulative Total 105**

Cross Cultural Ministry	3
Teaching Non-Core	3
Biblical Conflict Resolution	3

Christian Service	1	Educational Technology	3
		Bible Doctrine	3
		Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>16</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>134</b>

## PROGRAM REQUIREMENTS – ENGLISH/LANGUAGE ARTS/READING 4-8

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75 – 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: ENG3301, ENG3303, ENG3302
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
5. Professional Development courses: EDU3309, EDU4303, EDU4309, EDU4325, REA3302
6. Minimum of 134 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14 week student teaching clinical
10. Benchmark testing for TExES exams

### RECOMMENDED SCHEDULE BIBLE / ENGLISH / LANGUAGE ARTS / AND READING 4 - 8

#### FIRST YEAR

Old Testament Survey	3	New Testament Survey	3
Bible Study Methods	3	Algebra	3
English Composition I	3	English Composition II	3
American/TX History I	3	American History II	3
Biblical Worldview	3	State & Local Government	3
Christian Service	1	Christian Service	3
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>

**First Year Cumulative Total 32**

#### SECOND YEAR

Federal Government	3	Physical Science/Lab	4
Introduction to Education	3	Principles/Methods of Education	3
Educational Psychology	3	Children's Literature	3
Biology & Lab	4	Measurements & Evaluations	3
Western Literature I	3	Western Literature II	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>17</b>

**Second Year Cumulative Total 72**

#### SUMMER

American Literature I	3
American Literature II	3
<b>Total</b>	<b>6</b>

#### THIRD YEAR

Child Growth & Dev.	3
Special Programs	3
K-12 Reading Difficulties	3
Foundations of Reading/Lab	4
Christian Service	1
<b>Total</b>	<b>14</b>

EC-8 Language Arts	3
Education in Secondary Schools	3
Biblical Conflict Resolution	3
Content Area Reading	3
Bible Doctrine	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Discipline/Classroom Mgmt.	3
Creative Writing	3
<b>Total</b>	<b>6</b>

**Third Year Cumulative Total 108**

**FOURTH YEAR**

Life of Christ	3
Methods in ESL	3
Teaching Practicum	6
Christian Service	1
<b>Total</b>	<b>13</b>

Cross Cultural Ministries	3
Teaching Non-Core	3
Ecclesiology	3
Educational Technology	3
Christian Service	1
<b>Total</b>	<b>13</b>

**MISSION TRIP**

**Fourth Year Cumulative Total 134**

**PROGRAM REQUIREMENTS - SOCIAL STUDIES – 4<sup>th</sup> -8<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75 – 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator’s Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: HIS2301, HIS2101, HIS3307
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
5. Professional Development courses: EDU3309, EDU4320, EDU4325, REA3302
6. Minimum of 135 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14 week student teaching clinical
10. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / SOCIAL STUDIES 4 - 8**

**FALL**

**SPRING**

**FIRST YEAR**

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
American History I	3
Biblical Worldview	3
Christian Service	1
<b>Total</b>	<b>16</b>

New Testament Survey	3
Algebra	3
English Composition II	3
American History II	3
State & Local Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

<b>Total</b>	<b>0</b>	<b>First Year Cumulative Total</b>	<b>32</b>
<b>SECOND YEAR</b>			
Child Growth & Dev.	3	Physical Science/Lab	4
Introduction to Education	3	Principles /Methods of Education	3
Educational Psychology	3	Children’s Literature	3
Federal Government	3	Measurement & Evaluation	3
Western Literature I	3	Western Literature II	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>17</b>
<b>SUMMER</b>			
Ecclesiology	3		
<b>Total</b>	<b>3</b>	<b>Second Year Cumulative Total</b>	<b>68</b>
<b>THIRD YEAR</b>			
4-8 Social Studies	3	Texas History	3
Special Programs	3	Post Modern Amer. History	3
EC-12 Reading Diff.	3	Education in the Secondary Schools	3
Foundations of Reading/Lab	4	Content Area Reading	3
Christian Service	1	Bible Doctrine	3
Biology/Lab	4	Christian Service	1
<b>Total</b>	<b>18</b>	<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Discipline/Classroom Mgmt.	3		
Texas History Lab	3		
<b>Total</b>	<b>6</b>	<b>Third Year Cumulative Total</b>	<b>108</b>
<b>FOURTH YEAR</b>			
Life of Christ	3	Biblical Conflict Resolution	3
Methods in ESL	3	Cross Cultural Ministries	3
Teaching Practicum	6	Teaching Non-Core	3
Christian Service	1	Educational Technology	3
		Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>13</b>
<b>MISSION TRIP</b>			
		<b>Fourth Year Cumulative Total</b>	<b>134</b>

## **PROGRAM REQUIREMENTS – ENGLISH/LANGUAGE ARTS/READING 7<sup>th</sup>-12<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75-3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator’s Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: ENG3301, ENG3302, ENG4301, ENG4303, ENG4304
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
5. Professional Development courses: EDU3309, EDU4303, REA3302
6. Minimum of 134 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14 week student teaching clinical
10. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / ENGLISH / LANGUAGE ARTS / AND READING 7-12**

**FALL**

**FIRST YEAR**

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
American History I	3
Biology/Lab	4
Christian Service	1
<b>Total</b>	<b>17</b>

**SUMMER**

Biblical Worldview	3
Life of Christ	3
<b>Total</b>	<b>6</b>

**SECOND YEAR**

Child Growth & Dev.	3
Introduction to Education	3
Educational Psychology	3
Western Literature I	3
Federal Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

American Literature I	3
American Literature II	3
<b>Total</b>	<b>6</b>

**THIRD YEAR**

Special Programs	3
K-12 Reading Difficulties	3
Foundations of Reading/Lab	4
Critical Writing	3
Christian Service	1
<b>Total</b>	<b>14</b>

**SUMMER**

Discipline/Classroom Mgmt.	3
British Literature II	3
<b>Total</b>	<b>6</b>

**FOURTH YEAR**

Methods in ESL	3
Ecclesiology	3
Teaching Practicum	6
Christian Service	1
<b>Total</b>	<b>13</b>

**MISSION TRIP**

**SPRING**

New Testament Survey	3
Algebra	3
English Composition II	3
American History II	3
Christian Service	1
<b>Total</b>	<b>13</b>

**First Year Cumulative Total 36**

Bible Doctrine	3
Principles/Methods of Teaching	3
Measurements and Evaluation	3
Western Literature II	3
Physical Science/Lab	4
Christian Service	1
<b>Total</b>	<b>17</b>

**Second Year Cumulative Total 75**

British Literature I	3
Secondary Language Arts	3
Education / Secondary School	3
Children's Literature	4
Content Area Reading	3
Christian Service	1
<b>Total</b>	<b>14</b>

**Third Year Cumulative Total 109**

Biblical Conflict Resolution	3
Cross Cultural Ministries	3
State & Local Government	3
Educational Technology	3
Christian Service	1
<b>Total</b>	<b>13</b>

**Fourth Year Cumulative Total 135**

**PROGRAM REQUIREMENTS - SOCIAL STUDIES – 7<sup>th</sup>-12<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75 – 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview



5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conducted expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: HIS2301, HIS2101, HIS3301, HIS3302, HIS3303
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
5. Professional Development courses: EDU3309, EDU4302, EDU4321
6. Minimum of 135 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14 week student teaching clinical
10. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
BIBLE / SOCIAL STUDIES 7-12**

**FALL**

**FIRST YEAR**

Old Testament Survey	3
English Composition I	3
Bible Study Methods	3
American History I	3
Biblical Worldview	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Ecclesiology	3
<b>Total</b>	<b>3</b>

**SECOND YEAR**

Child Growth & Dev.	3
Introduction to Education	3
Educational Psychology	3
Western Literature I	3
Federal Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Texas History Lab	3
Bible Doctrine	3
<b>Total</b>	<b>6</b>

**THIRD YEAR**

Special Programs	3
7-12 Social Studies	3
Foundations of Reading/Lab	4
K-12 Reading Difficulties	3
Christian Service	1
<b>Total</b>	<b>14</b>

**SUMMER**

Discipline/Classroom Mgmt.	3
World Geography	3
<b>Total</b>	<b>6</b>

**SPRING**

New Testament Survey	3
English Composition II	3
Algebra	3
American History II	3
State & Local Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

**First Year Cumulative Total      35**

Texas History	3
Principles & Methods of Education	3
Measurements & Evaluations	3
Western Literature II	3
Physical Science/Lab	4
Christian Service	1
<b>Total</b>	<b>17</b>

**Second Year Cumulative Total      74**

Content Area Reading	3
Education in Secondary Schools	3
History of Civilization I	3
History of Civilization II	3
Geography/Economics	3
Christian Service	1
<b>Total</b>	<b>16</b>

**Third Year Cumulative Total      110**

**FOURTH YEAR**

Life of Christ	3	Biblical Conflict Resolution	3
Methods in ESL	3	Cross Cultural Ministries	3
Teaching Practicum	6	Biology/Lab	4
Christian Service	1	Educational Technology	3
		Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>14</b>

**MISSION TRIP****Fourth Year Cumulative Total 137****PROGRAM REQUIREMENTS - HISTORY – 7<sup>th</sup>-12<sup>th</sup>**

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: HIS2301, HIS2101, HIS3301, HIS3302, HIS3307, HIS4326
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2300, EDU2305, EDU2307, EDU2313, EDU3300, EDU3311, EDU4312, EDU4317, EDU4610, REA3312, REA3112, REA3315, REA3316, REA4301
5. Professional Development courses: EDU3309, EDU4321
6. Minimum of 135 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14 week student teaching clinical
10. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE****BIBLE/HISTORY 7<sup>th</sup>-12<sup>th</sup>****FALL****FIRST YEAR**

Old Testament Survey	3
English Composition I	3
Bible Study Methods	3
American History I	3
Biblical Worldview	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Ecclesiology	3
<b>Total</b>	<b>3</b>

**SECOND YEAR**

Child Growth & Dev.	3
Introduction to Education	3
Educational Psychology	3
Western Literature I	3
Federal Government	3
Christian Service	1

**SPRING**

New Testament Survey	3
English Composition II	3
Algebra	3
American History II	3
State & Local Government	3
Christian Service	1
<b>Total</b>	<b>16</b>

**First Year Cumulative Total 35**

Texas History	3
Principles & Methods of Education	3
Measurements & Evaluations	3
Western Literature II	3
Physical Science/Lab	4
Christian Service	1

<b>Total</b>	<b>16</b>	<b>Total</b>	<b>17</b>
<b>SUMMER</b>			
Texas History Lab	3		
Bible Doctrine	3		
<b>Total</b>	<b>6</b>	<b>Second Year Cumulative Total</b>	<b>74</b>
<b>THIRD YEAR</b>			
Special Programs	3	Content Area Reading	3
7-12 Social Studies	3	Education in Secondary Schools	3
Foundations of Reading/Lab	4	History of Civilization I	3
K-12 Reading Difficulties	3	History of Civilization II	3
Christian Service	1	Post Modern American History	3
<b>Total</b>	<b>14</b>	Christian Service	1
		<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Discipline/Classroom Mgmt.	3		
Historical Research	3		
<b>Total</b>	<b>6</b>	<b>Third Year Cumulative Total</b>	<b>110</b>
<b>FOURTH YEAR</b>			
Life of Christ	3	Biblical Conflict Resolution	3
Methods in ESL	3	Cross Cultural Ministries	3
Teaching Practicum	6	Biology/Lab	4
Christian Service	1	Educational Technology	3
<b>Total</b>	<b>13</b>	Christian Service	1
		<b>Total</b>	<b>14</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>137</b>

## BIBLE AND MUSIC EC-12

Students who desire to teach music in the Christian school or public school setting will be prepared through the Bible and Music Education Program. Arlington Baptist University has been approved to offer an all-level Music Education Program for certification through the state of Texas.

### PROGRAM REQUIREMENTS

Texas Teacher Certification Program Entrance Requirements:

1. Successful completion of 60 credit hours
2. Minimum grade point average of 2.75 – 3.00 contingent on cohort average
3. Any prerequisite work
4. Successful completion of a Program Entrance Interview
5. Maintain ability to pass a criminal history background check

To continue in the program the students are expected to maintain the following standards

1. A grade point average of 2.75
2. Character and conduct expected of a Christian teacher
3. Adherence to the Texas Educator's Code of Conduct
4. Professional attitude

Student is expected to complete

1. Academic foundation coursework: Including Math 1312 and 8 hours in Science)
2. Additional content area coursework: MUA-12, MUT2213, MUT2301, MUS2301, MUT2214, MUT2302, MUS3301, MUS3302, MUT3213, MUT3301, MUT3214, MUT3302, MUA3000, MUA3310
3. Curriculum Bible courses: BIB1301, BIB1302, BIB1305, BIB1311, BIB2307, BIB3315, BIB3300, THL2301, THL2310
4. Core Education curriculum courses: EDU2305, EDU2307, EDU3300, EDU3311, EDU4312, EDU4610, REA3312, REA3112, REA3316
5. Professional Development courses: EDU3316
6. Minimum of 141 hours
7. 30 hours of documented Field Based Experience
8. Fulfillment of all requirements in the Christian Service Program including a mission trip
9. 14 week student teaching clinical
10. Benchmark testing for TExES exams

**RECOMMENDED SCHEDULE  
MUSIC EDUCATION**

**FALL**

**FIRST YEAR**

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
American History I	3
Music Applied (Piano or Voice)	2
Biblical Worldview	3
Christian Service	1
<b>Total</b>	<b>18</b>

**SUMMER**

Literature	3
<b>Total</b>	<b>3</b>

**SECOND YEAR**

Sight Singing & Ear Training I	2
Music Theory I	3
Music Applied	2
Bible Doctrine	3
Educational Psychology	3
Biology & Lab	4
Christian Service	1
<b>Total</b>	<b>18</b>

**SUMMER**

Special Programs	3
Discipline & Classroom Mgt	3
<b>Total</b>	<b>6</b>

**THIRD YEAR**

Sight Singing & Ear Training III	2
Music Applied	2
Music Theory III	3
Public School Law	3
Child Growth & Development	3
Foundations of Reading	3
Christian Service	1
<b>Total</b>	<b>17</b>

**SUMMER**

Music History I	3
Music History II	3
<b>Total</b>	<b>6</b>

**FOURTH YEAR**

Gospels: Life of Christ	3
Federal Government	3
Teaching Practicum	6
Christian Service	1
<b>Total</b>	<b>13</b>

**MISSION TRIP**

**SPRING**

New Testament Survey	3
Algebra	3
English Composition II	3
American History II	3
Music Applied (Piano or Voice)	2
Christian Service	1
<b>Total</b>	<b>15</b>

**First Year Cumulative Total 36**

Sight Singing & Ear Training II	2
Principles / Methods of Education	3
Music Theory II	3
Music Applied	2
Class Instruments	3
Christian Service	1
<b>Total</b>	<b>14</b>

**Second Year Cumulative Total 74**

Sight Singing & Ear Training	2
Conducting I	3
Music Applied	2
Music Theory IV	3
Teaching Music K-12	3
Junior Recital	0
Christian Service	1
<b>Total</b>	<b>14</b>

**Third Year Cumulative Total 111**

Biblical Conflict Resolution	3
Ecclesiology	3
Literature II	3
Texas State & Local Government	3
Christian Service	1
<b>Total</b>	<b>13</b>

**Fourth Year Cumulative Total 137**

## **MUSIC PROGRAMS - GENERAL REQUIREMENTS**

The following information applies to all students interested in a degree in music.

### **ENTRANCE AUDITION**

Each student must pass an entrance audition before initial enrollment in the program. The student must select and perform from memory two selections of music of contrasting style.

### **PROFICIENCY PLACEMENT EXAMS**

Students must successfully complete proficiency exams administered by the department. Students having deficiencies will be required to do remedial work. Credit is not awarded for these proficiency exams. Students may be exempt from certain requirements upon successful completion of the exams.

### **Additional Requirements for the Music Education Degree**

#### **COMPREHENSIVE EXIT BARRIER**

To assure that the student is integrating course work in a correct manner, comprehensive exams will be administered orally in the junior and senior years. The exams will cover the areas of music history, theory, sight singing and ear training, conducting, and secondary piano. They are designed as additional preparation for the all-level music exam needed for certification.

#### **RECITALS**

A junior recital, MUA 3000, is performed by music students who have completed the 2000 level applied courses. All music students are required to attend departmental recitals.

#### **JURIES**

Students are tested on their applied proficiency in upper level courses during final exam week by a jury composed of music faculty members.

#### **ACCOMPANYING AND SONG LEADING**

Capable keyboard students may be required to accompany performances or other functions at the discretion of the department, or they may be asked to supervise beginning keyboard instruction. Students may be required to lead congregational singing in Chapel or another departmentally approved function.

## **SCHOOL OF GENERAL STUDIES**

Interdisciplinary Studies Degree- an interdisciplinary degree that provides a flexible course of study with a strong foundation in the liberal arts. Because students are required to demonstrate depth in an academic area and to take courses in oral and written communication and the humanities, the Bachelor of Interdisciplinary Studies provides an interdisciplinary emphasis that prepares students for entry into postgraduate studies and the professional world with a new global focus. This emphasis involves the completion of at least 18 semester hours in a single interdisciplinary area such as: English, history, Biblical counseling, etc. This emphasis cannot be satisfied through additional Bible or Theology hours.

### **GOALS**

1. To establish a Christian world view as a basis for meaningful interaction with the world at large.
2. To develop the ability to critically analyze and interact with other world views.
3. To equip students to effectively communicate to the 21st century world the eternal and timeless truth of Jesus Christ.
4. To provide foundational knowledge applicable to a variety of occupations and disciplines.
5. To allow for the development of interests unique to the individual learner that will enhance his ability to make a meaningful contribution to the world at large.

### **OBJECTIVES**

Graduates from this division should be able to:

1. Explain the basic principles and practices of the Christian faith.
2. Articulate the underlying presuppositions of Christianity and various other ethical systems.
3. Integrate their system of faith with their practice.
4. Logically present facts and opinions regarding a number of subjects.
5. Show completion of a focused study of at least 18 hours in a single area outside of Bible.

## BIBLE – INTERDISCIPLINARY STUDIES

Students who are undecided about a career in vocational Christian ministries or who do not choose to pursue any of the ministerial majors, but who desire some training in Bible and related courses for church work and/or personal spiritual edification will be interested in this program.

The program exposes the student to the area of biblical studies while introducing a number of basic collegiate areas of study. Sunday school teachers, Sunday school superintendents, and other support staff personnel will find this program useful to their preparation. The program leads to a Bachelor of Science degree.

### PROGRAM OUTCOMES

The graduate who completes this program will **be able to**:

1. Live out a Christian world view as he interacts with the world at large.
2. Critically analyzes and interacts effectively with other world views.
3. Communicates effectively to the twenty-first century world the eternal truths of Jesus Christ.
4. Confidently applies foundational knowledge applicable to a variety of occupations and disciplines.
5. Uses unique, developed interests to meaningfully contribute to the world at large.
6. Demonstrate the five basic Student Goals as elaborated in our catalog.
7. Achieves a degree-plan concentration by completing 18 credit hours of elective courses in one field of study.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. The core curriculum plus the following:  
 Bible/Theology – Add: Ten (10) hours of Bible electives  
 Bible/Theology - Eighteen (18) hours of Bible/Theology must be 3000 or 4000 level courses.  
 Church Ministries - Six (6) hours of electives  
 General Education – Add: 3 hours of social sciences  
 Language Requirement - LNG 2301, 2302, 2307, 2308, 2305, or 2306 (6 hours only)
2. Electives - 21 hours - \*\*18 of which must be in ONE area of concentration
3. Character exemplary of Christian conduct and attitude
4. Fulfillment of all requirements in the Christian Service Program

### RECOMMENDED SCHEDULE INTERDISCIPLINARY STUDIES

#### FALL

##### FIRST YEAR

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
Biblical Worldview	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>14</b>

##### SUMMER

Math	3
Literature	3
<b>Total</b>	<b>6</b>

##### SECOND YEAR

Bible Doctrine	3
History	3
Theoretical Constructs / Psychology	3
Fundamentals of Speech	3
**General Elective	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### SUMMER

Science & Lab	4
---------------	---

#### SPRING

New Testament Survey	3
Personal Life & Evangelism	3
English Composition II	3
Principles of OT & NT Worship	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>14</b>

**First Year Cumulative Hours 34**

Ecclesiology	3
History	3
**General Electives	3
Church Ministry Elective	3
Christian Service	1
<b>Total</b>	<b>13</b>

Bible Elective	3		
<b>Total</b>	<b>7</b>	<b>Second Year Cumulative Total</b>	<b>70</b>
<b>THIRD YEAR</b>			
Gospels: Life of Christ	3	The Acts of the Apostles	3
Federal Government	3	Texas State & Local Government	3
Educational Ministries/Church	3	Language Requirement	3
Church Ministry Elective	3	Language Requirement	3
**General Elective	3	Bible Elective	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
		<b>Third Year Cumulative Total</b>	<b>102</b>
<b>FOURTH YEAR</b>			
Systematic Theology I	3	Systematic Theology II	3
Biblical Conflict Resolution	3	Bible Elective	3
**General Elective	3	**General Elective	3
**General Electives	3	**General Electives	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>13</b>
		<b>Fourth Year Cumulative Total</b>	<b>128</b>

**\*\*Eighteen (18) of these general elective hours must be in the same concentration (history, English, Biblical counseling).**

## BIBLE-INTERDISCIPLINARY STUDIES ONLINE

Arlington Baptist University offers a degree completion program resulting in a Bachelor of Science degree in Bible-Interdisciplinary Studies. This degree prepares students for church related ministries with a wide spectrum of elective hours in other fields of interest. Courses are taught entirely online and are offered year-round in eight-week blocks.

### PROGRAM OUTCOMES

The graduate who completes this program will **be able to**:

1. Live out a Christian world view as he interacts with the world at large.
2. Critically analyzes and interacts effectively with other world views.
3. Communicates effectively to the twenty-first century world the eternal truths of Jesus Christ.
4. Confidently applies foundational knowledge applicable to a variety of occupations and disciplines.
5. Uses unique, developed interests to meaningfully contribute to the world at large.
6. Demonstrate the five basic Student Goals as elaborated in our catalog.
7. Achieves a degree-plan concentration by completing 18 credit hours of elective courses in one field of study.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. The core curriculum plus the following: Bible: Add: BIB 3302 and 4305  
Church Ministries – Delete: CM 3307; Add: CM 3303  
General Education – Add: 3 hours of literature, 3 hours of social science; Delete: 2 hours of PE  
Electives - 35 hours from any area
2. Character exemplary of Christian conduct and attitude
3. Fulfillment of all requirements in the Christian Service Program

## RECOMMENDED SCHEDULE INTERDISCIPLINARY STUDIES ONLINE

### FALL

#### FIRST YEAR

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
Biblical Worldview	3
Christian Service	1

### SPRING

New Testament Survey	3
Personal Life & Evangelism	3
English Composition II	3
Art Appreciation	3
**General Elective	2

<b>Total</b>	<b>13</b>	Christian Service	1
		<b>Total</b>	<b>15</b>
<b>SUMMER</b>			
Math	3		
Literature	3		
<b>Total</b>	<b>6</b>	<b>First Year Cumulative Hours</b>	<b>34</b>
<b>SECOND YEAR</b>			
Bible Doctrine	3	Ecclesiology	3
Science / Lab	4	Theoretical Constructs/Psychology	3
History	3	History	3
Fundamentals of Speech	3	**General Elective	3
Christian Service	1	**General Elective	3
<b>Total</b>	<b>14</b>	Christian Service	1
		<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Literature	3		
**General Elective	3		
<b>Total</b>	<b>6</b>	<b>Second Year Cumulative Total</b>	<b>70</b>
<b>THIRD YEAR</b>			
Gospels: Life of Christ	3	The Acts of the Apostles	3
Biblical Conflict Resolution	3	Texas State / Local Government	3
Federal Government	3	Prophetic Books III	3
**General Elective	3	**General Elective	3
**General Elective	3	**General Elective	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
		<b>Third Year Cumulative Total</b>	<b>102</b>
<b>FOURTH YEAR</b>			
Systematic Theology I	3	Systematic Theology II	3
Pauline Epistles I	3	Cross Cultural Ministry	3
**General Elective	3	**General Elective	3
**General Electives	3	**General Electives	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>13</b>
		<b>Fourth Year Cumulative Total</b>	<b>128</b>

**\*\*Eighteen (18) of these general elective hours must be in the same concentration (history, English, Biblical counseling).**

## **BIBLE-INTERDISCIPLINARY STUDIES - DEGREE COMPLETION \***

**Effective: Fall 2017**

The Arlington Baptist University Degree Completion program is a 128 hour degree for those with at least 68 transfer hours. It is a non-ministerial degree requiring fewer Bible hours than our other degree programs and is not intended to equip one for full-time service. This program may be completed either online or on campus, though course requirements vary slightly. While it is likely that this program can be completed in two years or less, each student's program will need to be individually designed based on courses completed.

