



2024-25 ANNUAL SECURITY &
FIRE SAFETY REPORT

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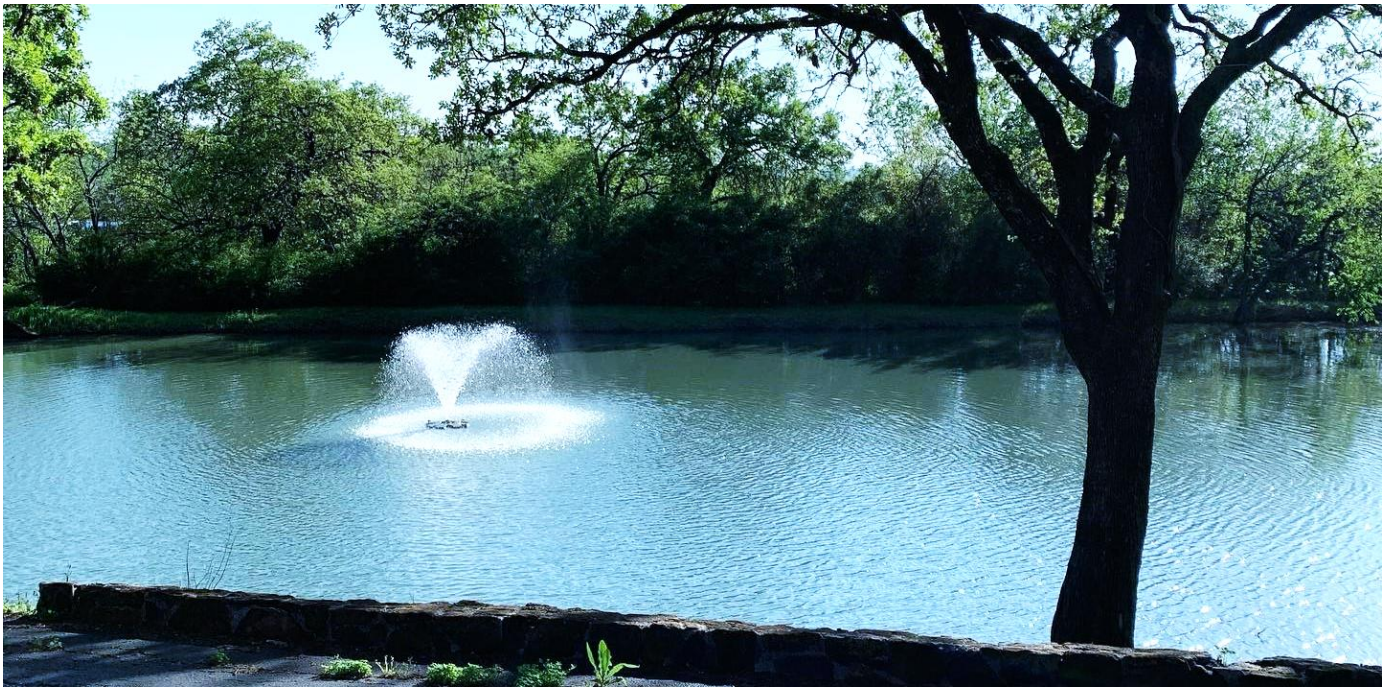
Annual Security Report

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ANNUAL SECURITY REPORT

CAMPUS COMMUNITY

Arlington Baptist University's main campus is located on 3001 W. Division Street Arlington, Texas. The main campus has two residence halls. The campus inhabits the historic property known as Top O' Hill. Many areas of the campus and its structures are listed as historic landmarks.

Administration Building. The administration building houses the Office of the President, Dean of Students, the Business Office, the Registrar's Office, the office of the Academic Dean, the cafeteria, the mail service, and the Heritage Collection.

Louise Oldham Religious Education Building. Eight classrooms and several faculty offices are located on the two floors of this building. This building also houses the new SULLIVAN HALL

Wayne Martin Fine Arts Chapel. This building houses music classrooms, faculty studios and offices, music practice rooms, the Christian Service Director's office, and the chapel.

Entzminger Hall. This building, named after University founder Louis Entzminger, houses two large lecture rooms.

J. Frank Norris Memorial Auditorium. This multi-purpose facility, the largest building on campus, has a seating capacity of over 3,000 people, houses a full basketball court, locker rooms, and a large stage with adjacent dressing and prop rooms, classrooms and an exercise room.

Earl K. Oldham Library. The Library's unique design and WIFI technology accommodates research, study, and/or leisure reading. The Library's collection is completely automated and includes over 30,000 volumes of printed material; as well as, audio, video, and electronic media. The Library's second floor offers two audio-visual rooms, a seminar room that can easily seat 80, a conference room, and a computer lab. The services available at the library include Internet research, photocopying, printing, and/or laminating. The Library strives to provide a pleasant enjoyable atmosphere which is student friendly.

THE LILLIAN NORRIS HALL FOR WOMEN AND THE TOMMY MASTERS HALL FOR MEN. These two residence halls provide supervised housing for 136 students in semi-private rooms housing two students each. Two such rooms make up a suite sharing bath facilities. Lounges, vending machines, and a laundry facility complete the available services. Wireless internet access is provided in the dormitories.



SECURITY OF CAMPUS FACILITIES

Access to the main campus after 12:00 a.m. is controlled by perimeter fencing and gated access requiring identification to be presented to the campus security personnel and/or Campus Security Department officer on duty. All residence halls remain secure 24 hours a day except for special use circumstances approved by the University. Residents returning to campus after stated campus curfew hours must present valid ABU student identification, indicating they live on campus, in order to be admitted to the campus. Unauthorized entrance to or exit from a secured residence hall is a violation of Residence Life policies. All other campus buildings not being used for educational or fitness/athletic purposes are secured at 11:30 p.m. each evening and remain secured until 5:30 a.m. Access to these buildings during non- business hours is available only to authorized ABU employees who provide valid ABU identification.

SERVICES PROVIDED BY UNIVERSITY CAMPUS SECURITY

1. Providing security services from 6:00 pm – 6:00 am, 7 days a week
2. Upon request, escorting persons who are walking on campus, particularly during the hours of darkness
3. Providing crime prevention information including relationship violence, safety awareness, and personal safety
4. Reporting and investigating criminal offenses and incidents
5. Securing campus buildings and conducting regular assessments of campus facilities
6. Monitoring University entrances, particularly during the hours of darkness
7. Issuing parking tickets to illegally parked vehicles



PREPARATION OF DISCLOSURE OF CRIME STATISTICS

The Office of Student Affairs annually prepares an official report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Campus Sexual Violence Act (SaVE Act) as part of the Violence Against Women Reauthorization Act (VAWA). The full text of the Annual Security Report (ASR) can be located on our website at www.abu.edu. You can also directly link to the ASR site at www.abu.edu/security. The ASR is prepared in cooperation with the Arlington Police Department, Dean of Students, and ABU Campus Security. Each entity and University department provides updated information on their educational efforts and programs to comply with the Clery Act and the Campus SaVE

Act. The Dean of Students is the official Campus Safety Survey Administrator and is responsible for submission of the Clery annual data.

Campus crime, arrest, and referral statistics include those reported to the Campus Security and designated campus officials, called Campus Security Authorities (CSA) (including but not limited to directors, deans, department heads, Administrative Affairs, Student Affairs, Counseling Center, Resident Directors and Resident Assistants, athletic coaches), and local law enforcement agencies.

ABU encourages victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the Annual Security Report. Strict confidentiality will be maintained for all criminal offenses reported. Reported crimes or alleged illegal activity will be promptly and thoroughly investigated.

