



ADD/DROP REQUEST

Student's First & Last Name: _____

Student ID: _____

Date: _____

Reason for change:

- Financial
- Administrative Withdrawal
- Other: _____

COURSES BEING ADDED:

COURSE PREFIX	COURSE NUMBER	SEC	DESCRIPTION	INSTRUCTOR SIGNATURE	ADVISOR SIGNATURE
Ex: BUS	4304	10	Business Law- Hybrid		

COURSES BEING DROPPED:

COURSE PREFIX	COURSE NUMBER	SEC	DESCRIPTION	INSTRUCTOR SIGNATURE	WP/WF (Instructor Only)	ADVISOR SIGNATURE
Ex: BUS	4304	10	Business Law- Hybrid		WP	

*There is a charge for a change in your schedule. This ADD/DROP Request must be submitted by the student to the Registrar before it can become effective. All changes are subject to the Registrar's approval. *

Registrar's Signature: _____

Date: _____