\*Student attempting to complete other non-ministerial programs will also be eligible for a reduced number of Bible/Theology hours if they are able to transfer in all but 60 of the hours needed to complete a baccalaureate degree.

### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Explain the importance of a Christian world view as a basis for meaningful interaction with the world at large.
2. Critically analyze and interact with other world views.
3. Communicate to the 21st century world the eternal and timeless truth of Jesus Christ.
4. Demonstrate foundational knowledge applicable to a variety of occupations and disciplines.



5. Demonstrate the development of interests unique to the individual learner that will enhance his ability to make a meaningful contribution to the world at large.
6. Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.

**PROGRAM REQUIREMENTS**

1. The core curriculum:  
 Minus: THL2310, 3305, 3306 and BIB 3301  
 Church Ministries - Six (6) hours of electives  
 General Education – Add: 3 hours of social sciences
2. Church Ministry – Minus: CM 3307 Add: CM3303
3. 18 hours in ONE area of concentration
4. Electives – 39 hours
5. Character exemplary of Christian conduct and attitude
6. Fulfillment of all requirements in the Christian Service Program

**BIBLE – GENERAL STUDIES BY EXTENSION (Distance Education)**

Students who have completed a bachelor’s degree in a secular field before surrendering to God’s call into the ministry, or who have a degree and yet desire training in Bible and related courses for church work will be interested in this program.

This program allows the student who has a degree to pursue a *Bachelor of Science in Bible by Extension* without having to relocate. Sunday school teachers, superintendents, and other church support staff will also find the Bible, Theology, and Christian ministry courses useful with regard to their Christian growth and service.

**PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Relate the principles of the Word of God and Christian living to previous areas of study.
2. Explain the place of the local church and the contribution of Baptists to gospel work.
3. Explain the importance of a Christian world view as a basis for meaningful interaction with the world at large.
4. Communicate to the 21st century world the eternal and timeless truth of Jesus Christ.
5. Present basic Biblical truths in a clear and systematic manner.
6. Explain the importance of the gospel ministry as a personal undertaking.
7. Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.

**PROGRAM REQUIREMENTS**

1. A bachelor’s degree from an accredited college or university having comparable general study requirements
2. Completion of at least 34 hours of our distance education courses including:

<u>COURSE</u>	<u>COURSE NUMBER</u>
New Testament Survey	DBI - 1202 - 3
Old Testament Survey	DBI - 1201 - 3
Bible Study Methods	DBI - 1205 - 3
Pentateuch – Genesis	DBI - 2203 - 3
Bible Doctrine	DTH - 2201 - 3
Ecclesiology	DTH - 2210 - 3
Evangelism	DCM - 1210 - 3
Cults and World Views	DCM - 3201
12 hours of Bible/Theology electives (See Course Listings)	
Senior Thesis	DBI - 4699

3. Character exemplary of Christian conduct and attitude
4. Successful completion of at least three units of Christian service as explained in the Distance Education section of this catalog

**SCHOOL OF MINISTRY**

The purpose of the programs / courses in this division is primarily to equip students for ministry in and through the local New Testament church. This equipping involves exposing students to the principles of Scripture, giving them the tools for discovering such principles, and communicating them to others.

Theoretical knowledge and varied practical experience in the areas of human relationships, cultural differences, local church ministries, evangelism and missions are provided to develop or enhance the student's ministry skills.

## GOALS

1. To provide instruction that gives the student a broad Biblical foundation specifically the knowledge and understanding of Bible doctrine, theology and Christian principles, as well as the skills to research and interpret the Scriptures and present them logically and confidently.
2. To familiarize students with a cross culture of people and to present methods and techniques whereby all people may be reached with the Gospel and disciplined.
3. To equip students for a two-fold evangelism (salvation and discipleship) to the whole world with a special emphasis on missions and the local New Testament church.
4. To provide instruction and training in ministry practices of the pastor and the missionary. This would include church planting; overseeing its ministries, worship and ordinances; counseling and ministering to the congregation; and "rightly dividing the Word of truth" (II. Timothy 2:15b).

## OBJECTIVES

Graduates from this division should be able to:

1. Demonstrate the skills necessary for sound exegesis and interpretation of the English Bible and be able to preach and teach It, as well as the principles of Christian living.
2. Demonstrate their knowledge and understanding from a Baptist perspective, of the nature, history, and strategic importance of the local church in church planting, evangelism, and missionary activity in any culture.
3. Discuss in writing with support from a biblical perspective, his/her philosophy for organizing, building, and the administration of a local church in any culture, which will include worship, church ordinances, and various ministries such as meeting special needs of the congregation.
4. Demonstrate Christian ethics regarding the ministry of the pastor, missionary and entities, and/or individuals that are affiliates with one's ministry.

The programs included in the Biblical / Theological Studies division are as follows:

Biblical Counseling Program  
Biblical Counseling Online Degree Completion Program  
Children's Ministry Program  
Intercultural Studies Program  
Music and Worship Program  
Pastoral Ministry Program  
Pastoral Ministry Online Program  
Student Ministry Program

## **BIBLE – BIBLICAL COUNSELING**

This program, leading to a Bachelor of Science degree, will equip students for a Biblical counseling ministry in the local church, and prepare them for entry into a master's level program in Biblical counseling.

### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Articulate a philosophy of counseling that is rooted in the idea that Scripture is inspired by God and is sufficient to equip the man or woman of God for all matters (personal, marital, familial, professional, etc.) with regards to living a life that is pleasing to God based on 2 Timothy 3:16, 17 and 2 Peter 1:1-3.

2. Offer counsel through the teaching of biblical truths as they are mined from the Scriptures through proper Bible study methods based on Psalm 1, 2 Timothy 2:15, and 2 Peter 1:20, 21.
3. Develop the idea that man's deepest problem is his rebellion against God and his desire to please himself at the expense of loving God and his neighbor based on Romans 5:1-10 and Matthew 22:36-40.
4. Effectively defend the idea that man's greatest need is to be reconciled to God the Father through the finished work of His Son Jesus on the cross, and to experience the regenerating power and indwelling presence of the Holy Spirit based on 2 Corinthians 5:17-21 and Ephesians 1:1-14.
5. Develop a plan of action for the counselee that will enable him to grow into Christlikeness as he puts off the old man, is renewed in the spirit of his mind, puts on the new man, and trains himself in righteousness based on Ephesians 4:22-24 and 2 Timothy 3:16, 17.
6. Demonstrate that biblical counseling is most effective when it is done under the authority of the local church, or in close cooperation between the biblical counselor and the pastoral staff based on Hebrews 13:17 and Ephesians 4:11-16.
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

## PROGRAM REQUIREMENTS

1. The core curriculum (Delete SPH 1303)  
 Bible/Theology: Add BIB 3302 and 3304  
 Church Ministry Courses: Delete: 3307 Add: CM 3303  
 Biblical Counseling: PSY 3304, 3306, 3307, 3309, 3310, 3313, 4302, 4303, 4305, 4306, 4307, 4308, and 4210  
 Languages: Add: LNG 2307 and 2308
2. Fulfillment of all of the requirements in the Christian Service program
3. Demonstrate that the power of the Gospel has impacted his/her life by portraying an exemplary Christian character in attitude, action, and thought

## BIBLE – BIBLICAL COUNSELING ONLINE

This program, which fulfills the same program outcomes and requirements as the on-campus Bible – Biblical Counseling program, was begun in 2008 to meet the needs of students who are unable to attend on-campus courses. The online courses for this program are 100% online.

### RECOMMENDED SCHEDULE BIBLICAL COUNSELING

#### FALL

##### FIRST YEAR

Biblical Worldview	3
Old Testament Survey	3
Bible Study Methods	3
Theoretical Constructs / Psychology	3
English Composition I	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### SECOND YEAR

Bible Doctrine	3
Methods of Biblical Change	3
Gospels: Life of Christ I	3
History	3
Theological Basis of Counseling	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### SUMMER

Math	3
Literature	3
<b>Total</b>	<b>6</b>

##### THIRD YEAR

Biblical Conflict Resolution	3
Essential Qualities/Biblical Counselor	3
Pauline Epistles I	3
Federal Government	3

#### SPRING

Physical Education	1
New Testament Survey	3
Principles OT/NT Worship	3
Intro. to Biblical Counseling	3
English Composition II	3
Christian Service	1
<b>Total</b>	<b>14</b>
<b>First Year Cumulative Hours</b>	<b>30</b>

Ecclesiology	3
Human Personality	3
Personal Life/Evangelism	3
History	3
Premarital Counseling	3
Christian Service	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 68**

The Acts of the Apostles	3
Biological Psychology	3
Pauline Epistles II	3
Biblical Languages I	3

Physical Education	1	Biblical Languages II	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>14</b>	<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Christian Life Issues	3		
Science / Lab	4		
<b>Total</b>	<b>7</b>	<b>Third Year Cumulative Total</b>	<b>105</b>
<b>FOURTH YEAR</b>			
Systematic Theology I	3	Systematic Theology II	3
Marriage & Family Counseling	3	Cross Cultural Ministry	3
Counseling Problems/Procedures	3	Group Discipleship	3
Wisdom Literature	3	Practicum Lab	2
Christian Service	1	Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>12</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>130</b>

## BIBLE – CHILDREN’S MINISTRY PROGRAM

This program, leading to a Bachelor of Science degree, is designed to prepare students to teach children primarily in church-based ministries. The courses in the program are geared toward giving students appropriate methods, tools, and techniques for teaching the very young child up through sixth grade.

### PROGRAM OUTCOMES:

The graduate who completes this program will **be able to**:

1. Communicate the Word of God to children
2. Organize and administrate the educational programs of the local church with special emphasis on the children’s ministry program.
3. Organize and administrate the educational programs of the local church with special emphasis on the children’s ministry program.
4. Discuss current Bible-centered curricula, as well as trends and innovations in teaching children.
5. Employ the skills, knowledge, and attitudes appropriate to Sunday school and children’s ministries education.
6. Exercise the skills and methodologies basic to teaching children through various experiences in teaching (Sunday school, vacation Bible school, children’s church, etc.).
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. The core curriculum. Required: WOR 1302  
Bible/Theology Courses: Add six (6) Bible elective hours.  
Professional Development Courses: 2304, 2306, 2307, 3309, 3312 or 3314, 3313, 3316, 4301, 4302, 4306, EDU 3303
2. Fulfillment of all requirements in the Christian Service Program
3. A love for children and a strong desire to “minister” to them
4. Character exemplary of Christian conduct and attitude

### RECOMMENDED SCHEDULE CHILDREN’S MINISTRY PROGRAM

#### FALL

##### FIRST YEAR

Old Testament Survey	3
English Composition I	3
Biblical Worldview	3
Bible Study Methods	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>14</b>

##### SECOND YEAR

American History I	3
--------------------	---

#### SPRING

New Testament Survey	3
English Composition II	3
Personal Life /Evangelism	3
College Math	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>14</b>

**First Year Cumulative Hours 28**

Intro. Student Ministires	3
---------------------------	---

Introduction to Children's Visuals	3	Teaching Workshop	3
Bible Doctrine	3	Ecclesiology	3
Personal Life/Evangelism	3	American History II	3
Child Growth & Development	3	Cornerstones/Communications	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Literature	3		
Science / Lab	4		
<b>Total</b>	<b>7</b>	<b>Second Year Cumulative Total</b>	<b>67</b>
<b>THIRD YEAR</b>			
Gospels: Life of Christ	3	Cross-Cultural Ministry	3
Federal Government	3	The Acts of the Apostles	3
Principles of Old/New Test. Worship	3	Biblical Conflict Resolution	3
Speaking to Students I OR II	3	Curriculum Development	3
Christian Service	1	Counseling Today's Students	3
		Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>16</b>
<b>SUMMER</b>			
Summer Internship	3		
Theor. Constructs / Psycho	3		
<b>Total</b>	<b>6</b>	<b>Third Year Cumulative Total</b>	<b>102</b>
<b>FOURTH YEAR</b>			
Systematic Theology I	3	Systematic Theology II	3
Educational Min. or Innovations	3	Student Ministry Strategies	3
Visual Practicum	3	General Electives	3
Bible Elective	3	Bible Elective	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>13</b>	<b>Total</b>	<b>13</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>128</b>

## BIBLE – INTERCULTURAL STUDIES

This program leads to a Bachelor of Science degree for students interested in vocations within a cross-cultural setting, whether vocational ministry or business as mission. Students will be equipped to work in cross-cultural settings through studying Bible, culture, and ministry skills.

### PROGRAM OUTCOMES

Students who graduate with an Intercultural Studies degree will be able to:

1. Interpret the English Bible using skills that include the examination of the Scriptures in their original languages while employing conservative hermeneutical principles.
2. Articulate the principles and practices for accurately and effectively communicating the Scriptural themes in native and cross-cultural situations.
3. Develop and implement a ministry strategy that is appropriate for cross-cultural evangelism, church planting, discipleship, and helps ministry.
4. Demonstrate effective methods of evangelism in a variety of cultural contexts.
5. Describe and biblically evaluate current and historical trends in cross-cultural ministry, including mission theory, financial support structures, and the role of sending churches and agencies.
6. Describe and biblically evaluate the tenets of major religions.
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. The core curriculum (Bible: Delete BIB 3300 Add: BIB 2303 Bible Electives 9 hours)  
Bible/Theology - 18 of the Bible/Theology hours must be in 3000 or 4000 level courses

Church Ministries – Delete: CM 3307 Add: CM 1301, 2301, 3301, 3303, 3311, 4200, 4202, 4304, 4308 (C M 4200 and 4202 men only)

Church Ministry Electives: 12 hours for men and 16 hours for women

2. Fulfillment of all requirements in the Christian Service Program
3. Character and conduct becoming of a missionary

**SPECIAL INFORMATION**

While requirements of all mission agencies cannot be reproduced here, the guidelines of the World Baptist Fellowship Mission Agency are provided as an example of what agencies require of missionary candidates.

The guidelines to establish candidacy with the agency are as follows:

1. Show evidence of having completed an acceptable program of study from a Bible school, institute, college or seminary. This is normally taken to be a four year undergraduate program or a one year graduate program or equivalent.
2. Wives of candidates are recommended to complete a full program of study. However, a special course of study may be acceptable in certain cases. Consult the agency office.
3. Spend one year in an approved internship. Outstanding Christian service during Bible college studies may be accepted in lieu of the internship.
4. Participate in the agency sponsored preparation seminar.
5. Pass a series of psychological and personality inventories and be interviewed by the agency's committee.
6. Once approved, a candidate is expected to conduct himself/herself according to the agency's principles and practices.

**RECOMMENDED SCHEDULE  
INTERCULTURAL STUDIES PROGRAM**

**FALL**

**FIRST YEAR**

Old Testament Survey	3
Biblical Worldview	3
English Composition I	3
American History I	3
Introduction to Missions	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SECOND YEAR**

Bible Study Methods	3
Bible Doctrine	3
Missionary Principles/Practices	3
Pentateuch: Genesis	3
Church Ministry Elective	3
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Sophomore Intern OR Field Survey	2
----------------------------------	---

**THIRD YEAR**

Systematic Theology I	3
Literature	3
Homiletics I (CM Elec-Women)	2
Cross Cultural Ministry	3
Bible / Theology Elective	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Intercultural Internship	3
--------------------------	---

**FOURTH YEAR**

Cults	3
Math	3
Deputation Workshop	3
Church Ministry Elective	3
Bible / Theology Elective	3

**SPRING**

New Testament Survey	3
Personal Life & Evangelism	3
English Composition II	3
American History II	3
Principles of OT and NT Worship	3
Christian Service	1
<b>Total</b>	<b>16</b>
<b>First Year Cumulative Hours</b>	<b>32</b>

Ecclesiology	3
Life of Christ	3
Theoretical Constructs or State/Local Gov	3
The Acts of the Apostles	3
Bible/Theology Elective	3
Christian Service	1
<b>Total</b>	<b>16</b>

**Second Year Cumulative Total 66**

Systematic Theology II	3
Mission Methods	3
Homiletics II (CM Elec-Women)	2
Church Ministry Elective	3
Physical Education	1
Christian Service	1
<b>Total</b>	<b>13</b>

**Third Year Cumulative Total 98**

Federal Government	3
Science / Lab	4
Church Ministry Elective	3
Speech or Speaking to Students	3
Christian Service	1

Christian Service	1		
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>14</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>128</b>

\*General Elective Hours: Men (12) / Women (16)

## BIBLE / MUSIC AND WORSHIP MINISTRY

### PROGRAM OUTCOMES

The graduate who completes this program will be able to:

1. Articulate a well-defined philosophy of Christian worship based on Biblical principles.
2. Explain the Biblical basis for music in a local church worship service and ministry.
3. Demonstrate the knowledge necessary to supervise the musical program and worship service of a local church.
4. Display competency in at least two areas of applied music used in church ministries.
5. Demonstrate basic knowledge in the multiple mediums that support the expression of Christian faith and worship.
6. Exhibit the ability to develop a well-rounded music and/or worship training program in a local church.
7. Communicate Biblical knowledge necessary to provide additional service to the church in its various ministries.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. Conditional admission to the program will be granted to students who have completed the following requirements:
  - a. Personal interview with Music and Worship Department head
  - b. Entrance audition
    - i. The student must select and perform from memory two selections of music of contrasting style.
    - ii. Selections may be instrumental and/or vocal
  - c. Proficiency placement exams
    - i. Music Theory entrance exam
      1. If student fails Music Theory entrance exam, he/she must take and pass Remedial Music Theory (MUT 1306) before being allowed to enroll in Music Theory I (MUT 2301)
    - ii. Sight Singing and Ear Training entrance exam
      1. If student fails Sight Singing and Ear Training entrance exam, he/she must take and pass Remedial Sight Singing and Ear Training (MUT 1216) before being allowed to enroll in Sight Singing and Ear Training I (MUT 2213)
2. Full admission to the program is open to students who have completed the following requirements:
  - a. 30 credit hours
  - b. A grade point average of 2.5
  - c. Any prerequisite work
    - i. Music Theory I
    - ii. Sight Singing and Ear Training I
  - d. Admission to the program is contingent upon successful completion of the Music and Worship Program Interview.
    - i. The core curriculum: Bible: Delete THL 3305, 3306.
    - ii. General Courses: delete SPH 1301 and 2 hours or physical education
    - iii. Church Ministries: delete CM 3307 and add CM 3306
3. Music requirement: 31 hours distributed between applied and theory courses
  - a. Applied: 4 hours: piano or guitar
    - i. 6 hours: MUA 1100, 1110, or 1130 in any combination
    - ii. MUA 1205, 1206, 1203 or 1207, 1204 or 1208, 2203, 2204, 3201
  - b. Theory: MUT 2213, 2214, 2301, 2302, 2303
4. Worship requirement: WOR 1301, 1302, 2301, 3201, 3202, 4301, 4601
5. Minimum requirement: 133 semester hours
6. Christian character expected of a music minister
7. Fulfillment of all requirements in the Christian Service Program

### RECOMMENDED SCHEDULE MUSIC AND WORSHIP MINISTRY

FALL

SPRING

**FIRST YEAR**

Old Testament Survey	3
Bible Study Methods	3
Grammar or English Comp I	3
Class Voice I	2
Intro. to Innovative Worship	3
Christian Service	1
<b>Total</b>	<b>15</b>

New Testament Survey	3
Personal Life / Evangelism	3
English Comp I or II	3
Class Voice II	2
Principles of Old/New Test. Worship	3
Christian Service	1
<b>Total</b>	<b>15</b>

**SUMMER**

*Foundations of Music Theory	3
*Remedial SS & ET	3
Biblical Worldview	3
<b>Total</b>	<b>9</b>

**First Year Cumulative Hours 39****SECOND YEAR**

English Composition II	3
Class Piano or Guitar	2
SS & ET I	2
Music Theory I	3
History & Philosophy of Music	3
Chorus / Ensemble	1
Christian Service	1
<b>Total</b>	<b>15</b>

American History II	3
Class Piano or Guitar	2
SS & ET II	2
Music Theory II	3
Science / Lab	4
Chorus / Ensemble	1
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Texas State & Local Government	3
American History I	3
Literature	3
<b>Total</b>	<b>9</b>

**Second Year Cumulative Total 79****THIRD YEAR**

Bible Doctrine	3
Worship & Technology	3
Music Theory for Accompaniment	3
Accompaniment Technique I	2
Chorus / Ensemble	1
Private Lesson	1
Christian Service	1
<b>Total</b>	<b>14</b>

The Acts of the Apostles	3
Drama and the Church	3
Ecclesiology	3
Conducting	2
Accompaniment Technique II	2
Chorus / Ensemble	1
Private Lesson	1
Christian Service	1
<b>Total</b>	<b>16</b>

**SUMMER**

Federal Government	3
College Math	3
<b>Total</b>	<b>6</b>

**Third Year Cumulative Total 115****FOURTH YEAR**

Gospels: Life of Christ	3
Principles / Practices / Leadership	3
Worship and the Congregation	3
Private Lessons	1
Chorus / Ensemble	1
Christian Service	1
<b>Total</b>	<b>12</b>

Biblical Conflict Resolution	3
Ministry Internship	6
Private Lessons	1
Chorus / Ensemble	1
Christian Service	1
<b>Total</b>	<b>12</b>

**\*Remedial Courses do not count toward the total program hours.****MISSION TRIP****Fourth Year Cumulative Total 133****BIBLE - PASTORAL MINISTRY (On Campus and Online)**

This program leads to a Bachelor of Science degree. Students will develop skills necessary to fulfill the functions of a pastor.