Each year, an e-mail notification is made to all enrolled students that provides the website to access the Annual Security Report. Faculty and staff receive email notification regarding the ASR. Copies of the ASR may also be obtained at the Office of Student Affairs, located in the Administration Building or by calling 817-987-1795. All prospective students and employees may access the ASR on the ABU website.

DEFINITIONS OF CRIMES

The following definitions are provided by the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Program. The definitions for Murder, Rape, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Weapons Carrying, Possessing, Etc. Law Violations, Drug Abuse Violations, and Liquor Law Violations are from the Summary Reporting System (SRS) User Manual from the FBI's UCR Program. The Definitions of Fondling, Incest and Statutory Rape are from the FBI's National Incident-Based Reporting System (NIBRS) Data Collection Guideline edition of the UCR. Hate Crimes are classified according to the FBI's Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Manual.

For the categories of Domestic Violence, Dating Violence and Stalking, these definitions are provided by the Violence Against Women Act of 1994.

- Murder and Non-Negligent Manslaughter is defined as the willful (non-negligent) killing of one human being by another.
- Manslaughter by Negligence is defined as the killing of another person through gross negligence.
- Rape is the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes rape of both male and females.
- Fondling is the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- Incest is sexual intercourse between two persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape is sexual intercourse with a person who is under the statutory age of consent.
- Dating violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse
- Dating violence does not include acts covered under the definition of domestic violence.
- Domestic violence is a felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitated with, or has cohabitated with, the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, by another person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others; or suffer substantial emotional distress.
- Robbery is the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- Aggravated Assault is an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- Burglary is the unlawful entry of a structure to commit a felony or a theft.
- Motor Vehicle Theft is the theft or attempted theft of a motor vehicle.
- Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

CAMPUS MAP

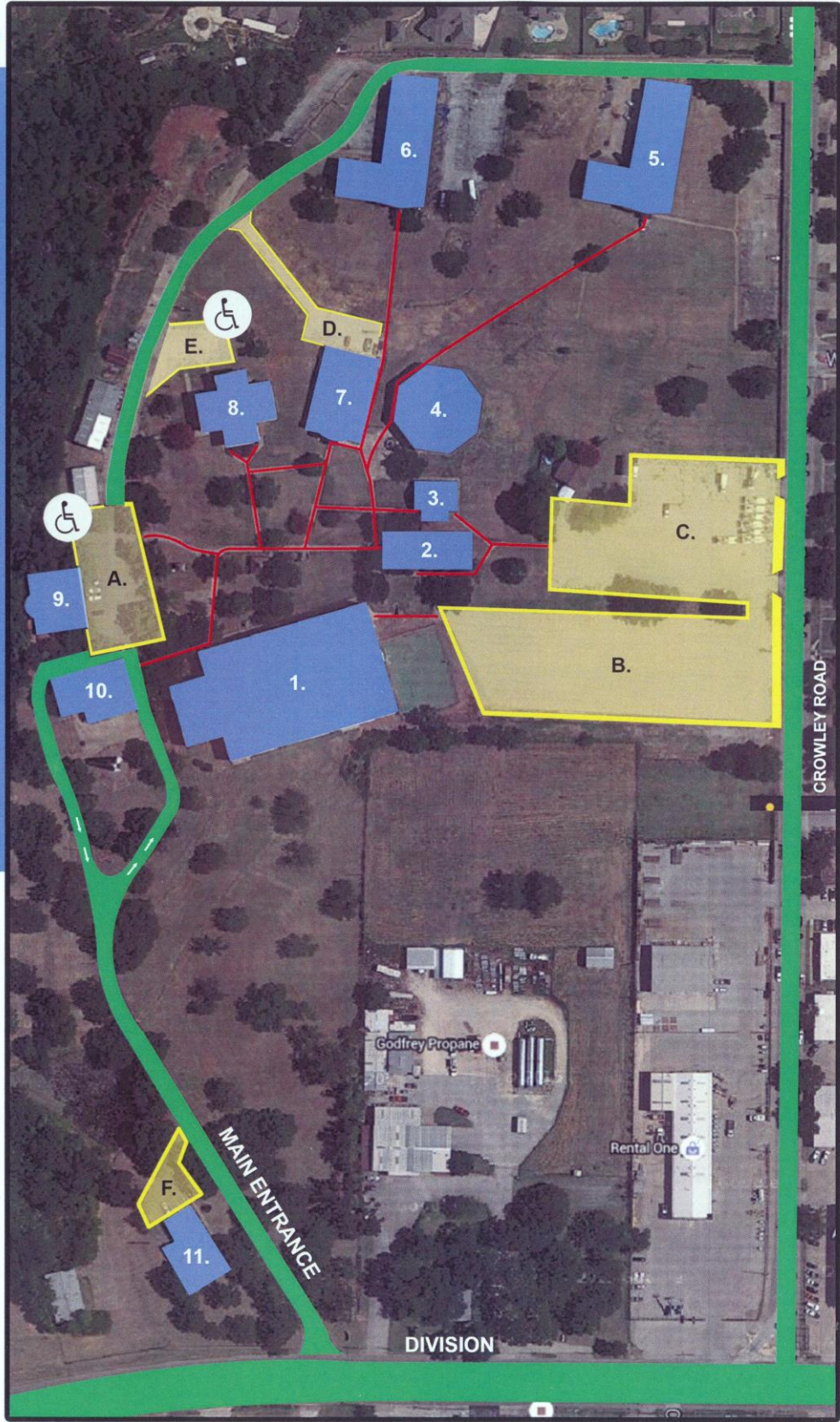
Campus Map

1. J.Frank Norris Auditorium
2. Entzinger Building
3. Student Union Building
4. Library
5. Men's Dorm
6. Lady's Dorm
7. Fine Arts Chapel
8. Christian Education Building
9. Tea Garden
10. Administration Building/Cafeteria
11. WBF Mission Office

Parking Lots

- A. Admin Parking
- B. Crowley Parking B
- C. Crowley Parking C
- D. FA/Chapel Parking
- E. CE Parking
- F. Missions Parking

— Walkways



3001 W Division St
Arlington TX 76012

CRIME STATISTICS

ABU Campus 2019-20, 2020-21, 2021-22 Academic Years

Offense	Year	On-Campus Property	On-Campus Student Housing	Non-Campus Property	Public Property	Unfounded Police Reports
Murder/Non-Negligent Manslaughter	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Negligent Manslaughter	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Rape	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Fondling	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Incest	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Statutory Rape	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Domestic Violence	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Dating Violence	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Stalking	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Robbery	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Aggravated Assault	2021-22	0	0	0	1	0
	2022-23	1	0	0	0	0
	2023-24	0	0	0	0	0
Burglary	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	2	2	0	0	0
Motor Vehicle Theft	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	1	0
Arson	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Arrests: Weapons, Carrying, possessing, etc.	2021-22	1	1	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Disciplinary Referrals: Weapons, Carrying, Possessing, etc.	2021-22	1	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Arrests: Drug Abuse Violations	2021-22	0	0	0	1	0
	2022-23	0	0	0	2	0
	2023-24	0	0	0	0	0
Disciplinary Referrals: Drug Abuse Violations	2021-22	10	10	0	0	0
	2022-23	4	4	0	0	0
	2023-24	7	7	0	0	0
Arrests: Liquor Law Violations	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
	2023-24	0	0	0	0	0
Disciplinary Referrals: Liquor Law Violations	2021-22	3	0	0	2	0
	2022-23	3	3	0	0	0
	2023-24	0	0	0	0	0

HATE CRIMES

A hate crime is a criminal offense committed against a person or property which is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, or ethnicity/national origin.