**PROGRAM OUTCOMES**



The graduate who completes this program will **be able to**:

1. Interpret the English Bible using skills that include the examination of the Scriptures in their original languages while employing conservative hermeneutical principles;
2. Explain the nature, history, and strategic importance of the local church in evangelism and missionary activity as viewed from the Baptist perspective;
3. Effectively communicate Scriptural and theological truth through expository, topical and narrative preaching;
4. Demonstrate effective methods of evangelism in a variety of cultural contexts;
5. Conduct critical analysis of a local church context for the purpose of designing effective ministry strategies;
6. Critically assess one's own leadership style for the purpose of designing effective strategies for improving one's own leadership.
7. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### PROGRAM REQUIREMENTS

1. The core curriculum: Delete BIB3300, THL2301, THL2310  
 Bible/Theology – Add: BIB 2303, 4301, 3302, 6 Elective Hours  
 Language requirement - LNG 2301, 2302, 2307, 2308, 2305, or 2306 (6 hours only)  
 Church ministries - CM 1302.2312.2311.4312.4314.4315, Internship, 9 Elective Hours  
 General Education – Delete 3 Hrs. Literature, HIS1301, 1302, SPH1301; Add HIS3305, 3306, 3 Hrs. Business Course
2. Fulfillment of all requirements in the Christian Service Program
3. Character and standard of conduct expected of a gospel minister

### RECOMMENDED SCHEDULE PASTORAL MINISTRY

#### FALL

##### FIRST YEAR

Old Testament Survey	3
Biblical Worldview	3
English Comp I	3
Federal Government	3
Intro. To Min. Leadership	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### SECOND YEAR

Intro to Preaching	3
Biblical Language I	3
Church Ministry Elective	3
Bible/Theology Elective	3
Theor Constructs / Psychology	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### SUMMER

Science / Lab	4
<b>Total</b>	<b>4</b>

##### THIRD YEAR

Pauline Epistles I	3
Church Ministry Elective	3
History of Christianity – Pre	3
Bible/Theology Elective	3
Pentateuch: Genesis	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### FOURTH YEAR

General Epistles	3
Pastoral Ministry I	3
Homiletics I	3
Systematic Theology I	3
Educational Ministry/Church	3

#### SPRING

New Testament Survey	3
Bible Study Methods	3
English Comp II	3
Personal Life / Evangelism	3
Church Ministry Elective	3
Christian Service	1
<b>Total</b>	<b>16</b>
<b>First Year Cumulative Hours</b>	<b>32</b>

Gospels: Life of Christ	3
Biblical Language II	3
Bible/Theology Elective	3
Cornerstone of Communication	3
Math	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### Second Year Cumulative Total

**68**

The Acts of the Apostles	3
Prin. Old & New Test. Worship	3
Hermeneutics	3
History of Christianity - Post	3
Literature	3
Christian Service	1
<b>Total</b>	<b>16</b>

##### Third Year Cumulative Total

**100**

Pastoral Ministry II	3
Homiletics II	3
Systematic Theology II	3
Senior Internship	3
Christian Service	1

Christian Service 1

**Total 16**

**Total 13**

**MISSION TRIP**

**Fourth Year Cumulative Total 129**

## **BIBLE - STUDENT MINISTRIES**

This program, leading to a Bachelor of Science degree, will prepare students interested in ministering to youth in various areas.

### **PROGRAM OUTCOMES**

The graduate who completes this program will **be able to**:

1. Provide a Biblical rationale for Student Ministry in the local church.
2. Effectively define Student Ministry, identify the culture of the students to which they are ministering, and develop and integrate an extensive plan to powerfully impact those students.
3. Perform the true ministry of following Christ: discipleship – making disciples who make disciples.
4. Creatively communicate the spiritual truth Of God’s Word to today’s students in a way that can produce lifestyle change.
5. Design a typical Student Ministry schedule and calendar of activities which makes up the programing of the local church Student Ministry.
6. Organize and conduct a ministry for young people in a local church or related agency which includes staff training, working with parents, and counseling adolescents.
7. Work with the pastor, staff, and volunteers in a local church.
8. **Demonstrate developmental progress in the five basic Student Goals as elaborated in the ABU catalog.**

### **PROGRAM REQUIREMENTS**

1. The core curriculum  
Bible/Theology - Nine (09) additional elective hours (18 of the Bible/Theology hours must be from the 3000 or 4000 level courses)  
Church Ministries - 1311, 2308, 2309, 3312, 3313, 3314, 4305, 4306, 4309, 4311, and 12 CM Elective Hours. Delete: CM 1310, 3307)  
Music – WOR 1302
2. Fulfillment of all requirements in the Christian Service Program
3. Character exemplary of Christian conduct and attitude

### **The Student Ministry Internship (CM 4311)**

Students seeking a degree in Student Ministry are required to apply for the Student Ministry Internship during the fall semester prior to the spring semester in which the internship will be completed. Only approved churches and qualified Field Supervisors can participate in this Student Ministry Internship. For a detailed description of this course and its special requirements, please confer with the Student Ministry Program Coordinator.

### **RECOMMENDED SCHEDULE STUDENT MINISTRY**

#### **FALL**

#### **FIRST YEAR**

Old Testament Survey	3
Bible Study Methods	3
English Composition I	3
Fundamentals of Speech	3
American History I	3
Christian Service	1
<b>Total</b>	<b>16</b>

#### **SECOND YEAR**

Life of Christ	3
Bible Doctrine	3
Literature I	3
Federal Government	3
Philosophy of Student Ministry	3
Physical Education	1

#### **SPRING**

New Testament Survey	3
Intro to Student Ministry	3
English Composition II	3
College Math	3
Prin. OT / NT Worship	3
Christian Service	1
<b>Total</b>	<b>16</b>
<b>First Year Cumulative Hours</b>	<b>32</b>

Ecclesiology	3
American History II	3
Science / Lab	4
Student Ministry Practicum	3
Physical Education	1
Christian Service	1

Christian Service	1		
<b>Total</b>	<b>17</b>	<b>Total</b>	<b>15</b>
<b>THIRD YEAR</b>		<b>Second Year Cumulative Total</b>	<b>64</b>
Systematic Theology I	3	Systematic Theology II	3
Student Ministry Strategies	3	Theor. Constructs or Adolescent Psych	3
Speaking to Students 1	3	Speaking to Students 2	3
Biblical Worldview	3	Bible Elective	3
Church Ministry Elective	3	Church Ministry Elective	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>FOURTH YEAR</b>		<b>Third Year Cumulative Total</b>	<b>96</b>
Contemporary Issues/Stud. Min	3	Family Life / Student Pastor	3
Counseling Today's Student	3	Senior Capstone and Internship	3
Biblical Conflict Resolution	3	The Acts of the Apostles	3
Bible Elective	3	Bible Elective	3
Church Ministry Elective	3	Church Ministry Elective	3
Christian Service	1	Christian Service	1
<b>Total</b>	<b>16</b>	<b>Total</b>	<b>16</b>
<b>MISSION TRIP</b>		<b>Fourth Year Cumulative Total</b>	<b>128</b>

## MASTER'S PROGRAMS

The master's programs of Arlington Baptist University were begun to further promote its mission to prepare men and women for Christian life and ministries, both lay and professional. These programs were developed with the goal of preparing Christian servants to have an even greater impact within their areas of service and occupation.

### PROGRAM DIVISIONS

Graduate School of Theology - Dr. Mark McDaniel, Coordinator  
 Master of Arts – Biblical and Theological Studies  
 Master of Divinity (Available Fall 2015)

Graduate School of Education – Dr. Helen Sullivan-Wilson, Coordinator  
 Master of Education – Curriculum and Instruction

## GRADUATE SCHOOL OF THEOLOGICAL

At Arlington Baptist University, we believe there is a need to train up leaders, not just full-time ministers. Our theological degree programs are designed to help men and women prepare for compensated and non-compensated Christian ministry in local churches and para-church settings. This program provides students with in-depth study of biblical leadership principles and strategies and intensive study in the scriptures and essential truths of the Christian faith. Emphasis is placed on understanding and utilizing the core values, knowledge and skills needed to effectively serve in a variety of ministries.

### GOALS

1. Provide the investigative tools that will enable students to understand, explore and explain the Bible.
2. Assist students in the discussion of those conditions that lead to spiritual growth and discipleship.
3. Facilitate development of skills necessary to perform compensated and non-compensated ministry in the local church context.
4. Produce the next generation of Independent Fundamentalist Baptists who will be able to articulate traditional and historical doctrinal and biblical truth.

### OBJECTIVES

1. To perform biblical exegesis and exposition.
2. To verbalize a general knowledge of the Bible, including a synthetic understanding of the major books.
3. To articulate and Scripturally defend fundamentalist and dispensational theology.
4. To grow in the knowledge and grace of the Lord Jesus Christ.
5. To uphold godly living through personal practice, and by encouraging others to do the same.
6. To continue to be a student of Scripture through consistent study.
7. To communicate the Bible effectively and apply Scripture to the issues of life practically, soundly and with compassion.
8. To demonstrate skills in various ministries.
9. Evaluate issues critically and theologically.

10. Distinguish biblical and consistent doctrine and practice from those that deviate from classically fundamentalist positions.
11. Engage in Christian ministry and fellowship with appreciation for the variety of individuals through which God works.

## **MASTER OF ARTS – BIBLICAL AND THEOLOGICAL STUDIES**

The master’s program, in this division, provides an extension to the programs offered at the bachelor’s level. The seminar-based courses offered at the master’s level will not only compliment the content acquired at the bachelor level, but will enhance the student’s ability to make applicable the principles and concepts previously acquired.

### **GOALS**

1. Develop theological scholars who are called to serve in a variety of ministry contexts.
2. Prepare students for further educational pursuits in more specified graduate and post-graduate degree programs.
3. Provide a voice in academia through the publishing of Thesis and other articles in an on-line Arlington Baptist University Theological Journal, which expresses an independent, fundamentalist, Baptist perspective concerning biblical, historical, theological, ministry and ethical issues.
4. Develop future undergraduate instructors in the biblical/theology department of Arlington Baptist University.

### **OBJECTIVES**

1. The Master of Arts in Biblical and Theological Studies (MABTS) program exists to promote biblical scholarship as well as instruction designed to provide a biblical response to current theological and cultural issues.
2. The Master of Arts in Biblical and Theological Studies program is structured around the major theological disciplines.
3. The Master of Arts in Biblical and Theological Studies program establishes a process to enhance a student’s current ministry endeavors through rigorous study, discussion, and reflection on current theological and cultural issues.
4. The Master of Arts in Biblical and Theological Studies program promotes a Biblical worldview in response to issues reflecting a belief in the accuracy, intention, inspiration, and sufficiency of Scriptures.

### **ADMISSION REQUIREMENTS**

1. Hold a bachelor’s degree from an accredited\* college or university with a minimum 2.5 cumulative G.P.A.
2. Be of proven Christian character and recognized as sound in the faith as indicated by three letters of recommendation.
3. GRE or MAT is not required.
4. International students must make the following minimum scores on the TOEFL IBT Test: Reading-22; Listening-22; Speaking-24; and Writing-24. Official scores must be mailed to Arlington Baptist University.

\*Degrees from institutions not accredited by the Association for Biblical Higher Education or regionally/nationally recognized colleges or universities are subject to review.

Procedures for Admission:

1. Review Arlington Baptist University’s Statement of Faith. Students must be in agreement with the Statement of Faith in order to participate in the program.
2. Complete the Online Graduate Theology School Application online.
3. Submit an autobiography following the instructions found in the application.
4. Submit three reference letters in accordance with the instructions found in the application.
5. Submit official copies of transcripts from institution(s) from which the student received a degree or has attended. Official transcript(s) must be sent directly to ABU indicating the program for which one is applying.

### **PROGRAM REQUIREMENTS**

1. Each student should possess the following: computer (lap top preferred); email account; Microsoft Office (minimum 2007 version); Logos 6.0 Gold Library (MABTS) or Portfolio Library (MDiv); Style Ease.
2. Courses follow an 8-week block (2 in the fall and 2 in the spring). Summers will be utilized for Independent Studies or Apprenticeships. Courses will either be self-paced or will meet on-line for a weekly virtual class.
3. Student will have up to six years to complete the program or eight years to complete the MDiv program. After that period of time, an extension may be granted only after review and approval by the Program Director and Academic Dean of Arlington Baptist University.

### **SEMINAR-BASED COURSES**

	<b>36 Hours</b>
Orientation Seminar (MABTS 53000)	3
Old Testament Seminar (MABTS 53100)	3

New Testament Seminar (MABTS 53200)	3
Systematic Theology Seminar (MABTS 53300)	3
Christian History Seminar (MABTS 53400)	3
Baptist Heritage Seminar (MABTS 53500)	3
Historical Theology Seminar (MABTS 53600)	3
Christian Ministry Seminar (MABTS 53700)	3
Christian Ethics Seminar (MABTS 53800)	3
Prospectus Seminar/Thesis (MABTS 53900)	9

## **MASTER OF DIVINITY**

The Master of Divinity degree is a 96 hour program providing the student with a comprehensive expositional study of the entire Bible and a basic overview of core theological study. The student can further enhance their degree with one of a growing list of concentrations. It is possible for a student, taking two courses per block, to complete their MDiv in four years.

### **GOALS**

1. Develop theological scholars who are called to serve in a variety of ministry contexts.
2. Prepare students for further educational pursuits in a Post-Graduate Degree Program
3. Provide a voice in Academia through the publishing of Course Papers/Projects in an on-line Arlington Baptist University Theological Journal which expresses an independent, fundamentalist, Baptist perspective concerning biblical, historical, theological, ministry and ethical issues.
4. Develop future undergraduate instructors in the biblical/theology department of Arlington Baptist University.

### **OBJECTIVES**

1. The Master of Divinity (MDiv) program exists to promote biblical scholarship as well as instruction designed to provide a biblical response to current theological and cultural issues.
2. The MDiv program is structured around 7 foundational courses, 17 core courses and 8 courses focused on a student's preferred concentration.
3. The MDiv program establishes a process to enhance a student's current ministry endeavors through rigorous study, discussion, and reflection on current theological and cultural issues.
4. The MDiv program promotes a Biblical worldview in response to issues reflecting a belief in the accuracy, intention, inspiration and sufficiency of the Scriptures.

### **ADMISSION REQUIREMENTS**

1. Hold a bachelor's degree from an accredited\* college or university with a minimum 2.5 cumulative G.P.A.
2. Be of proven Christian character and recognized as sound in the faith as indicated by three letters of recommendation.
3. GRE or MAT is not required.
4. International students must make the following minimum scores on the TOEFL IBT Test: Reading-22; Listening-22; Speaking-24; and Writing-24. Official scores must be mailed to Arlington Baptist University.

\*Degrees from institutions not accredited by the Association for Biblical Higher Education or regionally/nationally recognized colleges or universities are subject to review.

Procedures for Admission:

1. Review Arlington Baptist University's Statement of Faith. Students must be in agreement with the Statement of Faith in order to participate in the program.
2. Complete the Online Graduate Theology School Application online.
3. Submit an autobiography following the instructions found in the application.
4. Submit three reference letters in accordance with the instructions found in the application.
5. Submit official copies of transcripts from institution(s) from which the student received a degree or has attended. Official transcript(s) must be sent directly to ABU indicating the program for which one is applying.

### **PROGRAM REQUIREMENTS**

1. Each student should possess the following: computer (lap top preferred); email account; Microsoft Office (minimum 2007 version); Logos 6.0 Gold Library (MABTS) or Portfolio Library (MDiv); Style Ease.
2. Courses follow an 8 week block (2 in the fall and 2 in the spring). Summers will be utilized for Independent Studies or Apprenticeships. Courses will either be self-paced or will meet on-line for a weekly virtual class.
3. Student will have up to six years to complete the program or eight years to complete the MDiv program. After that period of time, an extension may be granted only after review and approval by the Program Director and Academic Dean of Arlington Baptist University.

#### Foundational Courses:

Research and Writing (ORT 5301)  
Logos Academic Training (LNG 5301)  
Hebrew Language Tools (LNG 5302)  
Greek Language Tools (LNG 5303)  
Inductive Bible Study (BIB 5301)  
Spiritual Disciplines 1 (THL 5301)  
Spiritual Disciplines 2 (THL 5302)  
Core Curriculum:

Old Testament 1 – The Pentateuch (BIB 5302)  
Old Testament 2 – The Historical Writings (BIB 5303)  
Old Testament 3 – The Poetical Writings (BIB 5304)  
Old Testament 4 – The Major Prophets (BIB 5305)  
Old Testament 5 – The Minor Prophets (BIB 5306)  
New Testament 1 – The Gospels (BIB 5307)  
New Testament 2 – Acts (BIB 5308)  
New Testament 3 – Pauline Epistles 1 (BIB 5309)  
New Testament 4 – Pauline Epistles 2 (BIB 5310)  
New Testament 5 – The General Epistles (BIB 5311)  
New Testament 6 – The Revelation (BIB 5312)  
Christian History 1 – To the Reformation (HST 5301)  
Christian History 2 – The Reformation to Present (HST 5302)  
Baptist Heritage (HST 5303)  
Biblical Ethics (THL 5303)  
Systematic Theology 1 (THL 5304)  
Systematic Theology 2 (THL 5305)

#### Concentrations:

Chaplaincy  
Theology  
Pastoral Ministry  
Biblical Counseling  
Biblical Missions  
Apologetics  
Biblical Languages  
Educational Ministries

## GRADUATE SCHOOL OF EDUCATION

The master's programs in this division provide an extension to the education programs offered at the Bachelor's level. This division at the Master's level continues to develop various skills covered in the goals and objectives for this division at the bachelor's level. The students in this program will be provided instruction and practice in areas of organizing and managing people, as well as curriculum at all levels of education and skill. Opportunities to demonstrate competency in organizing and managing will be in the form of projects, and the development of a professional portfolio.

### GOALS

1. To develop school professionals who are Christians called to serve in a variety of school settings, both private and public.
2. To prepare Christian educators for the pursuit of life-long learning as well as the pursuit of terminal degrees.
3. To provide a voice in the educational community which supports the Christian world view while also impacting the world of education.
4. To develop future instructors for the undergraduate program in education at Arlington Baptist University.

### OBJECTIVES

1. The master's degree programs in education at Arlington Baptist University exist to enhance and extend the skills and educational scholarship of the bachelor's degree.
2. The master's degree programs in education at Arlington Baptist University are structured to

- enhance student learning, foster Christian responsibility, and civic responsibility.
- The master's degree programs in education at Arlington Baptist University promote the development of servant leadership while applying the biblical concepts of servant leadership.
  - The master's degree programs in education at Arlington Baptist University will enable students to demonstrate their acquired knowledge, attitudes, and skills of educational leadership from the Christian world view perspective.

### **CORE CURRICULUM**

The master of education programs are built on the following core curriculum:

	18 Hours
Research in Education (EDU 6302)	3
Curriculum Design and Evaluation (EDU 6303)	3
The School and Multicultural American Society (EDU 6304)	3
Instructional Leadership Development (EDU 6310)	3
Educational Organization and Administration (EDU 6311)	3
School Law (EDU 6312)	3

### **\*\*MASTER OF EDUCATION – EDUCATIONAL LEADERSHIP**

*\*\*After December 2018, this program will no longer be available due to changes required for principal certification set forth by the Texas Education Agency (TEA).*

### **MASTER OF EDUCATION – CURRICULUM AND INSTRUCTION**

The Master of Education in Curriculum and Instruction requires 36 hours as well as a Professional Portfolio. The program is composed of 18 core hours and 18 hours of specialized preparation. This program prepares the individual to serve in many capacities in the public / Christian / private school settings.

#### **ADMISSION REQUIREMENTS**

- Hold a Bachelor's degree from an accredited college or university with a minimum 3.0 cumulative G.P.A.
- Have a minimum of 12 hours in Bible with the following courses required: Bible Study Methods, Old Testament Survey, New Testament Survey, and Biblical Conflict Resolution.
- Meet all other general admission requirements for enrollment at Arlington Baptist University.

#### **PROGRAM OUTCOMES**

Upon successful completion of the degree, the candidate will be able to:

- Analyze, design, and evaluate curriculum as well as supervise and evaluate instructional programs.
- Develop and foster a school culture that is learner-centered, collaborative, and focused on high expectations and performance for all students.
- Analysis and evaluate administrative behavior and organizational patterns based upon the basic functions of school administration.
- Understand and apply the school laws at the national, state, and local levels.
- Understand, apply, and evaluate the research techniques in education.
- Understand the principles and processes involved in second language acquisition as well as the basic theory and best practices of instruction for students involved in second language acquisition.
- Use knowledge of the learning process, theories for educating children, and child development theories to develop and evaluate curriculum as well as examine and evaluate curriculum as it relates to state standards and Texas Essential Knowledge and Skills (TEKS) for all students, including ESL students and exceptional learners.

#### **PROGRAM REQUIREMENTS**

- Successful presentation of portfolio to Educator Preparation Committee of Arlington Baptist University.
- Satisfactory answer to questions from the Educator Preparation Committee regarding the candidate's portfolio and experiences in the field.

#### **SPECIALIZED PREPARATION**

**18 Hours**

The Learning Process (EDU 6301)	3
---------------------------------	---

Curriculum and Instruction in Reading (EDU 6319)	3
Development: Infant/Child/Adolescent (EDU 6320)	3
Current Trends in Math Instruction (EDU 6321)	3
Methods in Second Language Acquisition (EDU 6322)	3
Introduction to Exceptional Learners / Mainstreaming (EDU 6323)	3
Professional Portfolio (EDU 6010)	0

## COURSE DESCRIPTIONS

### DEPARTMENT OF THE BIBLE

#### BIBLE (BIB)

- BIB 1301. OLD TESTAMENT SURVEY.** 3 CREDIT HOURS  
 An overview of each book of the Old Testament is given. The historical, geographical, and cultural backgrounds of the times are explored. The purpose of each book is discussed in relation to the overall plan of God.
- BIB 1302. NEW TESTAMENT SURVEY.** 3 CREDIT HOURS  
 An overview of each book of the New Testament is given. The historical, geographical, and cultural backgrounds of the times are explored. The purpose of each book is discussed in relation to the overall plan of God.
- BIB 1305. BIBLE STUDY METHODS.** 3 CREDIT HOURS  
 The student will be introduced to the various tools of Bible study: the methodical and inductive approaches to the study of Scripture; the principles of interpretation; and application. Opportunity is given for students to use methods and tools effectively by studying several portions of Scripture.
- BIB 2201. BIBLE HISTORY I.** 2 CREDIT HOURS  
 The books of Joshua, Judges and Ruth are covered chapter by chapter. Detailed attention is given to the significance of the geography of the land of Canaan upon the early history of Israel's occupation of the land. The events, places, and people of the books are discussed. The supernatural aspect and continuity of the history of Israel are emphasized to show how God accomplishes His plan in the course of man's activities. Prerequisite: BIB 1301.
- BIB 2202. BIBLE HISTORY II.** 2 CREDIT HOURS  
 This course continues Bible History I, covering the books of I Samuel through Esther. Outstanding features of Israel's history through the Kingdom period, the period of exile, and after are emphasized. Prerequisite: BIB 1301.
- BIB 2303. PENTATEUCH – GENESIS.** 3 CREDIT HOURS  
 A chapter-by-chapter description of the book of Genesis emphasizing the foundations of creation, family, civilization, religion, and the nation of Israel. Emphasis is given to God's plan of redemption as seen throughout the book. Prerequisite: BIB 1301.
- BIB 2304. PENTATEUCH/EXODUS-DEUTERONOMY.** 3 CREDIT HOURS  
 This study of the Pentateuch will focus on the books of Exodus, Leviticus, Numbers, and Deuteronomy. The course will translate ancient history and problems to current life and solutions. This course will survey the main events of this vast amount of material, endeavoring to provide the student with a general knowledge of these books. Prerequisite: BIB 1301.
- BIB 2399. DIRECTED STUDY.** 1 TO 3 CREDIT HOURS  
 A supervised study in a book of the Bible allows the qualified student to pursue an area of individual interest. The work is comprised of readings and an essay covering the student's work. Prerequisite: Sophomore rank, permission of the department. May not be repeated.
- BIB 2307. THE GOSPELS: LIFE OF CHRIST.** 3 CREDIT HOURS  
 This course acquaints the student with the earthly ministry and life of Christ, emphasizing a harmony of the gospels, the customs, geography, politics and government of the New Testament era. Prerequisite: BIB 1301, 1302, 1305. (Replaces BIB 3205 and 3206)
- BIB 3300. BIBLICAL CONFLICT RESOLUTION.** 3 CREDIT HOURS  
 The course consists of an analytical investigation of the nature of individual and organizational conflict from a Biblical perspective. Interdisciplinary analysis of Scriptural case studies will provide the student with exposure to different methodologies used to resolve conflict and will examine their effectiveness and validity in relation to Biblical principles. Prerequisite: BIB 1301, 1302, 1305
- BIB 3301. THE ACTS OF THE APOSTLES.** 3 CREDIT HOURS  
 An analysis of the Acts of the Apostles is made. The course covers background information including historical and cultural settings, and the missionary activities of the early church. The ministry of the Apostle Paul receives special attention. Prerequisite: BIB 1301, 1302, 1305.



- BIB 3301. THE ACTS OF THE APOSTLES (ONLINE). 3 CREDIT HOURS**  
 This course guides the student through an analysis of the Acts of the Apostles; focusing on the major themes, flow of the narrative, as well as the ministry of the Apostle Paul. In addition to examining the text of Acts, the student will learn about the cultural and historical setting of the book. (Prerequisite: BIB 1301.1302.1305).
- BIB 3302. PAULINE EPISTLES I. 3 CREDIT HOURS**  
 This course involves an in depth analysis and exposition of the books of Romans and Galatians. Parallels between the two books are highlighted. Paul's use of the Old Testament is explored, and the doctrine of salvation by grace through faith is fully developed. Prerequisite: BIB 1302, 1305.
- BIB 3302. PAULINE EPISTLES I (ONLINE). 3 CREDIT HOURS**  
 This course involves an in-depth analysis and exposition of the books of Romans and Galatians. Parallels between the two books are highlighted. Paul's use of the Old Testament is explored, and the doctrine of salvation by grace through faith is fully developed. Prerequisite: BIB 1302, 1305
- BIB 3303. HERMENEUTICS. 3 CREDIT HOURS**  
 This course is an introduction to the general and special principles of the Biblical interpretation. The importance, history, and methods of interpretation will be investigated. Prerequisite: BIB 1305 and Junior rank. Recommended: THL 3305/3306.
- BIB 3304. PAULINE EPISTLES II. 3 CREDIT HOURS**  
 A detailed exposition of Ephesians , Philippians, Colossians, I Thessalonians, II Thessalonians, and Philemon is offered in this course. Introductory issues concerning the historical background, authorship, date, purpose, and themes of each epistle will be carefully considered. Helpful, practical, eternal principles will be discovered and applied from each epistle. Prerequisite: BIB 1302, 1305.
- BIB 3306. PAULINE EPISTLES III. 3 CREDIT HOURS**  
 The books of I and II Corinthians, I and II Timothy, and Titus are analyzed with special attention given to the exposition of problem passages. Key ministerial considerations are also identified and addressed in an effort to develop a scriptural manual for the ministry. Prerequisite: BIB 1302, 1305.
- BIB 3309. POETICAL BOOKS I. 3 CREDIT HOURS**  
 An intensive exegetical and expositional discussion of selected Psalms highlighting features of Hebrew poetry, theology, history, and Messianic focus. Prerequisite: BIB 1301,1305.
- BIB 3310. POETICAL BOOKS II. 3 CREDIT HOURS**  
 An examination of the books of Proverbs, Ecclesiastes, and Song of Solomon centers on the features of Hebrew poetry, the nature of God, the difficulties of interpreting poetic passages, and life applications to Christian living. Special emphasis is given to the literary style and the importance of application. Prerequisite: BIB 1301, 1305.
- BIB 4201. GENERAL EPISTLES I. 2 CREDIT HOURS**  
 An expository study of the books Hebrews, James, and I Peter is made. Matters of historical background, authorship, date, purpose, and themes will be carefully considered in each book. Eternal principles will be discovered and practical applications will be applied from each book. Prerequisite: BIB 1301, 1302, 1305.
- BIB 4202. GENERAL EPISTLES II. 2 CREDIT HOURS**  
 An expository study of the books of II Peter, I, II, III John and Jude is made. Matters of historical background, authorship, date, purpose, and themes will be carefully considered in each book. Eternal principles will be discovered and practical applications will be applied from each book. Prerequisite: BIB 1301, 1302, 1305.
- BIB 4303. PROPHETIC BOOKS I. 3 CREDIT HOURS**  
 An in-depth study will be made of the prophet Isaiah with emphasis on the redemptive work of the Messiah as presented by the prophet. Particular study will be made concerning Isaiah's prophecies of Christ's suffering and death; and of the coming Messianic Kingdom. Prerequisite: BIB 1301,1302, 1305
- BIB 4204. PROPHETIC BOOKS II. 2 CREDIT HOURS**  
 As a continuation of Prophetic Books I, this covers the books of Jeremiah, Lamentations, Ezekiel, and Daniel. The importance of the respective prophets in Israel's history is considered. Passages relating to Israel in prophecy receive special attention. Prerequisite: BIB 1301, 1302, 1305.
- BIB 4305. PROPHETIC BOOKS III. 3 CREDIT HOURS**  
 Outlines and expositions of the books which make up the section of the Bible referred to as the Minor Prophets include the books of Hosea through Malachi. Passages relating to the Messianic mission and the restoration of Israel are especially highlighted. Attention is given to the influence these books had on the New Testament and Christianity. Prerequisite: BIB 1301, 1302, 1305.
- BIB 4306. THE REVELATION OF JESUS CHRIST. 3 CREDIT HOURS**  
 An in-depth study and exposition of the book of the Revelation is made as special attention is given to the nature and meaning of this apocalyptic book. A pre-tribulational rapture and a pre-millennial return of Christ will be seen as being supported by the historical-grammatical interpretation of this book and related passages in other books of prophecy. Prerequisite: BIB 1301, 1302, 1305.

BIB 4310. HOLY LANDS TRIP.

3 CREDIT HOURS

Students who have an opportunity to make a trip to the Holy Lands may enroll for 3 credit hours. The requirements for the course include a historical research paper prior to the trip, a daily journal of the trip, and a summary paper of the trip's experience. Not recommended for first-year students.

BIB 4399. DIRECTED STUDY.

3 CREDIT HOURS

Students may pursue a study of their own interest under the supervision of a faculty member. The study may be the development and support of a thesis or the investigation of a problem. It must relate to Bible exposition. The study will require thorough research and the presentation of a well written paper. Prerequisite: Senior rank, permission of the Department, 30 hours in Bible. May not be repeated.

## **THEOLOGY (THL)**

THL 2301. BIBLE DOCTRINE ONLINE

3 CREDIT HOURS

This is general survey of Bible Doctrine designed to outline each major area of theology. All students need to be grounded in doctrine (teaching) to know what they believe and why they believe it. This course gives the student a comprehensive map of theology in a systematic order for the purpose of equipping them for today's challenges.

THL 2301. BIBLE DOCTRINE.

3 CREDIT HOURS

This is general survey of Bible Doctrine designed to outline each major area of theology. All students need to be grounded in doctrine (teaching) to know what they believe and why they believe it. This course gives the student a comprehensive map of theology in a systematic order for the purpose of equipping them for today's challenges.

THL 2310. ECCLESIOLOGY: THE DOCTRINE / MINISTRY OF THE CHURCH.

3 CREDIT HOURS

The student is involved in a detailed study of the church. The nature and function of the church, its officers, its ordinances and its place in God's Word are studied. The universal church theory and the local church theory are investigated, with the local church view supported. The means of carrying out the church's mission is surveyed, with attention being given to Articles 13 and 14 of the Statement of Faith.

THL 3305. SYSTEMATIC THEOLOGY I.

3 CREDIT HOURS

Based on the definitions studied in Bible Doctrine, the relationship of doctrines to each other is treated here. The course begins by considering how man comes to know God and continues to explore the revelation of God to man through Scripture, the works of God, man and his sin, salvation, and the end things. The doctrines are studied to show how one doctrine gives rise to another. Prerequisite: THL 2301

THL 3306. SYSTEMATIC THEOLOGY II.

3 CREDIT HOURS

This course is a continuation of Systematic Theology I. The doctrines are studied to show how one doctrine gives rise to another. Major emphasis will be placed on the Sovereignty of God in Salvation and a number of important terms involved with Salvation: also, the major events of "Eschatology" will be covered. Prerequisite: THL 2301

THL 3399. DIRECTED STUDY.

3 CREDIT HOURS

The student will deal with a problem related to theology through faculty supervised research. A thesis or statement of the problem, an outline of the work and a final paper will demonstrate the student's accomplishment in this study. Prerequisite: Junior standing, THL 2301, and permission of the Department. May not be repeated.

## **MASTER OF ARTS IN BIBLICAL AND THEOLOGICAL STUDIES**

MABTS 53000. ORIENTATION SEMINAR.

3 CREDIT HOURS

This seminar introduces the student to graduate level expectations, research techniques, orientation and training on biblical studies software, and other topics related to a successful program.

MABTS 53100. OLD TESTAMENT SEMINAR.

3 CREDIT HOURS

This seminar examines, studies and responds to current theological/biblical issues related to the Old Testament.

MABTS 53200. NEW TESTAMENT SEMINAR.

3 CREDIT HOURS

This seminar examines, studies and responds to current theological/biblical issues related to the New Testament.

MABTS 53300. SYSTEMATIC THEOLOGY SEMINAR .

3 CREDIT HOURS

This seminar examines, studies and responds to current theological/biblical issues related to Systematic Theology.

MABTS 53400. CHRISTIAN HISTORY SEMINAR.

3 CREDIT HOURS

This seminar examines, studies and responds to current theological/biblical issues related to Christian History.

MABTS 53500. BAPTIST HERITAGE SEMINAR.

3 CREDIT HOURS

This seminar examines, studies and responds to current theological/biblical issues related to Baptist Heritage.

MABTS 53600. HISTORICAL THEOLOGY SEMINAR.

3 CREDIT HOURS

This seminar examines, studies and responds to current theological/biblical issues related to Historical Theology.

- MABTS 53700. CHRISTIAN MINISTRY SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Christian Ministry.
- MABTS 53800. CHRISTIAN ETHICS SEMINAR. 3 CREDIT HOURS  
This seminar examines, studies and responds to current theological/biblical issues related to Christian Ethics.
- MABTS 53900. PROSPECTUS/THESIS SEMINAR. 9 CREDIT HOURS  
This seminar prepares the student to select a thesis and to research, develop, and write a Masters Thesis responding to a current theological/biblical issue.

## LANGUAGES (LNG)

- LNG 2301. NEW TESTAMENT GREEK I. 3 CREDIT HOURS  
This course is a study of the principles of Greek grammar, syntax, and inflection of Greek verbs.
- LNG 2302. NEW TESTAMENT GREEK II. 3 CREDIT HOURS  
This course continues New Testament Greek Grammar I with an emphasis on vocabulary and text reading. Prereq.: LNG 2301.
- LNG 2307. BIBLICAL LANGUAGES I. (Replaces LNG 2303/2304) 3 CREDIT HOURS  
This course will survey general grammatical principles for the Hebrew and Greek languages for use with a current Bible Study software program. Prerequisites: BIB 1305
- LNG 2308. BIBLICAL LANGUAGES II. (Replaces LNG 2303/2304) 3 CREDIT HOURS  
This course will provide orientation and training in utilizing the required Bible Study software with particular emphasis on Hebrew and Greek language resources. Representative exegetical and word study assignments will be taken from various genres of the Old and New Testaments. Prerequisites: BIB 1305, LNG 2307
- LNG 2305. OLD TESTAMENT HEBREW I. 3 CREDIT HOURS  
This course is a study of the grammar and usage of Old Testament Hebrew. Alphabet, vocabulary and verb forms are introduced. Prerequisites: BIB 1301, BIB 1305.
- LNG 2306. OLD TESTAMENT HEBREW II. 3 CREDIT HOURS  
This course is a continuation of a study of the Hebrew language in its Old Testament usage. The student will receive further study of Hebrew grammar, syntax, and alphabet with vocabulary study and translation. Prerequisites: BIB 1301, BIB 1305, LNG 2305
- LNG 3303. NEW TESTAMENT GREEK SYNTAX I. 3 CREDIT HOURS  
This course is designed to further the student's knowledge of Greek grammar while reviewing all forms covered in the first year. Special emphasis will be given to noun usage as students develop their own syntax notebook. Exegetical practice will be provided through New Testament translation of John. Prerequisite: LNG 2301, 2302.
- LNG 3304. NEW TESTAMENT GREEK SYNTAX II. 3 CREDIT HOURS  
This course continues the work begun in New Testament Greek Syntax I. Syntax notebooks will be expanded to include more detailed knowledge of verbs, participles, and prepositions. Vocabulary will also be expanded as students read and translate passages from the Greek New Testament. Prerequisite: LNG 3303.

## MASTER OF DIVINITY

- ORT 5301. RESEARCH AND WRITING. 3 CREDIT HOURS  
This course takes the student through the basic and advanced procedures of writing a research paper. Emphasis will be given to scholarly writing and following the appropriate style of writing expected in higher education.

## LANGUAGES (LNG)

- LNG 5301. LOGOS ACADEMIC TRAINING. 3 CREDIT HOURS  
Comprehensive Training on the Programs preferred Bible Study Program will be provided to orient and teach the student how to utilize the program throughout their program of study.
- LNG 5302. HEBREW LANGUAGE TOOLS. 3 CREDIT HOURS  
Orientation to the features of the Hebrew language will be introduced to the student along with instruction on how to access Hebrew Tools in Logos Bible Study Software. Translations of various types of Hebrew literature will be included.
- LNG 5303. GREEK LANGUAGE TOOLS. 3 CREDIT HOURS  
Orientation to the features of the Greek language will be introduced to the student along with instruction on how to access Greek Tools in Logos Bible Study Software. Translations of various types of Greek literature will be included.

## **BIBLE (BIB)**

- BIB 5301. INDUCTIVE BIBLE STUDY.** 3 CREDIT HOURS  
Students will be introduced to a process of Inductive Bible Study to further hone their expositional skills. Integration of the study process within the Logos Bible Study Software will be underscored.
- BIB 5302. OLD TESTAMENT 1 – THE PENTATEUCH.** 3 CREDIT HOURS  
This course will provide the student with an expositional overview of the narrative of Genesis through Deuteronomy.
- BIB 5303. OLD TESTAMENT 2 – THE HISTORICAL WRITINGS.** 3 CREDIT HOURS  
This course will provide the student with an expositional overview of the narrative of the Historical Writings of the Old Testament.
- BIB 5304. OLD TESTAMENT 3 – THE POETICAL WRITINGS.** 3 CREDIT HOURS  
This course will provide the student with an expositional overview of the narrative of the Poetical Writings of the Old Testament.
- BIB 5305. OLD TESTAMENT 4 – THE MAJOR PROPHETS.** 3 CREDIT HOURS  
This course will provide the student with an expositional overview of the narrative of the Major Prophets of the Old Testament.
- BIB 5306. OLD TESTAMENT 5 – THE MINOR PROPHETS.** 3 CREDIT HOURS  
This course will provide the student with an expositional overview of the narrative of the Minor Prophets of the Old Testament.
- BIB 5307. NEW TESTAMENT 1 – THE GOSPELS.** 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of Matthew through John in the New Testament.
- BIB 5308. NEW TESTAMENT 2 – THE BOOK OF ACTS.** 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of the Book of Acts in the New Testament.
- BIB 5309. NEW TESTAMENT 3 - PAULINE EPISTLES 1.** 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of Romans and Galatians in the New Testament.
- BIB 5310. NEW TESTAMENT 4 – PAULINE EPISTLES 2.** 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of 1 Corinthians through Philemon in the New Testament.
- BIB 5311. NEW TESTAMENT 5 – THE GENERAL EPISTLES.** 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of Hebrews through Jude in the New Testament.
- BIB 5312. NEW TESTAMENT 6 – THE REVELATION.** 3 CREDIT HOURS  
This Course will provide the students with an expositional overview of the narrative of the Book of the Revelation in the New Testament.

## **THEOLOGY (THL)**

- THL 5301. SPIRITUAL DISCIPLINES 1.** 3 CREDIT HOURS  
This course is an investigation of: prayer, solitude, silence, Bible Study, biblical mediation, fasting, God's Will, fellowship, evangelism, service, church, worship and celebration. Emphasis is placed on the practice and leadership of these disciplines in the individual's life and church setting. This course will stress spiritual growth and conformity of one's life to Jesus Christ.
- THL 5302. SPIRITUAL DISCIPLINES 2.** 3 CREDIT HOURS  
This course is an investigation of: prayer, solitude, silence, Bible Study, biblical mediation, fasting, God's Will, fellowship, evangelism, service, church, worship and celebration. Emphasis is placed on the practice and leadership of these disciplines in the individual's life and church setting. This course will stress spiritual growth and conformity of one's life to Jesus Christ.
- THL 5303. SYSTEMATIC THEOLOGY 1.** 3 CREDIT HOURS  
This course will provide an overview of the major theological disciplines.
- THL 5304. SYSTEMATIC THEOLOGY 2.** 3 CREDIT HOURS  
This course will provide an overview of the major theological disciplines.

## **HISTORY (HIST)**

- HIST 5301. CHRISTIAN HISTORY 1.** 3 CREDIT HOURS  
This course will introduce the student to the major events, people and theological issues from the beginnings of Christianity through the events preceding the Reformation.
- HIST 5302. CHRISTIAN HISTORY 2.** 3 CREDIT HOURS  
This course will introduce the student to the major events, people and theological issues from the Reformation to the present day.

HIST 5303. BAPTIST HERITAGE.

3 CREDIT HOURS

This course will provide comprehensive discussion of the development of Baptist thought throughout Christian History.

### DEPARTMENT OF BIBLICAL COUNSELING

BC/PSY 1303. THEORETICAL CONSTRUCTS OF PSYCHOLOGY. (REPLACES PSY 1301). 3 CREDIT HOURS

This course is designed to critically analyze secular and evangelical integrationist theories of psychotherapy in the light of Biblical counseling. There will be an evaluation of some of the more widely accepted theories and theorists with special attention to their foundational beliefs in light of Scripture. \*This is part of the core curriculum for all students, and not a part of the 41 hours of professional development.

BC 3304. INTRODUCTION TO BIBLICAL COUNSELING.

3 CREDIT HOURS

(CM 3304. INTRODUCTION TO BIBLICAL COUNSELING) (REPLACES PSY 3301)

Students will be presented with a thorough understanding of the distinctives of Biblical counseling. Topics discussed will include the history of Biblical counseling, the role of the counselor, the place of counseling in the ministry of the church, and how Biblical counseling, theory, and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close. (Replaces PSY 3304)

BC 3306. METHODS OF BIBLICAL CHANGE.

3 CREDIT HOURS

This course will help the student understand the dynamics of Biblical sanctification. It is a foundational study in how to help people turn from their sin to Godly living. Special emphasis will be placed on the issues of temptation, behavior, and man's heart. It will provide an overview of the counseling process, presenting a comprehensive model for promoting Biblical change. The goal is to help the student learn to think Biblically, and guide his/her clients in that same endeavor. (Replaces PSY 3306)

BC 3307. ESSENTIAL QUALITIES OF BIBLICAL COUNSELING.

3 CREDIT HOURS

This course will help the student understand the Christ-like character and qualities of the counselor. The course will also provide the environment for the counselor's self-examination of present and future growth, both in his/her personal walk with Jesus Christ and as a skilled Biblical counselor. (Replaces PSY 3307)

BC 3309. HUMAN PERSONALITY.

3 CREDIT HOURS

This course will present a theological view of man, showing how human personality relates to effective Biblical counseling. (Replaces PSY 3309)

BC 3310. THEOLOGICAL BASIS OF COUNSELING.

3 CREDIT HOURS

This course offers a consideration of the theological truths that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God, the nature of man, the nature of sin, the concept of the old man/new man, an understanding of the heart/mind as used in Scripture, and the place of the local church in the ministry of counseling. (Replaces PSY 3310)

BC 3313. PREMARITAL COUNSELING

3 CREDIT HOURS

This course will develop a biblical definition of marriage with special emphasis upon the God-ordained structure of the marriage relationship. Emphasis is given to marital oneness, role of the husband and wife, communication, finances, sexual intimacy and children. A suggested guideline for conducting premarital counseling sessions is given. (Replaces PSY 3311 and 3312)

BC 4210. PRACTICUM / DISCIPLESHIP LAB.

2 CREDIT HOURS

This course provides an informal opportunity for students to apply that which they have learned in their courses in a small group setting. Students will be involved in counseling each other on real life issues. Opportunity will also be given to present a current issue being faced by a person to whom the student is related, or with whom the student may be helping in a ministering capacity. (Replaces PSY 4210)

BC 4302. MARRIAGE & FAMILY COUNSELING.

3 CREDIT HOURS

Marriage and family relationships are perhaps one of God's most intense ways of conforming individuals into the image of Christ. This course will lay the theological foundation of a Biblical marriage and family, and help the student apply those theological truths in very real and practical case study scenarios. The focus in dealing with the individuals in the marriage and family will go beyond the behaviors (symptoms) that are displayed; the heart issues that are prompting the behavior will be the ultimate target for the pastor/counselor. (Replaces PSY 4301 and 4304)

BC 4303. BIOLOGICAL PSYCHOLOGY.

3 CREDIT HOURS

Many physiological factors influence a person's life. Attention is given to some of the physiological factors that may need to be addressed with the client for the counseling process to be most productive. Emphasis will be placed on developing a counseling model that does not overlook those physiological challenges presented to the Biblical counselor by the client. Some consideration is given to issues involving Parkinson's disease, dementia, brain/memory problems, brain damage, and mood disorders. (Replaces PSY 4303)

BC 4305. CHRISTIAN LIFE ISSUES.

3 CREDIT HOURS

This course of study takes the student through the Biblical Counseling Foundation *Self-Confrontation Manual*. This manual is a self-contained study which serves as an excellent counseling tool to better equip the student for the counseling ministry. (Replaces PSY 4305)

**BC 4306. COUNSELING PROBLEMS AND PROCEDURES.**

**3 CREDIT HOURS**

An evaluation will be made of some of the most frequently addressed counseling issues such as forgiveness, anger, depression, anxiety, fear/phobias, and self-image; attention will also be given to issues such as homosexuality, drunkenness, addiction, and multiple personalities. The student will be given a Biblical model for helping clients with these issues. (Replaces PSY 4306)

**BC 4307. GROUP DISCIPLESHIP.**

**3 CREDIT HOURS**

Emotions play a critical role in each person's thinking and behavior. This practical course will help students learn which emotions are biblical and need to be cultivated and which emotions are ungodly and need to be mortified. The class will provide students the experience of being in a community group where they can learn to speak with truth and grace into each other's lives and also to accept others' input without defensiveness.