Categories of bias included in the annual statistical disclosure are:

- Race. A preformed negative attitude toward a group of persons who possess common physical characteristics (e.g., color of skin, eyes, and/or hair; facial features, etc.) genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind (e.g., Asians, blacks or African Americans, whites).
- Gender. A preformed negative opinion or attitude toward a person or a group of persons based on their actual or perceived gender, e.g., male or female.
- Religion. A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being (e.g., Catholics, Jews, Protestants, atheists).
- Ethnicity. A preformed negative opinion or attitude toward a group of people whose members identify with each other, through a common heritage, often consisting of a common language, common culture (often including a shared religion) and/or ideology that stresses common ancestry.
- Disability. A preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.
- National Origin. A preformed negative opinion or attitude toward a group of people based on their actual or perceived country of birth.
- Sexual orientation. A preformed negative opinion or attitude toward a group of persons based on their actual or perceived sexual orientation.
- Gender Identity. A preformed negative opinion or attitude toward a person or group of persons based on their actual or perceived gender identity, e.g., bias against transgender or gender non-conforming individuals.

For purposes of the annual statistical disclosure, hate crimes include any Clery-reportable offense (listed above) and the following additional offenses:

- Larceny-Theft. The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Constructive possession is the condition in which a person does not have physical custody or possession but is in a position to exercise dominion or control over a thing.
- Simple Assault. The unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- Intimidation. Unlawfully placing another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- Destruction/Damage/Vandalism of Property. Willfully or maliciously destroying, damaging, defacing, or otherwise

injuring real or personal property without the consent of the owner or the person having custody or control over it.

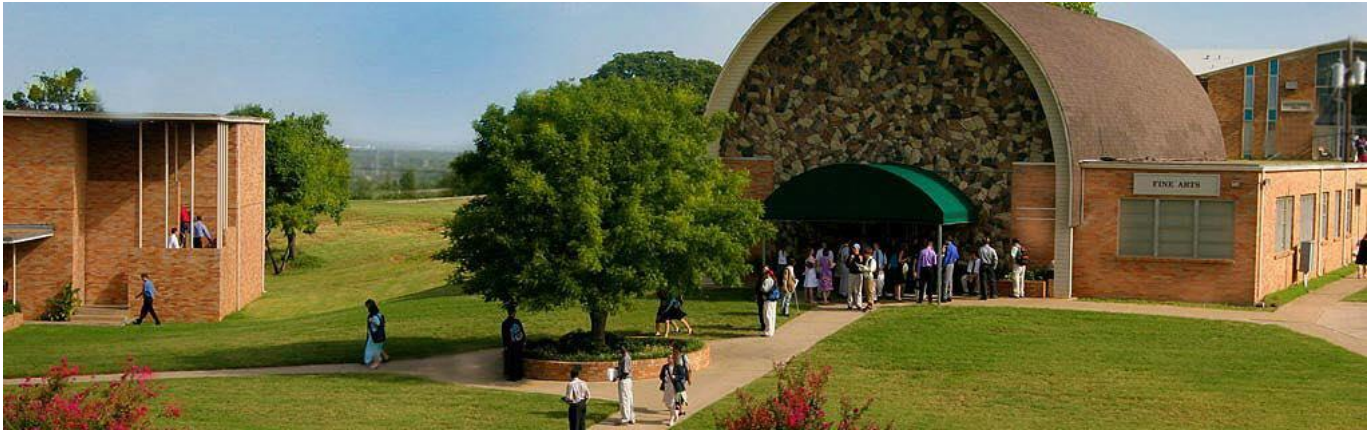
- Other Crimes Involving Bodily Injury.

There were no reported hate crimes for the academic years 2019-20, 2020-21, 2021-22

HATE CRIME STATISTICS

ABU Campus 2019-20, 2020-21, 2021-22

Offense	Year	On-Campus Property	On-Campus Student Housing	Non-Campus Property	Public Property	Unfounded Police Reports
Murder/Non-Negligent Manslaughter	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Rape	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Fondling	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Incest	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Statutory Rape	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Robbery	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Aggravated Assault	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Burglary	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Motor Vehicle Theft	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Arson	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Simple Assault	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Larceny-Theft	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Intimidation	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0
Destruction/Damage/Vandalism of Property	2020-21	0	0	0	0	0
	2021-22	0	0	0	0	0
	2022-23	0	0	0	0	0



EMERGENCY NOTIFICATION, RESPONSE & EVACUATION PLAN

The Administration of Arlington Baptist University has authorized the following policy for the protection of the individuals on and the property of the University campus during an emergency.

EMERGENCY NOTIFICATION:

Students, faculty, and staff shall be notified via emails, phone calls, texts, and/or postings on the University website if an emergency situation occurs on campus.

EMERGENCY RESPONDER:

The office of the Vice President of Student Affairs (817-987-1795) is the primary responder for all emergencies that occur on the University Campus. Immediately contact the Arlington Police at 911 if there is an emergency. The University Administration will contact and coordinate any additional emergency providers and shall establish incident command as needed. If you are unable to reach the University Administration, dial 911. The Dorm Supervisors shall serve as the secondary responder for any emergencies that occur on campus.

EMERGENCY NOTIFICATION PROCEDURE:

1. If an emergency or potentially dangerous situation is observed on or around the campus, immediately contact the emergency responder identified above once you are out of harm's way.
2. The emergency responder shall determine if others need to be notified about the situation. If the situation warrants the notification of others, the emergency responder will determine the appropriate segment of the campus community to receive notification as well as the content of the notification and initiate the notification to the targeted audience.
3. The emergency responder shall also contact the appropriate University administrators with regards to the situation.

EMERGENCY NOTIFICATION COMMITMENT:

Unless the issuance of a notification will (in the professional opinion of the emergency responder) compromise efforts to assist a victim and/or respond to, contain, or mitigate the emergency situation, the emergency responder shall initiate the notification procedure without delay once the decision to do so is made. This procedure shall be tested annually.

EMERGENCY EVACUATION:

If the Arlington Baptist University facilities are evacuated (due to a state of emergency), only the University Administration (or an employed Dorm Supervisor, in the absence of the emergency responder) is authorized to issue an all-clear that allows students, faculty, and staff back into the campus facilities.

EMERGENCY RESPONSE AND EVACUATION TESTING AND PUBLICATION:

The Emergency Response and Evacuation procedures for Arlington Baptist University shall be tested annually, and a record shall be kept of each test, documenting the date and time and whether it was announced prior to testing or unannounced. The Emergency Response and Evacuation Plan shall be publicized on the Arlington Baptist University website, highlighted at New Student Orientation, and communicated to all employees via email annually.

EMERGENCY CONTACTS:

Vice President of Student Affairs – 817-987-1795

Arlington Police / Fire – 911



SHELTER-IN-PLACE PROCEDURES

WHAT IT MEANS TO "SHELTER-IN-PLACE"

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to "shelter-in-place" means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic "Shelter-in-Place" Guidance.

If an incident occurs and the building you are in is not damaged, stay inside—seeking an interior room—until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, ABU ID card, etc.) and follow the evacuation procedures for your building (close your door, lock your room/unit, proceed to the nearest exit). Once you have evacuated, seek shelter at the nearest University building quickly. If police, fire department or emergency medical services personnel are on the scene, follow their directions.

How You Will Know to "Shelter-in-Place."

A shelter-in-place notification may come from several sources, including President, Vice President for Student Affairs, Campus Security, Student Affairs, Dorm Leaders, University Staff, the federal, state, or local government, Arlington Police Department, Arlington Fire and Rescue, or other authorities utilizing the University's emergency notification system.

How to "Shelter-in-Place."

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by local emergency personnel:

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a mobile phone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
 - An interior room;
 - Above ground level; and
 - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (University staff will turn off ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone to call the list in to University Personnel, so they know where you are sheltering. If only students are present, one of the students should be designated to call in the list.
7. Turn on a radio or TV, watch news or text alerts from smart phones, and listen for further instructions.
8. Make yourself comfortable. Pray for God's protection and peace.