**BC 4308. WISDOM LITERATURE: PROVERBS AND ECCLESIASTES.**

**3 CREDIT HOURS**

This course offers an expository and topical study of the books of Proverbs and Ecclesiastes, particularly as they relate to counseling. (Replaces PSY 4308)

**BC 4319. COUNSELING TODAY'S STUDENTS.**

**3 CREDIT HOURS**

This course provides an in-depth view of contemporary issues that are pertinent to adolescences. Issues will be examined from a biblical viewpoint with emphasis on Scriptural authority. Students will examine preventive measures and how to counsel and equip both adolescents and their parents. In addition to this attention will be given to handling crisis situations.

**DEPARTMENT OF BUSINESS STUDIES**

**BUSINESS (BUS)**

**BUS 1301. PRINCIPLES OF BUSINESS.**

**3 CREDIT HOURS**

An introductory course designed to give students an overview of the field of business organization and management in the context of today's rapidly changing business environment, this course will help students develop an awareness of the career opportunities in business, acquire a business vocabulary, and provide preliminary study into many areas of business, such as the business environment, management principles, personnel, marketing, information management, and finance.

**BUS 1303. BUSINESS TECHNOLOGY.**

**3 CREDIT HOURS**

This foundations course will provide students with the necessary personal and enterprise software management skills for effective business communication and processes. Students will learn basic computing terms, functional skills in Office365, and develop core competencies in learning and using enterprise-level software such as Student Information Systems (CAMS) and the Learning Management Software (CANVAS). Included is an overview of the major project management disciplines and practical website development skills.

**BUS 2301 BUSINESS COMMUNICATION.**

**3 CREDIT HOURS**

This course is a study of effective written and oral communications in a business environment. Special attention will be given to values, behaviors, and attitudes expressed in various forms of communication.

**BUS 2302 PRINCIPLES OF ECONOMICS.**

**3 CREDIT HOURS**

Principles of Economics is a study of economic theories from a Christian perspective. The course design strengthens the student's understanding of basic micro and macroeconomic theories providing students with an overall knowledge. The student, upon completion, be able to make sound economic decisions based on a Christian approach.

**BUS 2303 BUSINESS FINANCE.**

**3 CREDIT HOURS**

This course provides an introduction in financial concepts and issues which are essential in corporate financial decision making. Crucial topics include financial management, valuation, financial markets and investments, raising funds and allocating funds. Overall, students will gain an understanding of the importance of the financial management of, and within, a business organization. Prerequisite: BUS1301, 1303, MAT1304

**BUS 2305 PRINCIPLES OF MANAGERIAL ACCOUNTING.**

**3 CREDIT HOURS**

In this course, the students will study fundamental concepts, standards, and principles of financial accounting. The course will focus on a manager's ability to use these fundamentals to make decisions in the best interest of the owners and shareholders of the company. The students will understand how to apply accounting principles through the creation of a plan of action that will enable the company to meet its financial, operating, and customer objectives. Prerequisites: BUS 2303, 2306 or 2307

**BUS 2306 PRINCIPLES OF MICRO ECONOMICS.**

**3 CREDIT HOURS**

Microeconomics is a branch of economy which is concerned with the behavior of individual entities such as market, firms, and households. This course will cover concepts such as preference relations, supply and demand, opportunity cost and more. Prerequisite: BUS 2303

**BUS 2307 PRINCIPLES OF MACRO ECONOMICS.**

**3 CREDIT HOURS**

Macroeconomics is a branch of economics dealing with the performance, structure, behavior, and decision-making of an economy as a whole. Topics covered in this class include output and income, unemployment, inflation and deflation, the Christian world view and economics, among others. Prerequisite: BUS 2303

- BUS 2308 PERSONAL FINANCE.** **3 CREDIT HOURS**  
 This course integrates principles of personal finance with Biblical principles. A broad overview of the financial planning process will be presented with the following areas of emphasis: stewardship, tithing, cash and debt management, insurance, retirement planning, and college funding. Students will have the opportunity to apply Biblical principles within each of these areas of personal financial planning. Prerequisite: BUS 2303
- BUS 2309 PRINCIPLES OF NON-PROFIT FINANCIAL MANAGEMENT.** **3 CREDIT HOURS**  
 This course will emphasize accounting practices more specific to non-profit organizations. Students will engage in projects relative to the planning, directing, monitoring, organizing, and controlling of the monetary resources non-profits. Students will analyze financial statements; study aspects of funding and revenue; and manipulate tools for evaluating an organization's fiscal health. Attention will also be given to the following: non-profit capital planning, borrowing and expenditure, financial control systems, and performance measurement systems. Prerequisite: BUS 2303
- BUS 3301 PRINCIPLES OF MANAGEMENT.** **3 CREDIT HOURS**  
 Students in this course will be introduced to various functions of management such as planning, organizing, staffing, leading and motivating employees. Students will become familiar with the basics of management from the perspective of a manager, as well as a participant and will gain understanding of how to act and respond in a variety of management situations. Prerequisites: BUS 1301, 2301
- BUS 3302 MARKETING AND SALES.** **3 CREDIT HOURS**  
 Influence and ethics are key components within the Christian worldview of marketing and sales. Students will analyze theories, methods, and strategies in common practice as they apply to Biblical principles. Concepts such as value, markets, pricing, promotion, digital marketing, social media, and the phases of marketing will help the student to craft a holistic and Christian framework. Prerequisites: BUS 1301, 1303, and 2301
- BUS 3303 BUSINESS LAW.** **3 CREDIT HOURS**  
 This course acquaints the students with the legal rights and social forces that shape business, as well as government and society. Students will have the opportunity to study contracts, employment law, regulatory law, product liability, and consumer protection. (JR. / SR. Level)
- BUS 3304 ORGANIZATIONAL CULTURE.** **3 CREDIT HOURS**  
 Businesses operate in a global economy. The growth of globalization and interconnected communities require business leaders to recognize, adapt, and successfully engage a cross-cultural organization. This course provides core theories on organizational culture, change management, and employee motivation. Prerequisites: 1301, 1303
- BUS 3307 BUSINESS ETHICS I.** **3 CREDIT HOURS**  
 A detailed overview of the Biblical principles of morality, ethics, and in building an ethical decision-making model. Students will interact heavily in Scriptural principles as they relate to historical and modern ethical practices. Students will gain exposure to the 10 Biblical Themes of business ethics and engage these themes through case studies and group projects. Contemporary theories will also be explored such as relativism, utilitarianism, and deontological approaches to ethics. Prerequisites: 1301, 3301
- BUS 4301 OPERATIONAL MANAGEMENT.** **3 CREDIT HOURS**  
 Students in this course will study design methods useful in converting inputs such as raw materials, labor, and energy into outputs in the form of goods and/or services. Practically, students will be involved in the different levels of operational management which range from strategic to tactical and operational levels. Prerequisites: BUS 2306 or 2307, 3301, 3302
- BUS 4302 ORGANIZATIONAL LEADERSHIP.** **3 CREDIT HOURS**  
 Businesses and non-profit organizations need qualified and prepared leaders. Students will take a magnified look into theories and concepts of leadership spanning a century of research. Additionally, students will evaluate and develop a leadership practice based on biblical examples, personal inventories, and leader case studies. Prerequisites: 1301, 1303, 3301, 3304, 3307
- BUS 4303 BUSINESS ETHICS II.** **3 CREDIT HOURS**  
 Having laid a biblical foundation in Business Ethics I (BUS3307), this course focuses on the application of that foundation as it relates to numerous case studies. Each theme will be analyzed individually against past and present ethical dilemmas. Prerequisites: 1301, 1303, 3304
- BUS 4304 ETHICS OF NON-PROFIT ORGANIZATIONS.** **3 CREDIT HOURS**  
 Students in this course will identify problems associated with unethical behavior of non-profits and will examine solutions to these problems. Students will examine the factors that influence moral conduct, the ethical issues that arise specifically in charitable organizations, and the most effective ways to promote ethical behavior within organizations. An emphasis will be placed on the influence that personal and group values have on the culture and behavior of an organization. (JR. / SR. Level)
- BUS 4309 BUSINESS CAPSTONE** **3 CREDIT HOURS**  
 This capstone course presents students with opportunities to harness all previous courses of study within the business program. Students will explore how businesses and leaders operate within change, culture, finance, and ethics. Through interviews, case studies, and 360 reviews, students will draft a final Christian worldview on each topic and how it prepares them for engagement in the business community. Prerequisites: This course is taken in the final semester before graduation.

## DEPARTMENT OF CHURCH MINISTRIES

### CHURCH MINISTRIES (CM)

- CM 1110 / 1111. CHRISTIAN SERVICE. 1 CREDIT HOURS  
All students taking four semester hours or more must complete all freshmen level Christian Service requirements during the freshman year.
- CM 1310. PERSONAL LIFE AND EVANGELISM. 3 CREDIT HOURS  
Students will examine the principles of Christian living. The idea of a balanced life through several foundational principles from the life of Jesus will be explored in the context of Spiritual Formation. Evangelism and apologetics are considered to help make the student more effective in witnessing. Other life balancing subjects are investigated with practical principles considered.
- CM 1310. PERSONAL LIFE AND EVANGELISM (ONLINE). 3 CREDIT HOURS  
Evangelism is defined, and methods of evangelism are examined from their scriptural and historical foundations. Principles are sought which will make the students more effective in their witnessing. Since application is essential, students will be required to secure pastoral permission to take this course. His help will be required with regard to at least ten "supervised visits" for the purpose of evangelism.
- CM 1311. INTRODUCTION TO STUDENT MINISTRY 3 CREDIT HOURS  
The calling for the Student Pastor usually is a life calling. This calling must be developed, and roots must be put down to make sure the Student Pastor gets to minister to those that they are being called to. A deeper understanding and overview of student ministry will be developed.
- CM 2110 / 2111. CHRISTIAN SERVICE. 1 CREDIT HOURS  
All students taking four semester hours or more must complete all sophomore level Christian Service requirements during the sophomore year.
- CM 2205. FIELD SURVEY 2 CREDIT HOURS  
Students visit a prospective mission field and report their findings with consideration to historical, geographical, religious, social, and demographic realities. The report will include a reflective journal, research paper, and video presentation. (Replaces CM 4303)
- CM 2301. MISSIONARY PRINCIPLES AND PRACTICES. 3 CREDIT HOURS  
The substance of this course is to review the practice and principles of missionary life. Attention will be given to themes such as a missionary's calling, the needed qualifications, approval process, communication skills, various duties while on the foreign field, Christian ethics, and culture shock.
- CM 2304. INNOVATIONS FOR CHURCH MINISTRIES. 3 CREDIT HOURS  
This course exposes the student to current, innovative methods of reaching today's multi-cultural generations for Christ without compromising the Word of God. Understanding postmodernism and exploring dynamic means of spreading God's Truth to emerging cultures are two of the many focal points of our class discoveries.
- CM 2305. INTRODUCTION TO MISSIONS. 3 CREDIT HOURS  
Through missionary biographies the student is introduced to the modern missionary movement beginning with William Carey and concluding with the biographies of contemporary missionaries. The course provides insight into how these missionaries were shaped - religiously, culturally, and educationally - to do their work and how those same factors help equip missionaries for effective service today.
- CM 2306. INTRODUCTION TO CHILDREN'S VISUALS. 3 CREDIT HOURS  
(EDU 2306. Introduction to Children's Visuals)  
This course is designed to introduce students to a variety of standard visual aids for teaching young children. Through lecture, demonstrations, and classroom participation, students learn to construct and properly use some of the following tools: puppets, display boards, videos, flashcards, dioramas, and other interactive visual aids. A variety of teaching methodologies will be emphasized.
- CM 2307. MARKETING OF MINISTRIES. 3 CERDIT HOURS  
This course offers an introduction to marketing, specifically directed toward ministry. Market research, public relations and design and use will be covered in regard to marketing of services, promotion, and advertising. Theoretical, practical, and research results from organization-centered and community-centered perspectives will be examined and applied. Students will conclude the course with a working portfolio.
- CM 2308. FOUNDATIONS OF STUDENT MINISTRY 3 CREDIT HOURS  
Before you begin your journey as a student pastor you must master the basics, the fundamental tools that will help you as you seek to minister effectively to the students and families God will be entrusting to you. In this course you will learn how to plan events & retreats, create budgets, lead volunteers, and develop programming that will implement the strategic goals of ministry.
- CM 2309. STUDENT MINISTRY PRACTICUM 3 CREDIT HOURS  
This course will allow the student to work in their local church youth ministry, gaining valuable experience, all the while under the direction of the youth pastor. Student Pastor interviews and book reviews will further enhance the practical course work.
- CM 2311. CORNERSTONES OF COMMUNICATION. 3 CREDIT HOURS



This course introduces the principles and dynamics of interpersonal speech in both private and public forums from a biblical perspective. Emphasis will be placed on connecting through both verbal and non-verbal communication in large and small groups. Specific areas of consideration will be personal communication, teaching, conflict management, conducting meetings, and recognizing obstacles in communication.

**CM 2312. INTRODUCTION TO MINISTRY LEADERSHIP**

**3 CREDIT HOURS**

Introduction to Ministry Leadership is a study of the various means of preparation for pastoral leadership within church ministry. Attention will be given to the call to ministry, pastor's development as a leader, and the concept of servant leadership.

**CM 3110 / 3111. CHRISTIAN SERVICE.**

**1 CREDIT HOUR**

All students taking four semester hours or more must complete all junior level Christian Service requirements during the junior year.

**CM 3107. VISUAL AIDS/SUNDAY SCHOOL CURRICULUM.**

**1 CREDIT HOUR**

This course is designed to provide enrichment materials for the teaching ministries in our churches. Through lecture, demonstrations, and classroom participation, students learn to construct and use visual aids. A variety of teaching methodologies will be emphasized.

**CM 3301. INTRODUCTION TO JUDIASM.**

**3 CREDIT HOURS**

This course is a workshop for people group evangelism in which the instructor guides the student in how to prepare an evangelistic strategy for Jewish people. Special emphasis is given to historical, geographical, political, social, and religious issues related to Jewish people. The instructor will also provide an overview of a variety of evangelistic methods that are currently being utilized among Jews in different parts of the world.

**CM 3302. CULTS.**

**3 CREDIT HOURS**

This course is designed to familiarize students with the theologies and histories of major cults and new religious movements. The student will study (from a traditional Christian perspective) individuals who profess controversial or competing world-views; and the student will be equipped to share the historic Christian faith with them in love (Jude 3, Eph. 4:14-15, Acts 20:28-31).

**CM 3202. TEACHING WORKSHOP.**

**2 CREDIT HOURS**

This course gives the student opportunities to put into practice the skills, methodologies, and tools for teaching the very young through 6<sup>th</sup> grade in Sunday school and other areas of children's ministries.

**CM 3303. CROSS CULTURAL MINISTRIES**

**3 CREDIT HOURS**

This is a concentrated study of the factors essential to trans-cultural approaches to evangelism and servant-hood. This would include basis principles appropriate for crossing cultural barriers. An emphasis on integrity and pursuing excellence will be stressed.

**CM 3309. SUMMER INTERNSHIP.**

**3 CREDIT HOURS**

This course is designed to give the student some practical experience in teaching children in a variety of ministry opportunities through a local church. The student will be supervised by an approved WBF church, pastor, and staff. This internship should be completed during the summer prior to the student's last school year. (Replaces CM 3205)

**CM 3206. MISSION METHODS.**

**2 CREDIT HOURS**

The purpose of this course is to review the practical side of church planting in a foreign country. The course will overview three methods of mission work, emphasize indigenous church planting, overview the stages of planting a church on the mission field, and present a variety of evangelistic methods being employed around the globe.

**CM 3212. JEWISH EVANGELISM.**

**2 CREDIT HOURS**

This course is a workshop for people group evangelism in which the instructor guides the student in how to prepare an evangelistic strategy for Jewish people. Special emphasis is given to a variety of issues that should be considered when designing an evangelistic plan for any people group. The instructor will also provide an overview of various evangelistic methods that are currently being utilized among Jews in different parts of the world.

**CM 3303. CROSS CULTURAL MINISTRY.**

**3 CREDIT HOURS**

This is a concentrated study of the factors essential to trans-culture approaches to evangelism and servant-hood. This would include basic principles appropriate for crossing cultural barriers. An emphasis on integrity and pursuing excellence will be stressed.

**CM 3304. INTRODUCTION TO BIBLICAL COUNSELING.**

**3 CREDIT HOURS**

**(PSY 3304. INTRODUCTION TO BIBLICAL COUNSELING)**

Students will be presented with a thorough understanding of the distinctives of Biblical counseling. Topics discussed will include the history of Biblical counseling, the role of the counselor, the place of counseling in the ministry of the church, and how Biblical counseling, theory, and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close.

**CM 3306. PRINCIPLES AND PRACTICES OF LEADERSHIP.**

**3 CREDIT HOURS**

This course examines the functions or tasks of leadership. A unit is included on time management and personal planning. The emphasis is to improve leadership abilities of the students and to prepare them to develop leadership in others. As a leader, one must excel at enlisting and developing others in a team, and this course will give training in those areas.

- CM 3307. EDUCATIONAL MINISTRIES IN THE CHURCH. 3 CREDIT HOURS  
(EDU 3307. VISUAL AIDS/INSTRUCTIONAL TECHNOLOGY)  
The student will be introduced to the biblical purpose for educational ministries in the local church. Emphasis is placed upon the evaluation, implementation, and improvement of every educational ministry in the local church. All activities and assignments will equip the student to effectively oversee educational ministries that affect all ages: infants/children/youth/adults. Curriculum development, creative teaching methods, and the use of assorted visual aids and current multimedia receive special attention.
- CM 3311 SPEAKING TO STUDENTS I 3 CREDIT HOURS  
This course discusses ways of improving communication skills necessary in capturing and keeping the attention of today's student. Special attention is given to preparing the message or lesson and developing the skill of a clear communicator. Outside speaking assignments will be given. During the course, two different approaches to presentation will be studied and practiced.
- CM 3312. STUDENT MINISTRY STRATEGIES 3 CREDIT HOURS  
This course examines the strategy of Jesus, his ministry, and his intentionality to making disciples. Through this course, we will examine the methods of Jesus and implement those methods through practical learning experiences. This course will examine the biblical steps to enable a person to be a disciple who makes disciples.
- CM 3314. SPEAKING TO STUDENTS II 3 CREDIT HOURS  
This course discusses ways of advanced communication skills necessary in capturing and keeping the attention of today's student all while delivering the life changing message of the Gospel. Special Attention will be given to self- evaluation of the message or lesson by using digital recording and the developing the skills of a clear communicator. Several opportunities for speaking to peers and youth groups will be available. While *Speaking to Students I* focused on the presentation, *Speaking to Student II* will examine the art of preparing a message.
- CM 4110 / 4111. CHRISTIAN SERVICE. 1 CREDIT HOUR  
All students taking four semester hours or more must complete all senior level Christian Service requirements during the senior year.
- CM 4200. HOMILETICS I. 2 CREDIT HOURS  
The student will thoroughly deal with the fundamentals of sermon preparation and writing. Emphasis is placed on the various types of messages, including topical, allegorical, and expository. Special emphasis is placed on expository preaching. Prerequisite: SPH 1301, BIB 1305.
- CM 4201. PASTORAL MINISTRY I. 2 CREDIT HOURS  
This course includes a study of both the philosophical and practical aspects of the office of pastor. Through lecture-dialogue classroom sessions as well as hands-on practice, the student is exposed to the actual work of the pastoral ministry.
- CM 4202. HOMILETICS II. 2 CREDIT HOURS  
The student will deal thoroughly with the fundamentals of sermon delivery. Emphasis is placed on effective styles and techniques of delivery. The student will deliver sermons in the classroom where these principles are closely examined. Prereq: SPH 1301, BIB 1305, and CM 4200.
- CM 4203. PASTORAL MINISTRY II. 2 CREDIT HOURS.  
This course is a continuation of material began in Pastoral Ministry I – CM4201, pertaining to the philosophical and practical aspects of the office of pastor. This study will include lecture-dialogue sessions on areas necessary for effective ministry and church growth through pastoral leadership. The pastor's role in relation to personnel, programs, and priorities is the main focus of material.
- CM 4301. VISUAL PRACTICUM. 3 CREDIT HOURS  
This course gives the student an opportunity to enhance his/her oral and written presentation skills. The students will choose specific presentation media for specific content and gain practice in oral and written presentations for a specific audience. These presentations will be presented in a variety of settings (Christian schools, on-campus chapel, local churches, etc.). (Replaces CM 4204)
- CM 4302. CURRICULUM DEVELOPMENT FOR CHILDREN. 3 CREDIT HOURS  
This course allows the student practical experience developing a children's curriculum for a variety of children's ministries throughout the church.
- CM 4304. DEPUTATION WORKSHOP. 3 CREDIT HOURS  
This course is a seminar style course that is designed to prepare the prospective missionary to succeed on deputation. The deputation model of fundraising will be closely examined, with emphasis on important networking tools and practices, as well as presentation/communication strategies.
- CM 4305. CONTEMPORARY ISSUES IN STUDENT MINISTRY 3 CREDIT HOURS  
This course will focus on current issues and students will investigate the influences that shape today's youth culture. Along the way, students will be challenged to engage each issue with biblical critical thinking using sound hermeneutic methods, ultimately resulting in the construction of their own biblical theology of those contemporary issues in youth ministry.
- CM 4319. COUNSELING TODAY'S STUDENTS. 3 CREDIT HOURS  
This course provides an in-depth view of contemporary issues that are pertinent to adolescences. Issues will be examined from a biblical viewpoint with emphasis on Scriptural authority. Students will examine preventive measures and how to counsel and equip both adolescents and their parents. In addition to this attention will be given to handling crisis situations.
- CM 4611. SENIOR CAPSTONE AND INTERNSHIP 3 CREDIT HOURS  
Senior Capstone and Internship will focus on putting your education from the last several years to actual "hands-on" ministry. More than just

helping in a local church, the student will also write and improve his resume, and practice and hone the skills needed for a job interview and begin his ministry search process.

## DEPARTMENT OF EDUCATION

### EDUCATION (EDU)

#### EDU 2300. INTRODUCTION TO EDUCATION / SPECIAL NEEDS CHILDREN. 3 CREDIT HOURS

This course is designed to introduce students to the American educational system. Topics such as student diversity, effective teaching practices, school culture, and school governance are explored. An overview of professional responsibilities are addressed and current trends in education are presented. Material that will help the pre-service teacher develop a personal philosophy of education is studied and the needs of special population students are addressed.

#### EDU 2305. EDUCATIONAL PSYCHOLOGY. 3 CREDIT HOURS

Educational Psychology provides a philosophical and theological framework for effective Christian teaching. The seven elements of the Discippler's Model serve to bridge the gap between the Christian's belief and educational theories. (Replaces EDU 3305)

#### EDU 2307. PRINCIPLES AND METHODS OF EDUCATION. 3 CREDIT HOURS

Classroom management, teaching aids and methods, preparation of lesson plans, and a study of teacher qualities and classroom duties are explored in this course. Classroom observations will be performed along with peer teaching opportunities. Prerequisite: Education or Music Education majors or departmental approval. (Replaces EDU 3306)

#### EDU 2313. MEASUREMENT AND EVALUATION. 3 CREDIT HOURS

This course is a study of the measurement and evaluation tools for the improvement of the teaching-learning process. The course includes a study of standardized tests, methods of measurement and evaluation, and innovative means for assessing students' learning. (Replaces EDU 4313)

#### EDU 3115. ESSENTIALS OF MATH II LAB 1 CREDIT HOUR

This course is designed to provide pre-service teachers with practical field-based experience in compliance with TAC requirements for educator certification.