VOLUNTARY CONFIDENTIAL REPORTING

Sexual assault and aggravated sexual assault are serious felony crimes. ABU is committed to advocating for students who have experienced sexual assault or sexual harassment and is committed to providing preventative programs that are aimed at preventing such crimes. Sexual harassment is any unwelcome conduct of a sexual nature and can have a profound impact on a student's personal and academic life. Sexual harassment can be a single incident, like rape or sexual assault, or a persistence of less severe conduct, like unwelcome sexual advances, requests for sexual favors, nonverbal, or physical conduct of a sexual nature. If a sex offense or an act of personal violence occurs, ABU first advises the victim to get to a safe place, and receive medical treatment as needed. ABU then strongly encourages the individual(s) to take action.

Reporting Sexual Misconduct:

The Arlington Baptist University strongly advocates reporting a sexual assault to Local Police, Housing Supervisors, and Student Affairs personnel. Filing a report with ABU personnel will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions. ABU personnel will assist the individual in further reporting of the incident, if desired. If available, ABU will work with the individual to accommodate any academic or housing adjustments that may be deemed necessary after the incident.

Disciplinary Action:

In the case of an alleged sex offense, both the accused and accuser will be entitled to the same opportunity to have others present during all disciplinary proceedings. Both the accused and accuser will also be informed of any and all sanctions that will be imposed, as well as an explanation for those actions taken when a finding of responsibility has been reached.

Contact:

For emergencies: Dial 911
National Sexual Assault Hotline 1-800-656-4673
Dean of Students (817) 987-1795

Resources:

RAINN: Rape, Abuse, and Incest National Network – www.rainn.org
National Sexual Assault Hotline – 1-800-656-4673
The Women's Shelter Arlington - 401 W Sanford, Ste 1400, Arlington, TX 76011 -(817)-548-0583
The Women's Center of Tarrant County - <http://www.womenscentertc.org> – Rape Crisis and Victim Services and Counseling

ALCOHOL AND DRUG POLICY AND PROCEDURES

POLICY

The University requires all members of its community (students, visitors, and staff) to refrain from the possession and/or use of alcoholic beverages and the illegal and improper possession and/or use of narcotics, drugs, and other controlled substances.

Although Arlington Baptist University has a policy forbidding the use of Alcohol, Drugs, or Tobacco on campus, no drug prevention policy will ever guarantee drug-free practice. Sadly, some will seek to test the limits. As of January 1, 2012, the University initiated a random drug testing program as a means of protecting the campus community from the potential negative effects of illegal drugs. The administration reserves the right to request any student, visitor, or staff member to



submit to a urinary drug test. A failed drug test or refusal to participate will result in disciplinary action. In addition, any student who is convicted of a criminal drug statute must notify the VP of Student Affairs no later than five days after such conviction.

Students who violate the University's Alcohol and Drug Policy will be referred to the Student Affairs Committee. After deliberation of a student's case, the committee may suspend the student from school for a period of time or expel the student permanently.

However, since the goal of our policies remains prevention not punishment, it is our responsibility to inform our students of not only the academic consequences regarding alcohol and drug abuse, but of the greater personal, familial, and societal consequences associated with such abuse. To this end, during at least one chapel each semester, time will be set aside to inform and/or address some aspect of the drug abuse issue by means of literature handout, informational packet, video presentation, or an informed and informative speaker. Those seeking help prior to discovery may be granted a measure of grace.

Furthermore, any member of the University community that is experiencing symptoms associated with their own or someone else's alcohol or drug use is encouraged to seek help. Available resources are listed below. Referrals can also be obtained through the Vice President of Student Affairs.

PROCEDURES

Drug issues involving students fall under the purview of the VP of Student Affairs. Student drug violations should be reported to his office, and students seeking assistance can also receive referrals to local counselors through his office.

1. Drug issues involving students should be reported to the VP of Student Affairs.
2. Those reporting an incident will be asked to help complete a Drug Incident Form.
3. The VP of Student Affairs will launch an investigation to discretely verify all reported information and identify all those involved.
4. Self-reported offences, where suspension or expulsion are deemed unnecessary, may be handled by the VP. of Student Affairs and reviewed by Drug and Alcohol Prevention (DAP) committee at their next meeting. (See information regarding the Biennial Review Committee.)

5. Infractions requiring suspension or expulsion will be immediately reviewed by the DAP committee before any announced consequences to ensure the best interests of the student and the consistent enforcement of administrative policy.
6. All students will be advised of the availability of counseling and of their right of appeal as further explained in the student handbook.

ABU DRUG TESTING

Arlington Baptist University is committed to having a drug-free University. All students are subject to random drug testing throughout the year. The following procedures and guidelines have been instituted to eliminate the occurrence of drugs and NCCAA-banned substances at ABU:

- Each student-athlete is required to sign an ABU consent form and an NCCAA Drug Testing consent form annually. The signing of this consent form allows ABU and the NCCAA to test the athlete population, as they deem necessary. In order to participate in athletics, both the ABU and NCCAA Drug Testing consent forms must be signed by the student athlete.
- Arlington Baptist University will conduct random drug tests of all students with during the academic school year. The 5-Panel Rapid Test identifies street drugs, including Marijuana, Amphetamines/ Methamphetamines, Ecstasy, Cocaine, and Ephedrine. These tests will be administered by an outside vendor. The students will provide a urine specimen to a technician of the same gender.

STANDARDS OF CONDUCT

The college student is considered a responsible adult. The conduct of students on the premises of Arlington Baptist University must not interfere with the orderly processes and governance of the University. The student's enrollment at ABU indicates acceptance of those standards of conduct. It is the responsibility of each student to be knowledgeable of and to comply with the contents and provisions of ABU policy, rules, and regulations, which affect the student's standing with the University. Students shall obey the law, show respect for properly constituted authority and observe correct standards of conduct. Each student is responsible for remaining in good standing and with the College financially.

The University requires all members of its community (students, visitors, and staff) to refrain from the possession and/or use of alcoholic beverages and the illegal and improper possession and/or use of narcotics, drugs, and other controlled substances.

POSSIBLE ADITONAL SANCTIONS

There are both Texas and Federal laws against the unlawful possession, use, and distribution of illegal drugs by those of any age; the unlawful possession, use, and distribution of alcoholic beverages by those who are under the age of 21; and against buying alcoholic beverages for those under 21 or sharing alcoholic beverages with them. Violations of these laws are punishable on either a State or Federal level by fines and/or imprisonment. Students or employees of Arlington Baptist University who violate State or Federal drug and alcohol laws while on campus are subject to referral to State or Federal authorities for prosecution.

Health Risks

The use of illicit drugs and the abuse of alcohol greatly threaten one's health by diminishing the quality of life. Drugs and alcohol impair judgment, dull the senses, and pose a tremendous threat to the safety of the users and others.

Where to Find Help - CHRISTIAN COUNSELORS

Counseling Programs:

The ABU counseling center is staffed by a husband-and-wife team, Dr. Charles Kuthe and his wife Erin Kuthe. Charles and Erin have been in ministry for nearly 20 years and consider it a privilege to walk with those who are struggling. They seek to provide a safe and helpful environment to wrestle with the challenges of life in partnership together. Right now, the center is open Fridays from 8am-12pm or by appointment. To learn more about the counseling center, or to schedule an appointment, please reach out via the emails below.

Dr. Charles Kuthe - ckuthe@abu.edu

Erin Kuthe - ekuthe@abu.edu

817-430-8184

Drug Programs:

The Cedars Hospital
Desoto, TX
972-298-7323

House of Isaiah
Mabank, TX
903-887-1373

Treatment Facilities

Area treatment facilities offer a variety of services for those with drug or alcohol problems. Services and programs include: treatment, education and prevention, adult children of alcoholics support groups, family and group counseling, detoxification, and adolescent services. Information concerning assessment, referral, education, and support groups may be obtained by contacting:

Tarrant Council on Alcoholism and Drug Abuse
401 West Sanford, Suite 1300
Arlington, TX 76011
Hours: 8:30 a.m. to 5:30 p.m.
817-548-9993
24-hour hotline: 817-332-6329

Cost

The cost of services and programs varies. Individuals may call the treatment facilities for financial information. Some services may be offered without charge. Some are on a sliding scale; others, on a fixed rate.

Summary Policy Statement

The Arlington Baptist University Alcohol and Drug Policy is based upon and is in conformity to the Drug-Free Schools and Communities Act Amendment of 1989, Public Law 101-226.



STATE OF TEXAS SANCTIONS -- CRIMINAL OFFENSE PROVISIONS

General Penalty. A person who violates a provision of this Code for which a specific penalty is not provided is guilty of a misdemeanor and on conviction is punishable by a fine of not less than \$100 nor more than \$1,000 or by confinement in the county jail for not more than one year or by both. The term specific penalty, as used in this section, means a penalty, which might be imposed as a result of a criminal prosecution. [Section 1.05 AB Code]

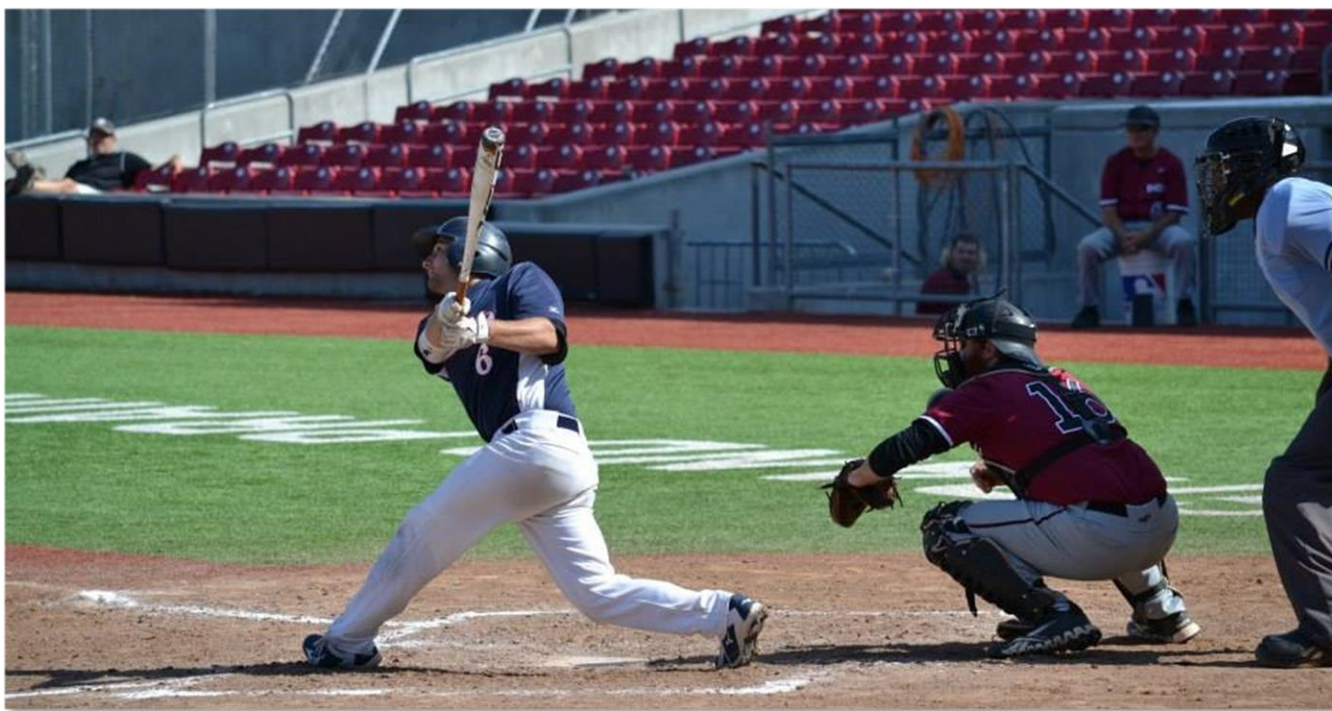
Offenses Relating to Minors [Chapter 106 AB Code]. A minor is a person under 21 years of age.

Possession of Alcohol By a Minor [Section 106.05 AB Code]. A minor may not possess an alcoholic beverage, except:

- while in the course and scope of the minor's employment and the employment is not prohibited by this Code;
- if the minor is in the visible presence of an adult parent, guardian, spouse, or other adult to whom he had been committed by court; or
- if the minor is under the immediate supervision of a commissioned peace officer engaged in enforcing the provisions of this Code.

Alcoholic Beverage Code

The term "possession" has the same meaning as that found in Section 1.07(a)(39) of the Texas Penal Code. The minor-in-possession offense can be proven if the minor is in actual control of the alcoholic beverage(s) by physical contact or by establishing an "affirmative link" between the alcoholic beverage and the minor.



Punishment for Alcohol Related Offenses by a Minor [[§ 106.071](#) and [§ 106.115](#) Texas AB Code]. The following punishment applies to the offenses of:

Purchase of Alcohol By a Minor

Texas Alcoholic Beverage Code [§ 106.02](#), [§ 106.071](#), and [§ 106.115](#) provide that the offense of the purchase of alcohol by a minor (a person under 21 years of age) is punishable as a Class C misdemeanor and attendance at an alcohol awareness program, and when the person has been previously convicted twice for an alcohol related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2,000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.

Attempt to Purchase Alcohol by a Minor

Texas Alcoholic Beverage Code [§ 106.025](#) states that a minor commits an offense if, with specific intent to purchase alcoholic beverages, the minor does an act amounting to more than mere preparation but fails to purchase alcoholic beverages.

Consumption of Alcohol By a Minor

Texas Alcoholic Beverage Code [§ 106.04](#), [§ 106.071](#), and [§ 106.115](#) provide that the offense of consumption of alcohol by a minor is punishable as a Class C misdemeanor and attendance at an alcohol awareness program, and where the person has been previously convicted twice for an alcohol-related offense by a minor, the punishment is a fine of not less than \$250 or more than \$2000; confinement in jail for a term not to exceed 180 days; or both the fine and confinement; community service of 8 to 40 hours; suspension of Texas Driver's License or permit for 30 to 180 days and attendance at an alcohol awareness program.

Misrepresentation of Age by a Minor

Texas Alcoholic Beverage Code [§ 106.07](#), [§ 106.071](#), and [§ 106.115](#) provide that the penalty for misrepresentation of age by a minor to a person selling or serving alcoholic beverages is punishable as a Class C misdemeanor and attendance at an alcohol awareness program, and where the offender is a minor previously convicted twice for alcohol-related offenses, a fine of not less than \$250 or more than \$2,000; confinement in jail for a term not to exceed 180 days; or both fine and imprisonment; community service of 8 to 40 hours; suspension of Texas Driver's License for 30 to 180 days and attendance at an alcohol awareness program.

Public Intoxication

Texas Penal Code [§ 49.02](#) states a person commits an offense if the person appears in a public place while intoxicated to the degree that the person may endanger the person or another.

Punishment for Alcohol Expanded [[§ 106.071](#) and [§ 106.115](#) AB Code]. The following descriptions apply to the underage alcohol activity.

First Offense:

Class C misdemeanor

Alcohol awareness class

Community service: 8-12 hours relating to education about or prevention of misuse of alcohol

The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 30 days

Second Offense:

Class C misdemeanor

Alcohol awareness class at the judge's discretion

Community service: 20-40 hours relating to education about or prevention of misuse of alcohol.