#### EDU 3303. CHILD GROWTH AND DEVELOPMENT. 3 CREDIT HOURS

Child Growth and Development divides the time between conception and the start of adulthood into five broad periods: prenatal, infancy, early childhood, and adolescence. Within this chronological framework, the fundamental biological, social, behavioral, cognitive, and cultural aspects of development are woven together in the process of change from one period to the next. Development of children is viewed from practical, theoretical, and scientific viewpoints.

#### EDU 3308. EARLY CHILDHOOD EDUCATION. 3 CREDIT HOURS

A study of the disciplines that make up the curriculum for EC-4 grades is conducted. Other areas of emphasis include; the history of the education of young children; issues in early childhood education; trends in childhood education; state and federal mandates regarding programs for young children; foundations for EC-4 learning environments such as planning curriculum based on play; partner-shiping with families, and appropriate assessment.

#### EDU 3309. EDUCATION IN THE SECONDARY SCHOOL. 3 CREDIT HOURS

(Replaces EDU 3304. Education in the Middle School)

Education in the Secondary Schools includes curriculum planning at the secondary level; the philosophy, organization, and management of grades 6-12; legal and ethical aspects; instructional resources; appropriate assessment; and working with families of secondary students. Emphasis is placed upon exploring sound secondary curriculum and instructional practices, as well as exploring positive and productive secondary learning environments. Special attention is given to developing and refining instructional skills needed to provide instructional strategies for teaching subjects at the secondary level, as described in the Texas Essential Knowledge and Skills (TEKS). Field experience will be required.

#### EDU 3311. SPECIAL PROGRAMS. 3 CREDIT HOURS

The course examines the identification, assessment and instruction of students with special needs. Emphasis will be placed on the presentation of special education's role on the instructional team, student placement alternatives, legal implications, and current trends in special education. The course will also examine the current trend of instructing Second Language Learners in Texas schools.

#### EDU 3314. ESSENTIALS OF MATHEMATICS I. 3 CREDIT HOURS

This course is designed as an introductory course for teaching mathematics in an EC-6<sup>th</sup> grade classroom. A major goal of this course is to guide students to an understanding of concepts related to numbers and number systems. Students are given opportunities to practice and to demonstrate knowledge of patterns, relations, operations and computational reasoning. Special emphasis is given to mathematical and problem-solving processes.

#### EDU 3315. ESSENTIALS OF MATH II. 3 CREDIT HOURS

This course is a continuation of Essentials of Math I. The content of this course includes concepts and principles of geometry and measurement. The mathematical and problem-solving process introduced in Essentials of Math I are further explored along with opportunities to reason mathematically, to solve mathematical problems, and to make mathematical connections within the outside of mathematics. Students are given opportunities to demonstrate knowledge of probability and statistics.

- EDU 4302. SECONDARY GEOGRAPHY/ECONOMICS . 3 CREDIT HOURS  
(Replaces EDU 4304. Geography/Economics)  
Regional, social and economic characteristics of the geography of the U.S., specifically Texas, as they relate to students are emphasized. The TEKS objectives will be addressed throughout this course.
- EDU 4303. SECONDARY LANGUAGE ARTS . 3 CREDIT HOURS  
The disciplines of language arts such as reading, writing, research, listening and speaking, and oral and written conventions are emphasized. Secondary ELAR instructional strategies and practices are examined, and strong emphasis is placed upon creating engaging lesson plans and learning activities that support the Texas Essential Knowledge and Skills (TEKS). Current trends in education are also studied, especially as they pertain to teaching language arts in secondary classrooms.
- EDU 4306. EC-8<sup>th</sup> SCIENCE. 3 CREDIT HOURS  
This course emphasizes the preparation and understanding of instructional strategies for teaching science content according to TEKS in physical science, life science, earth and space science, and universal processes that are common to all sciences. EC-8 Science also includes the supervision of labs and activities in a safe and professional manner, appropriate assessment, assessment practices to monitor science learning, and guided individual and group inquiry and its role in science instruction.
- EDU 4309. EC-8 LANGUAGE ARTS. 3 CREDIT HOURS  
The disciplines of Language Arts, such as oral language, listening and speaking skills, literacy skills, and writing mechanics and conventions, are included in this course. Instructional strategies for teaching spelling and the written language skills are also integrated. Development of these skills directs the student towards literacy, fluency, and comprehension competencies required for success in academics and life. Developmental processes are stressed.
- EDU 4312. DISCIPLINE/CLASSROOM MANAGEMENT. 3 CREDIT HOURS  
This course describes what the prospective teacher can do to create a well-managed classroom, including planning in several key areas before the school year begins, then implementing the plan and establishing good management at the beginning of the year, and finally, by maintaining the management procedures throughout the year.
- EDU 3316. TEACHING K-12 MUSIC 3 CREDIT HOURS  
This course is designed as an introductory course for teaching music in an EC-12<sup>th</sup> grade music classroom. A major goal of this course is to guide students to an understanding of concepts related to teaching music to children. Students are given opportunities to practice and demonstrate knowledge of musical concepts and strategies for teaching. Special emphasis is given to the role of the teacher.
- EDU 4317. EDUCATIONAL TECHNOLOGY. 3 CREDIT HOURS  
This course provides the students with an opportunity to conduct in-depth explorations of how computers are being used to promote/enhance/support instructional activities in the EC-12 classroom. Students will finish the course with a solid understanding of how to use various types of current technology, software, and web-based tools for instruction, communication, lesson planning, data collection/management/analyzing, and professional development.
- EDU 4320. 4-8 SOCIAL STUDIES METHODS. 3 CREDIT HOURS  
The importance of the various social science disciplines and how they relate to the 4-8th grade student's society and environment are emphasized. A major portion of the Social Studies course will include planning and implementing effective curriculum, instruction, and assessment and evaluation. The Texas Essential Knowledge and Skills (TEKS) objectives will be addressed throughout this course.
- EDU 4321. 7-12 SOCIAL STUDIES METHODS. 3 CREDIT HOURS  
The importance of the various social science disciplines and how they relate to the 7-12th grade student's society and environment are emphasized. A major portion of the Social Studies course will include planning and implementing effective curriculum, instruction, assessment and evaluation. The Texas Essential Knowledge and Skills (TEKS) objectives will be addressed throughout this course.
- EDU 4322 EC-6<sup>th</sup> SOCIAL STUDIES 3 CREDIT HOURS  
The importance of the various social science disciplines and how they relate to the EC-8th grade child's society and environment are emphasized. A major portion of the Social Studies course will include planning and implementing effective curriculum, instruction, and assessment and evaluation. The Texas Essential Knowledge and Skills (TEKS) objectives will be addressed throughout this course.
- EDU 4325. TEACHING NON-CORE SUBJECTS. 3 CREDIT HOURS  
This course will focus on arts and non-core subject integration with an emphasis on pedagogy for the preschool through sixth grades. Music theory and the relationship of music to history, society, and culture are explored. A study of materials and techniques for incorporating dramatic play and creative drama in the curriculum of these grades is provided. Literature as art and the visual arts are introduced and explored. Methods of integration of health studies and physical movement are explored. The importance of arts and non-core subjects integration into the general education classroom is emphasized.
- EDU 4610. STUDENT TEACHING CLINICAL. 6 CREDIT HOURS  
This course encompasses the fourteen-week teaching clinical which is the capstone project for the Education Department.

## **READING (REA)**

### **REA 3302. CHILDRENS LITERATURE.**

**3 CREDIT HOURS**

This course is designed to familiarize the student with various genres of children's literature. The historical background and current trends in children's literature will be explored. Systems for choosing and integrating fine literature in the elementary classroom will be emphasized.

### **REA 3312. FOUNDATIONS OF READING.**

**3 CREDIT HOURS**

This course explores the fundamentals of reading instruction. Particular emphasis is placed on belief systems, instructional strategies, and options for valid assessment. Traditional practices and current instructional trends are contrasted and evaluated. Research from leading contributors in the field of reading is reviewed. Eight (8) hour teaching practicum is required.

### **REA 3112. FOUNDATIONS OF READING LAB.**

**1 CREDIT HOUR**

This course is designed to provide pre-service teachers with practical field-based experience in compliance with TAC requirements for educator certification.

### **REA 3314. CONTENT AREA READING.**

**3 CREDIT HOURS**

The focus of this course is reading to learn in the content areas. Emphasis is placed on literacy instruction in a technological age, instruction and assessment of all learners, and strategies for instruction using texts. Particular emphasis is placed on literacy in the core disciplines of the English Language Arts, Math, Science, and Social Studies.

### **REA 3316. READING DIFFICULTIES.**

**3 CREDIT HOURS**

The focus of this course is to study instructional strategies that address the needs of students who struggle to develop proficient reading skills. Emphasis is placed on identification of, and instruction for, students with dyslexia.

### **REA 4301. METHODS IN ESL.**

**3 CREDIT HOURS**

This course is designed to prepare pre-service teachers to work with students in various stages of language acquisition. The history of English Language Learners in the American educational system of the last one hundred years will be explored. In addition, prominent historical Federal and Supreme Court cases will be briefed. Strategies for helping students acquire language and achieve literacy will be covered in depth.

## **MASTER OF EDUCATION**

### **EDU 6010. PROFESSIONAL PORTFOLIO.**

**0 CREDIT HOURS**

The professional portfolio will provide evidence of student mastery of necessary skills in the student's designated program of study. The portfolio will be presented to the Educator Preparation Committee for assessment as evidence of program success during the student's final semester.

### **EDU 6301. THE LEARNING PROCESS.**

**3 CREDIT HOURS**

This course is designed to develop the knowledge base relating to human development, learning, motivation, and educational assessment. Emphasis is placed upon the basic skills to analyze authentic situations and use the theories in classroom decision-making.

### **EDU 6302. RESEARCH IN EDUCATION.**

**3 CREDIT HOURS**

A study of research techniques in education that enable the educational leader to facilitate sound, research-based instructional practices is the main emphasis of this course. This course contains a field-based service-learning component.

### **EDU 6303. CURRICULUM DESIGN AND EVALUATION.**

**3 CREDIT HOURS**

This course offers a study of the current and classical theories of curriculum development, analysis of determinants of the curriculum, and approaches to the design and systematic evaluation of curriculum.

### **EDU 6304. THE SCHOOL AND MULTICULTURAL AMERICAN SOCIETY.**

**3 CREDIT HOURS**

In this course, the students will examine the distinctive purposes and functions of education in the social order. Historical and contemporary issues related to multicultural populations and other special populations in the school are also studied.

### **EDU 6310. INSTRUCTIONAL LEADERSHIP DEVELOPMENT.**

**3 CREDIT HOURS**

This course is a study of instructional leadership with an emphasis on practice, development, and implementation. The student will study the roles of servant leadership, vision casting, stakeholder empowerment, and various leadership models.

### **EDU 6311. EDUCATIONAL ORGANIZATION AND ADMINISTRATION.**

**3 CREDIT HOURS**

An analysis of administrative behavior and organizational patterns are paramount in this course. Emphasis is placed upon understanding various administrative theories and philosophical concepts as they apply to school administration, as well as basic factors and functions of administration as they relate to the various programs of administration.

### **EDU 6312. SCHOOL LAW.**

**3 CREDIT HOURS**

This course is designed to cover the legal basis for school law at the national, state, and local levels. Major court decisions affecting organization and administration of public and private schools, as well as legal rights and responsibilities of school administrators and other school personnel are explored.

**EDU 6313. SUPERVISION OF INSTRUCTION.**

**3 CREDIT HOURS**

This course offers a study of philosophical foundations, principles, and practices of effective instructional supervision in schools. Attention is given to the supervisory methods used to improve instruction at all grade levels.

**EDU 6314. THE PRINCIPALSHIP.**

**3 CREDIT HOURS**

The purpose of this course is to assist aspiring principals in developing and applying instructional leadership skills in the schools. The course addresses the role of the campus leader in the leadership, organization, and administration of schools. The importance of campus culture, climate, vision, and ethics will be emphasized using standards-based instruction, case studies, developmental activities and projects, reflections, and field experiences. Concepts emphasized will include the principal as a scholar-practitioner as well as an instructional and proactive leader. Emphasis will be placed upon continuous campus improvement and a strong commitment to professional development.

**EDU 6315. SCHOOL FINANCE / BUSINESS MANAGEMENT.**

**3 CREDIT HOURS**

This course will examine the roles, responsibilities, system and procedures in school business matters which include budgeting, taxation, statutory programs for school support, fiscal management, business operations, management of facilities, equipment, and real property

**EDU 6316. SCHOOL PERSONNEL MANAGEMENT.**

**3 CREDIT HOURS**

The practices and principles of educational personnel management are presented in this course. Emphasis is placed upon selection and promotion of personnel as well as retention of school personnel. Other areas of study include planning for personnel needs, salaries, and job analysis and evaluation. Emphasis is also placed upon job descriptions, maintenance of personnel services, and benefits.

**EDU 6317. SCHOOL PUBLIC RELATIONS.**

**3 CREDIT HOURS**

Topics covered in this course include stakeholders in the community, evaluation of partnerships, the role of the school within the community, and development of partnerships.

**EDU 6318. INTERNSHIP IN EDUCATIONAL ADMINISTRATION.**

**3 CREDIT HOURS**

This course is a practicum which provides field experiences in school administration. The intern is assigned to an appropriate administrator in a school. The field experience is under the supervision of an ABU professor. This course requires monthly meetings with the supervising professor. Specific activities and assignments ensure that the intern obtains practical experience in the following proficiencies: learner-centered leadership, learner-centered climate, learner-centered curriculum and instruction, learner-centered professional development, equity in excellence for all learners, and learner-centered communication.

**EDU 6319. CURRICULUM AND INSTRUCTION IN READING.**

**3 CREDIT HOURS**

An examination is made of the state's reading and language arts curriculum K-12. Emphasis is placed upon review of current research of methods of delivering professional development in ways that assist teachers to accomplish instructional changes smoothly and effectively.

**EDU 6320. DEVELOPMENT INFANT/CHILD/ADOLESCENT.**

**3 CREDIT HOURS**

This course emphasizes currently respected theories, as well as their practical applications for educating the young child. Curriculum and materials will be examined and evaluated as related to state standards and a developmentally appropriate approach to the Texas Essentials Knowledge and Skills (TEKS).

**EDU 6323. INTRODUCTION TO EXCEPTIONAL LEARNERS AND MAINSTREAMING.** 3 CREDIT HOURS

The focus of this course will be on the learning styles and effective teaching strategies for exceptional learners using the application of research on identification, assessment, teaching, and technology for the full range of exceptional learners including handicapped and gifted-and-talented learners. A thorough study of the inclusion model is covered in-depth.

**EDU 6324. CURRENT TRENDS IN MATHEMATICS INSTRUCTION.**

**3 CREDIT HOURS**

This course is designed as a professional level course for the teaching or the instructional coaching of mathematics in an EC-8<sup>th</sup> grade classroom. A major goal of this course is to guide students to an understanding of effective, research-based pedagogies related to numbers and number operations. Special emphasis is given to developmentally appropriate mathematical and problem-solving processes. Students are given opportunities to demonstrate mathematics' specific teaching skills and to practice instructional coaching in this subject area.

**EDU 6325. METHODS IN SECOND LANGUAGE ACQUISITION.**

**3 CREDIT HOURS**

This course provides an overview of the principles and process that govern second language learning and use, second language methods, and materials. Focus of the course is specifically upon the teaching and learning of second language literacy skills, specifically reading and writing. Class sessions will focus upon theory and practice related to these four important components of language learning.

## DEPARTMENT OF MUSIC

### MUSIC APPLIED (MUA)

- MUA 1100. CHORUS. 1 CREDIT HOUR  
Literature is selected appropriate to the skill level of the participants. Emphasis is made on sound principles of choral singing that may be used in the local New Testament church. Selections will include both contemporary and classical church music. This course may be taken for Christian service or credit and may be repeated for credit.
- SPECIAL NOTE:  
All private courses listed below require the instructor's permission for enrollment. Course material is geared to the individual student's ability. Each course earns one credit hour. Students majoring in music will elect two courses concurrently from courses for majors to meet two hour credit requirements when necessary. Other prerequisites may apply as indicated.
- MUA 1102. PRIVATE PIANO. 1 CREDIT HOUR  
Non-majors. May be repeated for credit.
- MUA 1103. PRIVATE VOICE. 1 CREDIT HOUR  
Non-majors. May be repeated for credit.
- MUA 1110. VOCAL ENSEMBLE. 1 CREDIT HOUR  
Small groups of singers receive performance experience. May be repeated for credit. Prerequisite: Ability and qualifications to represent the College in promotional tours, if requested.
- MUA 1120. INSTRUMENTAL ENSEMBLE. 1 CREDIT HOUR  
This will be a supervised ensemble based on available instrumentation and interest.
- MUA 1130. PRAISE BAND. 1 CREDIT HOUR  
Small group of singers and instrumentalists receive performance experience. May be repeated for credit. Prerequisites: 1) Audition required. 2) Ability and qualifications to represent the College in promotional tours, if requested.
- MUA 1121,1122. PRIVATE VOICE. 1 TO 2 CREDIT HOURS  
Building on principles taught in class voice, a student's singing ability is expanded. The student will be exposed to sacred and secular songs of increasing difficulty including oratorio and cantata arias; Italian, French and German art songs; and solo literature appropriate to the local church. Prerequisite: Departmental approval.
- MUA 1123, 1124. PRIVATE VOICE. 1 TO 2 CREDIT HOURS  
Continues MUA 1121,1122. MUA 1123, 1124 may be substituted for MUA 1206 with departmental approval.
- MUA 1131,1132. PRIVATE PIANO. 1 TO 2 CREDIT HOURS  
Skills in scales, chords, and arpeggios are developed. The student will memorize repertoire of progressive difficulty including Bach two part inventions, sonatina and equivalent works from the Baroque through the 20<sup>th</sup> century periods. Hymn arrangements and sight reading of anthems in open score provide church related skills.
- MUA 1133, 1134. PRIVATE PIANO. 1 TO 2 CREDIT HOURS  
Continues MUA 1131,1132.
- MUA 1207. CLASS GUITAR I. (Substitutes for MUA 1203) 2 CREDIT HOURS  
This course is for beginning guitar students. Through this course, the student will learn how to play guitar, to read music, to lead singing with the guitar, and to discover other vital components about the guitar. He/she will also discuss an overview of worship styles, what is appropriate for what setting, and the basic dos and don'ts of leading worship.
- MUA 1208. CLASS GUITAR II. (Substitutes for MUA 1204) 2 CREDIT HOURS  
This is a continuation of MUA 1201. More advanced chord progressions and strumming techniques are introduced in an increasing number of keys. Current hymns and choruses are analyzed with regard to their harmonic progressions. Prerequisite: MUA 1201.
- MUA 1203, 1204. CLASS PIANO. 2 CREDIT HOURS  
Fundamentals of piano techniques are presented making use of the digital piano laboratory. Concepts and exercises in keyboard techniques and hymn playing are explored.
- MUA 1205. CLASS VOICE. 2 CREDIT HOURS  
This course is designed for the student choosing to make music either a career or an avocation. It will train the student in the proper techniques of vocal control, various song styles, and interpretation.
- MUA 1206. CLASS VOICE. 1 CREDIT HOURS  
Continues MUA 1205.

MUA 2121, 2122. PRIVATE VOICE. See MUA 1121, 1122.	1 CREDIT HOURS
MUA 2123, 2124. PRIVATE VOICE Continues MUA 2121, 2122.	1 CREDIT HOURS
MUA 2131, 2132. PRIVATE PIANO. See MUA 1131,1132.	1 CREDIT HOURS
MUA 2133, 2134. PRIVATE PIANO. Continues MUA 2131, 2132.	1 CREDIT HOURS
MUA 2205. KEYBOARD SKILLS 1. This is a study in the basic principles of keyboard playing for the purpose of establishing a better foundation for music theory and ear training. The course includes development of keyboard techniques through the application of music theory. This course must be taken concurrently with MUT 2301. Prerequisite: MUA 1204.	2 CREDIT HOURS
MUA 2206. KEYBOARD SKILLS 2. Continuation of MUA 1209. This course must be taken concurrently with MUT 2302. Prerequisite: MUA 2205.	2 CREDIT HOURS
MUA 3000. JUNIOR RECITAL. Students perform approved music representative of different periods at a scheduled concert.	0 CREDIT HOURS
MUA 3121,3122. PRIVATE VOICE. See MUA 1121,1122.	1 CREDIT HOURS
MUA 3123, 3124. PRIVATE VOICE. Continues MUA 3121, 3122.	1 CREDIT HOURS
MUA 3131, 3132. PRIVATE PIANO. See MUA 1131, 1132.	1 CREDIT HOURS
MUA 3133, 3134. PRIVATE PIANO Continues MUA 3131, 3132.	1 CREDIT HOURS
MUA 3201. CONDUCTING. This class examines the technical and expressive skills required for choral and/or orchestral conducting. Students demonstrate their practical understanding of score analysis, rehearsal planning, and basic & advanced conducting patterns through a series of performed assignments. Written examinations are included as needed. MUS 3301, 3302.	2 CREDIT HOURS
MUA 3202. CONDUCTING. This course is a continuation of MUA 3201. Prerequisite: MUA 3201.	2 CREDIT HOURS
MUA 4000. SENIOR RECITAL. A full performance of music from several periods that the student has mastered is given.	0 CREDIT HOURS
MUA 4121, 4122. PRIVATE VOICE. See MUA 1121,1122.	1 CREDIT HOURS
MUA 4123, 4124. PRIVATE VOICE. Continues MUA 4121, 4122.	1 CREDIT HOURS
MUA 4131, 4132. PRIVATE PIANO. See MUA 1131,1132.	1 CREDIT HOURS
MUA 4133, 4134. PRIVATE PIANO. Continues MUA 4131, 4132.	1 CREDIT HOURS

**MUSIC (MUS)**

MUS 1000. PERFORMANCE OBSERVATIONS. All music majors must attend at least three formal concerts/recitals per semester. (At least one of these must be in their area of applied major.) Signed programs are submitted to the music department as proof of attendance. (Replaces Music Lab)	0 CREDIT HOURS
MUS 1211. MINISTRY OF MUSIC. A study of notation, rhythm and conducting patterns with heavy emphasis on practical aspects of congregational song leading make up this course. Attention will be given to the place of music in the church and the relationship of the pastor and the music director. No credit for music majors.	2 CREDIT HOURS



- MUS 2201. CLASS WINDS. 2 CREDIT HOURS  
This class examines basic brass and woodwind techniques. Following class instruction, students will be expected to demonstrate basic performance competence on both a brass and woodwind instrument. (Rental fee required)
- MUS 2202. CLASS STRINGS. 2 CREDIT HOURS  
This class examines basic performance instructions regarding stringed instruments of the orchestra. Students learn to recognize and perform basic bowing techniques, articulations, and scales. (Rental fee required)
- MUS 3301. MUSIC HISTORY I. 3 CREDIT HOURS  
The music of Western Civilization from antiquity through the 20<sup>th</sup> century is studied. Attention is given to major composers, style characteristics and performance practices of each period. Prerequisite: MUT 3214.
- MUS 3302. MUSIC HISTORY II. 3 CREDIT HOURS  
Continues the study begun in MUS 3301 with an emphasis on the Classic through the 20<sup>th</sup> century. Attention is given to major composers, style characteristics and performance practices of each period. Special attention will also be given to the history of Christian music as each period is studied. Prerequisite: MUS 3301.
- MUS 4301. ELEMENTARY MUSIC EDUCATION I. 3 CREDIT HOURS  
A study of the child-development approach to music education with emphasis on curriculum, methods, and materials is covered in this course. The Texas Essential Knowledge and Skills (TEKS) will be addressed throughout the course. Prerequisite: MUT 2213, 2214, 2301, 2302 or equivalent and major in music.
- MUS 4304. SECONDARY MUSIC EDUCATION. 3 CREDIT HOURS  
This course is designed to give the prospective music teacher an overview of secondary music education in regard to philosophy and practice, and to help him/her develop the tools necessary to teach music at this level. The Texas Essential Knowledge and Skills (TEKS) will be addressed throughout the course.
- MUS 4305. CURRICULUM PLANNING. 3 CREDIT HOURS  
This course covers the planning and design of a music curriculum. It includes writing lesson plans and demonstrating music skills at every grade level. The Texas Essential Knowledge and Skills (TEKS) will be addressed throughout the course.
- MUS 4606. STUDENT TEACHING. 6 CREDIT HOURS  
This course provides for a twelve (12) week internship in classroom music teaching. Prerequisite: Completion of required music education courses.
- MUSIC THEORY (MUT)**
- MUT 0350, MUT 1301. FOUNDATIONS OF MUSIC. 3 CREDIT HOURS  
This is a foundational music preparing the student for Music Theory I and Sight Singing and Ear Training I. Emphasis will be on the study of notation, forms of rhythm, keys, scales, intervals, and solmization.
- MUT 2213. SIGHT SINGING AND EAR TRAINING I. 2 CREDIT HOURS  
This sequence of courses introduces the student to sight singing using the tonic sol-fa solmization system. Ear training includes simple melodic, harmonic, and rhythmic dictation. Exercises progress to a level of moderate difficulty. Prerequisite: Proficiency exam or equivalent.
- MUT 2214. SIGHT SINGING AND EAR TRAINING II. 2 CREDIT HOURS  
Continues MUT 2213 with increasingly difficult exercises. Prerequisite: MUT 2213.
- MUT 2303. MUSIC THEORY FOR ACCOMPANIMENT. (Replaces MUT 3301 & MUT 3302) 3 CREDIT HOURS  
This course emphasizes the chord analysis and notational options related to congregational and small group accompaniment needed for success in the Accompaniment Techniques courses.
- MUT 3213. SIGHT SINGING AND EAR TRAINING III. 2 CREDIT HOURS  
Modulation, modal melodies and mixed meters are included in the sight singing exercises. Ear training includes chromaticism, modulation, seventh chord, compound and mixed meters. Prerequisite: MUT 2214.
- MUT 3214. SIGHT SINGING AND EAR TRAINING IV. 2 CREDIT HOURS  
The content of MUT 3213 is expanded and built upon. Prerequisite: MUT 3213.
- MUT 2301. MUSIC THEORY I. 3 CREDIT HOURS  
An introduction to 18<sup>th</sup> century harmony with practical experience in analysis, part-writing, and keyboard realization is given. The study includes primary and secondary triads, non-harmonic tones, triads in inversions, principles of chord progressions, seventh chords, secondary dominant chords and elementary modulation. Prerequisite: Proficiency exam or equivalent.
- MUT 2302. MUSIC THEORY II. 3 CREDIT HOURS  
Continues MUT 2301. Prerequisite: MUT 2301.