The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 60 days

Third Offense: If it is shown at the trial of the defendant that the defendant is a minor who is not a child, the offense is punishable by:

Fine of not less than \$250 or not more than \$2,000

Confinement in jail not to exceed 180 days, or

Both the fine and confinement

The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 180 days

If the minor is a child (under 17 years of age as defined by Section 51.02, Family Code), the offense is punishable by the following: The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 180 days.

- The child shall be remanded to juvenile court as a child in need of supervision; or remanded to criminal court to be adjudicated as an adult

For the purpose of determining whether a minor has been previously convicted of an offense (enhancement only) to which this section applies:

- An adjudication under Title 3, Family Code, that the minor engaged in conduct described by this section is considered a conviction under this section; and
- An order of deferred disposition for an offense alleged under this section is considered a conviction of an offense under this section.

Fictitious License Or Certificate [Texas Transportation Code, Section 521.453]. A person under the age of 21 years commits an offense if the person possesses, with the intent to represent that the person is 21 years of age or older, a document that is deceptively similar to a driver's license or personal identification certificate unless the document displays the statement "NOT A GOVERNMENT DOCUMENT" diagonally printed clearly and indelibly on both the front and back of the document in solid red capital letters at least 1/4 inch in height. The document is deceptively similar if a reasonable person would assume the document was issued by the Department of Public Safety, another agency of this state, another state or the United States. An offense under this section is a class C misdemeanor.

Delivery or Manufacture of Counterfeit Identification [Section 521.456 Transportation Code]. A person who possesses with the intent to sell, distribute, or deliver a forged or counterfeit instrument that is not made or distributed by an authority authorized to do so under a state, federal, or Canadian law commits an offense. An offense under this section is a class A misdemeanor.

A person who manufactures or produces with the intent to sell, distribute, or deliver a forged or counterfeit instrument that the person knows is not made by the appropriate authority commits an offense. An offense under this section is a third degree felony.

Driving a Motor Vehicle or Operating Watercraft Under Influence of Alcohol by a Minor [Section 106.041AB Code / Section 524.022 Transportation Code]. This law is known as the zero tolerance law. A minor commits an offense if the minor operates a motor vehicle in a public place, or a watercraft, while having a detectable amount of alcohol in the minor's system.

First Offense:

Class C misdemeanor

Alcohol awareness course

Community service: 20-40 hours relating to education about or prevention of misuse of alcohol

The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 60 days, 30 days of which the minor is not eligible for an occupational license

The charge cannot be a lesser included offense of DWI

Second Offense:

1. Class C misdemeanor
2. Alcohol awareness course at the judge's discretion
3. Community service: 40-60 hours relating to education about or prevention of misuse of alcohol
4. The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 120 days, 90 days of which the minor is not eligible for an occupational license
5. The charge cannot be a lesser included offense of DWI

Third Offense: If it is shown at the trial of the defendant that the defendant is a minor who is not a child, the offense is punishable by the following:

1. Class B misdemeanor
2. Fine of not less than \$500 or not more than \$2,000
3. Confinement in jail for a term not to exceed 180 days, or
4. Both the fine and confinement
5. The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 180 days, during which the minor is not eligible for occupational license
6. Is not eligible for deferred disposition
7. Cannot be a lesser included offense of DWI

If the minor is a child (under 17 years of age as defined by Section 51.02, Family Code), the offense is punishable by the following:

1. The court shall order the Department of Public Safety to suspend or deny the minor's driver's license for 180 days, and the minor is not eligible for an occupational license
2. Is not eligible for deferred disposition
3. Cannot be a lesser included offense of DWI

4. The child is remanded to juvenile court as delinquent conduct; or remanded to criminal court to be adjudicated as an adult

A violation of any law regarding alcohol is also a violation of ABU's Student Code of Conduct and will be treated as a separate disciplinary matter by ABU.

MISSING PERSONS POLICY AND PROCEDURES

POLICY:

In General:

If a member of the ABU community has reason to believe that a student is missing, he or she must immediately notify University administration. The office of the VP of Student Affairs will generate a missing person report using the *Missing Persons Form* and initiate an investigation. If the person is determined to be missing, that office will initiate the required notifications as per federal and state laws.

ABU accepts any report, including a telephone report, of a missing student. If ABU determines that a student for whom a missing person report has been filed has been missing for 24 hours, then, no later than 24 hours after the student has been determined to be missing, ABU will:

- Notify the individual(s) identified by the student to be contacted in such circumstances.
- Notify a parent or guardian if the student is less than 18 years old and not emancipated.
- Notify appropriate law enforcement agencies in compliance with all statutory requirements.

During each new student orientation, student affairs services will remind students of the opportunity to register a missing person contact and provide directions on how to do so. The student affairs office may issue additional registration reminders at its discretion.

The student-provided missing person contact information will be registered confidentially and will be accessible only to authorized campus officials (such as Dorm Supervisors, the VP of Academic Affairs and the VP of Student Affairs) and may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation.

In Specific:

Students participating in on-campus housing are expected to be in their dorm rooms by curfew unless prior arrangements have been made, or they have completed the dorm sign-out procedures. Should a fellow student be missing after curfew, and there is no knowledge of his whereabouts, dorm supervisors should be notified. If that individual's whereabouts is not known to the dorm supervisor, efforts should be made to contact that student and verify his wellbeing. This may include notification of the *emergency contact person listed on his/her registration card* and/or, if the student is under the age of 18 and not emancipated, the parent or legal guardian.

If the student's location and wellbeing cannot be established within 24 hours, or if there is reason to suspect foul play, notification of a missing person is to be made to the VP of Student Affairs, using the **Missing Student Notification Form** which serves to document the steps taken to locate the student. The following procedures should be noted:

1. The first step upon notification that a student may be missing is investigation. This may be done by either the Dorm parent(s) or the administration and should be documented using the **Missing Student Notification Form**.
2. Whenever a resident student has been found missing under suspicious circumstances, or for a period of 24 hours, the Arlington Police Department shall be notified that a student has been declared missing.
3. A copy of the submitted **Missing Student Notification Form** shall be provided which indicates the means used to verify that a student is missing as well as any actions taken to locate the student.
4. If the emergency contact person and/or the legal parent and/or guardian of a student under the age of 18 has not been previously notified, they will then be informed that the student in question has been declared as missing.
5. ABU may issue community notice(s), including photographs of the student, to assist in locating a missing student.
6. The Registrar is responsible for maintaining missing student contact notice documentation in accordance with record retention requirements outlined in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC 1092(f)).



VIOLENCE AGAINST WOMEN REAUTHORIZATION ACT (42 USC 13701)

POLICY

Sexual offenses such as sexual assault and aggravated sexual assault are serious felony crimes, but ARLINGTON BAPTIST UNIVERSITY strongly condemns ANY acts of violence related to one's sexual identity. Any reports of sexual offense occurring

within the jurisdiction of Arlington Baptist University and/or its sponsored activities will be promptly and vigorously but discretely investigated so as to ensure the privacy of the victim and the accused. Privacy will be insured by keeping every report, the investigation and proceedings confidential and only be disclosed as may be required by law or court order. Any student who is found to be guilty of a sexual offense by a preponderance of evidence, regardless of where the event occurs, will be subject to school discipline as well as possible civil and/or criminal prosecution. Sexual acts committed without the conscious, ongoing agreement of a legally competent adult are nonconsensual and subject to prosecution. **Stop means stop!**

ABU is also committed to assisting any ABU student who has experienced sexual assault and or harassment, and to providing programs aimed at preventing such crimes. To this end, the topic of sexual offenses will be addressed at every new student orientation as well the first faculty meeting of every school year. Furthermore, *at least one chapel shall be taken each spring* to address at least one of the following *topics*: Types of Offenses, Prevention Strategies, Notification Procedures, etc.

The following procedures are presented, in brief, to heighten student awareness of available assistance and provide a prescribed course of action for anyone experiencing this trauma. *A partial list of prohibited offenses as well as a list of possible consequences is also provided below.*

(Policies and Procedures with regard to this issue are both posted on our website and included in the Student Handbook.)

PROCEDURES:

The best option is always prevention:

1. Remain vigilant when approaching an area that is isolated or poorly lit.
2. If a stranger seems to be lurking in the area, return to a place of safety, report any possible danger, and get someone to go with you.
3. Where practical, travel in groups.
4. Have your keys ready when approaching your parked car. Enter quickly and relock the doors.
5. Avoid activities that could compromise your judgment or leave you alone with a stranger.
6. Notify the university and your employers of any no contact, restraining, or protective orders that have been issued on your behalf.
7. If you see or sense danger and have no immediate means of aid or escape, call for help.

If you witness an assault on another person:

1. Call for help!
2. Render aid if possible.
3. Write down any information that might aid in the apprehension of the attacker.
4. Avoid placing yourself in undue danger.

If you are the victim of a sexual offense:

1. If possible, separate yourself from the offender.
2. Report the misconduct to a trusted adult. (Parent, Pastor, Faculty member, Dorm Supervisor, roommate, friend.)
Without remediation, abuse is more likely to increase than abate.

3. File a report of sexual assault with the local police and, if appropriate, go to the nearest emergency room and notify them of your need for a sexual assault exam.
4. If you have experienced sexual trauma, you are encouraged to seek counseling.
 - a. Whenever the university becomes aware that one of its students has reported such an event, the student will be encouraged to meet with one of our Biblical counseling staff.
 - b. Students will also be given a list of available counseling resources in our area.
5. If the incident occurs on or near ABU, or if the incident involves an ABU student, you may also file a report at the university through a trusted ABU faculty or staff member.
 - a. Filing a report through ABU personnel will not obligate the victim to prosecute.
 - b. ABU will gladly assist the individual in further reporting the incident in accordance with the individual's wishes.
 - c. Victims making reports will be protected from unwanted scrutiny and judgmental opinions.
 - i. They have the right to submit the report using a pseudonym.
 - ii. Their names will not be released to the public without explicit written permission.
 - iii. No identifying information will be shared publicly.
 - d. The accuser and the accused are entitled to the same opportunities to have others present during an institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice, who may be an attorney.
 - e. All reasonable accommodations will be made to help students re-establish their sense of security. This may include such things as class accommodations, relocation of resident students within the dorm, and/or a needed escort to or from classes. (Note: If the need for such accommodations is not expressed or if such accommodations are refused at the time the incident is reported, it is the student's responsibility to inform us of subsequent needs.)



- f. Charges made against any faculty, staff, or current student will be promptly and vigorously but discretely investigated with police oversight as prescribed by law.
- g. Both accuser and the accused shall have the right to have others present during any disciplinary proceeding conducted by officials who have received annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of the victims and promotes accountability.

- h. Both the accuser and the accused will be simultaneously notified in printed form of the institution's final determination with regard to the alleged sexual offense and any sanction that is imposed against the accused. This notification shall precede implementation and, in accordance with all disciplinary action, may be appealed.

POSSIBLE OFFENSES include but may not be limited to:

1. Domestic violence – *a felony or misdemeanor crime of violence committed by:*
 - a. A current or former spouse or intimate partner of the victim,
 - b. A person with whom the victim shares a child in common,
 - c. A person who is cohabitation with or has cohabitated with the victim as a spouse or intimate partner,
 - d. A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or
 - e. Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
2. Dating violence – *violence committed by a person:*
 - a. Who is or has been in a social relationship of a romantic or intimate nature with the victim, and
 - b. Where the existence of such a relationship shall be determined based on consideration of the following factors:
 - i. The length of the relationship;
 - ii. The type of relationship; and
 - iii. The frequency of interaction between persons involved in the relationship.
3. Stalking –*conduct directed at a specific person that would cause a reasonable person to:*
 - a. Fear for his or her safety or the safety of others, or
 - b. Suffer substantial emotional distress.
4. Sexual harassment / Harassment - *unwelcome sexual advances, requests for sexual favors, and other verbal or physical harassment of a sexual nature / offensive gender related comments.*
 - a. Harassment does not have to be of a sexual nature, however, and can include offensive remarks about a person's sex. For example, it is illegal to harass a woman by making offensive comments about women in general.
 - b. Both victim and harasser can be either a woman or a man, and the victim and harasser can be the same sex.

POSSIBLE CONSEQUENCES may include but may not be limited to:

1. Being placed on Disciplinary Warning (*See STUDENT HANDBOOK: Disciplinary Procedures.*)
2. Mandatory counseling
3. Suspension
4. Expulsion / Termination
5. Civil and/or Criminal prosecution
6. A permanent and life changing mark against your record.

Contact:

For emergencies dial **911**

National Sexual Assault Hotline 1-800-656-4673

Dean of Students (817) 987-1795

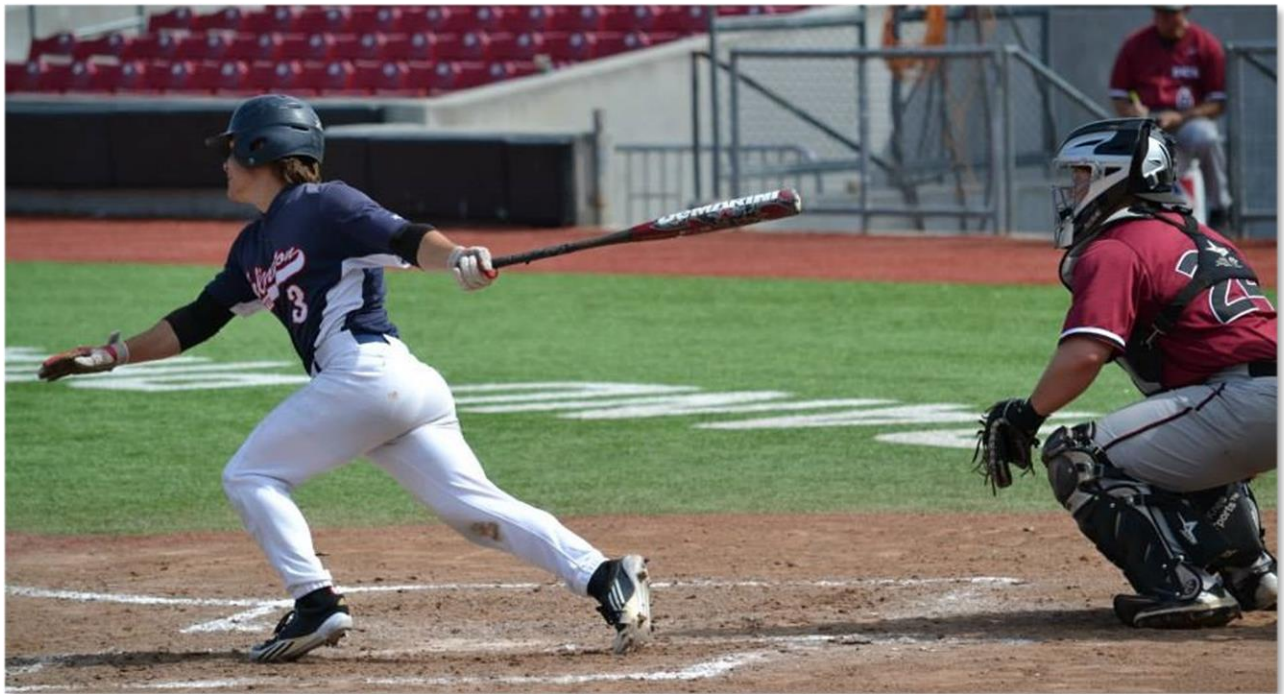
Resources:

RAINN: Rape, Abuse, and Incest National Network – www.rainn.org

National Sexual Assault Hotline – 1-800-656-4673

The Women’s Shelter Arlington - 401 W Sanford, Ste 1400, Arlington, TX 76011 -(817)-548-0583

The Women’s Center of Tarrant County - <http://www.womenscentertc.org> – Rape and Victim Services & Counseling



SEX OFFENDER REGISTRY

The federal Campus Sex Crimes Prevention Act of 2000 requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained.