MUT 3301. MUSIC THEORY III. 3 CREDIT HOURS  
This course includes part-writing of figured bass exercises, melody harmonization and harmonic analysis requiring all diatonic seventh chords, secondary dominant chord modulation, altered chords, 9th, 11th, and 13th chords. Prerequisite: MUT2302 or equivalent.

MUT 3302. MUSIC THEORY IV. 3 CREDIT HOURS  
This course expands and builds on the material in MUT 3301. Prerequisite: MUT 3301.

### **MUSIC AND WORSHIP (WOR)**

WOR 1301. INTRODUCTION TO INNOVATIVE WORSHIP STUDIES. 3 CREDIT HOURS  
This course introduces worship as it involves various avenues of perception. Application is made to lighting, design, audio and video production, presentation software, banners, choreography and movement, staging, and a variety of multi-media possibilities. Students will prepare a class project that represents their understanding and application of the creative options.

WOR 1302. PRINCIPLES OF OLD AND NEW TESTAMENT WORSHIP. (Replaces MUS 2303) 3 CREDIT HOURS  
This course presents principles of Old and New Testament Worship. Included is a discussion of pre-tabernacle, tabernacle, temple, and synagogue worship. An overview of how Jesus, the disciples, and the early Christians worshipped is made in light of how believers will practice Worship in eternity.

WOR 2301. HISTORY/ PHILOSOPHY OF CHRISTIAN WORSHIP. (Replaces MUS 3212) 3 CREDIT HOURS  
This course will provide an overview of British and American hymnology. Attention will be given to the Great Awakenings and Evangelical Worship practices as compared to biblical principles through church history. Philosophical foundations of worship through each period of church history will be considered.

WOR 3201. WORSHIP TECHNOLOGY. 2 CREDIT HOURS  
This course overviews multimedia equipment use including: basic sound board set up; microphone, speaker, and video-screen placement; recording and playback options; and computer software such as Finale.

WOR 3202. DRAMA IN THE CHURCH. 2 CREDIT HOURS  
God used the drama of Ezekiel's sign sermons to minister to a generation that had grown dull of hearing. This course examines the instructional power of drama for use in Children's church, Vacation Bible School, Puppet Ministry, Sermon introduction, as well as the enhancement of musical presentations.

WOR 3301. CHURCH MUSIC ADMINISTRATION 3 CREDIT HOURS  
This course is a study of comprehensive church music ministry, including materials and methods for the organization, development, and maintenance of vocal and instrumental programs for all age levels. Attention will also be given to resume writing and job interview practice.

WOR 4301. WORSHIP AND THE CONGREGATION. 3 CREDIT HOURS  
This is a study of congregational worship practices in the evangelical traditions. A survey of how congregational worship practices have changed throughout history is included. Special attention is given to song selection, programming, and style tailored to individual congregations and how to teach and engage the congregation in worship.

WOR 4302. WORSHIP MINISTRY INTERNSHIP. (Replaces WOR 4601) 3 CREDIT HOURS  
This is a capstone course for those majoring in music and worship studies and targets the final semester of study. Students must submit written intention to complete this course in the semester prior to enrollment. Prerequisite: WOR 3301 CHURCH MUSIC ADMINISTRATION

### **GENERAL EDUCATION DIVISION**

#### **ART (ART)**

ART 3309. ART APPRECIATION. 3 CREDIT HOURS  
This course is an introduction to the development of an appreciation of art. Special emphasis is placed on methods, techniques, and terminology that relate to art as well as artists, cultures, and art movements throughout history.

#### **COMMUNICATIONS (COM)**

SPH 1301. FUNDAMENTALS OF SPEECH COMMUNICATION. 3 CREDIT HOURS  
An overview of the speech communication process is provided. Ways are suggested to overcome communication barriers. Several types of speeches are examined and developed. Actual delivery of speeches will give students experience in speaking before a group.

COM 2311. CORNERSTONES OF COMMUNICATION. 3 CREDIT HOURS  
This course introduces the principles and dynamics of interpersonal speech in both private and public forums from a biblical perspective. Emphasis will be placed on connecting through both verbal and non-verbal communication in large and small groups. Specific areas of consideration will be personal communication, teaching, conflict management, conducting meetings, and recognizing obstacles in communication.

## **COMPUTER OFFICE SYSTEMS (COS)**

### **COS 2301. MEDIA APPLICATIONS.**

**3 CREDIT HOURS**

This course will focus on the purpose of media as used primarily in children's ministries. The students will experiment with different types of media used for communicating, instructing/learning, worshipping, and record keeping. Special attention will be given to researching and creating websites, to exploring web-based software, to using the Internet for research purposes, to using select computer programs (Excel, Word and PowerPoint) to create products, and to experimenting with basic desktop publishing functions.

## **ENGLISH (ENG)**

### **ENG 0350. REMEDIAL ENGLISH GRAMMAR.**

**3 CREDIT HOURS**

Emphasis is placed on the logic of English grammar, parts of speech and structural patterns. Basic rules of usage are studied as a preparation for composition. (No degree credit.)

### **ENG 1303. ENGLISH COMPOSITION I.**

**3 CREDIT HOURS**

English Composition I is devoted to writing expository prose through a process approach. Considerable attention is given to techniques of invention, the importance of multiple drafts and continual revision. Students are given writing assignments to gain practical experience in applying these techniques. Considerable time is also spent on polishing grammar skills.

Prerequisite: Qualifying score on placement exam or ENG 0350.

### **ENG 1304. ENGLISH COMPOSITION II.**

**3 CREDIT HOURS**

This course is a continuation of ENG 1303 and builds upon the concepts of writing that were presented in that course. Students practice writing in specific formats including essays, a research paper, a resume, and a business cover letter. Grammar concepts and writing techniques continue to be taught and practiced.

Prerequisite: ENG 1303.

### **ENG 2301. WESTERN LITERATURE I.**

**3 CREDIT HOURS**

Representative literary selections from Classicism through the Renaissance are studied. Developments of literary traditions and works of major authors are discussed. Emphasis is placed on criticism and analysis through discussion and writing. Prerequisite: ENG 1304.

### **ENG 2302. WESTERN LITERATURE II.**

**3 CREDIT HOURS**

This course is a continuation of Western Literature I from Neoclassicism to the present. Prerequisite: ENG 1304.

### **ENG 3301. AMERICAN LITERATURE I.**

**3 CREDIT HOURS**

A study of American literature from the Colonial period through the Civil War/Reconstruction era is covered. The course emphasizes the literary significance of selected writers, their works, and the social context in which they wrote.

### **ENG 3302. CREATIVE WRITING.**

**3 CREDIT HOURS**

This course is an introduction to creative writing formats that may include workshop, lecture, and individual conferences. Students will write in two or three genres, including poetry, prose fiction, and other forms.

### **ENG 3303. AMERICAN LITERATURE II.**

**3 CREDIT HOURS**

A study of American literature from the Civil War/Reconstruction period through the modern era is covered. The course emphasizes the literary significance of selected writers, their works, and the social context in which they wrote.

### **ENG 4301. BRITISH LITERATURE I.**

**3 CREDIT HOURS**

This course is a study of the literature of England from its beginnings to the end of the fifteenth century.

### **ENG 4303. BRITISH LITERATURE II.**

**3 CREDIT HOURS**

This course is a study of the literature of England from the sixteenth century through today.

### **ENG 4304. CRITICAL WRITING.**

**3 CREDIT HOURS**

This course offers advanced studies in critical reading skills needed in college and beyond. It equips students with strategies that enhance comprehension, inspire thoughtful response, stimulate inquiry, and foster rhetorical analysis. It provides instruction that guides students to analyze the content and meaning of readings; analyze rhetorical approach; analyze writing genres; write to invent, make meaning, and reflect; and write in multiple academic genres. Prerequisites: Compositions I and II

## **HISTORY (HIST)**

### **HIS 1301. AMERICAN THROUGH RECONSTRUCTION.**

**3 CREDIT HOURS**

The American political, social and economic institutions are traced from their European backgrounds to the end of the 19th century. The course stresses the importance of the American heritage and tradition through the legacy of constitutional democracy.

### **HIS 1302. AMERICAN SINCE RECONSTRUCTION.**

**3 CREDIT HOURS**

Beginning with the close of the frontier and continuing with the impact of American industrialization, this course studies social development from agrarian society to international leadership. Problems of 20th century involvement are analyzed and discussed.

**HIS 1303. AMERICAN/TEXAS HISTORY THROUGH RECONSTRUCTION. 3 CREDIT HOURS**

The American political, social and economic institutions are traced from their European backgrounds to the end of the 19th century. The course stresses the importance of the American heritage and tradition through the legacy of constitutional democracy. A special focus on the background, historical figures, and legacy of Texas will be considered.

**HIS 1304. AMERICAN/TEXAS HISTORY SINCE RECONSTRUCTION. 3 CREDIT HOURS**

Beginning with the close of the frontier and continuing with the impact of American industrialization, this course studies social development from agrarian society to international leadership. Problems of 20th century involvement are analyzed and discussed.

**HIS 3301. HISTORY OF CIVILIZATION I. 3 CREDIT HOURS**

This course includes significant developments from prehistoric times through the sixteenth century. Achievements and experiences of great civilizations, emphasizing major historical figures and epochs, important ideas and religions, and factors of continuity and change will be discussed. The students will be provided a foundation for understanding our heritage and shared values and will be introduced to the historical forces that have shaped today's world.

**HIS 3302. HISTORY OF CIVILIZATION II. 3 CREDIT HOURS**

This course includes significant developments from the seventeenth century through today. Major modern trends such as industrialism, nationalism, imperialism, socialism, and the more complex problems and conflicts of the present century will be discussed. This course provides a foundation for understanding our heritage and shared values and introduces students to the historical forces that have shaped today's world.

**HIS 3305. HISTORY OF CHRISTIANITY: PRE-REFORMATION. 3 CREDIT HOURS**

Emphasis is placed on the origin of the church with the ministry of Jesus Christ. The growth of Christianity is traced from the first century to the Reformation.

**HIS 3306. HISTORY OF CHRISTIANITY: POST-REFORMATION. 3 CREDIT HOURS**

The place and influence of the Reformation on church history is studied. The founding of the church in the New World is included. The rise of modern denominations and cults is considered as well.

**MATHEMATICS (MAT)**

**MAT 0390. REMEDIAL MATHEMATICS. 3 CREDIT HOURS**

The student will receive remediation in fractions, decimals, integers, and percents. The use of these principles in application is stressed. One hour computer lab is required. (No degree credit)

**MAT 0392. REMEDIAL ALGEBRA. 3 CREDIT HOURS**

The student will receive remediation in real numbers, exponents, radicals, polynomials, factoring, and the Cartesian Plane. (No degree credit)

**MAT 1310. BUSINESS MATHEMATICS. 3 CREDIT HOURS**

This course stresses the application of mathematics in the business world. We will cover percents, bank services, payroll, mathematics of buying and selling, simple interest, compound interest and inflation, investments, business and consumer loans, and taxes. Prerequisite: MAT 0390 or placement test.

**MAT 1312. COLLEGE ALGEBRA. 3 CREDIT HOURS**

This course provides a study of algebra including equations and inequalities, complex numbers, polynomials, rational, exponential and logarithmic functions. Prerequisite: MAT 0392 or placement test.

**ORIENTATION (ORT)**

**ORT 1101. ORIENTATION. 1 CREDIT HOUR**

The students will be introduced to the history, doctrines, and mission of Arlington Baptist University. Special attention will be given to helping the student adjust in the many areas associated with college life for the purpose of producing a positive, encouraging, and successful experience while at Arlington Baptist University. Providing an understanding of the Christian Service Program will also be an integral part of this course.

**PHYSICAL EDUCATION (PE)**

**PE 1105. ACTIVITY. 1 CREDIT HOUR**

Students will learn the dynamics of team function while coming to understand the fundamentals of several team sports. Tennis, volleyball, basketball and softball are among the experiences students will be offered. (May be repeated for credit.)

**PE 1108. CONDITIONING. 1 CREDIT HOUR**

Weight training, aerobics, calisthenics, and other body conditioning techniques are introduced in this course. Students will be shown how a programmed approach to exercise can contribute to good health.

- PE 1151-1155. TEAM SPORTS. 1 CREDIT HOUR  
 These courses are for students who participate on a sponsored College team. (May be repeated for degree credit up to a total of four credit hours. Credit hours in excess of four will require administrative approval.) Prerequisite: Tryout for some teams.
- PE 1151. TEAM SPORT – MEN’S BASKETBALL. 1 CREDIT HOUR
- PE 1152. TEAM SPORT – WOMEN’S BASKETBALL. 1 CREDIT HOUR
- PE 1153. TEAM SPORT – WOMEN’S VOLLEYVALL. 1 CREDIT HOUR
- PE 1154. TEAM SPORT – MEN’S BASEBALL. 1 CREDIT HOUR
- PE 1155. TEAM SPORT – CROSS COUNTRY / TRACK . 1 CREDIT HOUR
- PE 1190. INDIVIDUAL TRAINING. 1 CREDIT HOUR  
 The student will be supervised in some phase of physical training. Regular reports will be required as partial evidence of achieving pre-established goals. (May be repeated once for degree credit. Additional hours will require administrative approval.) Prerequisite: Permission of instructor.

**PHILOSOPHY (PHIL)**

- PHIL 1301 Biblical Worldview 3 CREDIT HOURS  
 The twofold purpose of this course will be to introduce to the student the doctrinal distinctive and history of Arlington Baptist University and to provide foundational information to encourage students to think and see the world, society and culture through a more comprehensive Biblical perspective.

**POLITICAL SCIENCE (PS)**

- PS 2301. FEDERAL GOVERNMENT. 3 CREDIT HOURS  
 This course surveys the structure and function of the U.S. Government while noticing problems, solutions, and areas of personal involvement.
- PS 2302. STATE AND LOCAL GOVERNMENT. 3 CREDIT HOURS  
 A study of the Constitution of the State of Texas is made as an example of state government. The political involvement and problems of local government will be examined along with the forms, functions and services it provides.

**PSYCHOLOGY (PSY)**

- PSY/BC 1303. THEORETICAL CONSTRUCTS OF PSYCHOLOGY. (REPLACES PSY 1301). 3 CREDIT HOURS  
 This course is designed to critically analyze secular and evangelical integrationist theories of psychotherapy in the light of Biblical counseling. There will be an evaluation of some of the more widely accepted theories and theorists with special attention to their foundational beliefs in light of Scripture. \*This is part of the core curriculum for all students, and not a part of the 41 hours of professional development.
- PSY 3302. ADOLESCENT PSYCHOLOGY. 3 CREDIT HOURS  
 This course examines the maturational and environmental factors influencing growth in the adolescent stage of human development. It includes such topics as physical, cognitive, moral, personality, and social development aspects. Application to diagnosis and intervention, with respect to developmentally based disorders, are discussed.
- PSY 3305. THE PSYCHOLOGY OF LEARNING. 3 CREDIT HOURS  
 (EDU 3305. EDUCATIONAL PSYCHOLOGY). Prerequisite: PSY 1301

**READING (REA)**

- REA 3302. CHILDREN'S LITERATURE. 3 CREDIT HOURS  
 The course is designed to familiarize the student with various genres of children’s literature. The historical background and current trends in children’s literature will be explored. Systems for choosing and integrating fine literature in the elementary classroom will be emphasized.
- REA 3312. FOUNDATIONS OF READING. 3 CREDIT HOURS  
 This course explores the fundamentals of reading instruction. Particular emphasis is placed on belief systems, instructional strategies, and options for valid assessment. Traditional practices and current instructional trends are contrasted and evaluated. Research from leading contributors in the field of reading is reviewed. Eight (8) hour teaching practicum required.
- REA 3315. CONTENT AREA READING. 3 CREDIT HOURS  
 (Replaces REA 3314, Foundations of Reading II)  
 The focus of this course is reading to learn in the content areas. Emphasis is placed upon literacy instruction in a technological age, instruction and assessment of all learners, and strategies for instruction using texts. Particular emphasis is placed upon literacy in the core disciplines of English Language Arts, Math, Science, and Social Studies.

## SCIENCE (SCI)

SCI 2106. NATURAL SCIENCE II LABORATORY. 1 CREDIT HOUR  
(See SCI 2306). Co-requisite: SCI 2306. Offered in conjunction with SCI 2306.

SCI 2107. NATURAL SCIENCE III LABORATORY. 1 CREDIT HOUR  
(See SCI 2307). Co-requisite: SCI 2307. Offered in conjunction with SCI 2307.

SCI 2306. NATURAL SCIENCE II. 3 CREDIT HOURS  
This course considers the inanimate forces of the physical world including atomic and chemical interactions as well as our planet's composition and its organization within the universe. Systems of scientific measurement, notation, and the formation of science models plus the development of scientific theories will be observed within the concepts of both a Biblical worldview and the scientific method.

SCI 2307. BIOLOGY. 3 CREDIT HOURS  
This course is designed to develop within each student an appreciation for the complexity of creation. The classification of life forms is examined from single-celled organisms to the intricate body systems of human beings. The methods and history of science will be surveyed, and the integration of the biological sciences and Biblical Christian theism will be explored. Many practical applications are emphasized for the implementation of health programs for both the individual's lifestyle and the student's ministry. No prior science is required.

SCI 3301. PHYSICAL GEOLOGY. 3 CREDIT HOURS  
This course is to familiarize the student with the basic concepts and practices of the modern Earth Sciences, with a particular emphasis on Physical Geology.

SCI 3303. OCEANOGRAPHY. 3 CREDIT HOURS  
This course is an introduction to the scientific study of the oceans. This course emphasizes the geographic features of the ocean basins and their origin. Emphasis is placed on plate tectonics, oceanic circulation, marine life, and the use of the oceans as a resource for humans.

SCI 4301. ENVIRONMENTAL SCIENCE. 3 CREDIT HOURS  
This course is to provide the student with an understanding of what the environment is, and how it works in terms of basic principles of biology, chemistry, and physics. Emphasis is placed upon relationships between humans and the environmental problems, and possible solutions to these environmental problems.

## DISTANCE EDUCATION

### CORRESPONDENCE COURSES

The Distance Education Program makes it possible for the student to study at home, working around the student's own personal schedule. The study materials are designed to help the student successfully complete the courses.

Enrollment in the Distance Education courses may be initiated at any time. The courses are not tied to a semester structure. Students are allowed 120 days to complete a course.

The Distance Education courses are offered on an institute (non-credit) or full credit basis.

### FULL CREDIT COURSES.

Each course may be taken for two credit hours; a letter grade will be earned; and credits may be applied toward a degree program.

### INSTITUTE COURSES.

These courses are offered on a pass/fail basis. No grade will be issued. At the institute level, a Bible certificate will be issued for each five (5) courses successfully completed with a pass basis. With the successful completion of fifteen (15) courses with a pass basis, a Bible diploma will be issued; and recipients may participate in the May commencement exercises.

### ADMISSIONS REQUIREMENTS

1. The applicant must be a born-again Christian and an active church member.
2. The applicant must be at least 16 years of age.
3. The applicant must present evidence of high school graduation or a General Equivalency Diploma (GED). (Students, at least 16 years of age, who are working toward a high school diploma or its equivalency, will be given individual consideration for college credit enrollment.)

4. The American College Test (ACT) or the Scholastic Aptitude Test (SAT) is recommended. The Texas Higher Education Assessment (THEA) exam is not required for admission.
5. The applicant must not be in default to any government sponsored program of education or assistance or to any educational institution. All charges must be paid in full before beginning course work. **Where a Pell Grant and/or government loan is being sought, final processing will not take place until the student has successfully completed at least 20% of the work.** Funds will be credited to his/her account or refunded within ten days of receipt.
6. Careful completion of the application, payment of fees, and submission of transcript and Pastor's recommendation form is required of all applicants.
7. Any future application for on-campus (resident) status will require that all other application requirements for resident status be completed prior to acceptance in a regular course of study.

#### FINANCIAL INFORMATION

1. Registration Fee (Non-Refundable)	\$ 50.00
2. Institute Courses	\$ 350.00
3. Credit Courses	\$ 450.00

#### CONCURRENT ENROLLMENT FOR MARRIED COUPLES

A married couple who agrees to share a single set of course materials may concurrently enroll in the same distance education course at a course cost of one and one-half times the normal charges plus the registration fee. If both students enroll at the same level, either Institute or Credit, the registration fee will be \$40.00. If one student chooses to enroll at the institute level and the other student chooses to enroll at the credit level, the registration fee will be \$80.00. The registration fee is non-refundable. If only one student chooses to withdraw during the twenty-one day examination period, the maximum refund will be one-half the current charge for a single course. The current charge for couples is \$525.00, and the maximum refund if only one withdraws is \$75.00.

\*All charges are subject to change without notice.

#### REFUND POLICY

If for any reason a course is deemed not satisfactory after examination of the materials, simply return all materials unmarked within twenty-one (21) days from receipt for a full refund of the course fee. **The Registration Fee is not refundable.**

#### DISTANCE EDUCATION COURSES OFFERED

(Courses are listed by department but numbered according to their suggested order of completion.)

#### BIBLE (DBI)

1. DBI-1202-3. NEW TESTAMENT SURVEY. 2 CREDIT HOURS  
In this course each book of the New Testament is studied with regard to its chief events, characters and teachings. The significance of the historical, cultural, and political background is considered. (Substituted for BIB 1302.)
2. DBI-1201-3. OLD TESTAMENT SURVEY. 2 CREDIT HOURS  
In this course an overview of each Old Testament book is given. The historical, geographical, and cultural backgrounds are explored, as well as the purpose of each Old Testament book. (Substituted for BIB 1301.)
3. DBI-1205-3. BIBLE STUDY METHODS. 2 CREDIT HOURS  
This course is an introduction to the various tools of Bible study, the methodical and inductive approach to the study of Scripture and the principles of interpretation. (Substituted for BIB 1305.)
4. DBI-2203-3. PENTATEUCH - GENESIS. 2 CREDIT HOURS  
This course is a chapter by chapter study of Genesis which emphasizes the foundations of civilization, religion, and the nation of Israel. The beginnings of God's plan of redemption receive attention. (Substituted for BIB 2303.)
5. DBI-3201-3. ACTS: LIFE OF PAUL. 2 CREDIT HOURS  
This course is an analysis of the Acts of the Apostles as revealed in the book of Acts. This course considers background information regarding the historical setting, cultural setting, and missionary activities of the early church. The ministry of Paul receives special attention. (Substituted for BIB 3301.)
6. DBI-3202A-3. ROMANS – FOUNDATIONS OF THE FAITH. 2 CREDIT HOURS  
This course is an in-depth study of the book of Romans with a focus on Paul's logical five-step progression in his presentation of the foundational truths of the Christian faith. (Substituted for BIB 3302.)

7. DBI-3201. HERMENEUTICS.

2 CREDIT HOURS

This course is an introduction to the general and special principles of Biblical interpretation. The importance, history, and methods of interpretation will be investigated. Prerequisite: Junior rank. Theology I and II recommended.

8. DBI-4205-3. PROPHETIC BOOKS III.

2 CREDIT HOURS

This course examines the outlines of the books which make up the section of the Bible referred to as The Minor Prophets. These include the books of Hosea through Malachi. Passages relating to the Messianic mission and the restoration of Israel are highlighted. Attention is given to the influence these books had on the New Testament and Christianity. Prerequisite: DBI 1201-3, DBI 1205-3.

9. DBI-4699. SENIOR THESIS.

2 CREDIT HOURS

The student will write a paper of at least 25-30 pages on an agreed upon topic. An outline, endnotes or footnotes, and Bibliography will be included. At least ten different sources should be referenced within the work. The BS degree in Bible by Extension will not be granted without completion of this course. The student will be allowed 6 months in which to complete this course. Cost is \$900 plus registration. Prerequisite: Completion of all other course work.

**THEOLOGY (DTH)**

10. DTH-2201-3. BIBLE DOCTRINE.

2 CREDIT HOURS

This course is an introduction to Bible doctrine emphasizing definition of terms and the ten major doctrines of the Bible.

11. DTH-2210-3. ECCLESIOLOGY.

2 CREDIT HOURS

The student is involved in a detailed study of the church including: its nature and function, its officers, its ordinances, and its place in God's plan. Various views of the nature of the church are given and the local church view is supported. The means of carrying out the church's mission are surveyed. Articles 13 and 14 of the Statement of Faith are explained. (Sub. for THL 2310)

12. DTH-3205-3. THEOLOGY I.

2 CREDIT HOURS

Based on the definitions studied in Bible Doctrine, the relationship of doctrines to each other is examined. Special emphasis is given to: Theism, Bibliology, Theology, Angelology, and Anthropology. This course begins by considering how man comes to know God and continues to explore the revelation of God to man through Scripture. Study is made to show how one doctrine gives rise to another. Prerequisite: DTH 2201-3. (Substituted for THL 3305)

13. DTH-3206-3. THEOLOGY II.

2 CREDIT HOURS

Based on the definitions studied in Bible Doctrine, the relationship of doctrines to each other is examined. Building on the information covered in Theology I, study is made to show how one doctrine gives rise to another. Special emphasis is given to Soteriology and Eschatology. Prerequisite: DTH 2201-3. (Substituted for THL 3306)

**CHURCH MINISTRIES (DCM)**

14. DCM-1210-3. EVANGELISM.

2 CREDIT HOURS

This course defines evangelism, and methods of evangelism are examined from their scriptural and historical foundations. Principles are sought which will make the students more effective in witnessing. Since application is essential, students will be required to secure pastoral permission to take this course. The help of the pastor will be required with regard to at least ten "supervised visits" for the purpose of evangelism. (Substituted for CM 1310.)

15. DCM-3201. CULTS AND WORLD VIEWS.

2 CREDIT HOURS

An examination of the teachings of major pseudo-Christian cults is given against the backdrop of a Christian world view. Several other significant world views are also examined in an attempt to better prepare the student to witness and defend the faith both in our pluralistic society and on the mission field. Emphasis is placed on the history, development, and erroneous teachings of these belief systems as well as the unexamined presuppositions which underlie these systems. (Substituted for CM 3201)

**CHRISTIAN SERVICE AND DISTANCE EDUCATION**

As an enrolled student at ABU, they are a part of a Christian University. One major goal for each student is for them to develop in their relationship with Jesus Christ. There are two main elements to this process:

First, it is required that each student attend the weekly services of a local Church which would be in harmony with the doctrinal beliefs of ABU. Each student must submit the name of the local church they will be attending during the semester. This will be done through the Canvas portal for Christian Service during the first six weeks of the semester. If a student does not have a church they regularly attend, the Office of Student Affairs will work with the student to locate a positive church home.

Second, it is required that each student spend time in worship and in service helping people in some form. Therefore, it is required that each student spend at least one hour per week, or a total of 16 hours per semester doing volunteer service. This should be accomplished at a church. However, alternative options can be at a shelter, or some other type of Christian ministry.

The grade for this program will be comprised of the following components:



**Weekly Discipleship Session:**

1. Each week the student will engage in a guided discipleship session which is biblically based covering topics of Christian growth.
2. The student will be able to present their weekly spiritual activities including areas such as church attendance, prayer life, and spiritual victories.
3. The student will answer questions that will demonstrate their engagement with the material provided for the week.

**Community Volunteer Service**

1. Each student will be encouraged to be actively serving with a community organization, local charity, local church, or campus opportunity where they will be able to represent ABU and serve the community.
2. Each student is required to complete 16 hours a semester of community service with their chosen organization.
3. The Office of Student Life will provide many opportunities for volunteer service at various churches or organizations in the area.
4. The student will submit the *Volunteer Validation Form* no later than the final day of the semester. The form will convey the information whereby the student’s volunteer service can be validated.

**ONLINE PROGRAM**

The University began offering online courses in the summer of 2005. Courses are designed to maximize opportunities for students to collaborate and interact with the professor and other students. Our online courses offer the latest in course technology including streaming video and threaded discussions. Good computer skills and access to a PC that meets certain hardware and software requirements is required for enrollment.

Courses currently offered are categorized as Interdisciplinary Studies or Biblical counseling. These courses are 100% online. On-campus students may take 100% online courses during the summer term or when the required course is offered online.

**ONLINE DEGREE COMPLETION PROGRAM**

**HISTORY**

To meet the educational needs of non-traditional students, Arlington Baptist University decided to design a degree completion program in January, 2006. This program, which results in a Bachelor of Science degree in Bible-Interdisciplinary Studies, is perfect for individuals who have some college education, but did not complete a degree. In addition to this program, in 2008, the college began offering a Bible-Biblical Counseling degree completion program online. Course delivery is 100% Internet so that students can continue to fulfill work and family responsibilities. All courses are offered in accelerated 8 week semesters, or “learning blocks.”

**TUITION / FEES (Effective Fall 2017)**

Tuition/Fees(12-16 hours)(per semester):	\$ 6550.00
Tuition/per credit hour(Less than 12 hrs/more than 16 hrs)	\$ 405.00
Online Fee	\$ 125.00

**TUITION REFUNDS**

Refunds will be made in compliance with U.S. Regulation 34 CFR 668.22 as follows:

<u>Refund</u>	<u>Withdrawal Date</u>
100% -----	1 <sup>st</sup> week of class
50% -----	2 <sup>nd</sup> week of class
25% -----	3 <sup>rd</sup> week of class
0% -----	after 3 <sup>rd</sup> week of class

**NON-REFUNDABLE FEES**

Online Fee	125.00
------------	--------

**FINANCIAL AID INFORMATION**

Students taking on-line courses must pay for 100% of the course at registration. Arlington Baptist University will reimburse any financial aid awarded subsequent to registration as soon as those funds are received. (If the financial aid office has proof of the student’s receipt of government funds -grants/loans, the student may enroll with the registration fee only.)

## ADMISSIONS REQUIREMENTS

Students enrolling for online courses must meet the regular admission requirements. The basic physical, however, is not required for students taking online courses only. The forms necessary for admission can be obtained through the Registrar's Office or can be downloaded from the college website ([www.ABUonline.edu](http://www.ABUonline.edu)).

1. The applicant must be a born-again Christian and an active church member.
2. The applicant must be at least 16 years of age.
3. The applicant must present evidence of high school graduation or a General Equivalency Diploma (GED). (Students, at least 16 years of age, who are working toward a high school diploma or its equivalency, will be given individual consideration for college credit enrollment.)
4. The American College Test (ACT) or the Scholastic Aptitude Test (SAT) is recommended. The Texas Higher Education Assessment (THEA) exam is required for education majors only.
5. The applicant must not be in default to any government sponsored program of education or assistance or to any educational institution. All charges must be paid in full before beginning course work. **Where a Pell Grant and/or government loan is being sought, final processing will not take place until the student has successfully completed at least 20% of the work.** Funds will be credited to his/her account or refunded within ten days of receipt.
6. Careful completion of the application, payment of fees, and submissions of transcript and Pastor's recommendation form is required of all applicants.

## COURSE REGISTRATION

One may register for an online course during the regular registration time at the beginning of each semester (see semester calendars), or one may download a registration form from the college website. The completed form should then be mailed to the Registrar's Office. If the student has all financial paperwork in order, he/she will send only the \$250.00 registration fee with the form. If one has not processed his/her paperwork (federal grants and/or loans), the total cost of the course(s) must accompany the registration form or be paid at the time of registration.

If the student is taking one or more courses during a term (two blocks), he/she should register for all courses at the beginning of the term. Each student will be notified as to the username and password necessary for accessing a course. At that time, the student will go to the university website and follow the instructions under the online course link.

## CHRISTIAN SERVICE AND THE ONLINE DEGREE COMPLETION PROGRAM

As an enrolled student at ABU, they are a part of a Christian University. One major goal for each student is for them to develop in their relationship with Jesus Christ. There are two main elements to this process:

First, it is required that each student attend the weekly services of a local Church which would be in harmony with the doctrinal beliefs of ABU. Each student must submit the name of the local church they will be attending during the semester. This will be done through the Canvas portal for Christian Service during the first six weeks of the semester. If a student does not have a church they regularly attend, the Office of Student Affairs will work with the student to locate a positive church home.

Second, it is required that each student spend time in worship and in service helping people in some form. Therefore, it is required that each student spend at least one hour per week, or a total of 16 hours per semester doing volunteer service. This should be accomplished through a church. However, alternative options can be at a shelter, or some other type of Christian ministry.

The grade for this program will be comprised of the following components:

### **Weekly Discipleship Session:**

1. Each week the student will engage in a guided discipleship session which is biblically based covering topics of Christian growth.
2. The student will be able to present their weekly spiritual activities including areas such as church attendance, prayer life, and spiritual victories.
3. The student will answer questions that will demonstrate their engagement with the material provided for the week.

### **Community Volunteer Service**

1. Each student will be encouraged to be actively serving with a community organization, local charity, local church, or campus opportunity where they will be able to represent ABU and serve the community.
2. Each student is required to complete 16 hours a semester of community service with their chosen organization.
3. The Office of Student Life will provide many opportunities for volunteer service at various churches or organizations in the area.
4. The student will submit the *Volunteer Validation Form* no later than the final day of the semester. The form will convey the information whereby the student's volunteer service can be validated.

## GRADUATION REQUIREMENTS

Please adhere to the graduation requirements for all other degree programs.

## FACULTY

### FULL-TIME FACULTY

Dr. Brady Blevins	Arlington Baptist University, B.S. Dallas Baptist University, MA/Counseling Southwestern Baptist Theological Seminary, D.Ed.Min.
John Brown	Norris Bible Baptist Institute, Diploma of Biblical Studies Louisiana Baptist University, B.S.-Theology Liberty University, MA Theology, Church History North West University, Ph. D. Practical Theology (In Progress)
Dell Canright	Arlington Baptist University, B.S. Dallas Theological Seminary, MABU
Durward M. Cash	Bible Baptist Seminary, B.D. The University of Texas at Arlington, B.A.
Mike Evans	Arlington Baptist University, B.D. Bethany Christian College Midland Christian College Calvary Baptist College, Th.D.
Glenn Hartson	Tarleton State University, B.S. Physical Education
Dr. Carl Johnson	Northwestern University, B.M.E., M.M. Arlington Baptist University, B.A. Dallas Baptist University, M.A.B.S. The University of Texas at Arlington, Ph. D.
Brandi McDaniel	Arlington Baptist University, B.S., M.Ed
Cliff McDaniel	Arlington Baptist University, B.S., M.Ed.
Kristi McDaniel	Dallas Baptist University, B.S. Arlington Baptist University, M.Ed.
Dr. Mark McDaniel	Park College, B.S. Southwestern Baptist Theological Seminary, M.Div., D. Min.
Ted Marvin	Bob Jones University, B.A. Liberty University, M.A.R. Northwestern Theological Seminary, THD (In Progress)
Brenda Miller	University of Texas at Austin, B.S. University of North Texas, M.A.
Josh Moody	Arlington Baptist University, B.A., M.Ed
Gary Pool	Bethel University, B.A. in Music Education University of Minnesota, MBA
Scott Ritchey	McMurry College, B.B.A Accounting
Peggy Smith	Stockton University, B.A. Psychology

Amberton University, M.S. Human Resource/Training

Janie Taylor Baptist Bible College, B.S.  
Dallas Baptist University, M.Ed.

### **PART-TIME FACULTY**

Armard Anderson Johnson & Wales University, B.S. in Management  
LeTourneau University, MBA

Melonie Bagby Howard Payne University, B.S.  
Texas A & M University – M.A.

Emil Balliet Bible Baptist Seminary, B.D.  
Arlington Baptist University, B.A.  
Moody Bible Institute, M.A. Min

Vincent Botticelli University of Phoenix, B.S., MBA

James Dace Clifton Tarleton State University, B.S. Criminal Justice  
Southwestern Baptist Theological Seminary, MDiv  
Southwestern Baptist Theological Seminary, PhD (In Progress)

Will Douglas University of North Texas, B.M., M.M., D.M.A. (In Progress)

Mary Hensarling University of North Texas, B.S. Secondary Education  
Dallas Baptist University, MEd Admin/Organ

Sam Johns Arlington Baptist University, B.S. Biblical Counseling  
Southwestern Baptist Theological Seminary, M.A. Biblical Counseling

Lyndel Lee Arlington Baptist University, B.S.  
Moody Theological Seminary, M.M. (In Progress)

David Niederkorn Baptist Bible College, B.S. Pastoral Ministry  
Criswell College, M.A. Philosophical Theology, M.A. Historical Theology,  
University of Dallas, M.S. Politics, M.A. Politics, Doctoral Work In Progress

Joshua Reese Arlington Baptist University, BS  
Dallas Baptist University, M.A.

David Sayers Radford University, B.B.A.  
East Tennessee State University, M.B.A.  
Gardner-Webb University, MA Accounting

Kirk Spencer Lee College, A.A.  
University of Texas at Austin, B.S.  
Southern Methodist University, M.S.  
University of Texas at Dallas, PhD (In Progress)

Dr. Helen Sullivan/  
Wilson University of North Texas, B.S.  
Texas Woman's University, M.Ed.  
Texas Woman's University, Ph.D.

Boshman Upchurch Arlington Baptist University, B.S.  
Liberty University, MDiv.

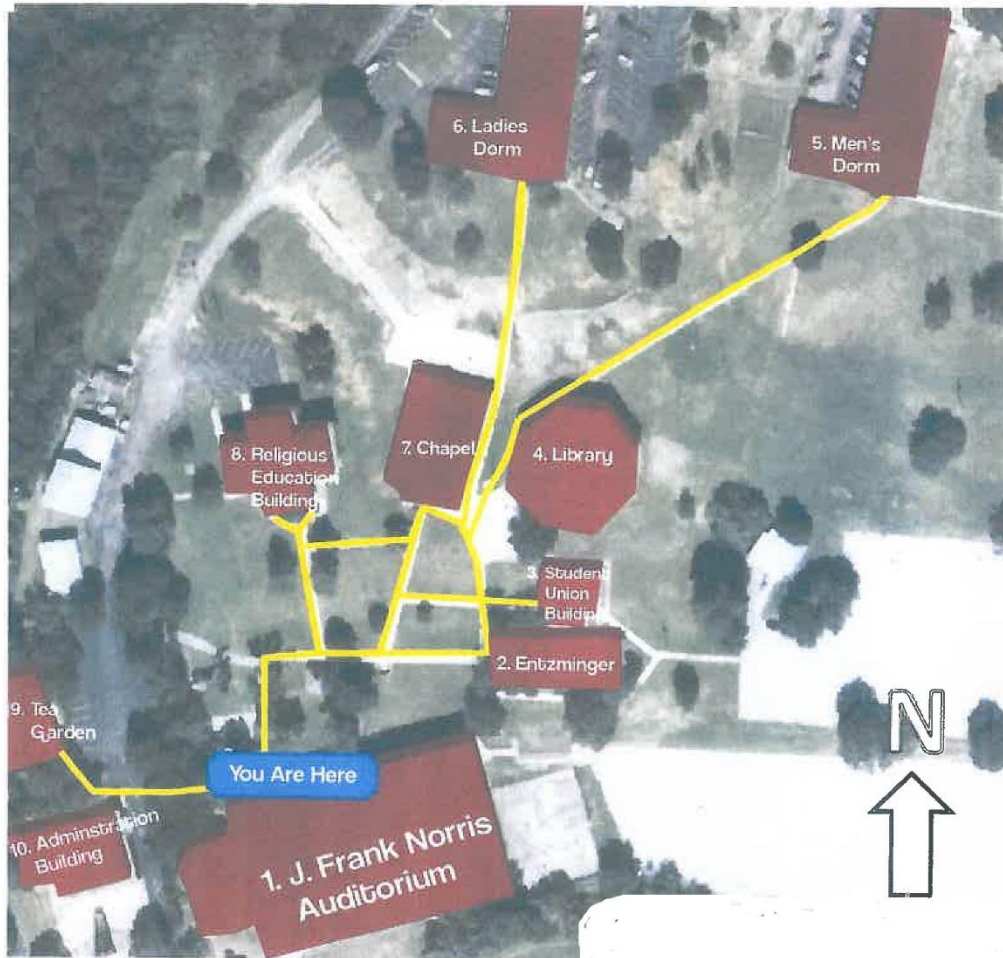
James Walker Criswell College, B.A., M.A.

# INDEX

<b>A</b>		<b>H</b>	
Academic Programs	31, 60	History of the College	7
Academic Records	28	Honors	29
Accreditation/Affiliation	13	<b>I</b>	
Admission	24	International Students	25
Advanced Placement Scores	26	<b>L</b>	
Advising	23	Library	14
Alumni Association	23	<b>M</b>	
Association of Biblical Higher Education	13	Mission Statement	8
American Association of College Registrars / Admissions Officers	13	Music, General Requirements	46
Awards	18	<b>O</b>	
<b>C</b>		Objectives, Programs (see Programs)	
Calendar	6	Online Courses	48, 49
Campus Facilities	14	Organizations, student	23
Campus Location(s)	96	<b>P</b>	
Campus Residency	24	Participation in Activities	23
Certifications	4, 13	Payment of Account	15
Christian Service	30	Pell Grants	22
Church Membership	23	Philosophy	12
Collegian Program	23	Placement Tests	24
Concurrent Enrollment	26	Probation	26
Core Curriculum	32	Programs (Bachelors)	
Correspondence Courses	87	Bible-Biblical Counseling	51
Course Descriptions	65, 88	Bible-Biblical Counseling (Online)	52
Course Load	26	Bible-Business Studies	32
<b>D</b>		Bible-Children's Ministry	53
Dean's List	28	Bible-Education	34
Degrees	31, 60	Bible-Interdisciplinary Studies	47
Disabilities	28	Bible-Interdisciplinary (Online)	48
Disbursements	16	Bible-Interdisciplinary-Degree Comp	49
Discipline	28	Bible-General Studies by Extension	50
Dismissal	28	Bible-Intercultural Studies	54
Distance Education	87	Bible-Music / Worship Ministry	56
Dropping a Course	27	Bible-Pastoral Ministry	57
<b>E</b>		Bible-Pastoral Ministry Online	57
Enrolling (See Registration)	26	Bible-Student Ministry	59
Enrollment Status	26	<b>R</b>	
<b>F</b>		Rank	27
Facilities	14	Registration	26
Faculty	92	Reimbursement	16
Fees	14	Repeating Courses	28
Financial Aid	17	Returning Students	25
Financial Information	14	<b>S</b>	
<b>G</b>		Satisfactory Progress	18
Goals	12	Schedule of Courses (See Programs)	
Grading	27	Scholarships	19
Graduation	29	Schools (Program Divisions)	
Graduation Rates	29	School of Business	32
Grievances	23, 28	School of Education	34

School of General Studies	46
School of Ministry	50
Graduate School of Theology	60
Graduate School of Education	63
Statement of Faith	8
Student Privacy Act	28
T	
Testing, dates of (See Final Exams)	6
Texas State Bd/Educator Cert.(SBEC)	13
Transcripts	28

Transfer, Student	24
Tuition	14
V	
Veterans	23
W	
Withdrawal	28
World Baptist Fellowship	13



## Campus Map

1. J. Frank Norris Auditorium
2. Entzminger Building
3. Student Union
4. Library
5. Men's Dorm
6. Ladies Dorm
7. Fine Arts Chapel
8. Religious Education Bldg.
9. Tea Garden
10. Administration Building