Persons convicted of certain sex offenses are required by law to register with the State. Information for registered sex offenders in the States of New Hampshire and Vermont is available at the following sites:

- [Texas Sex Offender Registry](https://records.txdps.state.tx.us/sexoffender/) - <https://records.txdps.state.tx.us/sexoffender/>

Information on registered sex offenders may also be obtained by contacting the local police departments near the Dartmouth campus:

- [Arlington Police Department](#): 817-274-4444

The [Department of Justice National Sex Offender Public Website](#) is also a source for sex offender information.



Fire Safety Report

FIRE SAFETY

POLICY

The safety of our students is paramount, and fire safety is an essential element of protecting our students. For this reason, fire extinguishers are located in all buildings and are *inspected and serviced* on a regular basis as prescribed by law. (*Please be aware that the unwarranted use, removal, or disablement of any fire related equipment or system is grounds for immediate expulsion as well as possible criminal prosecution.*) Students, faculty, and staff should all be alert to possible fire hazards and are expected to notify both the administration and maintenance of any suspected dangers.

Evacuation routes for each building are posted in each classroom and at each main entrance. These postings show the location(s) of nearby extinguishers and indicate the area to which students are to evacuate. Should an evacuation become necessary, students should report and remain at *the designated evacuation* area until his/her safe exit has been verified.

Fire drills will be regularly conducted for each dorm. Fire procedures will be provided to all students at the beginning of each semester, and fire procedures for the dorm will be reviewed at the first dorm meeting of each semester. In September of each year, a fire drill will be made to determine whether students' awareness of procedures is sufficient to ensure a timely exit. Evacuation results will be presented to the VP of Student Affairs, and he will determine follow-up needs. If students are unable to fully exit the building within the time recommended by the fire department, subsequent drills will be performed until they can do so. If the dorm population turnover exceeds 5%, this testing will be repeated in the spring. (See the Dorm Handbook for additional matters related to fire safety.)

All testing will be documented and will include:

1. Total time of evacuation.
2. Date and time of testing
3. Whether the testing was announced or unannounced.
4. Whether follow-up testing is required.

An On-Campus Housing Fire Safety and Emergency Response and Evacuation Plan shall be published on the Arlington Baptist University website, highlighted at New Student Orientation, and communicated to all students and employees via email annually.

Emergency Responder:

The office of the Vice President of Student Affairs (817-987-1795) is the primary responder for all emergencies that occur on the University campus. Immediately contact the Arlington Police at 911 if there is an emergency. The University Administration will contact and coordinate any additional emergency providers and shall establish incident command as



needed. If you are unable to reach the University Administration, dial 911. The Dorm Supervisors shall serve as the secondary responder for any emergencies that occur on campus.

Emergency Notification:

Students, faculty, and staff shall be notified via text message, phone calls, and email if an emergency situation occurs on campus.

Emergency Notification Procedure:

1. If an emergency or potentially dangerous situation is observed on or around the campus, immediately contact the emergency responder identified above once you are out of harm's way.
2. The emergency responder shall determine if others need to be notified about the situation. If the situation warrants the notification of others, the emergency responder will determine the appropriate segment of the campus community to receive notification as well as the content of the notification, and initiate the notification to the targeted audience.
3. The emergency responder shall also contact the appropriate University administrators with regards to the situation.

Emergency Notification:

Unless the issuance of a notification will (in the professional opinion of the emergency responder) compromise efforts to assist a victim and/or respond to, contain, or mitigate the emergency situation, the emergency responder shall initiate the notification procedure without delay once the decision to do so is made. This procedure shall be tested annually.

Emergency Evacuation:

If the Arlington Baptist University facilities are evacuated (due to a state of emergency), only the University Administration (or an employed Dorm Supervisor, in the absence of the emergency responder) is authorized to issue an all-clear that allows students, faculty, and staff back into the campus facilities.

Emergency contact personnel include:

Vice President of Student Affairs – (817) 987-1795

Arlington Police / Fire - 911



PROCEDURES:

Reporting of Fire Hazards

Any fire, evidences of fire or smoke, or missing or disabled fire equipment should be reported ASAP to the classroom instructor, area supervisor, and/or maintenance personnel. Copies of all such reports should be forwarded to both the VP of Student affairs and the head of maintenance.

Items that should be reported include:

- The beeping of a smoke or fire detector,
- shorted appliances,
- shorted electrical cords or outlets,
- darkened lighting fixtures,
- broken electrical outlets,
- missing or discharged fire extinguishers.

All such reports shall be logged by both the VP of Student Affairs and the head of the maintenance department, and appropriate corrective action shall be documented.

Evacuation of Buildings

In the event of a fire, the student should:

1. Remove himself/herself from harm's way while warning those in the immediate area to evacuate, and, if it is a dorm fire, activating the nearest fire warning system.
2. Exit to safety and call 911.
3. If it is safe to do so, assist in the orderly evacuation of others.
4. Meet at **the designated evacuation location** so a head count can be made.
5. File, or assist in completing, a **follow-up report** to the Vice President of Student Affairs documenting what happened.

Building Evacuation Safe Areas

- **Ladies Dorm:** Move to Parking lot or South Dorm Lawn
- **Men's Dorm:** Move to Parking lot or South Dorm Lawn
- **Library:** Move to Center Campus Lawn
- **Chapel:** Move to Center Campus Lawn
- **Student Union:** Move to Center Campus Lawn
- **CE Building:** Move to Center Campus Lawn
- **Athletic Building:** Move to Center Campus Lawn
- **Administration:** Move to Parking lot or Tea Garden

FIRE DRILLS

Below is the chart that documents the annual Fire Drills for the resident dorms for the ABU Campus.

2022 Fire Drill Results						
Date	Location	Alarm Sounded	All Clear	Participants	Prior Announcement	Follow-Up Required?
09/18/2022	LILLIAN NORRIS HALL	5:00 p.m.	5:03 p.m.	23	No	No
09/29/2022	Masters Hall	8:30 p.m.	8:35 p.m.	26	No	No
2023 Fire Drill Results						
Date	Location	Alarm Sounded	All Clear	Participants	Prior Announcement	Follow-Up Required?
09/21/2023	LILLIAN NORRIS HALL	7:00 p.m.	7:08 p.m.	41	No	No
09/26/2023	Masters Hall	8:30 p.m.	8:37 p.m.	67	No	No
2024 Fire Drill Results						
09/17/2024	LILLIAN NORRIS HALL	8:20 PM	8:24 PM	25	No	No
08/28/2024	MASTERS HALL	10:00 PM	10:02 PM	75	YES	NO

2024 Campus Safety and Security Summary

Institution: Main Campus (222877001)

User ID: C2228771

Fires - Summary

Summary of Fires									
Name of Facility	2020-21			2021-22			2023-24		
	Fires	Injuries	Deaths	Fires	Injuries	Deaths	Fires	Injuries	Deaths
Masters Hall	0	0	0	0	0	0	0	0	0
Lillian Norris Hall	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0